



Truro Select Board Hybrid Meeting

Tuesday, April 8, 2025

Regular Meeting-5:00pm

Truro Town Hall, 24 Town Hall Road

REGULAR MEETING

<https://us02web.zoom.us/j/84720782445>

1-646-931-3860 Meeting ID: 847 2078 2445

This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on **Channel 8** in Truro and on the web on the "Truro TV Channel 8" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call-in at 1-646-931-3860 and enter the following access code when prompted: 847 2078 2445 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser; <https://us02web.zoom.us/j/84720782445>**

Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comments so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

Estimated Start Time

**All start times are approximate. Items may be taken out of order at the discretion of the Board and agenda items may require more or less time than allocated, resulting in changes to the approximate schedule.*

5:00pm **1. PUBLIC COMMENT**

2. PUBLIC HEARINGS

5:15pm A. Open and Continue to May 14, 2025 the Public Hearing to Review, Discuss, and Vote on an Aquaculture License Renewal Application-Douglas Grey (continued from February 11, 2025)

3. INTRODUCTION TO NEW EMPLOYEES

5:20pm A. Introduction to Deputy Community Services Director: Recreation and Beach Jen Andersen (Community Services Department)

Presenter: Damion Clements, Community Services Director

5:25pm B. Introduction to Patrol Officers John Imperial, Daniel Donovan, and Riley Varvarigos (Police Department)

Presenter: Jamie Calise, Truro Police Chief

4. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

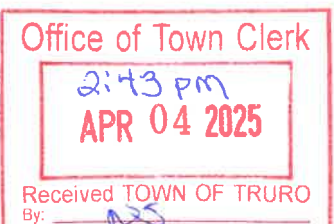
5:30pm A. Interview and Possible Appointment of Full Member to the Conservation Commission: Sharon Basco-Koch* and Denise Mullen

Presenter: Susan Areson, Select Board Chair

**Previously Interviewed*

5. STAFF/COMMITTEE UPDATES - NONE

6. TABLED ITEMS - NONE



7. SELECT BOARD ACTION

- 5:40pm A. Review and Possible Approval of Citizen Petitioned Ballot Question and Annual Town Election Ballot and Annual Town Election Warrant
Presenter: Nicole Tudor, Town Clerk, and Ballot Question Petitioner
- 5:50pm B. Discussion and Possible Vote on the Ad Hoc Building Committee for the Future Public Works Facility
Presenter: Sue Girard-Irwin, Select Board Liaison to the Ad Hoc Building Committee for the Future Public Works Facility
***A quorum of the Ad Hoc Building Committee for the Future Public Works Facility may be present for this agenda item. ***
- 6:15pm C. Review and Possible Approval of Curb Cut Application for 20 Great Hollow Road
Presenter: Jarrod Cabral, DPW Director
- 6:25pm D. Appointment of Acting Town Manager
Presenter: Susan Areson, Chair

8. REPORTS

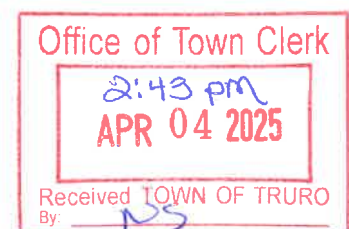
- A. Select Board Reports
B. Town Manager Report

9. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
1. Event Notification Form-Truro Chamber of Commerce-Highland Road Block Party-9.20.2025
- B. Review and Approve Appointment Renewals: NONE
- C. Review and Approve 2025 Seasonal Business Licenses: Jules Besch Stationers, Transient Vendor
- D. Review and Approve May 13, 2025 Election Early Voting Hours
- E. Review and Approve Designation of Police Officers for Annual Town Election May 13, 2025
- F. Discussion and Approval of Extension of Staging Permit for 8 Falcon Lane
- G. Review and Approve Select Board Meeting Minutes: 10-22-24-Regular Minutes; 10-29-24-Work Session; 12-10-24-Regular Minutes; 01-21-25-BTF

10. NEXT MEETING AGENDA

Regular Meeting: April 22, 2025





TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Shellfish Department

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 8, 2025

ITEM: Open and Continue to May 14, 2025 the Public Hearing to Review, Discuss, and Vote on an Aquaculture License Renewal Application-Douglas Grey (continued from February 11, 2025) (Public Hearing for the Renewal of a Five-Acre Shellfish Grant License in the Aquaculture Development Area-Douglas Grey-8 Blackfish Road)

EXPLANATION: At the request of the Shellfish Advisory Committee, the Select Board is requested to open and continue to the May 14, 2025 the Public Hearing to Review, Discuss and Vote on the Renewal of a Five-Acre Shellfish Grant License in the Aquaculture Development Area-Douglas Grey-8 Blackfish Road. The Shellfish Advisory Committee Chair advised that Mr. Grey was amenable to this request.

Background

The Public Hearing is for the renewal of the five-acre shellfish grant license in the Aquaculture Development Area for Douglas Grey of 8 Blackfish Road.

Mr. Grey requires Select Board approval for his five-acre shellfish grant license in the Aquaculture Development Area so that he can continue to work on his shellfish grant. Mr. Grey was licensed to use the grant in December 2022 for two growing seasons expiring on 13th of December 2024, following the second growing season.

The license now qualifies for a five (5) year lease. Mr. Grey is current with the propagation permit and fees and is in compliance with all rules and regulations.

The Truro Regulations for Aquaculture Licenses (p. 3, #10) allows for renewals to be made for five (5) year periods subsequent to the first-time license.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The applicant is amenable to this continuance.

SUGGESTED ACTION: *MOTION TO open and immediately continue the public hearing to renew the five-acre Shellfish Aquaculture Grant License in the Aquaculture Development Area for Douglas Grey to May 14, 2025.*

ATTACHMENTS:

1. Renewal Aquaculture Hearing Notice
2. Douglas Grey-Shellfish License Renewal Application, Current Aquaculture License and 2024 Annual Report, 2024 Propagation Permit
3. Aquaculture Regulations

SELECT BOARD
RENEWAL OF AQUACULTURE
LICENSE

In accordance MGL Chapter 130 § 60 with an application filed on January 2, 2025 by Douglas Grey, 8 Blackfish Road, Truro, for Shellfish Aquaculture Grant, pursuant to the Regulations for Aquaculture Licenses, the Select Board will conduct a public hearing on **FEBRUARY 11, 2025 AT 5:00PM**. The renewal application is for ADA grants #6-#8 and #9 and #10 with the following coordinates and will be valid for five (5) years:

Grant #6 - #8 (3 Acres) Coordinates:

NW 42° 2' 54.54" N / 70° 8' 43.74" W;
NE 42° 2' 54.188" N / 70° 8' 42.16" W;
NW 42° 2' 53.863" N / 70° 8' 40.596" W;
NE 42° 2' 53.484" N / 70° 8' 39.024" W

Grant #9 & #10 (2 Acres) Coordinates:

NW 42° 2' 53.484" N / 70° 8' 39.024" W;
NE 42° 2' 53.132" N / 70° 8' 37.452" W;
NW 42° 2' 53.132" N / 70° 8' 37.452" W;
NE 42° 2' 52.78" N / 70° 8' 35.88" W
located in the Aquaculture Development Area.

Please join the meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/84720782445>

You can also dial in using your phone.
1-646-931-3860

Meeting ID: 847 2078 2445

Susan Areson, Chair
Select Board, Town of Truro

Published: Provincetown Independent,
January 30 and February 6, 2025



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

AQUACULTURE LICENSE RENEWAL APPLICATION

NAME OF APPLICANT: Douglas Grey

MAILING ADDRESS: 8 Blackfish Road Truro MA

TELEPHONE: 978-502-0775

EMAIL [REDACTED]

GRANT NUMBER/ SITE LOCATION: ADA Grant License Number: 2022: 06-10

SITE DEVELOPMENT: ATTACH TO THIS APPLICATION YOUR PLANS FOR DEVELOPMENT OF THE SITE OVER THE NEXT ONE, TWO AND THREE-YEAR TERMS. INCLUDE THE NUMBER OF RAFTS/RACKS/FLOATS, SIZE, CONSTRUCTION MATERIAL AND WORKING AREA IN SQUARE FEET OF THE AQUACULTURE SITE. YOUR PLAN SHALL INCLUDE SHELLFISH BY SPECIES, AMOUNT AND SIZES INTENDED TO INTRODUCE TO THE WATER AND/OR SUBSTRATUM.


SIGNATURE OF APPLICANT

12/27/2024

DATE



TOWN OF TRURO
P.O. Box 2030, Truro MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

AQUACULTURE LICENSE

ADA Grant License Number: 2022: 06-10

We, the Truro Select Board in accordance with the provisions of Chapter 130 of the General Laws, and all other powers thereto enabling, do grant to Douglas Grey, 6 Blackfish Rd of Truro, Massachusetts, for the term of 2 years, beginning December 13, 2022 a license to plant, grow, cultivate and harvest shellfish at all times during the term of this license in and upon the flats and waters situated in Cape Cod Bay, on a certain parcel of land bounded and described as follows:

Grant #6 - #8 (3 Acres) Coordinates:

NW 42° 2' 54.54" N / 70° 8' 43.74" W;
NE 42° 2' 54.188 "N/ 70 °8' 42.16 " W;
NW 42° 2' 53.863" N/ 70° 8' 40.596 " W;
NE 42° 2' 53.484" N/ 70° 8' 39.024 " W

Grant #9 & #10 (2 Acres) Coordinates:

NW 42° 2' 53.484" N / 70° 8' 39.024" W;
NE 42° 2' 53.132 "N/ 70 °8' 37.452 " W;
NW 42° 2' 53.132" N/ 70° 8' 37.452 " W;
NE 42° 2' 52.78" N/ 70° 8' 35.88 " W

The above-described parcels contain an area of 5 acres, more or less, and is shown on a plan dated October 14, 2022

This license is granted under the provisions of MGL Chapter 130 and in accordance with the Aquaculture Regulations of the Town of Truro, which are made a part hereof by reference.

Ronan Rader
Michael
John X. ...
Anne ...
...

Select Board Members
Town of Truro

December 13, 2022
Approval Date
December 31, 2024
Expiration Date



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

ANNUAL AQUACULTURE LICENSE REPORT

GRANT HOLDER NAME: Douglas Grey

ADA GRANT LOCATION: ADA Grant License Number: 2022: 06-10 Grant 6-8, 9-10

Amount and kind planted: None

Amount and kind harvested: None

Amount and kind currently on site: None

Signature of Grant Holder *Doug Grey*

Date: 12/27/2024

RECEIVED
TOWN OF TRURO
12/27/2024



Commonwealth of Massachusetts
Division of Marine Fisheries

2024

SPECIAL PERMIT
SHELLFISH PROPAGATION

DOUGLAS R.S. GREY
8 BLACKFISH RD.
TRURO, MA 02666

Permit to possess naturally occurring seed shellfish, seed shellfish transplanted under previously issued permits and to transplant seed and/or adult shellfish from Division of Marine Fisheries approved sources at and to municipal propagation sites maintained under authority of Chapter 130, §§ 52 and 54 for cultivation of shellfish by coastal municipalities; or at other locations authorized by endorsements made part of this permit.

PERMIT #: 185672

ISSUED: 11-21-2023

EXPIRES: 12-31-2024

FTN: 332612

PERMIT HOLDER:

NAME:

DOUGLAS R.S. GREY

DOB:

PERMIT DETAILS:

CLASS: 3

TYPE: 1

CORPORATE NAME:

N/A

PRIMARY ADDRESS:

8 BLACKFISH RD.
TRURO, MA 02666

LOCATION OF PRIVATE PROPAGATION (AQUACULTURE) SITE(S):

TOWN	SHELLFISH GROWING AREA	LICENSE SITE #	TYPE	SPECIES
TRURO	CCB4 - PROVINCETOWN INNER HARBOR	ADA-6	FLOATING BAGS OR CAGES	OYSTER
TRURO	CCB4 - PROVINCETOWN INNER HARBOR	ADA-7	FLOATING BAGS OR CAGES	OYSTER
TRURO	CCB4 - PROVINCETOWN INNER HARBOR	ADA-8	FLOATING BAGS OR CAGES	OYSTER
TRURO	CCB4 - PROVINCETOWN INNER HARBOR	ADA-9	FLOATING BAGS OR CAGES	OYSTER
TRURO	CCB4 - PROVINCETOWN INNER HARBOR	ADA-10	FLOATING BAGS OR CAGES	OYSTER

PERMITTED ACTIVITIES:

ACTIVITY TYPE	ACTIVITY STATUS	TYPE	LOCATION	SPECIES	METHOD
INTERMEDIATE GROWOUT	NOT ALLOWED			N/A	
OFF-SITE CULLING	NOT ALLOWED	N/A	,	N/A	N/A
SEED SALES	NOT ALLOWED	N/A			N/A
OVERWINTERING	NOT ALLOWED	N/A	, ,		
SPAT COLLECTION	NOT ALLOWED	N/A	OFF-SITE	N/A	

Maura Healey, Governor
Commonwealth of Massachusetts

Rebecca L. Tepper, Secretary
Executive Office of Environmental Affairs

Thomas K. O'Shea, Commissioner
Department of Fish and Game



Commonwealth of Massachusetts
Division of Marine Fisheries

2024

**SPECIAL PERMIT
SHELLFISH PROPAGATION**

INDIVIDUALS AUTHORIZED TO MOVE PRODUCT OFF LICENSE SITE FOR CULLING, OVERWINTERING & TRANSPORT TO WHOLESALE DEALER:

NUMBER	AUTHORIZED WORKER
1	

SPECIAL CONDITIONS:

NONE

Signature: _____

You must carry your permit while engaged in the activity
that this permit authorizes.

DIRECTOR:

Daniel J. McKiernan

Daniel J. McKiernan

Information

- 1) Report all violations to the Massachusetts Environmental Police at 1-800-632-8075
- 2) For more information, please contact DMF at 508-990-2860 and request to speak with the Aquaculture Program.



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

REGULATIONS FOR COMMERCIAL AQUACULTURE LICENSES

Adopted by the Select Board March 20, 2012

with amendments through May 22, 2013; April 8, 2014; July 14, 2015; August 28, 2024

GENERAL

The following regulations are promulgated in compliance with MGL Ch 130 ss 57-68 for the establishment of Commercial Aquaculture License Sites within the boundaries of the Town of Truro. These regulations are in addition to other shellfish regulations approved by the Select Board. Compliance with relevant statutes and regulations will ensure the orderly and successful implementation of the policies established by the Board in conjunction with the Massachusetts Division of Marine Fisheries (Division).

1. Commercial Aquaculture licenses may be awarded to Truro residents who can show to the satisfaction of the licensing authority that they have been a bona fide domiciled resident of the Town of Truro.
2. Applicants desiring a license shall be required to complete and submit all information required on the Town's approved application form.
3. License applications shall be considered on a first-come, first-served basis within the limitations of acceptable and available areas. The Shellfish Constable¹ shall make recommendations to the Shellfish Advisory Committee on those areas. The Select Board may issue a moratorium on license approvals at any time this action is deemed appropriate and in the best interest of the town.
4. Licenses approved shall be subject to certification by the Massachusetts Division of Marine Fisheries in compliance with Chapter 130 of MGL and 322 CMR 15.04 and be licensed by the Army Corps of Engineers in compliance with Section 404 of the Clean Water Act.
5. When the Aquaculture Development Area (ADA) Grants are all allocated to license holders, a Waiting List will be established. The order of the list shall be determined by the date of acceptance of complete applications submitted to the Shellfish Constable.

¹ 'Shellfish Constable' referenced herein is position responsible for Shellfish Constable responsibilities, which may be titled 'Harbor Master/Shellfish Constable' or the similar."

Interested parties must complete the Commercial Aquaculture License Application and pay the \$10.00 application fee in order to be considered and placed on the ADA Waiting List. As grant space becomes available, the Shellfish Constable will notify the individual(s) on the Waiting List in sequential order. If an individual elects to not accept the opportunity to obtain a Licensed Grant in the ADA, for whatever reason, they may elect to retain their order on the Waiting List and give the next individual on the Waiting List the current License.

All individuals who wish to remain on the Waiting List must pay the required annual fee of \$10.00 no later than January 1st of each calendar year in order remain on the Waiting List for the next year. (IE: Pay \$10.00 on Dec 28th, 2015, for the 2016 calendar year Waiting List)

APPLICATION

Applications for Commercial Aquaculture licenses shall be submitted on the Town's Application for Shellfish License form. Each application shall include, but not be limited to, the following items, as required by the Massachusetts Division of Marine Fisheries:

1. Detailed site plan including latitude and longitude of corners (meters & bounds)
2. Geophysical site characteristics
3. Benthic habitat conditions
4. Proposed species, quantities and densities
5. Proposed physical structures (all attendant gear & anchoring systems)
6. Proposed method and details of access to the site
7. Evidence of Municipal Wetlands permit or determination of non-applicability
8. Evidence of application for Corps of Engineers, Section 404 Permit or Programmatic General Permit

6. For the license application within the designated Aquaculture Development Area (ADA) designated by the Select Board, the application shall provide the exact location of the individual one-acre site or sites and acreage which is requested.

After consultation with the Shellfish Advisory Committee, the Shellfish Constable may recommend a different size grant than that for which an applicant has applied depending on the Shellfish Constable's assessment of the applicant's experience, resources, available time to farm and his/her best estimate of the overall demand for the sites. License sites will require approval from the Board of Selectmen.

7. Following receipt of the acceptable and complete license application, the Select Board shall establish a public hearing date. At least fourteen (14) days prior to the hearing the Board shall take necessary action to publish a legal notice before the hearing in a newspaper with local distribution. In addition, a hearing notice shall be posted at the Town Hall and two other places in Truro.

8. The license permit application may be subject to review by the Shellfish Constable , the Shellfish Advisory Committee and by the Truro Conservation Commission,

9. The Select Board shall hold a public hearing and either approve, conditionally approve or deny the License.

A. If the license site has been inactive for a period of more than two years the Shellfish Constable shall make an inspection of the license area together with the Massachusetts Division of Marine Fisheries which shall prepare a written report on the standing shellfish within the license area in order to determine productivity of the site.

B. If the license is approved, the Select Board shall issue a license permit and license number in accordance with established regulations. Final location of the licensed area is subject to decision by the Select Board.

10. In the event that an applicant is approved for a license, the initial license term will be for two (2) years. License renewals, following the initial two (2) year term, may be requested for a period of up to five (5) years.

The License Holder must be in good standing with and shall comply with all Federal, State and Town regulations while holding the license. The License Holder shall provide information related to activity on the license site, at least annually.

In order to be reviewed and considered for renewal, the License Holder must have complied with all of the following four items:

- a) All Town fees paid in full
- b) Compliance Bond must be current and in full force
- c) Evidence of Propagation Permit from DMF
- d) Compliance with Annual Activity Report Submission

If the License Holder fails to comply with any or all of the items listed above, the license renewal will not be recommended by the Shellfish Advisory Committee or Shellfish Constable. All License Holder renewals shall be subject to review and approval by the Shellfish Advisory Committee and endorsed by the Shellfish Constable prior to final presentation, review and potential approval by the Select Board.

11. Annual reporting shall be completed on forms provided by the Shellfish Constable to each license holder on or before December 31 of each year for the previous year's effort. Within thirty (30) days, the Shellfish Constable shall review the license report submitted by the License Holders and submit a copy of said report to the Select Board . The License Holder shall produce documents at the request of the Shellfish Constable showing shellfish purchase and sales slips.

12. Each license shall be reviewed annually by the Select Board and the Shellfish Constable involving a review of the license holder's yearly production report. If it cannot be shown by the license holder that a reasonable amount of shellfish has been produced on the license area during the preceding year the license may be revoked by the Select Board. As a minimum for the purposes stated a reasonable amount shall not be less than the statutory requirements as set forth by Section 65 of MGL Chapter 130. Applicant shall be responsible for state reports.

REQUIREMENTS

13. Licenses may be transferred or sublet with prior approval and endorsement by the Shellfish Advisory Committee and Shellfish Constable with final approval from the Select Board; the license shall be exercised by the License Holder, immediate family and/or employees; exceptions may be permitted for reasons of hardship. Employees of the License Holder must be added to the License Holders permit with the Massachusetts Division of Marine Fisheries. The Shellfish Constable must also be notified.

14. It is the responsibility of the License Holder to comply with all relevant sections of the General Laws; Massachusetts Division of Marine Fisheries regulations and the Department of Public Health regulations regarding handling transport and sale of shellfish grown on the licensed site including permits for possession of seed and sale and processing as described in 105 CMR 533 and 322 CMR 15.

15. With the exception of the Shellfish Constable, it shall be unlawful for the License Holder to take seed shellfish from any waterway in the Town of Truro without written permission from the Select Board.

16. It shall be unlawful for any License Holder to transfer to or from the licensed site any contaminated shellfish. Any shellfish transferred to a licensed site must come from the hatcheries certified and approved by the Division of Marine Fisheries as disease- free.

17. The Town of Truro Shellfish Constable shall be notified prior to any transfer of seed or shellfish, stating the location and name of the company from which the seed or shellfish are purchased, the date of the transfer and proof of certification.

18. The Town of Truro reserves the right to obtain samples of any shellfish from the licensed area for the purpose of disease testing by a certified laboratory or company.

19. The Shellfish Constable shall have authority to inspect the licensed area including the contents of all boxes or other containers at any time.

20. The License Holder shall assume liability for all gear used in shellfish farming, such as but not limited to cages, racks, vexar bags, zip-ties etc. If any such gears/items are moved by a storm or other event to a location off the licensed site, it shall be the responsibility of the License Holder to remove it. If within three weeks the License Holder has not complied with this requirement, the Town, through the Shellfish Constable may cause such gear/items. to be

removed and may bill the License Holder. For purposes of identification all gear used by the individual license holder shall bear the Truro Aquaculture license site number. When a license is discontinued or terminated for any reason, the license holder shall be required to remove all gear/items from the waters and substratum within thirty (30) days of the license expiration date. Any and all equipment not removed within thirty (30) days may be recovered by the Town through the Shellfish Constable at the License Holder's expense.

21. License Holder is responsible for maintaining gear/items within the boundaries of their grant at all times. Failure to do so should be reported to the Shellfish Constable who will take appropriate corrective action(s).

22. Inasmuch as this ADA lies within a Critical Habitat area for marine mammals all floating gear which is affixed to the bottom shall be in compliance with the provisions and requirements of the Massachusetts Division of Marine Fisheries. This shall include marker buoys, and their attachment lines. The License Holder shall be in compliance with any Department of Marine Fisheries or NOAA Regulations promulgated in the future to further the goals of the Federal Marine Mammal Protection Act.

23. For the purpose of retrieving fixed gear from the ocean floor during periods when the Massachusetts Division of Marine Fisheries regulates the use of vertical lines aimed at protecting endangered species, License Holders may have one vertical line per acre, with a 600 lbs. breakaway link or ROABS (ropes of appropriate breaking strength per ALWTRP) attached to shellfish cages, bags or containers at the shallowest depth of the lease for the purposes of retrieving marketable product and/or managing their farm.

24. An area of twenty-five (25) feet inside the perimeter of the license site abutting another site shall remain unobstructed for passage of other License Holders.

25. Should license boundary disputes arise among license holders, they shall first take their dispute to the Shellfish Constable for resolution. Should this prove unresolved, the Select Board may require an engineered survey of the licensed areas in question. Such survey would be performed at the License Holder's expense.

26. No persons, other than Licenses Holders, may moor a vessel within twenty-five (25) feet, at rest, of a licensed grant site area.

FEES

27. In the event that the applicant is required to present at a public hearing, a fee will be charged. Payment of such fee is due at the time the application is submitted to the Select Board. The fee will be consistent with whatever the currently established public hearing fee is at the time.

28. A fee of \$25 per acre or part thereof shall be payable at the time of license approval. An annual license fee of \$25.00 per acre shall be paid by the license holder, payable on or before January 1st of each year thereafter. If the fee is not paid within 6 months after it is due, the license shall be deemed forfeited and may be revoked.

29. The license holder shall post a Compliance Bond for the licensed area or part thereof to ensure compliance with these regulations. The bond amount shall be \$10,000.00 for licensed areas ranging from one to five acres. In the event a license holder has a licensed area in excess of five acres; the bond amount shall be increased to \$20,000.00. The license holder shall provide the Town of Truro a fully executed Surety Rider naming the Town as the Obligee.

Submitted for consideration by Truro Shellfish Advisory Committee, February 21, 2012. Went into effect March 20, 2012; amended May 22, 2013; amended April 8th, 2014; amended July 14, 2015; amended August 28, 2024



Susan Areson, Chair



Nancy Medoff, Clerk



Stephanie Rein

Town of Truro



Robert Weinstein, Vice-Chair



Susan Girard-Irwin



Agenda Item: 3A

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Damion Clements, Director of Community Services

REQUESTED MEETING DATE: April 8, 2025

ITEM: Introduction to Deputy Community Services Director: Recreation and Beach Jen Andersen (Community Services Department).

EXPLANATION: Community Services Director Damion Clements will introduce Jen Andersen, Deputy Community Services Director: Recreation and Beach, to the Select Board and the community.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: NONE

ATTACHMENTS: NONE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Police Department

REQUESTOR: Jamie Calise, Police Chief

REQUESTED MEETING DATE: April 8, 2025

ITEM: Introduction to Patrol Officers John Imperial, Daniel Donovan, and Riley Varvarigos (Police Department)

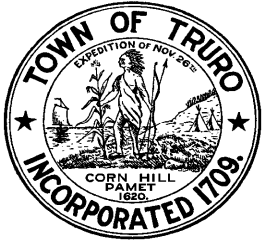
EXPLANATION: Police Chief Jamie Calise will introduce John Imperial, Daniel Donovan, and Riley Varvarigos, patrol officers, to the Select Board and the community.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: NONE

ATTACHMENTS: NONE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 8, 2025

ITEM: Interview and Possible Appointment of Full Member to the Conservation Commission: Sharon Basco-Koch* and Denise Mullen

*Previously Interviewed

EXPLANATION: The Conservation Commission has one unexpired full-member vacancy. Two people applied to serve on the commission. The Select Board interviewed one applicant (Sharon Basco-Koch) at its last meeting. Tonight, Denise Mullen will be present for her interview. The Board may then appoint the selected candidate.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Conservation Commission will continue to have an unexpired full-member vacant seat.

SUGGESTED ACTION: *Motion to appoint _____ to the Conservation Commission, filling an unexpired full member vacancy which will expire June 30, 2026.*

ATTACHMENTS:

1. Application to Serve-Denise Mullen
2. Application to Serve-Sharon Basco-Koch

Application to Serve on a Board or Committee

Agenda Item: 4A2

Applicant Information

Last Name	Basco Koch
First Name	Sharon
Middle Initial	
Email Address	
Phone Number	
Address (Street)	53 S. Pamet Road (P.O. Box 1192)
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	P.O. Box 1192, Truro, 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☐ Yes ☐ No

Are you registered to vote in Truro?

☐ Yes ☐ No

Board/ Committee Information

What Board/ Committee Are You Applying For? conservation commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

As a full-time resident of Truro I'm always aware of and concerned about conservation issues. I've covered science and technology as an editor, journalist and broadcaster, and although I'm not an expert in any of this I'm a thorough researcher and would like to serve the town.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☐ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☐ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

My experience as an assigning editor on newspapers, as the acquisitions editor of a series of books at The MIT Press, and as a public radio anchor/executive producer has given me lots of varied experience of being part of a team.

Briefly list any other relevant experience such as professional work, training, education, etc.: A resume is NOT required. If you choose to attach a resume, it will become a public document.

For 14 years before I retired I ran the public radio department of Spectrum Magazine (flagship publication of the Institute of Electrical and Electronic Engineers). Conservation is one of the major fields we reported on via NPR's "Here and Now."

Signature

Sharon Basco Koch

Date

01/14/2025

EXECUTIVE AND ADMINISTRATIVE EXPERIENCE

Higher Education Consultant

2018 - present

Oregon College of Art and Craft *President*

Portland, Oregon
2010 – 2018

Administrative Achievements

Programs and strategic relationships

- Led the collective development of the College's mission and vision statements with the campus community
- Brought together the OCAC community in the development of a three-part strategic plan, *The Future of OCAC and Art, Craft and Design: Inspiring a New Model for Education in Portland for the 21st Century*, comprised of curricular programs, community and industry partnerships, and real estate development components
- Secured approval for graduate level programming through the regional accrediting association, the Northwest Commission for Colleges and Universities (NWCCU) and national discipline-specific accreditation through the National Association of Schools of Art and Design (NASAD) and for three stand-alone MFA degrees, the *MFA in Craft: Practice and Innovation*, the *MFA in Industrial Design* and the *MFA in Material Studies: Low Residency*, building on the *MFA in Applied Craft + Design* jointly offered with Pacific Northwest College of Art in Portland
- Oversaw the revision of the undergraduate curriculum and the introduction of eleven new majors and a professional practice/business core component throughout the four years of the BFA to enhance the undergraduate offerings and enhance options for students
- Established and raised funds for a contemporary speaker series to bring internationally known speakers, such as Alfredo Jaar, Dana Schutz, Hugh Dubberly, Aaron Rose, Ligorano and Reese, Sandy Chilewich and Anderson Anderson Design-Build Architects, to Portland to contextualize and raise the level of discourse surrounding craft as the nexus of creative art and design methodologies
- Brought together and orchestrated the team, including Intel engineers, to plan, fund and establish the OCAC FabLab, a digital fabrication laboratory

Partnerships/community

- Built on three existing partnerships to grow the total number of community partners to 60 active partnerships including businesses and corporations in the creative industries and advanced manufacturing, non-profit organizations, and academic institutions from Pre-K to universities

- Partnered with Nike to create the Nike Design Atelier at OCAC providing materials-based knowledge to Nike employees which led to (1) the formal incorporation of materials-based design into the Nike workflow through the establishment of the Blue Ribbon Studio on the Nike campus and (2) the establishment of design intensives in which students and alums worked closely with Nike designers and execs on specific product development
- Expanded the continuing education program enrollment in a period of increasing competition in the community
- Doubled the enrollments in the youth programs, Pre-K to Pre-College, over a four-year period as part of the strategic plan, *The Future of OCAC and Art, Craft and Design: Inspiring a New Model for Education in Portland for the 21st Century*

Fundraising

- Actively raised the profile of OCAC in the local community as well as nationally and internationally through marketing, recruitment and exhibition initiatives, including expanding the annual art auction platform into a highly anticipated cultural event in the community and beyond
- Raised \$1,000,000+ annually in support of the annual budget, including partial and full-tuition scholarships from private donors, national and regional foundations, an annual gala fundraising auction grossing \$750,000 in 2018 exclusively for student scholarships
- Secured annual funding for the long-standing artists-in-residence program from regional foundations; from multiple sources for specific programs, including the A. Susanna Santos *Journeys in Creativity*, the program for Native American High School Students, the art program at St. Mary's School for Boys, a local juvenile detention center, and Pre-K through Pre-College youth program scholarships and offerings in under-represented communities, such as Adelantes Mujeres
- Secured funding from foundations for the *OCAC Technology Plan; Phase 2*, building a Student Information System from open source technology, and *Phase 3*, establishing the OCAC FabLab
- Consistently raised one-time funds for specific equipment upgrades and for renovation of instructional and gallery spaces doubling the exhibition space available for the professional exhibition program and for student-run exhibitions

Board development

- Designed and oversaw a strategic planning and messaging process with the OCAC Board of Trustees, including current and past Board members, in the development of a three-part strategic plan, *The Future of OCAC and Art, Craft and Design: Inspiring a New Model for Education in Portland for the 21st Century*, comprised of curricular, partnerships and real estate development components
- Renewed the Board with new members to provide expertise in strategic areas, such as real estate development and financial management; increased the Board size to 24 along with the financial obligation to \$5,000; and worked with the Board to establish clear board governance through by-law revisions
- Utilized Board expertise to improve programs through community engagement and supporting fundraising opportunities

- Worked with successive Board chairs to establish a “making” component in the annual board retreat to better connect Board members with the college mission

Organizational structure

- Established a relatively flat administrative structure to facilitate collaborative decision and policy making in which 34 staff and 36 faculty reported through a governance model with a five-person group of senior staff, the Working Group

Administration

- Managed a \$6,000,000 annual budget
- Brought together and orchestrated the team to design, plan and build a student information system, the Kula SIS, from open source technology
- Instituted an annual, effective staff evaluation process

Facilities planning and management

- Oversaw the 9+ acre campus and 11 buildings
- Instituted and oversaw a real estate analysis of the college campus to maximize the potential of the land holdings of the college to generate revenue and to plan development that would enhance the mission and the partnerships of the college
- Managed the post-construction of a \$14.7 million Capital and Endowment Campaign including the \$7.3 million building built through the campaign
- Instituted a space analysis process for restructuring and optimizing the use of campus facilities

Alberta College of Art + Design.

Provost & Vice President, Research + Academic Affairs

Calgary, Alberta CA

2009 – 2010

Achievements

Programs and strategic relationships

- Provided vision and innovation in planning for new programmatic offerings, and the structures to support those programs, that enhanced ACAD's unique characteristics
- Planned strategically for all aspects of academic programming providing vision and guidance for degree and non-degree revision and programmatic development, enrollment management from recruitment to retention that increased both the size and quality of the student body and student satisfaction
- Chaired a Working Group of four Vice Presidents and two Directors to review and revise the College's policies and procedures
- Chaired the ACAD Academic Executive (Faculty Area Heads), Academic Council (Faculty Senate), Working Group (the President's Cabinet minus the President), and the Enrollment Management Task Group
- Instituted faculty committees and worked with faculty Area Heads (Academic Executive) to establish policies and procedures, review faculty evaluation procedures, and review workload issues
- Managed the refinement of the curriculum across the fine arts, design, craft, and critical studies areas
- Secured the approval of the first masters level degree, the *MFA in Craft Media*, from the Alberta Ministry of Advanced Education and Technology
- Worked with the Foundation area faculty to analyze pedagogical approaches resulting in the implementation of a cohesive offering to

improve the delivery of instruction and to use faculty resources more effectively

- Established a speaker series, *Stirring Culture: Women Innovators in Design*, featuring Jane Brown, Sandy Chilewich, Shelly Evanston, Meredith Davis, and Dori Tunstall

Administration

- Managed a staff of five direct reports, including the Vice President for Student Experience + Admissions, the Dean of Undergraduate Studies, the Director of Extended Studies, the Director of the Illingworth Kerr Gallery, the Director of the Luke Lindoe Library and worked with the Vice Presidents for External Affairs and Finance and Operations to collaborate on the running of a college of 1200 students
- Negotiated the collective bargaining agreement with the faculty
- Instituted strategic and tactical recruitment initiatives designed to increase enrollment and the success of those enrolled through better communication and “branding” of the ACAD programs resulting in an increase in both the quality of the incoming students’ academic achievement and their portfolios
- Supervised restructuring of the advisement process and related positions
- Managed a budget of \$6,900,000
- Provided vision and oversaw the Visiting Artists program and the Illingworth Kerr Gallery with shows of Glenn Ligon, John Guerrard and Attila Lucaks

Facilities

- Oversaw the 294,000 square foot building, home to ACAD
- Instituted a space analysis process for restructuring and optimizing the use of campus facilities

Purchase College, State University of New York
Dean, School of Art+Design

Purchase, New York
2004 – 2009

Achievements

Programs and strategic relationships

- Oversaw the transition from programmatic areas of concentration to majors on the BFA level and the enhancement of the MFA program
- Worked with the Foundation faculty to analyze pedagogical approaches which resulted in the implementation of more cohesive offerings
- Evaluated instructional methodologies with faculty to increase discreet instructional time and develop concentration/course of study tracks in order to provide more effective conceptual and skills development and better insure instructional accountability
- Instituted curriculum revision processes in which representatives from each academic department were charged with devising solutions to increase the level of student attainment and competencies
- Worked with the Purchase College-wide faculty in drafting evaluation guidelines and criteria for reappointment, promotion, and tenure
- Established a semester-long visiting artist program, made possible by funds raised from the Windgate Foundation
- Provided vision and management for the Richard & Dolly Maass Gallery and instituted a professional exhibition series, the *David and Jeanne Schwarz Projects*, to raise the profile of the School of Art+Design in the

community and to provide a venue for contemporary art discourse that brought the exhibiting artists to the college, such as Tobias Putrih, Charles LaBelle, Kendal Buster, and KAWS

- Implemented a space utilization study and scheduling procedure that resulted in a more efficient use of classroom and studio space
- Secured exhibition venues for the Purchase MFA thesis exhibitions in highly trafficked gallery areas of New York City

Partnerships/community

- Established a close working partnership, which did not previously exist, with the Director of Purchase's Neuberger Museum to coordinate and develop exhibition and community programming, including hosting auxiliary exhibitions based on those in the museum, including Tobias Putrih

Fundraising

- Raised \$1,00,000 from foundations and individual donors for the visiting artist program, student endowed and non-endowed scholarships, and the *David Schwartz Projects* with guest curators in the Richard & Dolly Maass Gallery, an exhibition series of emerging artists who served as role models for the students
- Cultivated additional individual donors for College initiatives, such as professional development
- Raised the profile of the School of Art+Design regionally in New York City, nationally and internationally through marketing, recruitment and exhibitions initiatives
- Worked with the three performing arts deans and the Office of External Affairs to raise \$1.3 million at a joint School of the Arts Gala in New York City in 2007
- Revitalized the nearly defunct Friends of Art +Design in tripling the membership in four years and increasing contributions over 30% in the first year

Administration

- Chaired the School of Art+Design faculty and staff meetings comprised of six Boards of Study (departments), seven technicians, and five administrative staff
- Quadrupled the applicant pool and enhanced both quality of the incoming students' portfolios and increased academic selectivity 30% through strategic and tactical recruitment initiatives designed to increase enrollment and student success through better communication and enhanced branding of the Purchase programs
- Supervised the restructuring of the advisement process and related positions and a reorganization of existing positions to better serve faculty and students
- Worked with the Institutional Advancement staff in identifying appropriate foundation and corporate funding opportunities and writing the necessary proposals and grants
- Oversaw a 160,000 square foot facility, as well as planned for a major capital construction project to renovate and enhance the mid-century designed learning facility
- Managed a budget of \$4 million for the School of Art+Design

Facilities

- Oversaw the School of Art+Design's 160,000 square foot facility designed by Walter Gropius' Architect's Collaborative
- Managed the planning and pre-construction phase of the renovation of the School of Art+Design's iconic building
- Instituted a space analysis process for restructuring and optimizing the use of campus facilities

Corcoran College of Art and Design
DC

Washington,

Vice Dean

2001 – 2004

Associate Dean of BFA Programs

2000 – 2001

Achievements

Programs and faculty relations

- Designed and obtained approval for the first masters' level degrees through national and regional accreditation and DC licensure
- Designed the curriculum for three masters level programs at the Corcoran in Art Education: a Masters of Art in Teaching and a concentration for the Bachelor of Fine Art and a Masters of Art in Art Education, each having three concentrations: K-12 education, Museum education and community education
- Designed and implemented with faculty involvement, certificate and associates degrees in Interior Architecture and Design
- Oversaw the implementation and curriculum revision of two new BFA degree programs in Photojournalism and Digital Media Design and the implementation and curriculum development for the five AFA degrees
- Designed Bachelor of Fine Art and Bachelor of Design programs in time-based media, including animation and film and video
- Oversaw the implementation of residential Pre-college programs in Fine Arts and Photojournalism
- Worked with the Foundation area faculty to analyze pedagogical approaches resulting in the elimination of team teaching in the Foundation Year, improvement of instructional delivery and more effective use of resources
- Forged partnerships with those creating other Photojournalism initiatives to target additional funding sources at the Corcoran
- Increased study abroad options for degree students
- Chaired the Corcoran Faculty Manual revision process in which the faculty came to consensus on policies, procedures, and practices
- Implemented the Administrative Chair model in the studio and academic departments
- Evaluated instructional methodologies with faculty to increase discreet instructional time and develop concentration/course of study tracks in order to provide more effective conceptual and cross disciplinary skills development and better insure instructional accountability
- Managed programs and courses in Continuing Education for adults that grew to 3000 registrations annually, using the division to bring noted artists, such as William Wegman, Mary Frank, and Philip Pearlstein, to teach workshops for adults in which degree students acted as assistants
- Utilized the Continuing Education offerings to research and develop possible new degree programs

- Oversaw the College Hemicycle Gallery curator and program, the exhibitions of which were listed among the 10 best by the Washington Post

Partnerships/community

- Worked with DC public schools on the Corcoran's award winning Visual Arts Community Outreach Program (VACOP) program

Administration

- Coordinated the activities (direct reports to the Vice Dean) of the Offices of Admissions, Continuing Education, Library, Alumni Affairs Registrar, Student Services, College Administration, and College Exhibitions
- Worked with the Office of Institutional Advancement to secure grant funding for the implementation of the graduate programs
- Served as liaison to the Middle States Association of the Commission on Higher Education

Board development

- Worked closely with the College Board of Overseers on the governance of the College in a tripartite board structure that included a Museum Board of Overseers, as well as a governing Board of Trustees who held fiduciary responsibility

Facilities

- Instituted a space analysis process for restructuring and optimizing the use of campus facilities
- Managed and coordinated space planning through the design phase of a proposed building designed by Frank Gehry in a major capital construction project for the college (never realized) - Designed a process for faculty and staff input in the planning that enlisted, incorporated and communicated vetted critical user information to the architectural team in an effective manner

New Jersey City University

Jersey

Jersey City, New

<i>Chair, Art Department, Professor of Art</i>	1994 – 2000
<i>Chair, NJCU Middle States Steering Committee</i>	1997 – 1999
<i>Coordinator of Photography</i>	1986 – 1994
<i>Adjunct Professor in Art</i>	1977 – 1986

Achievements

Programs and faculty relations

- Taught classes in printmaking, photography, two and three-dimensional design, art history, Chaired a department of unionized faculty with majors in Painting, Drawing, Printmaking, Sculpture, Communication Design, Photography, and Art Education
- Oversaw the design, approval and implementation of the first MFA degree at the then college
- Organized the Art Department in demonstrating Outcomes Assessment to the college-wide faculty
- Began the process of planning, designing and building a new building as part of a major capital construction project for the department

Pratt Institute

Visiting Associate Professor, Graduate Fine Arts

Brooklyn, New York

1996 – 2000

Achievements

- Taught graduate classes as an adjunct faculty member in intaglio, expanding content into such areas as photogravure to provide students with a more complete range of options with which to express their concepts and concerns

County College of Morris

Randolph, New Jersey

Assistant Professor of Art (sabbatical replacement)

1977 – 1978

Adjunct Professor of Art

1977 – 1978

Achievements

Programs and faculty relations

- Instructor in printmaking, photography, two and three-dimensional design, and art history

Sweet Briar College

Sweet Briar, Virginia

Assistant Professor of Art (sabbatical replacement)

1974 – 1975

Achievements

- Instructor of classes in printmaking, photography, two and three-dimensional design
- Inaugurated the first class in interdisciplinary art, coordinating faculty in the art, dance, and music departments

PROFESSIONAL BOARDS, SELECTED MEMBERSHIPS AND AWARDS

New York Film Academy

Board of Directors

2018 – present

Truro Center for the Arts

Associate Board, Chair of education Committee

2022 – present

Portland Art Museum

Patron Development Committee

2018 – 2021

Patricia Reser Center for the Arts, Beaverton, Oregon

Capital Campaign Committee

2018 – 2021

Design Museum Portland

We Design - Exhibition Advisory Committee

2018 – 2023

Association of Independent College of Art and Design (AICAD)

Board of Directors, Executive Committee, Secretary

2010 – 2013

Vice President

2014 – 2017

National Association of Schools of Art and Design (NASAD)

NASAD Life - Time Distinguished Fellows Award

2019

President

2014 – 2017

Vice President

2011 – 2014

Accrediting Commission for Community and Pre-collegiate

2018

Arts Schools (ACCPAS), Art and Design representative

Board of Directors

2005 – 2010

Commission on Accreditation

1999 – 2005

Visiting Evaluator, Chair of Accreditation Teams

1997 – 2019

Alliance of Oregon Independent Colleges and Universities

2010 – 2018

	<i>Executive Board</i>	2015 – 2018
	Business for Culture and the Arts, Portland, Oregon	2013 – 2017
	<i>Board of Directors</i>	
	<i>Transition Committee for Merger with the Regional Arts and Culture</i>	
Council		
		2015 – 2016
	College Art Association (CAA)	
	<i>Honorary Committee for the 50th Anniversary Celebration of Feminism</i>	
		2023
	<i>Board of Directors</i>	2011 – 2015
	National Council of Arts Administrators (College Art Association affiliate)	
	<i>Board of Directors</i>	1999 – 2005
	<i>Treasurer</i>	2004 – 2005
ArtTable	<i>Development Committee Chair</i>	2006 – 2010
	<i>New York Executive Committee</i>	
	District of Columbia Commission on the Arts	Washington, DC
	<i>Art Education Advisory Board</i>	2002 – 2004
	National Museum of Women in the Arts	Washington, DC
	<i>Library Fellow</i>	2002 – 2006
	Friends of Art of Sweet Briar College	Sweet Briar, Virginia
	<i>Board of Directors</i>	2000 – 2008
	New Jersey Center for Visual Arts	Summit, New Jersey
	<i>Board of Directors</i>	1996 – 2000
	Printmaking Council of New Jersey	Somerville, New Jersey
	<i>Executive Board</i>	1986 – 1989

SELECTED PRESENTATIONS, PUBLICATIONS, & CURATED EXHIBITIONS

Closings and Mergers: Countering the Trend Through the Lens of Small, Private, Non-Profit, Single-Purpose Art and Design Colleges

Originator, researcher, moderator and organizer of leaders in the field or the panel

WSCUC Annual Conference in San Francisco 2022

College Art Association Conference in New York City 2023

National Council of Art Administrators in St. Louis 2023

The Useful Art Object: Considering Critical & Socially Engaged Craft Practices / Panel

Member 2016 ASSEMBLY, four-day focus on art and social practice

Art and Social Practice MFA Program Portland State University, Portland

Workshop for New Art Executives, Moderator / Presenter NASAD Annual Meetings
2012 - 2014

2005 -

2006

Public, Private, and Community Relationships Moderator and Panel Organizer

National Association of Schools of Art and Design (NASAD) Annual Meeting

2012

Crossover: A Material Exchange, The Bullseye Conference 2011 Presentation, SOFA

Chicago 2011 *Learning from Disaster: New Orleans After Katrina*

Contributing Curator

Museum of the City of New York
 2006
 Yea! Contributing Curator, Westchester Council on the Arts, White Plains, NY
 2006 Writing and the Studio Curriculum, Presenter NASAD Annual Meeting
 2005
 Frank Gehry Furniture, Exhibition Curator Corcoran Gallery of Art, Washington, DC
 2004 Art in the Digital World, Panel Moderator, Association of Independent Colleges
 of
 Art & Design (AICAD) Conference, Maryland Institute College of Art Baltimore, MD
 2004
 Two Year Art Programs in Free-standing and Multi-purpose Institutions, Presenter
 National Council of Arts Administrators (NCAA)
 2003
 Continuing Education Session Presenter NASAD Annual Meeting
 2002
 Preparing for Self-Study Session Co-Chair NASAD Annual Meetings 2005, 2004,
 2003 & 2001
 Res Ipsa Loquitur: The Thing Speaks for Itself Curator, 5th Annual New Jersey Book Arts
 Seminar
 John Cotton Dana Library, Rutgers University Newark, New Jersey
 2000
 Collaboration and the Book Art – Bringing Things to Pretty Pass Presenter
 4th Annual New Jersey Book Arts Symposium Newark, New Jersey
 1999
 Preparing Graduate Students to Teach, Panel Chair and Moderator: NASAD Annual
 Meeting 1998
 Academic Forum: “Art, the Book, and the Millennium” Author Jersey City State College
 Fall 1997
 Landscape, Contemporary Art and the Book, Lecturer Jersey City Museum
 1996

SELECTED EXHIBITIONS & COMPETITIONS

One Person exhibitions include: The Jersey City Museum, Jersey City, NJ
 The University of the Arts, Philadelphia, PA
 Group exhibitions include: The Center for Book Arts, New York, NY
 Dieu Donne Gallery, New York, NY
 Chicago Public Library, Chicago, IL
 Basso da Fortezza, Florence, Italy
 Biblioteque Historique de la Ville de Paris, France

COLLECTIONS

Arthur & Matta Jaffe Collection, Florida Atlantic University Rutgers University
 Libraries Rochester Institute of Technology Merck Corporation
 Celanese Corporation
 Bank of America Sweet Briar College, Virginia New Jersey City
 University
 Massachusetts Institute of Technology

EDUCATION

Institute for Educational Management - Initiating and Managing Change
 Harvard Institutes for Higher Education
 2010

Master of Fine Arts
1973

Pratt Institute

Brooklyn, New York

Bachelor of Arts in Art

Sweet Briar College, Sweet Briar, Virginia

1970

Application to Serve on a Board or Committee

Applicant Information

Last Name

Mullen

First Name

Denise

Middle Initial

Email Address

Phone Number

Address (Street)

11 Avocet Road #582

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02652-0582

Mailing Address (Please indicate box number and zip code)

PO BOX 582 North Truro

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

DEC 1 2023 PM 2:43 PM
ADMINISTRATIVE SERVICES
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Conservation Commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

The conservation and management of our physical resources on the Cape are among the most important privileges and critical responsibilities of those of us living here in Truro.

The Commission's mission of protecting the public interest of our resources for passive recreation and to " prevent or reduce flooding, and prevent erosion and pollution...by overseeing any activity that may alter a resource area or its buffer zone" is essential to assuring that these resources will extend well into the future, as well as be enjoyed in the present. My experience of administering arts organizations and colleges has included being knowledgeable about the health and safety concerns of land use and the effect of this use on the adjacent communities and the larger environment. In my time in Truro, I've become familiar with the individual challenges and the larger issues that we face as in our rich and unique community. I would like to contribute to my community by serving on the commission.

I have read the charge of the committee, read the minutes of meetings and talked with those who have served on the committee in the past.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

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If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

My resume lists my professional experience. Since moving to the Cape, I am serving on the Board of the Truro Center for the Arts and volunteering at the Truro Community Kitchen. In addition, I am on the Executive Board of the New York Film Academy.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

It may seem counter-intuitive, but the first thing to consider when running an art school is the physical plant and its relationship to the land on which it sits. If that relationship isn't functioning well, then all the goals and intentions of the educational content will not be as successful as it should be. I always asked to meet with the facilities head to learn about how the things that were not seen were being affected by the workings of the institution. My resume should address other goals and skill sets. Thank you for your consideration.

Signature

Denise Mullen

Date

03/12/2025

DENISE MULLEN

PO Box 582
North Truro, Massachusetts
02652-0582



EXECUTIVE AND ADMINISTRATIVE EXPERIENCE

Higher Education Consultant

2018 - present

Oregon College of Art and Craft *President*

Portland, Oregon
2010 – 2018

Administrative Achievements

Programs and strategic relationships

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- Brought together the OCAC community in the development of a three-part strategic plan, *The Future of OCAC and Art, Craft and Design: Inspiring a New Model for Education in Portland for the 21st Century*, comprised of curricular programs, community and industry partnerships, and real estate development components
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- Brought together and orchestrated the team, including Intel engineers, to plan, fund and establish the OCAC FabLab, a digital fabrication laboratory

Partnerships/community

- Built on three existing partnerships to grow the total number of community partners to 60 active partnerships including businesses and corporations in the creative industries and advanced manufacturing, non-profit organizations, and academic institutions from Pre-K to universities

- Partnered with Nike to create the Nike Design Atelier at OCAC providing materials-based knowledge to Nike employees which led to (1) the formal incorporation of materials-based design into the Nike workflow through the establishment of the Blue Ribbon Studio on the Nike campus and (2) the establishment of design intensives in which students and alums worked closely with Nike designers and execs on specific product development
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Fundraising

- Actively raised the profile of OCAC in the local community as well as nationally and internationally through marketing, recruitment and exhibition initiatives, including expanding the annual art auction platform into a highly anticipated cultural event in the community and beyond
- Raised \$1,000,000+ annually in support of the annual budget, including partial and full-tuition scholarships from private donors, national and regional foundations, an annual gala fundraising auction grossing \$750,000 in 2018 exclusively for student scholarships
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Board development

- Designed and oversaw a strategic planning and messaging process with the OCAC Board of Trustees, including current and past Board members, in the development of a three-part strategic plan, *The Future of OCAC and Art, Craft and Design: Inspiring a New Model for Education in Portland for the 21st Century*, comprised of curricular, partnerships and real estate development components
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- Utilized Board expertise to improve programs through community engagement and supporting fundraising opportunities

- Worked with successive Board chairs to establish a “making” component in the annual board retreat to better connect Board members with the college mission

Organizational structure

- Established a relatively flat administrative structure to facilitate collaborative decision and policy making in which 34 staff and 36 faculty reported through a governance model with a five-person group of senior staff, the Working Group

Administration

- Managed a \$6,000,000 annual budget
- Brought together and orchestrated the team to design, plan and build a student information system, the Kula SIS, from open source technology
- Instituted an annual, effective staff evaluation process

Facilities planning and management

- Oversaw the 9+ acre campus and 11 buildings
- Instituted and oversaw a real estate analysis of the college campus to maximize the potential of the land holdings of the college to generate revenue and to plan development that would enhance the mission and the partnerships of the college
- Managed the post-construction of a \$14.7 million Capital and Endowment Campaign including the \$7.3 million building built through the campaign
- Instituted a space analysis process for restructuring and optimizing the use of campus facilities

Alberta College of Art + Design.

Provost & Vice President, Research + Academic Affairs

Calgary, Alberta CA

2009 – 2010

Achievements

Programs and strategic relationships

- Provided vision and innovation in planning for new programmatic offerings, and the structures to support those programs, that enhanced ACAD's unique characteristics
- Planned strategically for all aspects of academic programming providing vision and guidance for degree and non-degree revision and programmatic development, enrollment management from recruitment to retention that increased both the size and quality of the student body and student satisfaction
- Chaired a Working Group of four Vice Presidents and two Directors to review and revise the College's policies and procedures
- Chaired the ACAD Academic Executive (Faculty Area Heads), Academic Council (Faculty Senate), Working Group (the President's Cabinet minus the President), and the Enrollment Management Task Group
- Instituted faculty committees and worked with faculty Area Heads (Academic Executive) to establish policies and procedures, review faculty evaluation procedures, and review workload issues
- Managed the refinement of the curriculum across the fine arts, design, craft, and critical studies areas
- Secured the approval of the first masters level degree, the *MFA in Craft Media*, from the Alberta Ministry of Advanced Education and Technology
- Worked with the Foundation area faculty to analyze pedagogical approaches resulting in the implementation of a cohesive offering to

improve the delivery of instruction and to use faculty resources more effectively

- Established a speaker series, *Stirring Culture: Women Innovators in Design*, featuring Jane Brown, Sandy Chilewich, Shelly Evanston, Meredith Davis, and Dori Tunstall

Administration

- Managed a staff of five direct reports, including the Vice President for Student Experience + Admissions, the Dean of Undergraduate Studies, the Director of Extended Studies, the Director of the Illingworth Kerr Gallery, the Director of the Luke Lindoe Library and worked with the Vice Presidents for External Affairs and Finance and Operations to collaborate on the running of a college of 1200 students
- Negotiated the collective bargaining agreement with the faculty
- Instituted strategic and tactical recruitment initiatives designed to increase enrollment and the success of those enrolled through better communication and “branding” of the ACAD programs resulting in an increase in both the quality of the incoming students’ academic achievement and their portfolios
- Supervised restructuring of the advisement process and related positions
- Managed a budget of \$6,900,000
- Provided vision and oversaw the Visiting Artists program and the Illingworth Kerr Gallery with shows of Glenn Ligon, John Guerrard and Attila Lucaks

Facilities

- Oversaw the 294,000 square foot building, home to ACAD
- Instituted a space analysis process for restructuring and optimizing the use of campus facilities

Purchase College, State University of New York
Dean, School of Art+Design

Purchase, New York
2004 – 2009

Achievements

Programs and strategic relationships

- Oversaw the transition from programmatic areas of concentration to majors on the BFA level and the enhancement of the MFA program
- Worked with the Foundation faculty to analyze pedagogical approaches which resulted in the implementation of more cohesive offerings
- Evaluated instructional methodologies with faculty to increase discreet instructional time and develop concentration/course of study tracks in order to provide more effective conceptual and skills development and better insure instructional accountability
- Instituted curriculum revision processes in which representatives from each academic department were charged with devising solutions to increase the level of student attainment and competencies
- Worked with the Purchase College-wide faculty in drafting evaluation guidelines and criteria for reappointment, promotion, and tenure
- Established a semester-long visiting artist program, made possible by funds raised from the Windgate Foundation
- Provided vision and management for the Richard & Dolly Maass Gallery and instituted a professional exhibition series, the *David and Jeanne Schwarz Projects*, to raise the profile of the School of Art+Design in the

community and to provide a venue for contemporary art discourse that brought the exhibiting artists to the college, such as Tobias Putrih, Charles LaBelle, Kendal Buster, and KAWS

- Implemented a space utilization study and scheduling procedure that resulted in a more efficient use of classroom and studio space
- Secured exhibition venues for the Purchase MFA thesis exhibitions in highly trafficked gallery areas of New York City

Partnerships/community

- Established a close working partnership, which did not previously exist, with the Director of Purchase's Neuberger Museum to coordinate and develop exhibition and community programming, including hosting auxiliary exhibitions based on those in the museum, including Tobias Putrih

Fundraising

- Raised \$1,00,000 from foundations and individual donors for the visiting artist program, student endowed and non-endowed scholarships, and the *David Schwartz Projects* with guest curators in the Richard & Dolly Maass Gallery, an exhibition series of emerging artists who served as role models for the students
- Cultivated additional individual donors for College initiatives, such as professional development
- Raised the profile of the School of Art+Design regionally in New York City, nationally and internationally through marketing, recruitment and exhibitions initiatives
- Worked with the three performing arts deans and the Office of External Affairs to raise \$1.3 million at a joint School of the Arts Gala in New York City in 2007
- Revitalized the nearly defunct Friends of Art +Design in tripling the membership in four years and increasing contributions over 30% in the first year

Administration

- Chaired the School of Art+Design faculty and staff meetings comprised of six Boards of Study (departments), seven technicians, and five administrative staff
- Quadrupled the applicant pool and enhanced both quality of the incoming students' portfolios and increased academic selectivity 30% through strategic and tactical recruitment initiatives designed to increase enrollment and student success through better communication and enhanced branding of the Purchase programs
- Supervised the restructuring of the advisement process and related positions and a reorganization of existing positions to better serve faculty and students
- Worked with the Institutional Advancement staff in identifying appropriate foundation and corporate funding opportunities and writing the necessary proposals and grants
- Oversaw a 160,000 square foot facility, as well as planned for a major capital construction project to renovate and enhance the mid-century designed learning facility
- Managed a budget of \$4 million for the School of Art+Design

Facilities

- Oversaw the School of Art+Design's 160,000 square foot facility designed by Walter Gropius' Architect's Collaborative
- Managed the planning and pre-construction phase of the renovation of the School of Art+Design's iconic building
- Instituted a space analysis process for restructuring and optimizing the use of campus facilities

Corcoran College of Art and Design DC

Washington,

Vice Dean

2001 – 2004

Associate Dean of BFA Programs

2000 – 2001

Achievements

Programs and faculty relations

- Designed and obtained approval for the first masters' level degrees through national and regional accreditation and DC licensure
- Designed the curriculum for three masters level programs at the Corcoran in Art Education: a Masters of Art in Teaching and a concentration for the Bachelor of Fine Art and a Masters of Art in Art Education, each having three concentrations: K-12 education, Museum education and community education
- Designed and implemented with faculty involvement, certificate and associates degrees in Interior Architecture and Design
- Oversaw the implementation and curriculum revision of two new BFA degree programs in Photojournalism and Digital Media Design and the implementation and curriculum development for the five AFA degrees
- Designed Bachelor of Fine Art and Bachelor of Design programs in time-based media, including animation and film and video
- Oversaw the implementation of residential Pre-college programs in Fine Arts and Photojournalism
- Worked with the Foundation area faculty to analyze pedagogical approaches resulting in the elimination of team teaching in the Foundation Year, improvement of instructional delivery and more effective use of resources
- Forged partnerships with those creating other Photojournalism initiatives to target additional funding sources at the Corcoran
- Increased study abroad options for degree students
- Chaired the Corcoran Faculty Manual revision process in which the faculty came to consensus on policies, procedures, and practices
- Implemented the Administrative Chair model in the studio and academic departments
- Evaluated instructional methodologies with faculty to increase discreet instructional time and develop concentration/course of study tracks in order to provide more effective conceptual and cross disciplinary skills development and better insure instructional accountability
- Managed programs and courses in Continuing Education for adults that grew to 3000 registrations annually, using the division to bring noted artists, such as William Wegman, Mary Frank, and Philip Pearlstein, to teach workshops for adults in which degree students acted as assistants
- Utilized the Continuing Education offerings to research and develop possible new degree programs

- Oversaw the College Hemicycle Gallery curator and program, the exhibitions of which were listed among the 10 best by the Washington Post

Partnerships/community

- Worked with DC public schools on the Corcoran's award winning Visual Arts Community Outreach Program (VACOP) program

Administration

- Coordinated the activities (direct reports to the Vice Dean) of the Offices of Admissions, Continuing Education, Library, Alumni Affairs Registrar, Student Services, College Administration, and College Exhibitions
- Worked with the Office of Institutional Advancement to secure grant funding for the implementation of the graduate programs
- Served as liaison to the Middle States Association of the Commission on Higher Education

Board development

- Worked closely with the College Board of Overseers on the governance of the College in a tripartite board structure that included a Museum Board of Overseers, as well as a governing Board of Trustees who held fiduciary responsibility

Facilities

- Instituted a space analysis process for restructuring and optimizing the use of campus facilities
- Managed and coordinated space planning through the design phase of a proposed building designed by Frank Gehry in a major capital construction project for the college (never realized) - Designed a process for faculty and staff input in the planning that enlisted, incorporated and communicated vetted critical user information to the architectural team in an effective manner

New Jersey City University

Jersey

Jersey City, New

<i>Chair, Art Department, Professor of Art</i>	1994 – 2000
<i>Chair, NJCU Middle States Steering Committee</i>	1997 – 1999
<i>Coordinator of Photography</i>	1986 – 1994
<i>Adjunct Professor in Art</i>	1977 – 1986

Achievements

Programs and faculty relations

- Taught classes in printmaking, photography, two and three-dimensional design, art history, Chaired a department of unionized faculty with majors in Painting, Drawing, Printmaking, Sculpture, Communication Design, Photography, and Art Education
- Oversaw the design, approval and implementation of the first MFA degree at the then college
- Organized the Art Department in demonstrating Outcomes Assessment to the college-wide faculty
- Began the process of planning, designing and building a new building as part of a major capital construction project for the department

Pratt Institute

Visiting Associate Professor, Graduate Fine Arts

Brooklyn, New York

1996 – 2000

Achievements

- Taught graduate classes as an adjunct faculty member in intaglio, expanding content into such areas as photogravure to provide students with a more complete range of options with which to express their concepts and concerns

County College of Morris

Randolph, New Jersey

Assistant Professor of Art (sabbatical replacement)

1977 – 1978

Adjunct Professor of Art

1977 – 1978

Achievements

Programs and faculty relations

- Instructor in printmaking, photography, two and three-dimensional design, and art history

Sweet Briar College

Sweet Briar, Virginia

Assistant Professor of Art (sabbatical replacement)

1974 – 1975

Achievements

- Instructor of classes in printmaking, photography, two and three-dimensional design
- Inaugurated the first class in interdisciplinary art, coordinating faculty in the art, dance, and music departments

PROFESSIONAL BOARDS, SELECTED MEMBERSHIPS AND AWARDS

New York Film Academy

Board of Directors

2018 – present

Truro Center for the Arts

Associate Board, Chair of education Committee

2022 – present

Portland Art Museum

Patron Development Committee

2018 – 2021

Patricia Reser Center for the Arts, Beaverton, Oregon

Capital Campaign Committee

2018 – 2021

Design Museum Portland

We Design - Exhibition Advisory Committee

2018 – 2023

Association of Independent College of Art and Design (AICAD)

Board of Directors, Executive Committee, Secretary

2010 – 2013

Vice President

2014 – 2017

National Association of Schools of Art and Design (NASAD)

NASAD Life - Time Distinguished Fellows Award

2019

President

2014 – 2017

Vice President

2011 – 2014

Accrediting Commission for Community and Pre-collegiate

2018

Arts Schools (ACCPAS), Art and Design representative

Board of Directors

2005 – 2010

Commission on Accreditation

1999 – 2005

Visiting Evaluator, Chair of Accreditation Teams

1997 – 2019

Alliance of Oregon Independent Colleges and Universities

2010 – 2018

	<i>Executive Board</i>	2015 – 2018
	Business for Culture and the Arts, Portland, Oregon	2013 – 2017
	<i>Board of Directors</i>	
	<i>Transition Committee for Merger with the Regional Arts and Culture</i>	
Council		
		2015 – 2016
	College Art Association (CAA)	
	<i>Honorary Committee for the 50th Anniversary Celebration of Feminism</i>	
		2023
	<i>Board of Directors</i>	2011 – 2015
	National Council of Arts Administrators (College Art Association affiliate)	
	<i>Board of Directors</i>	1999 – 2005
	<i>Treasurer</i>	2004 – 2005
ArtTable	<i>Development Committee Chair</i>	2006 – 2010
	<i>New York Executive Committee</i>	
	District of Columbia Commission on the Arts	Washington, DC
	<i>Art Education Advisory Board</i>	2002 – 2004
	National Museum of Women in the Arts	Washington, DC
	<i>Library Fellow</i>	2002 – 2006
	Friends of Art of Sweet Briar College	Sweet Briar, Virginia
	<i>Board of Directors</i>	2000 – 2008
	New Jersey Center for Visual Arts	Summit, New Jersey
	<i>Board of Directors</i>	1996 – 2000
	Printmaking Council of New Jersey	Somerville, New Jersey
	<i>Executive Board</i>	1986 – 1989

SELECTED PRESENTATIONS, PUBLICATIONS, & CURATED EXHIBITIONS

Closings and Mergers: Countering the Trend Through the Lens of Small, Private, Non-Profit, Single-Purpose Art and Design Colleges

Originator, researcher, moderator and organizer of leaders in the field or the panel

WSCUC Annual Conference in San Francisco 2022

College Art Association Conference in New York City 2023

National Council of Art Administrators in St. Louis 2023

The Useful Art Object: Considering Critical & Socially Engaged Craft Practices / Panel

Member 2016 ASSEMBLY, four-day focus on art and social practice

Art and Social Practice MFA Program Portland State University, Portland

Workshop for New Art Executives, Moderator / Presenter NASAD Annual Meetings
2012 - 2014

2005 -

2006

Public, Private, and Community Relationships Moderator and Panel Organizer

National Association of Schools of Art and Design (NASAD) Annual Meeting

2012

Crossover: A Material Exchange, The Bullseye Conference 2011 Presentation, SOFA

Chicago 2011 *Learning from Disaster: New Orleans After Katrina*

Contributing Curator

Museum of the City of New York
 2006
 Yea! Contributing Curator, Westchester Council on the Arts, White Plains, NY
 2006 Writing and the Studio Curriculum, Presenter NASAD Annual Meeting
 2005
 Frank Gehry Furniture, Exhibition Curator Corcoran Gallery of Art, Washington, DC
 2004 Art in the Digital World, Panel Moderator, Association of Independent Colleges
 of
 Art & Design (AICAD) Conference, Maryland Institute College of Art Baltimore, MD
 2004
 Two Year Art Programs in Free-standing and Multi-purpose Institutions, Presenter
 National Council of Arts Administrators (NCAA)
 2003
 Continuing Education Session Presenter NASAD Annual Meeting
 2002
 Preparing for Self-Study Session Co-Chair NASAD Annual Meetings 2005, 2004,
 2003 & 2001
 Res Ipsa Loquitur: The Thing Speaks for Itself Curator, 5th Annual New Jersey Book Arts
 Seminar
 John Cotton Dana Library, Rutgers University Newark, New Jersey
 2000
 Collaboration and the Book Art – Bringing Things to Pretty Pass Presenter
 4th Annual New Jersey Book Arts Symposium Newark, New Jersey
 1999
 Preparing Graduate Students to Teach, Panel Chair and Moderator: NASAD Annual
 Meeting 1998
 Academic Forum: “Art, the Book, and the Millennium” Author Jersey City State College
 Fall 1997
 Landscape, Contemporary Art and the Book, Lecturer Jersey City Museum
 1996

SELECTED EXHIBITIONS & COMPETITIONS

One Person exhibitions include: The Jersey City Museum, Jersey City, NJ
 The University of the Arts, Philadelphia, PA
 Group exhibitions include: The Center for Book Arts, New York, NY
 Dieu Donne Gallery, New York, NY
 Chicago Public Library, Chicago, IL
 Basso da Fortezza, Florence, Italy
 Biblioteque Historique de la Ville de Paris, France

COLLECTIONS

Arthur & Matta Jaffe Collection, Florida Atlantic University Rutgers University
 Libraries Rochester Institute of Technology Merck Corporation
 Celanese Corporation
 Bank of America Sweet Briar College, Virginia New Jersey City
 University
 Massachusetts Institute of Technology

EDUCATION

Institute for Educational Management - Initiating and Managing Change
 Harvard Institutes for Higher Education
 2010

Master of Fine Arts
1973

Pratt Institute

Brooklyn, New York

Bachelor of Arts in Art

Sweet Briar College, Sweet Briar, Virginia

1970



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Town Clerk

REQUESTOR: Nicole Tudor, Town Clerk

REQUESTED MEETING DATE: April 8, 2025

ITEM: Review and Possible Approval of Citizen Petitioned Ballot Question and Annual Town Election Ballot and Annual Town Election Warrant

EXPLANATION:

First item for consideration: To consider placing a non-binding public opinion advisory question on the ballot for the Annual Town Election to consider supporting Town government communicating with elected officials and State agencies concerning Holtec and the Pilgrim Nuclear Power Station in Plymouth as Petitioned by Save the Bay Coalition, Plymouth Chapter [Attachments 6 & 7]. Truro Registered Voters [1] petitioned the Town to include this non-binding public opinion advisory question on the Annual Town Election Ballot.

Diane Turco, Director of [Cape Downwinders](#) will be presenting on the Citizen's Petition of this non-binding public advisory question related to the closed Pilgrim Nuclear Power Station in Plymouth.

The question is a non-binding public advisory measure, requiring each town's select board to report the voting results to the Massachusetts governor, attorney general, and state legislature. A non-binding public advisory question is a measure placed on local ballots to gauge public opinion on specific issues. These questions are not legally enforceable, meaning they do not result in any direct action or policy change. Instead, they serve as a way for voters to express their views and provide guidance to local or state officials. A vote will need to be taken by the Board on whether to include this question on the Annual Town Election Ballot.

This non-binding public opinion advisory question appears in the exact form in which it was petitioned by Save Our Bay Coalition, Plymouth Chapter.

WHEREAS, Holtec, owner of the Pilgrim Nuclear Power Station in Plymouth, is discharging untreated radioactively and chemically contaminated industrial wastewater into the atmosphere; and,

WHEREAS, these airborne pollutants are being carried by prevailing winds over and into Cape Cod Bay and our communities; and,

WHEREAS, just as liquid discharge into Cape Cod Bay is in violation the Massachusetts Ocean Sanctuaries Act and other state laws, this gaseous discharge also violates the Ocean Sanctuaries Act and other state laws Holtec agreed to follow; and,

WHEREAS, these airborne pollutants threaten public and environmental health and safety-including the safety of Holtec's own workers-and our marine-based economy;

Therefore, shall the people of the Town of Truro direct the town government to communicate with Governor

Maura Healey, Attorney General Andrea Campbell, the State Legislature, and all other relevant authorities to employ all means available to ensure that the law is enforced and to ensure further that Holtec immediately cease the gaseous discharge of the radioactively and chemically contaminated industrial wastewater at Pilgrim?

- A “**YES**” vote supports Town government communicating with elected officials and State agencies concerning Holtec and the Pilgrim Nuclear Power Station in Plymouth.
- A “**NO**” vote supports Town government taking no action to communicate with elected officials and State agencies concerning Holtec and the Pilgrim Nuclear Power Station in Plymouth.

In accordance with MGL CH 53 Section 18A, this section discusses the procedures for introducing a **nonbinding public opinion advisory question** in the context of local governance.

1. Placing a Question on a Ballot:

- A nonbinding public opinion question can be added no later than 35 days before a local election. Approval is needed from:
 - The city council (and the mayor if required by the charter),
 - The board of selectmen,
 - The town council, or
 - The annual town meeting.

2. Petition Option:

- Residents can petition to have a question added. The petition requires at least ten signatures from registered voters.
- If the governing body does not approve the petition within 90 days before the election:
 - A new petition must have at least 10% of registered players' signatures (or a minimum of 20, whichever is greater).
 - Upon certification of signatures by the registrars (within 7 days), the question is placed on the ballot for the next local event at least 35 days after certification.

3. Alternative Procedures:

- If a city's or town's home rule charter, optional government plan, or special act offers another method for placing public opinion questions on a local ballot, those procedures take precedence.

Two motions have been provided to either include the question on the ballot or to not include.

Second item for consideration: Attached for review and signature by the Board is the Draft May 13, 2025 Annual Town Election Warrant and posting. In accordance with MGL Chapter 39 Section 10, *Every town meeting or town election, except as hereinafter provided, shall be called in pursuance of a warrant, under the hands of the selectmen, notice of which shall be given at least seven days before the annual meeting or an annual or special election and at least fourteen days before any special town meeting.*

The ballot will be printed this year by LHS Associates Inc., the vendor for the ImageCast Precinct Tabulator contracted with Truro. The ballot will be upgraded and no longer have squares for an [X] but will be the oval shape [○] to be filled in accordingly.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED:

First Item: Truro will not join other towns by enacting the same measure and will not then contribute and the statutory requirements for the Petitioners will have passed and would require other means to vote on (*35 days out from the Election is April 8, 2025*).

Second Item: Truro will not be in compliance with the Town Charter 3-2-1 (Section II Conduct of the Elections) and MGL CH39 Sec 10

SUGGESTED ACTION:

First item suggested Motions:

1. Motion to include the Non-Binding Public Advisory Question on the Annual Town Election Ballot being held May 13, 2025.

OR

2. Motion to not include the Non-Binding Public Advisory Question on the Annual Town Election Ballot being held May 13, 2025.

Second item suggested motions:

3. *Motion to Approve the Warrant for the Annual Town Election on May 13, 2025, and Authorize Staff to Sign Electronically.*
4. *Motion to Approve the Posting of the Warrant for the Annual Town Election on May 13, 2025, and Authorize Staff to Sign Electronically.*

ATTACHMENTS:

1. *Town Clerk Memo re: Citizen's Petition Board of Registrars Signature Certification
2. *Local Ballot Questions*, Secretary of the Commonwealth (Page 6)
3. May 13, 2025 Annual Town Election Warrant and Posting and Sample Ballot
4. [MGL CH 39 Sec 10](#)
5. [MGL CH 53 Section 18A](#)
6. Save Our Bay MA Fact Sheet
7. Pilgrim Watch Letter to Attorney General Andrea Campbell



Town of Truro TOWN CLERK'S OFFICE

Truro Town Hall, 24 Town Hall Rd, Truro MA 02666

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 Fax: 508-349-5505

April 4, 2025

To: Truro Select Board Members

From: Nicole Tudor, Town Clerk

RE: Citizen's Petition for Spring Ballot May 13, 2025

Dear Select Board Members,

It is here by stated, on Friday, March 14 and Wednesday, March 19, 2025, two (2) Citizen's Petition's were received by the Town Clerk's Office for a Non-Binding Public Advisory Question, per MGL Ch 53 § 18A in which members of the Board of Registrars certified the signatures of (31) thirty-one voters to be qualified registered voters of the town.

The following is the complete text submitted as the non-binding public advisory question for the May 13, 2025, Ballot.

WHEREAS, Holtec, owner of the Pilgrim Nuclear Power Station in Plymouth, is discharging untreated radioactively and chemically contaminated industrial wastewater into the atmosphere; and,

WHEREAS, these airborne pollutants are being carried by prevailing winds over and into Cape Cod Bay and our communities; and,

WHEREAS, just as liquid discharge into Cape Cod Bay is in violation the Massachusetts Ocean Sanctuaries Act and other state laws, this gaseous discharge also violates the Ocean Sanctuaries Act and other state laws Holtec agreed to follow; and,

WHEREAS, these airborne pollutants threaten public and environmental health and safety-including the safety of Holtec's own workers-and our marine-based economy;

Therefore, shall the people of the Town of Truro direct the town government to communicate with Governor Maura Healey, Attorney General Andrea Campbell, the State Legislature, and all other relevant authorities to employ all means available to ensure that the law is enforced and to ensure further that Holtec immediately cease the gaseous discharge of the radioactively and chemically contaminated industrial wastewater at Pilgrim?

Nicole Tudor, Town Clerk, Truro



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Board of Registrars

Date: March 19, 2025

We hereby certify that 31 (Thirty-one) signatures checked on the petitions received March 14, 2025, and March 19, 2025, titled (copy attached):

Non-Binding Public Advisory Question for the 2025 Truro Spring Ballot:

***WHEREAS**, Holtec, owner of the Pilgrim Nuclear Power Station in Plymouth, is discharging untreated radioactively and chemically contaminated industrial wastewater into the atmosphere; and,*

***WHEREAS**, these airborne pollutants are being carried by prevailing winds over and into Cape Cod Bay and our communities; and,*

***WHEREAS**, just as liquid discharge into Cape Cod Bay is in violation the Massachusetts Ocean Sanctuaries Act and other state laws, this gaseous discharge also violates the Ocean Sanctuaries Act and other state laws Holtec agreed to follow; and,*

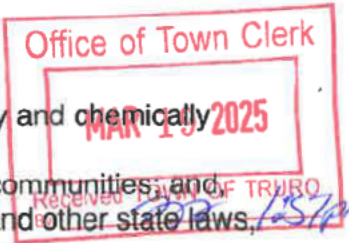
***WHEREAS**, these airborne pollutants threaten public and environmental health and safety-including the safety of Holtec's own workers-and our marine-based economy;*

***Therefore**, shall the people of the Town of Truro direct the town government to communicate with Governor Maura Healey, Attorney General Andrea Campbell, the State Legislature, and all other relevant authorities to employ all means available to ensure that the law is enforced and to ensure further that Holtec immediately cease the gaseous discharge of the radioactively and chemically contaminated industrial wastewater at Pilgrim?*

are qualified voters of the Town of Truro.

[Handwritten signatures in red ink]
Registrars of Voters

Non Binding Public Advisory Question for the 2025 Truro Spring Ballot



WHEREAS, Holtec, owner of the Pilgrim Nuclear Power Station in Plymouth, is discharging untreated radioactively and chemically contaminated industrial wastewater into the atmosphere; and
WHEREAS, these airborne pollutants are being carried by prevailing winds over and into Cape Cod Bay and our communities; and
WHEREAS, just as liquid discharge into Cape Cod Bay is in violation the Massachusetts Ocean Sanctuaries Act and other state laws, this gaseous discharge also violates the Ocean Sanctuaries Act and other state laws Holtec agreed to follow; and,
WHEREAS, these airborne pollutants threaten public and environmental health and safety-including the safety of Holtec's own workers-and our marine-based economy;

Therefore, shall the people of the Town of Truro direct the town government to communicate with Governor Maura Healey, Attorney General Andrea Campbell, the State Legislature, and all other relevant authorities to employ all means available to ensure that the law is enforced and to ensure further that Holtec immediately cease the gaseous discharge of the radioactively and chemically contaminated industrial wastewater at Pilgrim?

PRINT FULL NAME

SIGNATURE

RESIDENTIAL STREET ADDRESS



LOCAL BALLOT QUESTIONS

William Francis Galvin
Secretary of the Commonwealth
Elections Division
One Ashburton Place, Room 1705
Boston, MA 02108
617-727-2828
800-462-8683
www.sec.state.ma.us/elections
elections@sec.state.ma.us

Revised 2017

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I. INTRODUCTION

The process for placing a question on the local election ballot depends upon the law which allows the question to be voted on, as does the language and format of the question itself. This publication provides information on the most common types of ballot questions which may appear on local election ballots. Other types of ballot questions may be permitted under the General Laws, local charters, or special acts.

II. PROPOSITION 2 ½

Ballot questions required under section 21C of chapter 59 of the General Laws are commonly referred to as “Prop 2 ½” questions, after a phrase used in the campaign for the initiative petition which resulted in the law. These questions are placed on the ballot by the selectmen or city council for the voters to approve or reject certain changes in local real estate and property taxes. While such questions are generally referred to as “Prop 2 ½ questions,” there are different types of questions permitted by section 21C, which may involve different procedures. G.L. c. 51, § 21C.

While the Elections Division may be able to provide advice on the requirements of section 21C with respect to the election and ballot question, questions pertaining to taxation, appropriation, and the timing of a related town meeting should be addressed to the Division of Local Services within the Department of Revenue.

Override to Increase Taxes

An override to increase real estate and personal property taxes requires a majority vote of the board of selectmen or city council to be placed on the ballot. G.L. c. 51, § 21C(g).

Any question submitted to the voters under subsection (g) must be worded as follows:

“Shall the (city/town) of _____ be allowed to assess an additional \$_____ in real estate and personal property taxes for the purposes of (state the purpose(s) for which the monies from this assessment will be used) for the fiscal year beginning July first, _____?”

“Underride”

A so-called “underride” to reduce real estate and personal property taxes requires a majority vote of the selectmen or city council to be placed on the ballot. Where available, such a question may be placed on the ballot by petition of the voters. G.L. c. 51, § 21C(h).

Any question submitted to the voters under subsection (h) must be worded as follows:

“Shall the (city/town) of _____ be required to reduce the amount of real estate and personal property taxes to be assessed for the fiscal year beginning July first, _____ by an amount equal to \$_____?”

Capital Outlay

A capital outlay exemption requires a two-thirds vote of the selectmen or city council to be placed on the ballot. G.L. c. 51, § 21C(i ½).

Any question submitted to the voters under subsection (i ½) must be worded as follows:

“Shall the (city/town) of _____ be allowed to assess an additional \$ _____ in real estate and personal property taxes for the purposes of (state the purpose(s) for which the monies from this assessment will be used) for the fiscal year beginning July first, _____?”

Bond Payments

An exemption for bond payments requires a two-thirds vote of the selectmen or city council to be placed on the ballot. G.L. c. 51, § 21C(k).

Any question submitted to the voters under subsection (k) must be worded as follows:

“Shall the (city/town) of _____ be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to (state the purpose or purposes for which the monies from the local issue will be used)?”

Information on the Ballot

Proposition 2 ½ questions must appear on the ballot in the format required by law. Where required, the selectmen or city council must insert certain relevant information, such as the city or town name, the year that the fiscal year begins, the amount of money involved, and the purpose of the money. No other information may be added to the ballot question. Please note that summaries and statements explaining what a “yes” vote or a “no” vote would mean are not allowed to appear on the ballot for Prop 2 ½ questions.¹

Elections

Proposition 2 ½ questions may appear on regular municipal election ballots, special municipal election ballots, and biennial state election ballots. In order for any ballot question to be printed on a local election ballot, it must have been voted on by the selectmen or city council and the language of the question must have been submitted to the local election official no later than the 35th day before the election. G.L. c. 54, § 42C.

Municipalities may opt to add Proposition 2 ½ questions to their biennial state election ballots. No more than three such questions may be added to the state election ballot in any city or town. In order to have any such question appear on the state election ballot, the selectmen or city council must vote to do so. A certified copy of the vote taken, along with the language of the ballot question or questions must be received by the Elections Division no later than 5:00 p.m. on the first Wednesday in August of the year in which the state election is to be held. G.L. c. 59, § 21C(i).

¹ Certain additional information can be provided but only if a municipality has accepted the provisions of section 18B of chapter 53 of the General Laws or has a special act of the Legislature authorizing additional information.

Ballot questions may not be added to primary ballots, preliminary ballots, or special state election ballots. A municipality may opt to hold a special election concurrent with a special state election, in order to save on the cost of holding a separate election. This is commonly referred to as a “dual election.” Dual elections require separate check-in and check-out lists, as well as separate ballots and warrants but can share ballot boxes.

III. COMMUNITY PRESERVATION ACT

The Community Preservation Act (CPA) allows cities and towns that accept certain provisions of the Act to create a special Community Preservation Fund by assessing a surcharge on annual real estate taxes, and to appropriate money in that fund for open space, historic resources, and affordable housing purposes.

Methods of Approval

There are two methods for accepting the CPA. The first method requires approval of both the selectmen or city council and the voters. The alternative method is through the use of a local ballot question petition to present the question directly to the voters. G.L. c. 44B, § 3(a),(h).

Legislative Body Action

The first method of approval requires that a majority of the board of selectmen or city council first approve a specific proposal to present to the voters. The legislative body must vote to accept sections 3 through 7 of chapter 44B of the General Laws and approve the amount of the surcharge. The approved surcharge cannot exceed three percent (3%). G.L. c. 44B, § 3(b).

The selectmen or city council may include certain surcharge exemptions in the proposal to be presented to the voters. After sections 3-7 have been accepted and a surcharge plan has been adopted, a ballot question to approve the acceptance must be placed before the voters at the next regularly scheduled municipal or state election.

If the next regularly scheduled election is a municipal election, the selectmen or city council must provide the text of the ballot question and summary as prepared by the municipal attorney to the local election official no later than the 35th day before the election. If the next election is a state election, the Elections Division must receive at least 60 days written notice to place the question on the ballot for that municipality.

Petitions

If the board of selectmen or city council does not accept the CPA by the 90th day before a regular municipal election or 120 days before a biennial state election, voters may petition to place the question directly on the ballot. G.L. c. 44B, § 3(h).

Under this procedure, the voters of the city or town may file a ballot question petition to have a question seeking acceptance of the act, approval of a specific surcharge percentage, and approval of any allowable exemptions to be placed on the ballot. The petition form itself must include the surcharge percentage and any exemptions, if any, proposed for approval.

The petition must be signed by at least five percent (5%) of the registered voters of the city or town and submitted to the local board of registrars of voters for certification of signatures. The board or commission must certify the signatures within seven (7) days of filing. If the petition is signed by the required number of voters, the city or town clerk or Secretary of the Commonwealth must then place the question on the ballot at the next regular municipal or state election.

If the question is to appear on a municipal election ballot, petitions must be submitted to the board or commission for certification at least 42 days before the municipal election so that certification can be completed at least 35 days before the election. If the question is to appear on a state election ballot, the petitions must be submitted to board or commission at least 67 days before the state election so that certification can be completed and notice given to the Secretary of the Commonwealth at least 60 days certification of the signatures. G.L. c. 54, § 42C.

Ballot Question

The form of the question which must appear on the ballot after approval by the selectmen or city council is set forth in the CPA. The question must be in the following format:

“Shall the (city or town) accept sections 3 to 7, inclusive of chapter 44B of the General Laws, as approved by its legislative body, a summary of which appears below?”

The CPA does not provide a format for a ballot question proposed by petition; however, as stated above, the CPA does contain the format of a ballot question submitted after approval of the selectmen or city council. Any ballot question proposed by petition should be placed on the ballot in substantially the same form as a question submitted after approval of the legislative body.

A fair and concise summary of the Community Preservation Act provisions that are the subject of the question must appear on the ballot underneath the question. The summary must be prepared by the city solicitor or town counsel and must include the surcharge percentage approved by the selectmen or city council. The summary should also include the exemptions, if any, adopted. G.L. c. 44B, § 3(f).

The question is approved and the statute accepted if a majority of the voters voting on the ballot question vote “yes.”

Effective Date

A community accepting the CPA at an election held before the actual tax commitment for a fiscal year is made may impose the surcharge beginning in that fiscal year, or in the fiscal year that begins the July 1st after the election, as specified in the acceptance vote of the legislative body or in the ballot question petition. G.L. c. 44B, § 4(a).

Notification of Acceptance

The city or town clerk must notify the commissioner of revenue if the CPA is accepted. The notification must include the date and terms on which the voters accepted the Act. G.L. c. 44B, § 10(a).

Amended Acceptance

A municipality may amend the surcharge percentage and exemptions in the same manner as they were originally accepted. Accordingly, amendments may be done by majority vote of the legislative body or petition and thereafter approval by the voters at an election. G.L. c. 44B, § 16(a).

Revocation of Acceptance

At any time after the expiration of five years after the date on which sections 3 to 7, inclusive, have been accepted in a city or town, said sections may be revoked in the same manner as they were accepted by such city or town, but the surcharge imposed under section 3 shall remain in effect in any such city or town, with respect to unpaid taxes on past transactions and with respect to taxes due on future transactions, until all contractual obligations incurred by the city or town prior to such termination shall have been fully discharged. G. L. c. 44B, § 16(b). Therefore, if acceptance of the Act was done by petition for the ballot question, it can only be revoked by petition for a ballot question. Similarly, if acceptance was done by approval of the local legislative body and ballot question, it can only be revoked by vote of the local legislative body and ballot question.

IV. NON-BINDING BALLOT QUESTIONS

Non-binding ballot questions allow voters to express their opinions on a given subject without any legal effect. Non-binding public advisory questions may be placed on regular municipal election ballots by the board of selectmen, by the city council with the approval of the mayor (subject to local charter provisions), by the voters through town meeting or the petition process. Any non-binding ballot question must be provided to the clerk no later than 35 days before the election. G.L. c. 53, § 18A; G.L. c. 54, § 42C.

Voters may propose non-binding public advisory questions by submitting a petition signed by at least 10 registered voters to the board of selectmen or city council. If the board of selectmen or council declines to place the proposed question on the ballot and there are at least 90 days before the next regular municipal election, the proponents of the question may collect the signatures of at least 10 percent (10%) of registered voters on petitions to be filed with the registrars. G.L. c. 53, § 18A.

The board of registrars shall have seven days to certify the signatures on petitions for non-binding questions. If a sufficient number of signatures are certified, the clerk must place the question on the ballot at the next regular municipal election, provided that the election is no less than 35 days away. This means that any group wishing to place a non-binding question on the ballot should submit the petitions no later than the 42nd day (6 weeks) before the election. G.L. c. 54, § 42C.

The General Laws do not require that petitions be in a specific format, so petitioners may create their own petitions. As with any petition, it is advised that the text of the proposed question be printed on each page, along with the stated purpose to have the question placed on the next municipal election ballot.

V. VOTER INFORMATION PUBLICATIONS

Municipalities have the option of preparing, printing, and distributing publications to assist voters in understanding questions on their local ballots. Such booklets are similar in nature to the Information for Voters booklets which the secretary of the commonwealth's office is required by the Massachusetts Constitution to supply for statewide ballot questions. In order to provide local ballot question publications, municipalities must first accept the provisions of section 18B of chapter 53 of the General Laws or have a special act of the Legislature enacted on their behalf.

If the city council (with approval by the mayor, subject to the charter), town council, or board of selectmen accepts this statute, the municipality must prepare a voter information booklet containing the full text of each question appearing on the ballot, a fair and concise summary of each question, the effects of a yes vote and no vote for each questions, and arguments for and against each question. The voter information booklet must be mailed to every household containing a registered voter, no later than the seventh day before each election involving a ballot question. Once this statute has been accepted, voter information booklets must be prepared for all ballot questions in all future elections, unless the acceptance is rescinded.

In cities and towns which accept section 18B of chapter 53 of the General Laws, the city solicitor or town counsel must solicit arguments from the principal proponents and opponents of any ballot question, within seven days of the determination that the question shall appear on the ballot. The city solicitor or town counsel is also responsible a writing the fair and concise summary of each ballot question. G.L. c. 53, § 18B.

ANNUAL TOWN ELECTION
TUESDAY, MAY 13, 2025
TRURO COMMUNITY CENTER – 7 Standish Way, North Truro, MA 02652
7:00 AM – 8:00 PM

Barnstable ss
To the Constable for the Town of Truro
Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the said Town who are qualified to vote in a Town Election, to vote at Truro Community Center, 7 Standish Way, Truro, MA on Tuesday, May 13, 2025 from 7:00 am to 8:00 pm for the following Town offices and questions:

#	OFFICE	TERM
2	Select Board	3 year
1	School Committee	3 year
2	Planning Board	3 year
1	Library Trustee	3 year
1	Cemetery Commission	3 year
1	Housing Authority	5 year

QUESTION 1

Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of design and installation to support engineering controls to mitigate the migration of per- and polyfluoroalkyl substances (PFAS) identified in soil and groundwater. These measures include soil capping, permeable barrier wall installation, stormwater mitigation final site grading, regulatory reporting, monitoring, and remediation including the payment of all costs incidental and related thereto?

Yes_____

No_____

QUESTION 2

Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of architectural and engineering services associated with advancing the final design plans for stormwater infrastructure improvements to be installed at Pond Road, including the payment of all costs incidental and related thereto?

Yes_____

No_____

QUESTION 3

Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay additional costs of HVAC and roof repairs at the Central School, including the payment of all costs incidental and related thereto?

Yes_____

No_____

QUESTION 4

Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of engineering services, construction, decarbonization, and project management related to solar electricity facilities on Town property , including the payment of all costs incidental and related thereto?

Yes_____

No_____

QUESTION 5

Non-Binding Public Advisory Question

WHEREAS, Holtec, owner of the Pilgrim Nuclear Power Station in Plymouth, is discharging untreated radioactively and chemically contaminated industrial wastewater into the atmosphere; and,

WHEREAS, these airborne pollutants are being carried by prevailing winds over and into Cape Cod Bay and our communities; and,

WHEREAS, just as liquid discharge into Cape Cod Bay is in violation the Massachusetts Ocean Sanctuaries Act and other state laws, this gaseous discharge also violates the Ocean Sanctuaries Act and other state laws Holtec agreed to follow; and,

WHEREAS, these airborne pollutants threaten public and environmental health and safety-including the safety of Holtec's own workers-and our marine-based economy;

Therefore, shall the people of the Town of Truro direct the town government to communicate with Governor Maura Healey, Attorney General Andrea Campbell, the State Legislature, and all other relevant authorities to employ all means available to ensure that the law is enforced and to ensure further that Holtec immediately cease the gaseous discharge of the radioactively and chemically contaminated industrial wastewater at Pilgrim?

Yes_____

No_____

POSTING OF THE WARRANT

You are hereby directed to serve these warrants, by posting duly-attested copies in Town Hall, the United States Post Offices, two other public places in Truro and two other public places in North Truro, seven days, at least, before the date of said meetings.

Hereto fail not and make due return of the warrants, together with your doings thereon, to the Town Clerk, at time and place of said meetings. Given unto our hands this 8th day of April in the Year of our Lord, Two Thousand and Twenty-Five.

We, the members of the Select Board of the Town of Truro, have read the warrant for the Annual Town Election to be held from 7:00 a.m. to 8:00 p.m. on May 13, 2025 at the Truro Community Center.

Acting in capacity of the Select Board we do hereby grant approval of and permission for the above mentioned warrant.

Susan H. Areson, Chair

Robert M. Weinstein, Vice-Chair

Nancy Medoff, Clerk

Susan Girard-Irwin

Stephanie J. Rein

A true copy, attest:

Nicole Tudor
Town Clerk, Town of Truro

Select Board: I have served this warrant by posting duly attested copies thereof at the following places: Truro Post Office, N. Truro Post Office, Truro Public Safety Facility, Truro Public Library, Truro Transfer Station, Truro Central School, Truro Community Center, and Truro Town Hall.

Constable

Date

DATE POSTED

ANNUAL TOWN ELECTION



OFFICIAL BALLOT

Commonwealth
of
Massachusetts

Town of
Truro

Tuesday, May 13th, 2025

Nicole Tudor
Town Clerk

INSTRUCTIONS FOR VOTERS

TO VOTE FOR A CANDIDATE, MARK A CROSS [X] IN THE SQUARE AT THE RIGHT OF YOUR CHOICE

TO VOTE FOR A PERSON NOT ON THE BALLOT, WRITE THAT PERSON’S NAME AND RESIDENCE ADDRESS IN THE BLANK SPACE PROVIDED AND MARK A CROSS [X] IN THE SQARE AT THE RIGHT

TO VOTE ON A QUESTION, MARK A CROSS (X) IN THE SQUARE AT THE RIGHT OF YES OR NO

SELECT BOARD, Three Years		Vote for not more than TWO
SUSAN ARESON (Candidate for re-election)	2 Erics Rd	
ROBERT WEINSTEIN (Candidate for re-election)	7 Dyers Rd	
JOHN DUNDAS	4 Bridge Rd	
WRITE IN		
WRITE IN		

SCHOOL COMMITTEE, Three Years		Vote for not more than ONE
JANINA RICHEY	101 No Pamet Rd	
WRITE IN		

LIBRARY TRUSTEE, Three Years		Vote for not more than ONE
MARY ABT (Candidate for re-election)	46 Shore Rd	
ANN COURTNEY	12 No Union Field Rd	
WRITE IN		
WRITE IN		

CEMETERY COMMISSION, Three Years		Vote for not more than ONE
THOMAS RODA	7 Twining Rd	
WRITE IN		

PLANNING BOARD, Three Years		Vote for not more than TWO
PAUL KIERNAN (Candidate for re-election)	10 Benson Rd	
JOHN RIEMER (Candidate for re-election)	7 Fisher Rd	
HARLEN HOWARD	25 Noons Dr	
WRITE IN		
WRITE IN		

HOUSING AUTHORITY, Five Years		Vote for not more than ONE
ELIZABETH GALLO (Candidate for re-election)	2 Pond Rd, Unit 2	

QUESTION 1: Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of design and installation to support engineering controls to mitigate the migration of per- and polyfluoroalkyl substances (PFAS) identified in soil and groundwater. These measures include soil capping, permeable barrier wall installation, stormwater mitigation final site grading, regulatory reporting, monitoring, and remediation including the payment of all costs incidental and related thereto?

YES ☐

NO ☐

QUESTION 2: Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of architectural and engineering services associated with advancing the final design plans for stormwater infrastructure improvements to be installed at Pond Road, including the payment of all costs incidental and related thereto?

YES ☐

NO ☐

QUESTION 3: Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay additional costs of HVAC and roof repairs at the Central School, including the payment of all costs incidental and related thereto?

YES ☐

NO ☐

INSTRUCTIONS FOR VOTERS

TO VOTE FOR A CANDIDATE, MARK A CROSS [X] IN THE SQUARE AT THE RIGHT OF YOUR CHOICE

TO VOTE FOR A PERSON NOT ON THE BALLOT, WRITE THAT PERSON’S NAME AND RESIDENCE ADDRESS IN THE BLANK SPACE PROVIDED AND MARK A CROSS [X] IN THE SQUARE AT THE RIGHT

TO VOTE ON A QUESTION, MARK A CROSS (X) IN THE SQUARE AT THE RIGHT OF YES OR NO

QUESTION 4: Shall the Town of Truro be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of engineering services, construction, decarbonization, and project management related to solar electricity facilities on Town property , including the payment of all costs incidental and related thereto?

YES ☐

NO ☐

QUESTION 5:

Non-Binding Public Advisory Question

WHEREAS, Holtec, owner of the Pilgrim Nuclear Power Station in Plymouth, is discharging untreated radioactively and chemically contaminated industrial wastewater into the atmosphere; and,
WHEREAS, these airborne pollutants are being carried by prevailing winds over and into Cape Cod Bay and our communities; and,

WHEREAS, just as liquid discharge into Cape Cod Bay is in violation the Massachusetts Ocean Sanctuaries Act and other state laws, this gaseous discharge also violates the Ocean Sanctuaries Act and other state laws Holtec agreed to follow; and,

WHEREAS, these airborne pollutants threaten public and environmental health and safety- including the safety of Holtec’s own workers-and our marine-based economy;

Therefore, shall the people of the Town of Truro direct the town government to communicate with Governor Maura Healey, Attorney General Andrea Campbell, the State Legislature, and all other relevant authorities to employ all means available to ensure that the law is enforced and to ensure further that Holtec immediately cease the gaseous discharge of the radioactively and chemically contaminated industrial wastewater at Pilgrim?

YES ☐

NO ☐



FACT SHEET: Non Binding Public Advisory Question for the 2025 Spring Town Ballot

1. **WHEREAS**, Holtec, owner of the Pilgrim Nuclear Power Station in Plymouth, is discharging untreated radioactively and chemically contaminated industrial wastewater into the atmosphere; and,
2. **WHEREAS**, these airborne pollutants are being carried by prevailing winds over and into Cape Cod Bay and our communities; and,
3. **WHEREAS**, just as liquid discharge into Cape Cod Bay is in violation the Massachusetts Ocean Sanctuaries Act and other state laws, this gaseous discharge also violates the Ocean Sanctuaries Act and other state laws Holtec agreed to follow; and,
4. **WHEREAS**, these airborne pollutants threaten public and environmental health and safety-including the safety of Holtec's own workers-and our marine-based economy,

THEREFORE, shall the people of the Town of — direct the town government to communicate with Governor Maura Healey, Attorney General Andrea Campbell, the State Legislature, and all other relevant authorities to employ all means available to ensure that the law is enforced and to ensure further that Holtec immediately cease the gaseous discharge of the radioactively and chemically contaminated industrial wastewater at Pilgrim?

Facts:

*Since February 2023, Holtec has used submersible heaters in the radioactive industrial wastewater under the guise of heating the building for “worker comfort” and evaporated 200,000 gallons in one year. Aerosol particles from the heating process releasing out the vent transport highly radioactive particles into our atmosphere.

* Prevailing winds ensure that the majority of these radioactive pollutants will inevitably fall into Cape Cod Bay, threatening public health, the environment, and the region's marine-based economy.

*The Massachusetts Department of Environmental Protection denied Holtec the dumping permit under the Ocean Sanctuaries Act which prohibits discharge of both “liquid and gaseous materials,” yet the state has not enforced existing laws and regulations to prohibit the airborne pollution discharge.

*According to Dr. Ken Buesseler of the Woods Hole Oceanographic Institution, radionuclides in the wastewater bioaccumulate and are “a million times more than background” levels already found in Cape Cod Bay. The National Academies of Science confirm there is no safe level of exposure to radionuclides that does not cause harm.

Bottom line: IT'S ILLEGAL!

More information: www.saveourbayma.org

If you have questions please contact Diane Turco, Cape Downwinders, tturco@comcast.net



To: Attorney General Andrea Campbell
From: Mary E. Lampert, James B. Lampert
Date: August 7, 2024
RE: Request to Enforce State Environmental Laws

We respectfully request that you consider taking immediate steps to stop Holtec-Pilgrim, the owner of Pilgrim Nuclear Power Station (PNPS), and Holtec Decommissioning International (HDI) that is responsible for PNPS' decommissioning, from evaporating almost a million gallons of *untreated radioactively and chemically contaminated industrial wastewater into the atmosphere*.

Prevailing winds ensure that the majority of the contaminants will inevitably fall into Cape Cod Bay, threatening public health, the environment, and the region's marine-based economy.

Your office's website says the Attorney General's power and responsibilities include "Enforcing federal and state environmental laws."

Massachusetts Laws and Regulations Prohibit Holtec's Evaporation

In the June 2020 Settlement Agreement between the Commonwealth, Holtec-Pilgrim and HDI, the Holtec entities agreed:

- Holtec shall comply with Chapter 21E and the MCP as applicable. Par. 10(e).
- Holtec shall comply with all applicable environmental and human-health based standards and regulations of the Commonwealth. Par. 10(l).
- Validity. No Party to this Agreement (or any person or entity affiliated or related to a Party to this Agreement) shall assert that any provision of this Agreement (or the Agreement itself) is invalid under any federal law or any provision of the U.S. Constitution. Par. 48.

At least four (4) Massachusetts laws and two (2) DEP regulations prohibit Holtec's evaporative discharge.¹

Three of the laws (the Ocean Sanctuaries Act, the Endangered Species Act, and the Crimes Against Public Health Act) flatly prohibit any discharge of Pilgrim's waste or wastewater; none of the three has any *de minimis* exception.²

The fourth law (the Oil and Hazardous Material and Release Prevention Act) presumes that any discharge of hazardous material (defined as "any material ... which, because of its ... chemical ... or radioactive characteristics... constitutes a present or potential threat to human health, safety, welfare of the environment") will constitute irreparable harm.

DEP regulations (310 CMR) issued under the Massachusetts Clean Air Act (Ch 111, Secs 142A-142N) forbid the willful emission of radioactive material that could cause a nuisance, potentially be injurious to human or animal life, or unreasonably interferes with enjoyment of life and property or the conduct of business. (310 CMR 7.00)

DEP's surface water discharge regulations (314 CMR 3.02, 3.03 and 3.04) say that a person may discharge pollutants (defined as "any element of ... industrial or commercial waste ... into ... waters of the Commonwealth") *only* if the discharge is necessary, insignificant, and is for the express purpose of maintaining or enhancing Cape Cod Bay.

The AGO negotiated the Settlement Agreement. We see no reason that the AGO should not enforce laws and regulations with which Holtec agreed to comply.

Neither is there any excuse for DEP's refusal to exercise its authority over both chemical and radioactive contamination.

¹ A discharge can be either solid, liquid, or gaseous.

Oxford Language Dictionary, "Discharge: allow (a liquid, gas or other substance) to flow out of where it has been confined."

Miriam Webster, "Discharge: "to give outlet or vent to : **emit**"; "vehicles *discharging* exhaust fumes"

The MCP is clear that a discharge may be direct or indirect. 310 CMR 4.0006

² At NDCAP meetings, Holtec has said that particulates in the wastewater will sink to the bottom of the reactor building's pools to the sludge and eventually be transported offsite to a LLRW facility. We checked with independent experts who said this was not so. Harmful radioactive particulates, along with tritium, will be evaporatively released. See Appendix A.

A.

The Ocean Sanctuaries Act

The Attorney General's Office worked closely with DEP in connection with deciding to deny Holtec's 2023 application for an Amended Surface Water Permit. It, DEP and the Office of Coastal Zone Management agreed that the Massachusetts Ocean Sanctuaries Act (MGL Ch 132A, Secs. 26-53) explicitly prohibits the discharge of Pilgrim's industrial wastewater into Cape Cod Bay. See July 18, 2024 Final Determination to Deny Holtec Application for an amended Surface Water Discharge Permit:³

Section 15 of the Ocean Sanctuaries Act says: "Except as otherwise provided in this section, the following activities shall be prohibited in an ocean sanctuary, ... (4) the dumping or discharge of commercial, municipal, domestic, or industrial wastes.

The Final Determination said:

5. Section 15 of the Act prohibits the "dumping or discharge of commercial, municipal, domestic or industrial wastes" into ocean sanctuaries. M.G.L. c. 132A, § 15(4). According to the application to modify the Permit and the definition of "wastes" at 301 CMR 27.02, the water the Facility proposes to discharge is industrial waste subject to that prohibition. The water is stored in the spent fuel pool, torus, dryer separator pit, and reactor cavity, was utilized in the Facility's industrial operations and for decommissioning activities, is contaminated, and is now proposed to be discharged into Cape Cod Bay Ocean Sanctuary.
6. Section 16 of the Act identifies certain narrow exemptions to the Act's prohibition against discharges into ocean sanctuaries.
7. None of the exceptions in Section 16 applies to the proposed discharge.

³ We expect Holtec to appeal the Final Determination, and to argue that the Massachusetts laws and regulations with which it agreed to comply are not "applicable" because of federal preemption.

The AGO presumably considered, and clearly rejected, that potential argument when it approved the Final Determination. Holtec's argument would be make paragraph 48 of the Settlement Agreement meaningless. It also would be contrary to any reasonable reading of paragraphs 10(e) and 10(l).

The bottom line is clear. The AGO can and should enforce the environmental laws and regulations with which Holtec agreed to comply.

Although not necessary to the Final Determination, the Massachusetts Endangered Species Act (MGL Ch 131A), the Crimes Against Public Health Act (Ch. 270), the Oil and Hazardous Material Release Prevention Act (Ch. 21E), DEP's Air Emission Regulations (310 CMR 7) and DEP's Antidegradation Regulations (314 CMR) also prohibit both liquid and evaporative discharges of Pilgrim's contaminated water.

B. The Endangered Species Act

The second paragraph of Section 2 of the Endangered Species Act says that "Except as otherwise provided in this chapter, *no person may alter significant habitat.*"

321 CMR 10.63 says that the *discharge of wastewater and toxic or hazardous substances "shall always be considered alternations:"*

Alterations of Significant Habitat. The following categories of activities shall always be considered alterations: ... (e) discharge, storage, or disposal of solid waste, rubbish, stormwater, *wastewater, toxic or hazardous substances*, petroleum based products, dredged materials, or fill.

The contaminated water that Holtec is evaporating is wastewater, as the Final Determination correctly determined. It is also a hazardous substance as defined in Chapter 21E.⁴

C. The Crimes Against Public Health Act

The applicable section of this Act is (Ch 270, Section 16) is very simple. It is a criminal offense to discharge any waste in or upon coastal waters.

Whoever places, throws, deposits or discharges or whoever causes to be placed, thrown, deposited or discharged, trash, bottles or cans, refuse, rubbish, garbage, debris, scrap, waste or other material of any kind on a public highway or within 20 yards of a public highway, or on any other public land, or in or upon coastal or inland waters, as defined in section 1 of chapter 131, or within 20 yards of such waters, or on property of another, or on lands dedicated for open space purposes, including lands

⁴ In the Settlement Agreement, Holtec agreed to comply with "Chapter 21E and the MCP as applicable." Par. 10(e).

subject to conservation restrictions and agricultural preservation restrictions as defined in chapter 184, shall be punished by a fine of not more than \$5,500 for the first offense and a fine not to exceed \$15,000 for each subsequent offense; provided, however, that 50 per cent of the fine imposed shall be deposited in the conservation trust established in section 1 of chapter 132A and the court may also require that the violator remove, at his own expense, the trash, refuse, rubbish, debris or materials.

Pilgrim's contaminated water is unquestionably "waste." Cape Cod Bay is a coastal water as defined by section 1 of chapter 131: "Coastal waters", all waters of the commonwealth within the rise and fall of the tide and the marine limits of the jurisdiction of the commonwealth...."

D. Oil and Hazardous Material Release Prevention Act

This Act (Ch. 21E) says that *anyone who discharges, or threatens to release, any "hazardous material into any of the "waters of the commonwealth"* is liable to both the Commonwealth and any person damaged by the release or threat. It also says that any violation is "presumed to constitute irreparable harm to the public health, safety, welfare or the environment; " and that the "superior court department of the trial court shall have jurisdiction to enjoin violations."

Pilgrim's contaminated water is plainly a "hazardous material." As defined by the Act, "Hazardous material" includes:

"any material, in whatever form, which, because of its ... *chemical ... or radioactive* characteristics ... constitutes a present or potential threat to human health, safety, welfare, or to the environment, when improperly stored, treated, transported, disposed of, used, or otherwise managed." (Italics added)

"Waters of the commonwealth" includes "all waters within the jurisdiction of the commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, coastal waters and groundwaters."

If discharged into Cape Cod Bay, the chemical and radioactive materials in Pilgrim's industrial wastewater would constitute "a present or potential threat to human health, safety, welfare [and] to the environment."

Jack Priest, the head of DPH Radiation Control, told NDCAP that evaporation is "a lousy idea." Holtec International's CEO, Dr. Singh, told Senator Markey that evaporating the water using

electric heaters “will environmentally damage.” In 2022, Holtec’s Director of Governmental Affairs said, “Evaporation releases higher levels of radioactive materials due to the concentration and lack of dilution when the water becomes a gas.”

In January, the Greater Boston Physicians for Social Responsibility wrote Governor Healey and you “to express our concern regarding the potential for serious endangerment to the public’s health due to the aerosol release of radionuclides at the former Pilgrim Nuclear Power station in Plymouth, MA.”

E. Air Emission Law and Regulations

The Massachusetts Clean Air Act, Ch 111, Secs. 142A – 142N, authorizes DEP to adopt regulations to prevent pollution or contamination of the atmosphere.

DEP’s regulations, 310 CMR 7.00, say:

No person owning, leasing, or controlling the operation of any air contamination source shall willfully, negligently, or through failure to provide necessary equipment or to take necessary precautions, permit any emission from said air contamination source or sources of such quantities of air contaminants which will cause, by themselves or in conjunction with other air contaminants, a condition of air pollution. 310 CMR 7.01(1)

AIR CONTAMINANT means *any substance* or man-made physical phenomenon *in the ambient air space and includes*, but is not limited to, dust, flyash, gas, fume, mist, odor, smoke, vapor, pollen, microorganism, *radioactive material*, radiation, heat, sound, any combination thereof, or any decay or reaction product thereof.

AIR POLLUTION means the presence in the ambient air space of one or more air contaminants or combinations thereof in such concentrations and of such duration as to: (a) cause a nuisance; (b) be injurious, or be on the basis of current information, potentially injurious to human or animal life, to vegetation, or to property; or (c) unreasonably interfere with the comfortable enjoyment of life and property or the conduct of business.

Holtec’s evaporated contaminated water includes radioactive material. That water has been and is being evaporated only because Holtec refuses to use a better option, e.g., shipment to a licensed off-site low level radioactive waste (LLRW) storage site.

Holtec will argue that the amount released meets NRC standards. That does not mean that will not cause a nuisance, be potentially injurious or unreasonably interfere with the life, property or conduct of business on Cape Cod Bay.

Holtec likely will also argue that shipment of the water off-site would be prohibitively expensive and dangerous. Wrong on both counts.

In 2022, Dr. Singh told Senator Markey that shipping would cost \$20 million, but Holtec has yet to provide any support for that estimate. At the July 2024 NDCAP meeting, Holtec's representative agreed that shipping all of the remaining water would require slightly fewer than 225 truckloads. Holtec agreed to provide a per-truckload estimate. We strongly doubt the per-truckload cost will approach \$88,888.89 (\$20,000,000/225).

It is important to remember that *all decommissioning costs and all of Holtec's profits will come out of money that rate payers paid into the Decommissioning Fund*. Pilgrim's DTF was funded through customer contributions established when the reactor initially went online in 1972, and the fund grew through investments managed by its Trustee in New York. *Neither Holtec nor any other Pilgrim owner ever contributed a cent.*

In any event, Dr. Singh's \$20 million dollar estimated cost is dwarfed by Holtec's likely decommissioning profit – at least \$800 million dollars. See Decommissioning Handbook, pp 8, 37-38, Pilgrimwatch.org.

Holtec's suggestion that shipping the contaminated water would be dangerous is pure hypocrisy, explained only by the difference between its desire for profit and the cost of proper decommissioning.

Holtec is now decommissioning three nuclear power plants, Pilgrim, New Jersey's Oyster Creek, and Indian Point on the Hudson River north of New York City. It has safely shipped tons of solid radioactive waste from Pilgrim and Oyster Creek to existing waste disposal sites in other states.

In connection with its plans to build a spent nuclear fuel storage site in Southeastern New Mexico, Holtec assured the NRC that it will be perfectly safe to transport thousands of tons of spent nuclear fuel from all over the U.S. to that site connection with its plans to build spent nuclear fuel storage site in Southeastern New Mexico, Holtec has assured the NRC that it will be perfectly safe to transport thousands of tons of spent nuclear fuel from all over the U.S. to that

site using Holtec’s “robust and safe transport casks.” See <https://holtecinternational.com/products-and-services/hi-store-cis/>.

After Senator Markey’s May 2022 hearing in Plymouth, Dr. Singh wrote Senator Markey, saying again that there will be an “absence ... of the risk of hazardous accident” in transporting more than ten thousand canisters of spent nuclear fuel from nuclear power plants all over the US to New Mexico.

But Singh did create another strawman – environmental justice. He said that “the suggestion made in the hearing to ship the putatively labeled contaminated water to another locale runs counter to the basic tenets of environmental justice.” But environmental justice is not a viable excuse for Holtec opposing shipping wastewater to Texas.

In the same letter, Dr. Singh also said shipping tons of spent nuclear fuel to Holtec’s planned “HI-STORE CIS [in New Mexico is] the very epitome of social justice.”

Indeed, environmental justice provides strong reasons that the contaminated water should be shipped to WCS in Texas rather than keeping it indefinitely in Plymouth.

The US Census bureau shows Plymouth Country has more indigenous and citizens in poverty than Aberdeen County in Texas.⁵; and the Massachusetts Environmental Justice Map show the numbers of poor and indigenous are larger around Pilgrim Station than the rest of the county.⁶

There is a vast gap between what Holtec says when it is trying to save money and when it is looking for profit. The low level waste disposal site to which Pilgrim’s contaminated water likely will be shipped, WCS in Texas, has existed for years. Holtec has sent and will send tons of radioactive waste to it. To the best of our knowledge, Holtec has never suggested that doing so was “counter to the basic tenets of environmental justice.”

⁵ <https://www.census.gov/quickfacts/andrewscountytexas> pop estimate 2022 18, 334.

⁶ The updated Massachusetts 2020 Environmental Justice Populations Map shows specific pockets of environmental justice communities in the state such as in Plymouth and communities surrounding Cape Cod Bay. When identifying EJ Populations, the environmental justice act requires the consideration of the following demographic data for the residents of each U.S. Census block group in the Commonwealth: income level, English language proficiency, self-identified race (i.e., “minority”), or race + municipal income level. 1 The EJ Maps illustrate these data as the U.S. Census reports it, at differing levels of granularity for each of these criteria. Generally, with a few anomalies, the maps display the following data for each block group in Massachusetts: median household income level, percentage of households with limited English proficiency, and percentage of individuals who self-identify as non-white (i.e., “minority”) <https://mass-eoeea.maps.arcgis.com/apps/webappviewer/index.html?id=1d6f63e7762a48e5930de84ed4849212>

Even if there were an accident, a spill from a truck can be cleaned up. You cannot clear up radioactivity after it has been discharged into Cape Cod Bay.

F. DEP's Surface Water Discharge Regulations

The DEP regulations governing Surface Water Discharge Permits, promulgated pursuant to the Massachusetts Clean Water act and the Federal Clean Water Act, include 314 CMR 2.00, 3.00, and 4.00.

314 CMR 3.02 defines Pollutant as *any* element or property of sewage, agricultural, *industrial or commercial waste*, runoff, leachate, heated effluent, or other matter, in whatever form and whether originating at a point or major non-point source, *which is or may be discharged, drained or otherwise introduced into any* sewerage system, treatment works or *waters of the Commonwealth*.

314 CMR 3.03 says “No person shall discharge pollutants to surface waters of the Commonwealth without a currently valid permit from the Department pursuant to M.G.L. c. 21, § 43 and 314 CMR 3.00, unless exempted in 314 CMR 3.05

314 CMR 4.04 precludes DEP from issuing a permit that would allow Holtec to discharge Pilgrim's industrial wastewater into Cape Cod Bay:

1. Unless the discharge would be “insignificant” or Holtec demonstrates that the evaporation/discharge is necessary and that no better alternative is available, and that the evaporation/discharge will not impair existing uses or decrease water quality. (314 CMR 4.04(2) and (3)); or
2. Unless DEP determines that the discharge is “for the express purpose and intent of maintaining or enhancing [Cape Cod Bay]”

Holtec's evaporative discharge is not “insignificant.” Neither is it necessary. Holtec's better alternatives include transporting the contaminated water to an existing off-site radioactive waste storage facility, and storing the water in sealed containers on-site until its radioactive level has greatly decreased.

Holtec is evaporating the water because it is cheap to do so. We see no way in which DEP could

rationally conclude that Holtec’s evaporation is “for the express purpose and intent of maintaining or enhancing [Cape Cod Bay].”

Pilgrim’s Evaporated Water

Since Holtec purchased Pilgrim in 2019, Holtec has Pilgrim has evaporated over 850,000 gallons (see table below) of unfiltered and untreated radioactively and chemically contaminated industrial wastewater into the atmosphere.

At the most recent NDCAP meeting on July 22, 2024, Holtec said that 895,850 gallons of contaminated water remain. Holtec must dispose of that water by 2032, before it plans to begin demolishing the buildings in which the water now is now stored.

One major question is how rapidly the remaining water will evaporate. During the past two winters: 2022-2023 and 2023-2024, Holtec used supplemental heaters to heat the water, ostensibly to heat the reactor building. One effect of this heating was to increase the rate of evaporation relative to what would naturally occur.

As shown in the following table that Holtec sent to Ms. Lampert (but not to any other NDCAP member), it appears that about 120,000 gallons evaporated during the 2022-2023 winter heating season and about 130,000 gallons during a slightly longer 2024-2023 winter heating season. If Holtec continues to use heaters for approximately the same lengths of time going forward, it is reasonable to assume that, unless stopped, Holtec will evaporate about 125,000 gallons of Pilgrim’s contaminated water for each of the next seven years, until no water remains.⁷

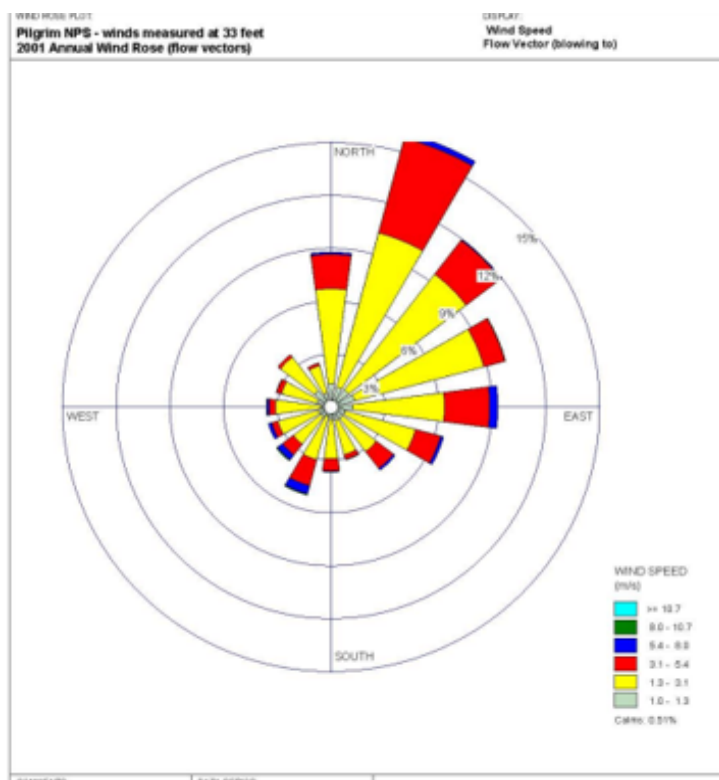
DATE	CAVITY/SFP/DSP	TORUS	CST	REQUESTED TOTAL
6/24/19	895,580	653,686	242,000	1,791,536
6/21/20	895,580	349,877	209,550	1,455,277
6/20/21	895,580	326,717	0	1,222,567
6/23/22	895,580	285,000	0	1,180,850
6/22/23	886,332	173,861	0	1,060,193
6/20/24	888,774	45,700	0	934,444

⁷ At the rate of 125,000 gallons a year, all of the remaining water would be evaporated in a little over 7 years, soon enough to allow building demolition sometime in 2031.

Where will Pilgrim's contaminated water go?

The majority of Pilgrim's evaporated effluents/pollutants, over 60% according to Entergy's (Pilgrim's previous owner's) experts, Kevin O'Kula and Dr. Steven Hanna,⁸ will be carried by the wind from Pilgrim to Cape Cod Bay and adjacent waters.

Entergy's meteorological experts testified that the Pilgrim 2001 wind rose, shown below, is representative of data available from other years prior to and including 2001 at Pilgrim. The wind rose shows that wind blows from Pilgrim into Cape Cod Bay the vast majority of the time. Pilgrim's more recent Pilgrim's Radioactive Effluent Release Reports show that the predominant wind direction from Pilgrim is still from the south-southwest. (See, e.g., www.nrc.gov, ML22136A258).



⁸ Exhibit No. ENT000001 Pilgrim LR Proceeding 50-293-LR, 06-848-02-LR ENT – O'Kula and Hanna Meteorological Testimony January 3, 2011 UNITED STATES OF AMERICA NUCLEAR REGULATORY COMMISSION, Before the Atomic Safety and Licensing Board Panel In the Matter of Entergy Nuclear Generation Company. Docket No. 50-293-LR Entergy Nuclear Operations, Inc.; ASLBP No. 06-848-02-LR) (Pilgrim Nuclear Power Station)) Testimony of Dr. Kevin R. O'Kula and Dr. Steven R. Hanna on Meteorological Matters Pertaining to Pilgrim Watch Contention 3, NRC Adams Library, Electronic Hearing Docket, ML No110030985. Note this was a long proceeding and there are extensive Applicant Exhibits in the NRC's Pilgrim-50-293-LR file.

During late spring and the summer months there is a wind reversal in the afternoon bringing the winds back to shore, called the sea breeze effect. This effect is a result of the land heating and becoming warmer than the sea water. The breeze does not penetrate far inland and swings from Plymouth to Scituate bringing contaminants to Plymouth, Kingston, Duxbury, Marshfield and Scituate bays and wetlands.⁹ Plymouth, Kingston and Duxbury Bay are part of the protected ocean sanctuary.

At the May 20, 2024 NDCAP meeting, Holtec's spokesman, David Noyes, agreed that the prevailing wind direction is easterly, based on ten years of data collected by Entergy. (See video at 28 min). Pilgrim's more recent Pilgrim's Radioactive Effluent Release Reports show that predominant wind direction from Pilgrim is still from the south-southwest to the east. (See, e.g., www.nrc.gov, ML22136A258).

Effluents in the evaporative releases will inevitably fall into Cape Cod Bay: "*Airborne tritium can also be subject to localized precipitation 'washout,' which has the potential to result in high concentrations in surface water*, storm water, and groundwater in the immediate vicinity of the power plant. [http://hps.ne.uiuc.edu/rets-remp/PastWorkshops/2006 2006-Abstracts.pdf](http://hps.ne.uiuc.edu/rets-remp/PastWorkshops/2006%2006-Abstracts.pdf).

In short, the easterly prevailing wind direction and the sea breeze effect assure that Cape Cod Bay and ancillary bays and wetlands will receive Pilgrim's evaporated industrial wastewater in violation of state law.

DEP's and DPH's Excuses Not to Act Do Not Hold Water

From what we have been told at NDCAP meetings, DPH's apparent position and practice is that only the NRC has any authority over Pilgrim's radioactive air emissions.

In our view, this is simply wrong. In the Settlement Agreement, Holtec gave up any right it might otherwise have had to challenge state law on the basis of preemption. DPH's position also overlooks that there would be no preemption even with the Settlement Agreement. The four Supreme Court nuclear preemption decisions are clear and consistent. The NRC does not have exclusive authority "over all things nuclear." In each of the four Supreme Court cases, the nuclear industry tried to use preemption to avoid state laws, and in all four the nuclear industry lost all. See Appendix B.

⁹ Docket 50-293, Pilgrim Watch Findings of Fact and Conclusions of Law, SAMA Remand, March 2011, Pages 17- NRC Library Adams, Ascension Number ML110630439; 1990 study by the Massachusetts Department of Public Health. Southeastern Massachusetts Health Study 1978-1986, Morris, M.S., Knorr, R.S., Massachusetts Department of Health, Southeastern Massachusetts Health Study, Oct., 1990. Archives of Environmental Health, Vol. 51, p266, 1996, July-Aug. #4

DEP's position is harder for us to understand.

When asked at the March 27, 2023 NDCAP meeting whether “any state law or regulation requires that a nuclear power station discharge permit not cover radioactive materials,” Mr. Pickering, DEP's NDCAP representative, said “We are not aware of any state law or regulation that requires exclusion of radioactive ones.

But at the more recent July 2024 NDCAP meeting, Mr. Pickering said that DEP has no authority over Pilgrim's radioactive air emissions.

We agree with Mr. Pickering's first statement. We also are not aware of any, and have not found any law, regulation, or even a written policy exempting Pilgrim's discharge of radioactive materials.

But his second statement, that DEP has no authority, seems flatly at odds with the laws and regulations discussed above.

Four of these, the Ocean Sanctuaries Act, the Environmental Species Act, the Crimes Against Public Health and DEP's Surface Water Discharge Regulations, prohibit the discharge of any waste or commercial and industrial waste; none exclude waste that is radioactive.

Two other laws and regulations explicitly prohibit the discharge of radioactive material. The Oil and Hazardous Material Release Prevention Act prohibits the discharge *or threat to release materials having radioactive characteristics*. DEP's Air Emission Regulations prohibit *the emission of radioactive material*.

These laws and regulations seem quite clearly to show that DEP “has [] authority over Pilgrim's radioactive air emissions.” In practice, DEP may have refused to exercise that authority,¹⁰ but we respectfully suggest that it has no rational, moral, or justifiable reason for doing so.

When asked whether DEP will “enforce the Ocean Sanctuaries Act to stop the forced evaporation

¹⁰ For example, DEP has elected NOT to prohibit emission of “Air Contaminants” (that by definition may include radioactive material) that amount to less than one ton a year. 310 CMR 7.02 “Less than a ton” may make sense for many chemical contaminants, but certainly not for radiological contaminants. Radionuclides are not measured in tons. One-millionth of a gram of plutonium, particularly if inhaled, can cause cancer. To suggest DEP can only act if a ton or more of plutonium is released is absurd on its face and is equally absurd for any other radionuclide.

of the wastewater at Pilgrim,” DEP’s Chief of Staff, Brian Ferrarese, responded “A timely question!” (email of July 19, 2024 to Diane Turco of Cape Downwinders)

Conclusion

Evaporation is occurring all day/every day, in violation of state law and posing a threat to public health, safety, and our marine-based economy. The Commonwealth’s silence and inaction is not what we expected or deserve.

We respectfully request you, as Attorney General responsible for enforcing environmental laws, to answer the “timely question” and take the actions necessary to stop Holtec from releasing its wastewater contaminants. Holtec has a safer option such as shipping the wastewater offsite, as Vermont Yankee did, or storing it on site.

Respectfully,

Mary E. Lampert

James B. Lampert

148 Washington Street
Duxbury, Massachusetts
Tel: 781-934-0389

Emails: mary.lampert@comcast.net
james.lampert@comcast.net

Cc: Richard Johnston, Chief, AGO Energy & Environment Bureau
Rebecca Tepper, Secretary of Energy and Environmental Affairs
Kate Walsh, Secretary of Health and Human Services
Bonnie Heipel, DEP Commissioner,
Robbie Goldstein, DPH Commissioner
Seth Schofield, Senior Appellate Counsel, AGO Energy & Environment Bureau
Lealdon Langley, DEP, Director of Watershed Management

APPENDIX A

Independent Expert Opinions

Petros Koutrakis

Professor of Environmental Sciences – Harvard TH Chan School Public Health
Environmental Health- see <https://www.hsph.harvard.edu/profile/petros>

Koutrakis Email 04.19.24

it depends on the way they evaporate the water. If it is natural, then non volatile compounds do not evaporate. If they heat and the water boils the non volatile compounds will be aerosolized and escape.

The **thing about particulates settling is not accurate** because some of the radionuclides may be solute. The amount will depend on the acidity of the wastewater, which I do not know.

So just to clarify. Radionuclides can be solid and go to the bottom, but they can be soluble and be dissolved in the entire mixture. Depending on the volatility of the soluble radionuclides and the temperature of the water some can escape.

Sorry if this confuses you but it is a little complicated and we do not know how much goes out because we do not know the acidity and temperature of the water. However, their story is not accurate.

NOTE: See water samples-DEP splits for acidity

NOTE; Temp Water-see Jan 2024 minutes, page 3 (boiling is 212) <https://www.mass.gov/doc/approved-minutes-from-the-january-29-2024-meeting/download>

“Mr. Noyes concluded his presentation with a diagram of the building heating system for the reactor building and spent fuel pool. **He indicated that heat is being applied to the spent fuel pool to raise the temperature to 95 degrees, which has raised the temperature of the refueling floor to 60-65 degrees.** Water is then used to radiate the heat throughout the reactor building to maintain temperatures and prevent freezing.”

Marco Kaltofen

President of Boston Chemical Data Corp., Dept. of Civil and Environmental Engineering, Worcester Polytechnic Institute, Registered Professional Civil, Engineer. Dr. Kaltofen is an environmental scientist with 30 years experience in environmental, workplace and product safety investigations. His research at WPI focuses on investigations into petroleum and nuclear releases. He has provided expert testimony and consulting as a chemist and as an engineer. Dr. Kaltofen's nuclear forensics work includes experience in the US, the Middle East, Russia, India, Japan and European Union countries. He is a native Dutch speaker and holds both US and European Union (Dutch) citizenship **Bio:** <https://bostonchemicaldata.com/biographies.html>

From: Marco Kaltofen <mpkaltofen@gmail.com>

Sent: Wednesday, April 17, 2024 1:02 PM

To: Mary Lampert <mary.lampert@comcast.net>

Cc: Diane TURCO <turco@comcast.net>

Subject: Re: Evaporation at Pilgrim- what radionuclides would be vented?

Unfortunately we are operating in an information vacuum. As far as I'm concerned, the operators are experimenting here. There is little history or engineering data to fall back on. No studies where past results can be examined. People don't normally heat up dead nuclear cores to save money on wastewater disposal.

My gravest concern is that this is an untested practice. Sure the tritium will be released into the environment faster. In addition, **ultrafine particulate matter can become airborne from the heated wastewater.** The best analogy is the salt deposits we all experience near the ocean from sea spray. Salt doesn't evaporate, but seawater aerosols can travel and, when they evaporate, deposit salt crystals in the area. Is the same thing happening at Pilgrim? It's hard to say because there's no data. **Aerosol particles from the heating process could transport highly radioactive particulates, but it's unclear if anyone is checking for this.**

Will the extra heat change the chemical form of the final radioactive sludge produced? Could it result in a chemical reaction that spreads radioactivity at the plant? Again - there's no data. Will the hot wastewater become unusually corrosive due to the high salt content as the water evaporates? (Maybe).

So no, **these materials are not too heavy to move by air. If a particle is small enough, even dense uranium can become airborne on normal air currents.** That's something engineers know for sure.

The work I'm doing along with the Harvard Chan group may be able to document this in our house dust sample, but only if the aerosols have made their way into the environment. I'd prefer a preventive approach of course.

Marco Kaltofen, PhD, PE (Civil, MA), C. NSE

Boston Chemical Data Corp.
2 Summer Street, Suite 14
Natick, MA 01760

cell. (508) 259-6717

From: Marco Kaltofen <mpkaltofen@gmail.com>
Sent: Wednesday, April 17, 2024 2:32 PM
To: Mary Lampert <mary.lampert@comcast.net>
Subject: Re: Evaporation at Pilgrim- what radionuclides would be vented?

We can sometimes tell how old the particulates are in dust based on how many short-lived isotopes have survived. For example, recent releases will contain cesium-134 but old fallout will not.

I also forgot to mention one other isotope that can be released by heating wastewater. **Technetium-99** can combine with water to form compounds (technetium oxides) that partially evaporate in hot water. I have attached a paper in case anyone in the group wishes to read about this known problem in radioactive wastewaters. On page 10 the authors note that Tc99 can volatilize at temperatures as low as 50 degrees C.

Marco Kaltofen, PhD, PE (Civil, MA), C. NSE

Marco Kaltofen 04/29/24

Holtec fails to mention that this wastewater already has 185 +/- 4.8 pCi/mL of **cesium-137**, 13.3 +/- 0.63 pCi/mL of **cobalt-60**. That represents a very significant amount of radioactivity in the wastewater.

In addition, other radionuclides such as **technetium-99 and strontium-90** would be expected in the wastewater. Tc99 and Sr99 cannot be measured using the gamma spec method used to detect Cs137 and Co60. A separate beta test is required for these. This beta test is not included in the results given.

Marko Kaltofen 04/29/24 (reply to water temperature)

Sr90 can be produced in amounts that closely match the Cs137 produced, so this nuclide is an important source of risk.

Tc99 has the added disadvantage of being relatively volatile (evaporated readily) in warm water (120 degrees F, about the same as a hot shower).

As the water level drops, these numbers will keep going up, raising the chance of worker or community exposure.

This work should have been done at a treatment facility designed specifically for this operation, rather than having begun this on an experimental basis within the community.

Marco Kaltofen, PhD, PE (Civil, MA), C. NSE

Marco Kaltofen 04.29.24 (response water temperature)

If as Holtec says, the wastewater has been heated to 95 deg. F (about 35 deg. C) then the vapor pressure of hydrated TcO_2 , also called HTcO_4 , is about 3 Torr. This is about one third as volatile as kerosene at room temperature. Short answer - yes **Tc will evaporate from water at 95 deg. F.**

Marco Kaltofen, PhD, PE (Civil, MA), C. NSE

David Lochbaum

Nuclear industry, nuclear safety expert at Union Concerned Scientist, NRC, IP NDCAP panel member, now retired.

From: David Lochbaum <davelochbaum@gmail.com>
Sent: Wednesday, April 17, 2024 9:35 AM
To: Mary Lampert <mary.lampert@comcast.net>
Subject: Re: evaporation-what goes up the vent?
On Apr 16, 2024, at 8:29 PM, David Lochbaum <davelochbaum@gmail.com> wrote:

Hello Mary:

It is probably true that Noyes said that,
But what he said is simply not true.

The National Council on Radiation Protection (NCRP) - hardly a left-wing organization - studied options for disposing of radioactively contaminated water from the March 1979 accident at TMI-2. Over 2 million gallons of accident-generated wastewater needed to be disposed of.

NCRP concluded that the radiation dose to the public would be 300 times higher if that water was evaporated than if that water was filtered and released to the Susquehanna River. However, political science TRUMPed actual science. The water was evaporated to the air, perhaps killing far more innocents than discharging it to the river would have kilt.

So, I have no doubt that Noyes said it. I doubt what Noyes said is true.

Thanks, Dave

Dave Lochbaum second email

Hello Mary:

How long has this chap's nose grown? Tritium is a hydrogen isotope. Tritiated water evaporates at essentially the same rate as non-tritiated water. Thus, tritiated water evaporating from the vessel or spent fuel pool will flow out the vent or stack. Because it emits a beta particle, the tritium likely will not be detected by the radiation monitors as it leaves the building. The gamma emitters will "sign out" as they leave.

I hope the chap is just clueless rather than lying. Neither is a valid excuse,

Thanks, Dave

Kevin Kamps

Radioactive Waste Specialist at Beyond Nuclear, DC

From: Kevin Kamps <kevin@beyondnuclear.org>

Sent: Wednesday, April 17, 2024 10:45 AM

To: Mary Lampert <mary.lampert@comcast.net>

Cc: Cindy Folkers <cindy@beyondnuclear.org>; Paul Gunter <paul@beyondnuclear.org>

Subject: Re: Evaporation at Pilgrim- what radionuclides would be vented?

Hi Mary,

I've cc'd my co-workers Paul and Cindy, as they may have additional insights.

Besides tritium, there are other volatile radioactive substances, including Cesium, and incredibly enough, despite its relatively heavy weight, Plutonium. Plutonium does have water soluble valence states, which officialdom had tried to deny from the Manhattan Project, but could no longer deny by the end of the 1990s, with the real world physical data coming out of the Nevada Test Site, for example.

So of course Holtec is going to deny, deny, deny.

An open question is whether or not MA state officials will simply shrug their shoulders and largely go along with whatever Holtec says? Of course that is how the NRC behaves from start to finish.

I wonder if radio-chemists like Marko Kaltofen and Michael Ketterer could provide more insights?

Kevin

APPENDIX B

Supreme Court Decisions on Preemption

The U.S. Supreme Court has decided four nuclear preemption cases. In each, the nuclear industry tried to use preemption to avoid state laws. In all four, the nuclear industry lost.

These decisions are clear: Holtec's agreement with the Commonwealth is not preempted. Even if there were no agreement, the Commonwealth would not be preempted from enforcing the Ocean Sanctuaries Act, the Endangered Species Act, Ch 21E, and all other "environmental and health-based standards and regulations of the Commonwealth."

According to the Supreme Court:

- The NRC does not have exclusive authority "over all things nuclear." The Atomic Energy Act did not preempt the entire nuclear field.
- A state law such as the OSA or Environmental Species Act is preempted only to the extent it actually conflicts with federal law; that is, when it is impossible to comply with both state and federal law. Nothing in the Atomic Energy Act or NRC regulations requires Holtec to dispose of Pilgrim's waste by discharging it into Cape Cod Bay.

Holtec has at least three other NRC-approved options for disposing of Pilgrim's contaminated water. Holtec's agreement not to discharge into Cape Cod Bay does not make it impossible for Holtec to dispose of Pilgrim's water using any of its other options.

Requiring Holtec to do what it agreed to do does not contradict any federal law or requirement.

- The NRC allowed the owner of Vermont Yankee, pursuant to its agreement with the State of Vermont, to transport VY's two (2) million gallons of contaminated water to an-offsite radioactive waste disposal facility rather than dumping it into the Connecticut River. Holtec can do so, also.
- A state law is also preempted if it "stands as an obstacle to the accomplishment of the full purposes and objectives."

Nothing in the four nuclear-preemption Supreme Court decisions indicates that would be the case here. Rather, they point in precisely the opposite direction.

The Supreme Court decisions:

- a. *Pacific Gas & Elec. Co. v. State Energy Resources Conservation and Development Comm'n*, 461 U. S. 190 (1983).

The case involved a California law prohibiting approval to build nuclear plants unless an adequate method existed for disposing of spent nuclear fuel. 461 U.S. at 197-918. The Court upheld the California law because it was enacted for economic concerns. 461 U.S. at 5, 213-216.

“The [NRC]...does not purport to exercise its authority based on economic considerations... Congress intended the States to continue to make these judgments.” (461 U.S. at 207-208).

If an “economic purpose [is]the rationale for enacting” a statute, “the statute lies outside the occupied field of safety regulation.” (461 U.S. at 212, 216).

“Congress has occupied not the broad field of "nuclear safety concerns," but only the narrower area of how a nuclear plant should be constructed and operated to protect against radiation hazards. 461 U.S. at 424 (concurring opinion)

Massachusetts laws prohibiting dumping waste into Cape Cod Bay have nothing to do with how Pilgrim should have been constructed over 50 years ago or how it should have been operated during the years that it generated electricity. What they do is protect the Commonwealth’s economic interests, and prevent devastation of the South Shore’s and Cape Cod’s marine economies.

- b. *Silkwood v. Kerr-McGee Corp.*, 464 U. S. 238 (1984).

Karen Silkwood suffered radiation injuries after a nuclear plant accident. The Court rejected Kerr-McGee’s contention that the Atomic Energy Act preempted state law authorizing the recovery of punitive damages.

“As we recently observed in *Pacific Gas & Electric Co. v. State Energy Resources Conservation & Development Comm'n*, [461 U. S. 190](#) (1983), state law can be preempted in either of two general ways. If Congress evidences an intent to occupy a given field,

any state law falling within that field is preempted. [citations omitted]. If Congress has not entirely displaced state regulation over the matter in question, state law is still preempted to the extent it actually conflicts with federal law, that is, when it is impossible to comply with both state and federal law. [citation omitted.], or where the state law stands as an obstacle to the accomplishment of the full purposes and objectives of Congress, *Hines v. Davidowitz*, [312 U. S. 52](#), [312 U. S. 67](#) (1941). *Pacific Gas & Electric, supra*, at [461 U. S. 204](#).” 464 U.S. at 248

“No doubt there is tension between the conclusion that safety regulation is the exclusive concern of the federal law and the conclusion that a State may nevertheless award damages based on its own law of liability. But as we understand what was done over the years in the legislation concerning nuclear energy, Congress intended to stand by both concepts and to tolerate whatever tension there was between them. We can do no less.” 464 U.S. at 256

“[P]reemption should not be judged on the basis that the Federal Government has so completely occupied the field of safety that state remedies are foreclosed, but on whether there is an irreconcilable conflict between the federal and state standards or whether the imposition of a state standard in a damages action would frustrate the objectives of the federal law. We perceive no such conflict or frustration in the circumstances of this case.” 464 U.S. at 256

States have long awarded damages to those injured by someone else’s actions. The OSA, Endangered Species Act, and other Massachusetts laws and regulations prevent both damage and the threat of damage from the discharge or the threat of discharge of radioactively contaminated water into Massachusetts bays.

No NRC regulation requires Pilgrim discharge any of its radioactive water into Cape Cod Bay; all they do is allow certain discharges. There is no “irreconcilable conflict” between any NRC regulations and the Massachusetts laws that would require Pilgrim to use some NRC sanctioned method - other than liquid or evaporative discharge into Cape Cod Bay - for disposing of its contaminated water.

c. *English v. General Elec. Co.*, 496 U. S. 72 (1990).

In *English*, the Court found that a whistleblower laboratory technician’s complaint for intentional infliction of emotional distress caused by several perceived violations of nuclear-safety standards at a GE facility, including the failure of her co-workers to clean up radioactive spills in the laboratory, was not preempted.

“The real issue, then, is whether petitioner's tort claim is so related to the "radiological safety aspects involved in the . . . operation of a nuclear [facility]," *see id.* at [461 U. S. 205](#), that it falls within the preempted field. In addressing this issue, we must bear in mind that not every state law that in some remote way may affect the nuclear safety decisions made by those who build and run nuclear facilities can be said to fall within the preempted field. We have no doubt, for instance, that the application of state minimum wage and child labor laws to employees at nuclear facilities would not be preempted,

even though these laws could be said to affect tangentially some of the resource allocation decisions that might have a bearing on radiological safety. Instead, for a state law to fall within the preempted zone, it must have some direct and substantial effect on the decisions made by those who build or operate nuclear facilities concerning radiological safety levels.” 496 US at 84-85

Massachusetts laws such as the OSA, the Endangered Species Act, the Crimes Against Public Health Act, the Oil and Hazardous Material Release Prevention Act, and the Clear Air Act, have no direct or substantial effect on the nuclear safety decisions made by those who built or ran Pilgrim. or on Holtec that is decommissioning the plant. At most they may have a relatively minor effect on Holtec’s decommissioning profit

d. *Virginia Uranium, Inc. v. Warren*, 587 U.S. ____ (2019).

The Virginia law at issue prohibited uranium mining in the Commonwealth of Virginia. The Court upheld the state law, making clear that a litigant relying on preemption “must point specifically to ‘a constitutional text or a federal statute’ that does the displacing or conflicts with state law” (Slip Op., 3); and pointing out that Congress specifically amended the Atomic Energy Act to add a new Section 2021(k) “out of apparent concern that courts might (mis)read” other amendments “as prohibiting States from regulating any activity even tangentially relate to nuclear power.” (Slip Op., 5-6)

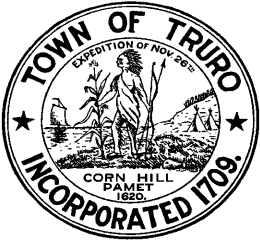
Slip Op., 3: Court has sometimes used different labels to describe the different ways in which federal statutes may displace state laws—speaking, for example, of express, field, and conflict preemption. But these categories “are not rigidly distinct.” *Crosby v. National Foreign Trade Council*, 530 U. S. 363, 372, n. 6 (2000) (internal quotation marks omitted). And at least one feature unites them: Invoking some brooding federal interest or appealing to a judicial policy preference should never be enough to win preemption of a state law; a litigant must point specifically to “a constitutional text or a federal statute” that does the displacing or conflicts with state law. [citations omitted]”

Slip Op., 5-6: Some years after the statute’s passage, Congress added a provision, currently codified in §2021, allowing the NRC to devolve certain of its regulatory powers to the States. Unsurprisingly, Congress indicated that the NRC must maintain regulatory control over especially sensitive activities like the construction of nuclear power plants. §2021(c). But under §2021(b) the NRC may now, by agreement, pass to the States some of its preexisting authorities to regulate various nuclear materials “for the protection of the public health and safety from radiation hazards.” Out of apparent concern that courts might (mis)read these new provisions as prohibiting States from regulating any activity

even tangentially related to nuclear power without first reaching an agreement with the NRC, Congress added subsection (k): “Nothing in this section [that is, §2021] shall be construed to affect the authority of any State or local agency to regulate activities for purposes other than protection against radiation hazards.” Section 2021, thus, did nothing to extend the NRC’s power to activities, like mining, historically beyond its reach. Instead, it served only to allow the NRC to share with the States some of the powers previously reserved to the federal government. Even then, the statute explained in subsection (k) that States remain free to regulate the activities discussed in §2021 for purposes other than nuclear safety without the NRC’s consent. Indeed, if anything, subsection (k) might be described as a nonpreemption clause.

Slip Op, 8: “Pacific Gas rejected a preemption challenge to a state law prohibiting the construction of new nuclear power plants. Along the way, the Court expressly dismissed the notion that §2021 establishes the federal government as “the sole regulator of all things nuclear.

The Court went on to expressly dismiss the notion that §2021 establishes the federal government as “the sole regulator of all matters nuclear.” *Id.*, at 205. *Virginia Uranium*, Slip Op, 8)



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Select Board

REQUESTOR: Sue Girard-Irwin, Select Board liaison to Ad Hoc Building Committee for the future DPW (AHBC)

REQUESTED MEETING DATE: April 8, 2025

ITEM: Discussion and Possible Vote on the Status of the AHBC

EXPLANATION:

The Select Board, AHBC and Town staff have been working toward the shared goal of designing and constructing an affordable, functional DPW facility. However, strong differences of opinions and internal and external pressures have made it difficult to maintain alignment on key aspects of the project.

The Select Board, as the AHBC's appointing authority, needs to address the issues that are preventing the necessary collaboration and constructive discussion about the project. Various suggestions have been made, ranging from a joint workshop to clarify expectations, to pausing the work of the AHBC until schematic designs are complete, to disbanding the committee.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The committee and town staff will not have clear priorities for their work, which could delay progress on this project.

SUGGESTED ACTION: MOTION to be determined based on the board's discussion.

ATTACHMENTS:

1. Proposal from Sue Girard-Irwin for a joint work session among the Select Board, AHBC and appropriate town staff

Proposal for a Joint Working Session with the Select Board, Ad Hoc Building Committee, and Town Management

Background & Purpose

The Select Board, Ad Hoc Building Committee (AHBC), and Town Management (Assistant Town Manager and DPW Director) have been working toward the shared goal of designing and constructing an affordable, functional DPW facility. However, strong differences of opinions and internal and external pressures have made it difficult to maintain alignment on key aspects of the project.

To ensure all stakeholders are working towards a unified path forward, I propose holding a working session between these three stakeholder groups.

Objectives of the Working Session

- **Identify Key Challenges:** Allow all three groups to speak openly about obstacles preventing unified decision-making.
- **Find Common Ground:** Define shared priorities and goals to guide the project forward.
- **Clarify Roles & Decision-Making Process:** Ensure the Select Board, AHBC, and Town Management understand their responsibilities and expectations.
- **Establish a Path Forward:** Develop an action plan to improve coordination, resolve disagreements, and keep the project on track.

Proposed Meeting Details

- **Meeting Type:** Open Meeting (Working Session Format), In-person
- **Facilitator:** Town Moderator and/or Consultant
- **Participants:** Select Board members, AHBC members, and Town Management (Assistant Town Manager & DPW Director)
- **Date & Time:** TBD (after 2025 ATM)
- **Location:** Truro Community Center

Sample Working Session Agenda

(subject to Select Board approval and input from the facilitator)

1. Call to Order and Statement of Purpose
2. Discussion: Identifying Challenges to Team Alignment
3. Finding Common Ground and Defining Success
4. Development of a Path Forward
5. Next Steps and Adjournment

Compliance with Open Meeting Law

- This session will be properly posted in accordance with Open Meeting Law requirements.
- The public is welcome to attend, but the session is intended for discussion among the three stakeholder groups rather than public engagement.
- A summary of key discussion points and any action items will be recorded in meeting minutes.

Respectfully submitted,

Susan Girard-Irwin
Select Board Member
Select Board Liaison to the AHBC

March 29, 2025



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: DPW

REQUESTOR: Jarrod J. Cabral, DPW Director

REQUESTED MEETING DATE: April 8, 2025

ITEM: Review and Possible Approval of Curb Cut Application for 20 Great Hollow Road

EXPLANATION: DPW Director Cabral will review a curb cut application for 20 Great Hollow Road.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: Motion to authorize the Chair to approve the curb cut application for 20 Great Hollow Road.

ATTACHMENTS:

1. DPW Memo
2. Curb Cut Application (including Property Summary Report-Site & Sewage Plan)
3. Plot Plan
4. Elevation Profile-Studio
5. Elevation Profile-Main

**Truro Department of Public
Works**

Memo

To: Kelly Clark, Assistant Town Manager

From: Jarrod J. Cabral, DPW Director

Date: April 8, 2025

Re: Curb Cut application 20 Great Hollow Rd

Additional details:

- The second curb cut for the studio is preexisting and noted the parcel file.
- Material list has been submitted.
- Cobble aprons coupled with a negative pitch from the town owned road, and shell driveway will contain the storm water runoff, sediment, and the shell surface will provide infiltration.

Sincerely,

Jarrod J. Cabral
Director
Department of Public Works

TOWN OF TRURO
APPLICATION FOR A CURB CUT PERMIT

Note: This permit application must be accompanied by a plan. If this permit is being applied for by someone other than the Owner of the property, the owner's signature must appear at the bottom of the application.

Date: 6/11/24

To the Select Board
24 Town Hall Road
P. O. Box 2030
Truro, MA 02666

Re: **APPLICATION FOR A CURB CUT**

Dear Board Members:

The applicant(s) hereby make application for a curb cut as follows:

Owners Name(s) (Please Print): GREAT HOLLOW LLC

Address: 984 W. YARMOUTH RD, YARMOUTH PORT, MA 02675

Phone Number: _____

Email Address: _____

Curb Cut Street Location: 20 GREAT HOLLOW ROAD

Affected Town or State road: Great Hollow Road

Truro Assessor's Map Number: 42 Parcel Number: 174

Name of contractor: Noten Building & Remodeling (Dimitar Noten)

Contractor Phone Number: _____

Contractor Email: cape.dreamconstruction@gmail.com

Reason/explanation: see attached

I/we hereby agree to the terms and conditions as outlined in this policy and attached Exhibits:

Applicant's Signature: Tanya Noten (TANYA NOTEVA, MANAGER)

Owner's Signature (if different): _____ Date: 6/11/24

Owner's Address (if different): _____

FOR TOWN STAFF/BOARD USE ONLY

DEPARTMENT APPROVALS

Building Commissioner Approval

☒ Approved

Building Commissioner

☐ Disapproved

Building
Permit
Number

4-1-25

Date

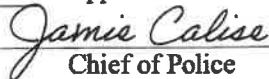
Chief of Police Approval

I, or my delegate, has conducted an on-site visit. I have reviewed the submitted plan and curb cut location. The proposed curb cut does not create any identifiable impediments for law enforcement access to the home or property.

☒ Approved

☐ Disapproved

☐ Not
Applicable


Chief of Police

Date

Fire Chief Approval

I, or my delegate, has conducted an on-site visit. I have reviewed the submitted plan and curb cut location. The proposed curb cut does not create any identifiable impediments for fire and emergency services to access the home or property.

☒ Approved

☐ Disapproved

☐ Not
Applicable


Fire Chief

4/4/2025
Date

Health & Conservation Agent Approval

☒ Approved

☐ Disapproved

☐ Not
Applicable


Health & Conservation Agent

Date

Public Works Director Approval

☒ Approved

☐ Disapproved

☐ Not
Applicable


Public Works Director

Date

Town Manager Approval

☐ Approved

☐ Disapproved

Town Manager

Date

Select Board Approval

☐ Approved

☐ Disapproved

Select Board Chair

Date

PROPERTY ADDRESS _____

FOR TOWN STAFF/BOARD USE ONLY

CERTIFICATION OF COMPLIANCE/FINAL APPROVAL

Public Works Director Declaration of Compliance

*I have inspected the property located at _____ and found the
work requested on the Application for a Curb Cut dated _____ to be in compliance
with the Select Board Policy #28 - Curb Cut Policy.*

Public Works Director

Date

Building Commissioner Final Approval

_____ Approved

_____ Disapproved

Certificate of
Occupancy _____

Building Commissioner

Date

PROPERTY ADDRESS _____

RE: 20 Great Hollow Road, Truro, MA

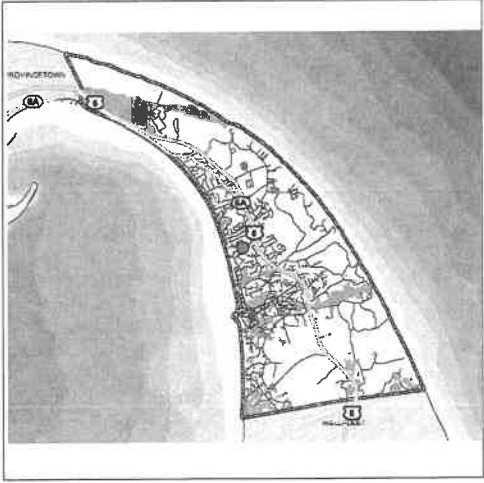
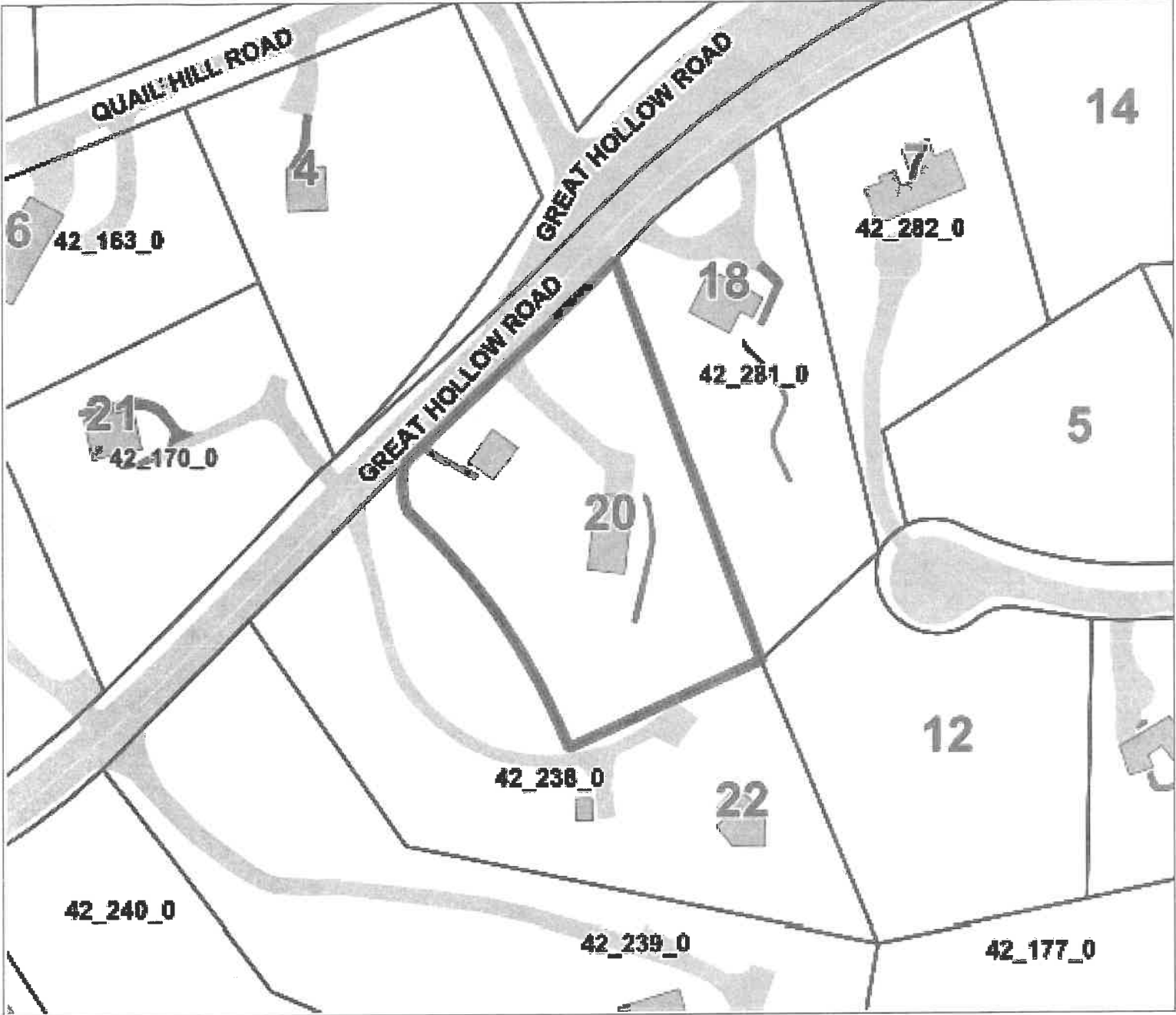
APPLICATION FOR A CURB CUT

Reason/Explanation

To replace the existing driveways with the following materials:

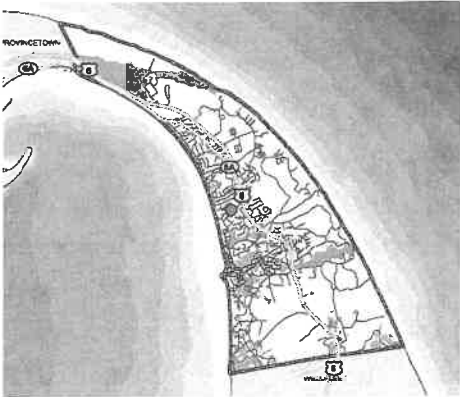
Main House Driveway – Cobble stone apron (20' x 6'), crushed sea shells with gray cobble stone edging

Cottage Driveway – Cobble stone apron (16' x 5'), crushed sea shells with gray cobble stone edging



TOWN OF TRURO - PROPERTY SUMMARY REPORT

PARCEL	42-174-0	KEY:	1757	LOCATION:	20 GREAT HOLLOW RD
CURRENT OWNER			FY 2024 PARCEL VALUE		
GREAT HOLLOW, LLC, RES AGT: TANYA NOTEVA			LAND VAL:	\$501,400.00	
984 WEST YARMOUTH RD			BUILDING VAL:	\$90,200.00	
			DETACH VAL:	\$0.00	
YARMOUTH PORT, MA 02675			APPR VAL:	\$591,600.00	
			TAX VAL:	\$591,600.00	



STATE CLASS:	1090	ZONING:	RESIDENTIAL
DESCRIPTION:	MULTIPLE HSES	BILL SQ FT:	45564

SALES HISTORY				
OWNER	SALE TYPE	BOOK / PAGE	SALE DATE	SALE PRICE
GREAT HOLLOW, LLC	N	34657 / 29	12-Nov-2021	\$ 480,000
RODERICK WARREN J JR	A	27350 / 142	06-May-2013	\$ 0
RODERICK CHRISTINE L	99	4421 / 209	15-Feb-1985	\$ 0

BUILDING	1	KEY:	1757	LOCATION:	20 GREAT HOLLOW RD
YEAR BUILT	2022				
STYLE	RANCH				
QUALITY	A				
NET SF	1794				

DATE MEASURED	19-Dec-2023
DATE LISTED	

ELEMENT	DESCRIPTION	CD
FOUNDATION	CONTIN WALL	3
EXT. COVER	WOOD SHINGLES	1
ROOF SHAPE	GABLE	1
ROOF COVER	ASPHALT SHINGLE	1
FIXTURES		10
INT. FINISH	DRYWALL	2

CAPACITY	UNIT
STORIES(FAR)	1
ROOMS	0
BEDROOMS	3
BATHROOMS	2.5
UNITS	0

BUILDING	2	KEY:	1757	LOCATION:	20 GREAT HOLLOW RD
YEAR BUILT	1985				
STYLE	CONTEMPORARY				
QUALITY	-				
NET SF	600				

DATE MEASURED	19-Dec-2023
DATE LISTED	15-Oct-2009

ELEMENT	DESCRIPTION	CD
STORIES(FAR)		1.25
EXT. COVER	WOOD SHINGLES	1
ROOF SHAPE	GABLE	1
ROOF COVER	ASPHALT SHINGLE	1
FIXTURES		4
UNITS		0
FUEL SOURCE	GAS	2

CAPACITY	UNIT
ROOMS	2
BEDROOMS	1
BATHROOMS	1

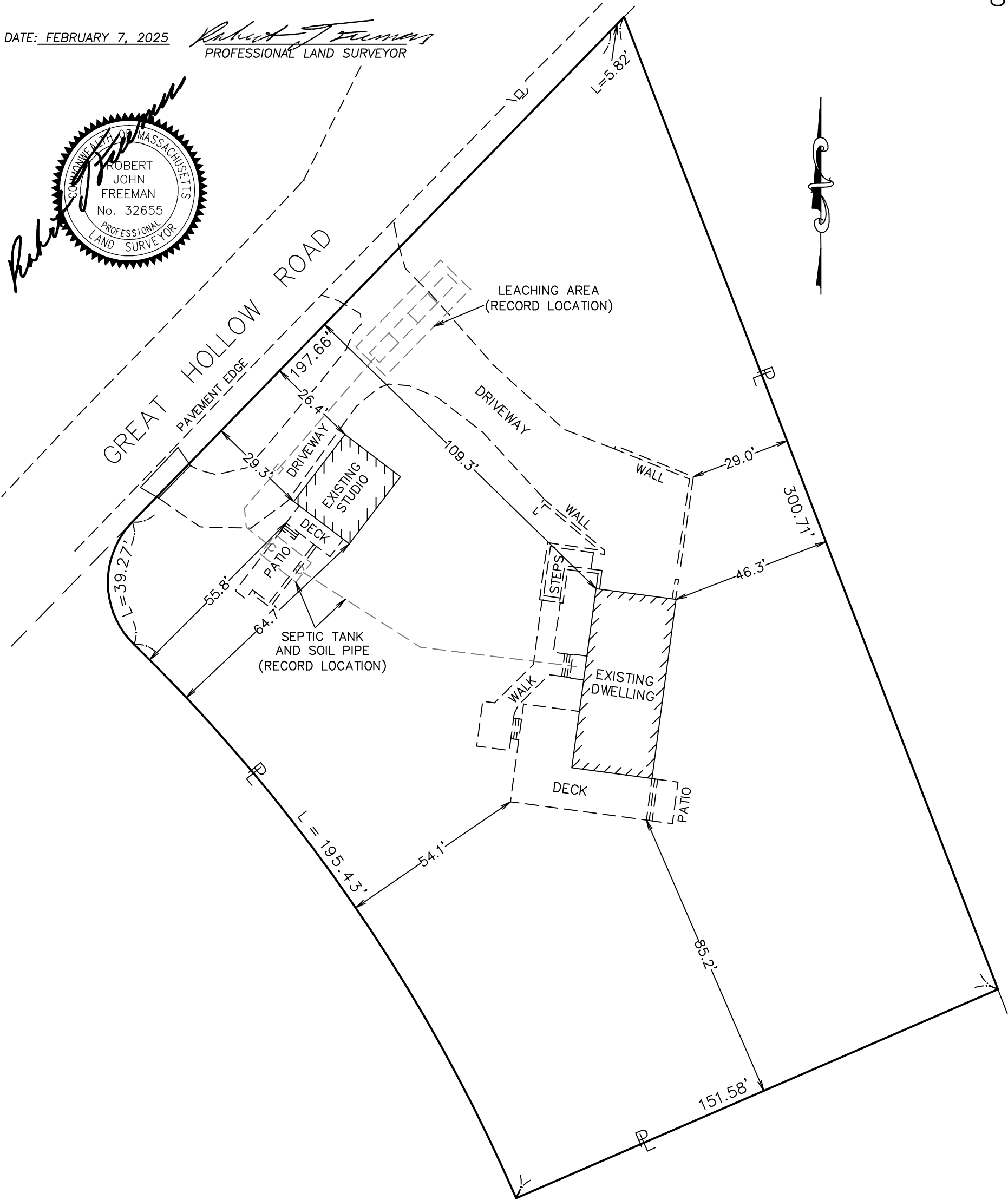
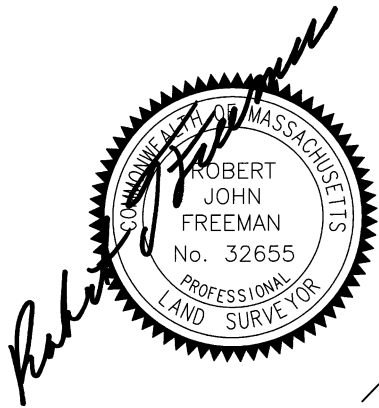
ALL WELLS NOT SHOWN EXCEED 200' FROM LOCUS SEWAGE.
VERIFY ZONING AND UTILITY SETBACK DIMENSIONS PRIOR TO CONSTRUCTION.
THIS PLAN IS FOR SEWAGE DESIGN ONLY AND IS NOT INTENDED TO BE A SURVEY PLOT PLAN.

SURVEYOR’S CERTIFICATION:

ON THE BASIS OF MY KNOWLEDGE, INFORMATION AND BELIEF, I CERTIFY TO DIMITAR NOTEV THAT AS THE RESULT OF A LOCATION SURVEY PERFORMED ON THE GROUND OCTOBER 23, 2024 IN ACCORDANCE WITH THE NORMAL STANDARD OF CARE EXERCISED BY PROFESSIONAL LAND SURVEYORS PRACTICING IN THE COMMONWEALTH OF MASSACHUSETTS, I FIND THAT THE EXISTING BUILDINGS ARE SITUATED ON LOCUS AS SHOWN HEREON.

DATE: FEBRUARY 7, 2025

Robert J. Freeman
PROFESSIONAL LAND SURVEYOR



GENERAL NOTES

- FOR REFERENCE SEE:
20 GREAT HOLLOW ROAD
ASSESSORS MAP 42, PARCEL 174
DEED BOOK 34657, PAGE 29
PLAN BOOK 251, PAGE 15 (NOV, 1971)
- DIMENSIONAL SETBACKS ARE SHOWN AS MEASURED TO THE BUILDING CORNER BOARDS.
- ZONING CLASSIFICATION: RESIDENTIAL (R)
- LOT AREA: 45,558 SQ.FT.±
1.046 ACRES±

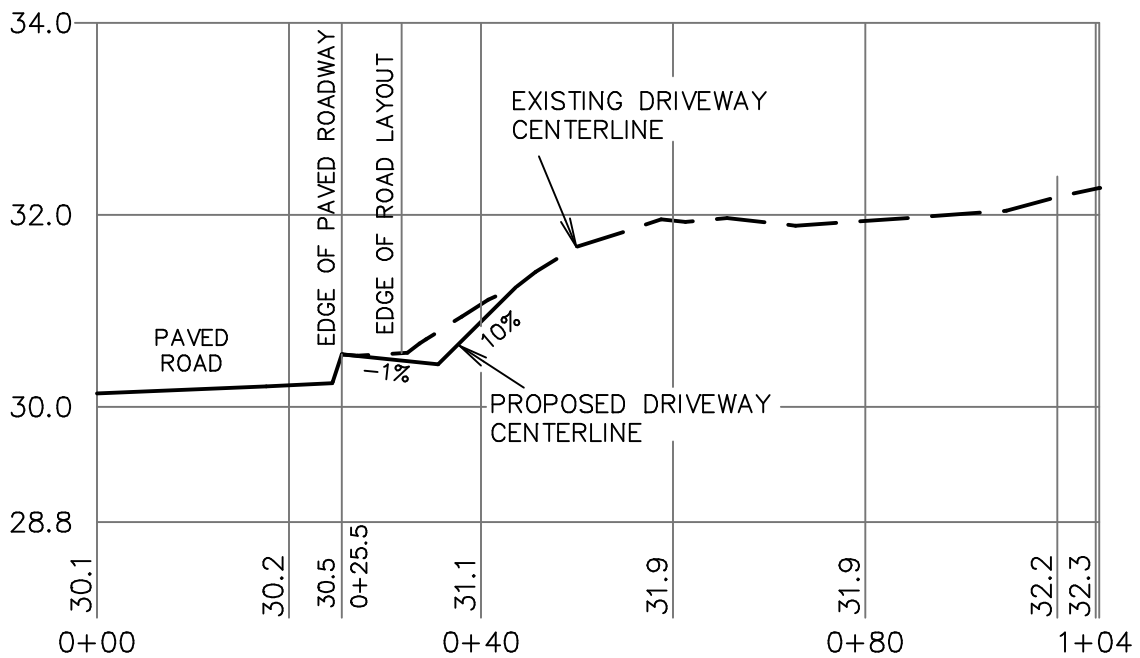
~ 20 GREAT HOLLOW ROAD ~

CERTIFIED PLOT PLAN OF LAND IN
TRURO, MA

PREPARED FOR:
DIMITAR NOTEV

SCALE: 1" = 30' DATE: FEBRUARY 7, 2025
SCHOFIELD BROTHERS OF CAPE COD
LAND SURVEYING AND ENVIRONMENTAL PERMITTING
P.O. BOX 101, 161 CRANBERRY HIGHWAY, ORLEANS, MA 02653
TEL. NO. 508-255-2098 FAX NO. 508-240-1215

VERTICAL SCALE 1" = 2'



HORIZONTAL SCALE 1" = 20'

~ 20 GREAT HOLLOW ROAD ~

ELEVATION PROFILE FOR STUDIO DRIVEWAY

TRURO, MA

PREPARED FOR:

DIMITAR NOTEV

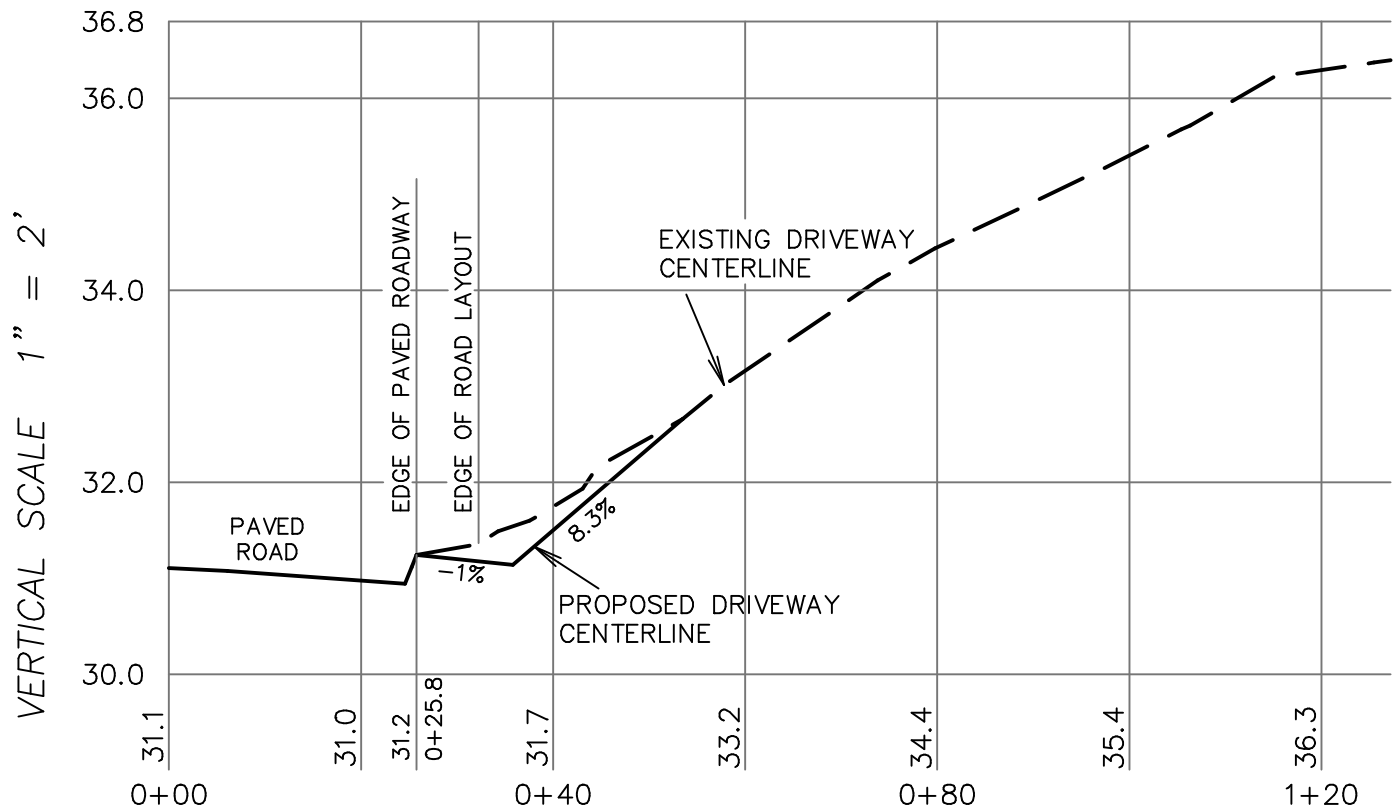
SCALE: 1" = AS NOTED DATE: FEBRUARY 7, 2025

SCHOFIELD BROTHERS OF CAPE COD

LAND SURVEYING AND ENVIRONMENTAL PERMITTING

P.O. BOX 101, 161 CRANBERRY HIGHWAY, ORLEANS, MA 02653

TEL. NO. 508-255-2098 FAX NO. 508-240-1215



HORIZONTAL SCALE 1" = 20'

~ 20 GREAT HOLLOW ROAD ~

ELEVATION PROFILE FOR MAIN DRIVEWAY

TRURO, MA

PREPARED FOR:

DIMITAR NOTEV

SCALE: 1" = AS NOTED DATE: FEBRUARY 7, 2025

SCHOFIELD BROTHERS OF CAPE COD

LAND SURVEYING AND ENVIRONMENTAL PERMITTING

P.O. BOX 101, 161 CRANBERRY HIGHWAY, ORLEANS, MA 02653

TEL. NO. 508-255-2098 FAX NO. 508-240-1215



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Select Board

REQUESTOR: Susan Areson, Select Board Chair

REQUESTED MEETING DATE: April 8, 2025

ITEM: Appointment of Acting Town Manager

EXPLANATION: The resignation of the former town manager is effective today and the board may now officially appoint an acting town manager, as provided for in the town charter. Assistant Town Manager Kelly Clark has been performing the duties of the town manager since Feb. 10. She has received a pay increase for her additional duties and the Select Board chair recommends appointing her to the job on an interim basis until the board makes decisions about the search process.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The assistant town manager will not be recognized for the job she has been performing for several months.

SUGGESTED ACTION: *MOTION to appoint Kelly Sullivan Clark as Acting Town Manager for a period of up to 90 days, as specified in Charter Section 5-6-2.*

ATTACHMENTS: NONE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 8, 2025

ITEM: Review and Possible Approval of MassDOT Event Notification Form for Truro Chamber of Commerce, Highland Road Block Party, 9.20.2025

EXPLANATION: The Truro Chamber of Commerce has submitted a MassDOT Event Notification form for the Truro Treasures Block Party on Highland Road. The event will take place on September 20, 2025, from 3:00pm-6:00pm. Police Chief Calise has approved with recommendations of 2 police officers to manage traffic control due to detours and expected attendance.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Truro Chamber of Commerce will need to find an alternate location for their block party.

SUGGESTED ACTION: *Motion to approve the MassDOT Event Notification Form for a block party being held on September 20, 2025, on Highland Road, and authorize the Chair to sign electronically.*

ATTACHMENTS:

1. Event Notification Form

EVENT NOTIFICATION FORM

Date: 9 20 25

Ms. Mary-Joe Perry
District Highway Director, District Five
MassDOT, Highway Division
1000 County Street
Taunton, MA 02780

Dear Sir:

Please be advised that the Grantee(s) of this Event Truro Chamber of Commerce has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department and if applicable the State Police of its intention to conduct road work/parade/race/ride or other events impacting State Highways on Route(s) Highland Rd in or through the City/Town(s) of North Truro benefiting Truro Treasures

The Grantee(s) of this Event understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed event.

The Grantee(s) must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit.

LOCAL POLICE DEPARTMENT

Signed: Jamie Calise

Title: Chief of Police

City/Town: Truro

FIRE DEPARTMENT

Signed: [Signature]

Title: Fire Chief

City/Town: Truro

BOARD OF SELECTMEN/CITY COUNCIL

Signed: _____

Title: _____

City/Town: _____

STATE POLICE DEPARTMENT

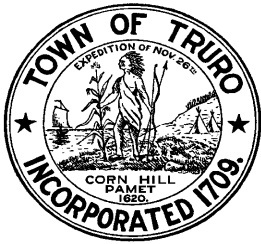
Signed: _____

Title: _____

City/Town: _____

Event Notification.doc

Police Department Staffing Requirements: The Police Department's operational review for this event results in a recommendation of 2 police officers to manage traffic control due to the detours/expected attendance.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: April 8, 2025

ITEM: Approval of Renewal of 2025 Seasonal Business Licenses:

- Jules Besch Stationers

EXPLANATION: These licenses are under the authority of the Select Board as the Local Licensing Authority. If you approve these licenses for renewal, the licenses will be issued only upon compliance with all regulations, receipt of the necessary documents, fees and proof of taxes paid in full for the fiscal year. There were no reported issues with these establishments in 2024.

Mass General Law	Licenses & Permits Issued by Select Board	Names of Businesses
Chapter 101 § 2	Transient Vendor (Seasonal Retail)	Jules Besch Stationers

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The applicants will not be issued their licenses to operate.

SUGGESTED ACTION: *Motion to approve the 2025 Seasonal Transient Vendor License for Jules Besch Stationers upon compliance with all regulations, receipt of the necessary fees and documentation.*

ATTACHMENTS:

1. Renewal Application for 2025: Jules Besch Stationers



TOWN OF TRURO

PO Box 2030, Truro MA 02666

Tel: 508-349-7004, Extension: 131 or 124 Fax: 508-349-5508

PAID
\$75
CHK # 9956 331.25 NS

LICENSE APPLICATION: **Condominiums, Cottage Colonies, Motels, Campgrounds, Lodging, Gas Station/Retail Service, Transient Vendor**

Section 1 – LICENSE TYPE

Please check the appropriate box the best describes the license type(s).

☐ New☒ Renewal/No Changes (Skip to Section 3) Name of Business VULES GESCH STATIONERS, INC.

FACILITY:

☐ Motel-\$50 ☐ Cottage Colony-\$50 ☐ Condominium-\$50 # Units _____ ☐ Lodging-\$50☒ Transient Vendor-\$75 _____ ☐ Campground-\$50 _____ ☐ Gas Station*-\$25

*Gas Station-\$25 (Please submit your Service Station Compliance Form & Third Part Underground Storage Tank Inspection Report (FP 289))

Section 2 – BUSINESS INFORMATION

Federal Employers Identification Number (FEIN/SS) _____

Print Name of Applicant _____

Business Name _____

Owner Name _____

Street Address of Business _____

Mailing Address of Business _____

Business Phone Number _____

Business E-Mail Address _____

Section 3-HOURS OF OPERATION

☐ Annual ☒ Seasonal Opening Date: 4/17/25 Closing Date: 12/25Days of the Week Open: WED – MON
(CLOSED TUESDAYS)

☐ Check if New Manager (if checked, MUST submit Application to Name a Manager)

Section 4-MANAGER INFORMATION

Name of Onsite Manager:

Name: MICHAEL THUR Unit Number: 3

Mailing Address: PO Box 1169, TRURO MA 02666

Phone: (24 Hour Contact): [Signature] Email Address: _____

Manager's Signature (REQUIRED)

Name of Offsite Manager:

Name: SRME Business Name: _____

Business Address: _____

Phone: (24 Hour Contact): [Signature] Email Address: _____

Manager's Signature (REQUIRED)

Name of Co- Manager:

Name: _____ Business Name: _____

Business Address: _____

Phone: (24 Hour Contact): _____ Email Address: _____

Co-Manager's Signature (REQUIRED)

Section 5 – ATTESTATION

Pursuant to M.G. L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all local state taxes required under law and the information I have provided is true and accurate. Any misstatement in this application, or violation of state or applicable town bylaws or regulations, shall be considered sufficient cause for refusal, suspension or revocation of the license.

[Signature]

MICHAEL THUR

3-28-25

Signature of Applicant

Print Name

Date

Additional Applications & Documentation

REQUIRED FOR ALL MOTELS, COTTAGE COLONIES, CONDOMINIUMS & CAMPGROUNDS

- ☐ Smoke detector/CO detector/fire protection certification
- ☐ IF YOU HAVE EMPLOYEES- Workers Compensation Affidavit & Certificate of Insurance
- ☐ IF YOU DO NOT HAVE EMPLOYEES- Workers Compensation Affidavit

ADDITIONAL (SEPARATE) APPLICATIONS THAT MAY PERTAIN TO YOUR OPERATION

- ☐ Application for Pool or Hot Tub Permit
- ☐ Application to Name a Manager
- ☐ Entertainment License
- ☐ Application to sell Tobacco
- ☐ Application for Food Service Permit
- ☐ Business certificate with the clerk's office
- ☐ Septic System Inspection Report (submitted every 3 years)



The Commonwealth of Massachusetts
Department of Industrial Accidents
1 Congress Street, Suite 100
Boston, MA 02114-2017

www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: JULES BESCH STATIONERS

Address: 3 GREAT HOLLOW RD N. TRURO MA 02652

City/State/Zip: N. TRURO MA 02652 Phone #: _____

Are you an employer? Check the appropriate box:

1. ☐ I am an employer with _____ employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☒ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☒ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 3-28-25

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Town Clerk

REQUESTOR: Nicole Tudor, Town Clerk

REQUESTED MEETING DATE: April 8, 2025

ITEM: Review of early in-person voting hours for May 13, 2015, Annual Town Election.

EXPLANATION: The Annual Town Election is being held on Tuesday, May 13, 2025, from 7am to 8pm. The State does not mandate that Early In-Person Voting be held for local elections, but the Board of Registrars may choose to have Early In-Person Voting. Municipalities *are* required to provide in-person early voting locations to their residents in all statewide elections. Voters can vote at any early voting location in their city or town during the early voting period. Municipalities *have* discretion to provide early voting for local elections, but it is not required.

Per MGL CH54 Sec 25B: "As part of the vote to allow early in-person voting under this subsection, a city or town shall set the early voting period to begin not sooner than 17 days before the preliminary or election and end not later than 2 business days preceding the preliminary or election.

Early voting under this subsection shall be conducted during the usual business hours of the city or town clerk unless different hours are set as part of the vote to allow early in-person voting, including any weekend hours."

This section ensures proper scheduling and accessibility for voters based on the size of the municipality, while allowing flexibility for extended hours.

Weekend Election Hours:

1. **Municipalities with fewer than 5,000 registered voters:**
 - Minimum of 4 hours each weekend.
 - At least 1 day per weekend, for at least 2 hours on that day.

Weekday Election Hours During the Early Election Period:

1. **Municipalities with fewer than 5,000 registered voters:**
 - Early election hours may be set at a public meeting, with a minimum of **25% of the town clerk's usual business hours**.

The Board of Registrars voted April 4th to recommend the following dates and times to the Select Board for Early In-Person Voting to be held at Truro Town Hall, 24 Town Hall Road.

May 13, 2025, Election Early In-Person Voting Hours

- 9am to 5pm Saturday, April 26th
- 10am to 4pm Tuesday, May 6th
- 10am to 4pm Wednesday, May 7th
- 10am to 4pm Thursday, May 8th
- 10am to 4pm Friday, May 9th

Non-consecutive days (Saturday, April 26th) for In-Person EV is due to the Town Meeting being on Saturday May 3rd, 2025, otherwise the date of Saturday, May 3rd, would have been the recommended weekend day.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Non-compliance with State Law in that the Town Clerk has not requested or received approval from the Select Board to opt-out of Early In-Person Voting.

SUGGESTED ACTION: MOTION TO *approve the request of the Board of Registrars for the Town of Truro to hold Early In-Person voting for the May 13, 2025, Annual Town Election on April 26th from 9am to 5pm , and on May 6th, 7th, 8th and 9th from 10am to 4pm for 32 hours total.*

ATTACHMENTS:

1. [MGL CH 54 Section 25B](#)



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Town Clerk

REQUESTOR: Nicole Tudor, Town Clerk

REQUESTED MEETING DATE: April 8, 2025

ITEM: Select Board Members Vote and Approval to request the Police Chief to Assign Police Officers for Precinct (1) * on Election Day

EXPLANATION: With the launch of the 2022 Votes Act, expansions allowed for access to the ballot in Massachusetts, *fostering voter opportunities, trust, equity, and security*. Including within the Act, section 72 which allows for the Select Board to assign the Police Chief with the request of Police Officer(s) to be assigned to the polls on Election Day.

Section 72. *The select board, board of selectmen, town council or city council of each city and town, in consultation with its election officers and registrars, shall detail a sufficient number of police officers or constables for each building that contains the polling place for 1 or more precincts* at every election therein to preserve order and to protect the election officers and supervisors from any interference with their duties and to aid in enforcing the laws relating to elections.*

*In addition, in the Secretary of Commonwealth, Code of Massachusetts Regulations, **950 CMR 54:03:16** Before the Polls Open/Ballot Box Key:*

(15) Ballot Box Key. The warden shall lock the box and give the ballot box key to the police officer. The officer shall keep the key until the polls close.

Having an assigned Police Officer (s) is an integral part of the Election Day team.

FINANCIAL SOURCE (IF APPLICABLE): Provided through the Police department budget.

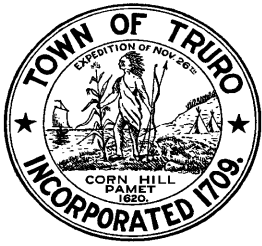
IMPACT IF NOT APPROVED: There will be no Police Officer (s) on duty throughout the election.

SUGGESTED ACTION: *Motion to Delegate the Chief of Police to Designate the number of Police Officers at Precinct 1 and Designate which Police Officers will work the polls at Precinct 1.*

ATTACHMENTS:

1. [Votes Act of 2022](#)
2. [950 CMR 54.00](#)

*A **precinct** by definition is the smallest unit of organization for elections. It's a specific geographic area that determines where a voter will go to cast their ballot. Each precinct typically has a designated polling place where residents within that area vote. Precincts are used to ensure the voting process runs smoothly and efficiently, with manageable numbers of voters assigned to specific locations.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Health & Conservation

REQUESTOR: Emily Beebe, Health & Conservation Agent

REQUESTED MEETING DATE: April 8, 2025

ITEM: Policy #48- Staging Permit – post April 1st deadline extension request

EXPLANATION: The applicants nourished the property during the last week of March 2025. The following weekend, they experienced significant loss of sand and beach grass and therefore need to add more in order to be in compliance with their Order of Conditions. Policy #48 Staging Permit limits the time of year that staging may occur. The April 1st deadline within the Staging/Access Permit is based upon shorebird nesting timeframes. As this request is after April 1st, staff requests that the Select Board grant a waiver to allow this nourishment. The stretch of beach from Cold Storage to 8 Falcon Ln is not mapped shorebird nesting habitat. The Applicants have confirmed with Mass Audubon that there is no need for a shorebird monitor (see attached emails).

FINANCIAL SOURCE (IF APPLICABLE): NA

IMPACT IF NOT APPROVED: Delay of sand nourishment

SUGGESTED ACTION: *Motion to Approve the Extension Request to continue work at 8 Falcon Lane, via Cold Storage Beach, expiring May 1, 2025, and authorize Assistant Town Manager to sign permit.*

ATTACHMENTS:

1. Email chain between the contractor, Mass Audubon, and the Conservation Department.

Arozana Davis

From: Kerida Rodriguez <kerida@sorbellolandscaping.com>
Sent: Thursday, April 3, 2025 1:47 PM
To: Noelle Scoullar; Arozana Davis
Cc: Al Sorbello
Subject: 8 Falcon Ln- Extension Request

Good Afternoon Noelle & Arozana!

Al asked me to send you this email on his behalf. Per Conservation Commission orders the coir rolls need to be covered. We recently re-nourished the bank and replanted it and have experienced significant loss again of that re-nourishment due to recent storms. As we are passed the April 1st deadline, we reached out to the Conservation Commission who asked us to reach out to the Audubon to verify there would be no impact to the Piping Plovers. They determined they would not be impacted. Please see the associated emails verifying such.

At this point, we would like to request access from Cold Storage beach to the Ward property at 8 Falcon Lane to re-nourish the bluff again so as to comply with the Conservation Commission's orders to keep the coir rolls properly covered.

Best Regards,



Kerida Rodriguez

Operations Manager, Sorbello Landscaping Inc.



508-945-3900



www.sorbellolandscaping.com



kerida@sorbellolandscaping.com



347 Orleans Rd. North Chatham, Ma 02650



From: Lyra Brennan <lbrennan@massaudubon.org>
Sent: Wednesday, April 2, 2025 7:09 AM
To: Mark Faherty <mfaherty@massaudubon.org>; Arozana Davis <ADavis@truro-ma.gov>; al@sorbellolandscaping.com
Cc: Jamie Infanti <jinfanti@massaudubon.org>
Subject: Re: 8 Falcon Lane, Truro

Good Morning,

This area is not mapped under MESA, so unless AI has a specific set of conditions from a regulatory agency (NHESP, or locally) specifying plover monitoring, I would agree that the work is OK to continue without a monitor, especially because we have never documented plover activity ourselves, independent of mapping.

If concerns persist, another safety net would be us monitoring the area within 200 m of work directly before work begins.

Thank you,
Lyra

From: Mark Faherty <mfaherty@massaudubon.org>
Sent: Tuesday, April 1, 2025 7:02 PM
To: Arozana Davis <adavis@truro-ma.gov>; al@sorbellolandscaping.com <al@sorbellolandscaping.com>; Lyra Brennan <lbrennan@massaudubon.org>
Subject: 8 Falcon Lane, Truro

Hi Lyra,

Landscaper Al Sorbello reached out at the request of Arozana regarding whether a plover monitor would be needed for an extension of embankment work he is doing for a client at 8 Falcon Lane. Sand recently placed on the embankment washed out and he is looking to push the new sand placement work into the end of April. This is, or should not be, mapped PIPL habitat (Arozana can you confirm?) and we have never documented plovers or plover habitat on this stretch during annual census walks. The sand would be coming from Cold Storage Beach to the north. The closest plover nests have been 1.5 miles south and almost 3 miles north of this stretch. Let me know what you think.
Thanks,

Mark

Mark Faherty (he/him)
Science Coordinator, Cape Cod

Mass Audubon
Wellfleet Bay Wildlife Sanctuary/PO Box 236, South Wellfleet, MA 02663
mfaherty@massaudubon.org | 508-694-3610
massaudubon.org/capecod

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may be subject to disclosure under the Massachusetts Public Records Law (M.G.L. Chapter 66, Section 10) and the Federal Freedom of Information Act

From: Arozana Davis <adavis@truro-ma.gov>
Date: April 2, 2025 at 1:05:02 PM EDT
To: Al Sorbello <al@sorbellolandscaping.com>
Cc: Emily Beebe <EBeeBe@truro-ma.gov>, Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: RE: 8 Falcon Ln

Al,

I was just informed that these post April 1st requests will need to go before the Selectboard for their approval. That being said, please send your extension request, in writing, to Noelle so that she can process her end of things.

You can include the Mass Audubon approval within your extension ask, to help support your request.

Noelle, please let me know if I've missed something and/or if I can be of any further help.

Best,

Arozana



PHONE: 508-214-0202
EMAIL: adavis@truro-ma.gov
WEB: www.truro-ma.gov
ADDRESS Town of Truro
24 Town Hall Rd
PO Box 2030
Truro, MA 02666



CONSENT AGENDA ITEM: 9G1

**TOWN OF TRURO
24 TOWN HALL ROAD, P.O. BOX 2030
TRURO TOWN HALL
TRURO, MASSACHUSETTS**

**MINUTES OF THE SELECT BOARD HYBRID MEETING
IN PERSON / REMOTE
OCTOBER 22, 2024, 5:00 P.M.**

MEMBERS:

Susan Areson	Chair
Robert Weinstein	Vice Chair
Nancy Medoff	Clerk
Stephanie Rein	Member
Susan Girard-Irwin	Member

GUESTS:

Darrin Tangeman	Town Manager
Kelly Clark	Assistant Town Manager
Damion Clements	Director of Community Services
Emily Beebe	Health and Conservation Agent
Jarrold Cabral	DPW Director
Stephen Duncombe	Co-Chair of the Part-Time Advisory Committee (remote)
Naomi Rorro	Resident, North Truro
Chris Lucy	Chair of the Zoning Board of Appeals (remote)
Katharine Klein	KP Law Attorney
Betty Gallo	Truro Housing Authority Chair
Ann Courtney	Beach Advisory Committee Chair
Hannah King	Commission on Disabilities-Co Chair
Bob Higgins-Steele	Energy Committee-Co Chair
Brian Boyle	Energy Committee-Co Chair

Minutes taken from a recording by Jenny Beaudin of Minutes Solutions Inc.

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 5:00 p.m. by chairperson Susan Areson. The meeting was held in a hybrid format, with participants attending both in person and remotely. Susan Areson welcomed all attendees and provided instructions on how members of the public could access the meeting via phone or online. It was noted that the meeting was being live-streamed on Truro TV Channel 8. Susan Areson reiterated that per Select Board Policy 56, public comments would not be taken during the meeting and that no votes would occur.

2. PUBLIC COMMENT

Public comments were invited with a reminder that topics not on the agenda would not receive immediate responses due to Massachusetts Open Meeting Law (MGL Chapter 30A, Section 20). Speakers were allowed three minutes each.

2.1 Naomi Rorro - Concerns About Walsh Cottage Project

Naomi Rorro (resident of 23 South Highland Road, North Truro) raised concerns about the Walsh Cottage relocation project. She described it as a “disgusting mess,” stating that the structure did not conform to modern building specifications. She detailed the difficulties in communication with workers on-site due to a language barrier and expressed frustration over delayed debris removal and alleged wasteful spending.

2.2 Chris Lucy - Zoning Board of Appeals Appointment Delays

Chris Lucy, Chair of the Zoning Board of Appeals (ZBA), reported that applicants had been waiting three months for committee interview responses. He highlighted potential quorum issues due to delays in filling vacant ZBA positions, stressing that contractors and property owners face project setbacks as a result. He also requested Select Board intervention in streamlining appointment processes.

2.3 Michael Forgione – Budget Concerns

Michael Forgione expressed support for town staff but raised concerns about staffing expansions and the town’s budget. He requested greater transparency in presenting actual financial data from prior years for comparison. Lastly, he challenged the claim that certain FY25 position approvals were voted on at Town Meeting.

3. COMMITTEE INTERVIEWS – COMMUNITY PRESERVATION COMMITTEE

On a motion duly made and carried, it was resolved to appoint Ellen English for a three-year term, expiring June 30, 2027.

The Board interviewed Karen Ruymann for a position on the Community Preservation Committee (CPC). She detailed her 15-year residency in Truro, experience in grant writing, water conservation, and community projects, and advocacy for the Village Pond Preserve.

Board members noted the strong qualifications of both applicants, including previously interviewed Ellen English.

Member Weinstein made a motion to appoint Ellen English the Community Preservation Committee for a three-year term, expiring June 30, 2027.

Chair Areson seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

4. PART-TIME RESIDENT ADVISORY COMMITTEE REPORT

Co-Chair Stephen Duncombe summarized findings from the August 20, 2024, listening session, where 25 part-time and full-time residents shared concerns about:

- Communication barriers between residents and town officials.
- Affordable housing and healthcare access.
- Private property restrictions on public access.
- Clarifications on voting eligibility for part-time residents.

The committee aims to establish continuous input channels, including an online form.

5. SALTY MARKET POURING LICENSE PROPOSAL

Business owner Liam Roland presented a plan to expand Salty Market's winter operations by acquiring an all-alcohol pouring license.

The Board reviewed licensing restrictions, operational guidelines, and compliance with health regulations.

A public hearing was scheduled for November 12, 2024.

6. LAND DEVELOPMENT AGREEMENT – CLOVERLEAF HOUSING PROJECT

On a motion duly made and carried, it was resolved to approve an amendment to extend the Land Development Option Agreement for the Cloverleaf Project, ensuring continued compliance with funding requirements

Attorney Klein gave a summary of the amendment to the Select Board

Member Rein made a motion to approve and electronically sign Amendment No. 1 to the Restated and Amended Land Development Option Agreement as prepared.

Member Medoff seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

7. ACQUISITION OF 296 ROUTE 6 (TRURO MOTOR INN) VIA EMINENT DOMAIN

On a motion duly made and carried, it was resolved to approve the acquisition of the Truro Motor Inn, in the amount of \$1.6 million.

Attorney Klein explained that Town Meeting voted to acquire the property. The appraisal came in at \$1.6 million. The Select Board needs to vote to acquire the property by eminent domain. Funds will come from the Dennis Family Gift Account. Outstanding tax liabilities of \$400,000 were deducted from the purchase price. The remaining proceeds of approximately \$1.2 million will be placed into a segregated town account, and the IRS would be notified that the taking has occurred.

Member Weinstein made a motion that the Select Board approve and sign, with wet signatures, an Order of Taking for the Truro Motor Inn located at 296 Route 6 and further authorize the Town Manager, working with the Assessing Office, to pay the sum of \$1.6 million from the Dennis Family Gift account as compensation for said taking, retaining to the Town any outstanding real estate taxes owed by the property owner as deemed appropriate and place the remaining funds in a segregated escrow account.

Member Rein seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

8. ANCHORAGE ON THE BAY CONDOMINIUM CONVERSION

On a motion duly made and carried, it was resolved to approve the conversion of the Anchorage on the Bay condominiums from seasonal to year-round.

This involved reviewing compliance with local regulations and signing off on documentation.

Member Girard-Irwin made a motion to approve the conversion of the Anchorage on the Bay condominiums from seasonal to year-round and authorize the Select Board to wet sign the Release from Declaration of Covenant.

Member Weinstein seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

9. BUDGET

9.1 FY2026 Budget Guidance Letter and FY2026 Budget Task Force Schedule

On a motion duly made and carried, it was resolved to approve the Budget Guidance Letter with clarifications regarding funding sources for positions.

On a motion duly made and carried, it was resolved to approve the 2026 Fiscal Year budget preparation timeline, as amended.

Town Manager Tangeman pointed out that the meeting schedule was amended based upon the last Select Board work session.

Discussion was held regarding when budgets would be ready for review by the Select Board. They would like them at least by the Wednesday before the Budget Task Force meetings to enable enough time to view.

The Board reviewed the Fiscal Year 2026 Budget Guidance Letter and Budget Task Force meeting schedule and noted concerns over staffing increases, including whether the Town administration approved funding for new positions.

Clarifications were made regarding staffing positions and funding sources.

Member Rein made a motion to approve the draft budget guidance letter with amendments related to positions and to authorize the Finance Department to transmit the letter to the budget preparers with the FY2026 budget materials, and to approve the FY2026 Budget Task Force meeting schedule.

Chair Areson seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

10. RENTAL ASSISTANCE PROGRAM FUNDING

On a motion duly made and carried, it was resolved to approve the amount of \$55,000 for one year to continue the rental assistance program through the Homeless Prevention Council.

Truro Housing Authority Chair Gallo explained that the Housing Authority would like to renew the contract for one year with the Homeless Prevention Council for running the rental assistance program. Ms. Gallo gave a summary of the number of families assisted over the past two years.

Chair Areson asked about the geographical location of the properties, to which Ms. Gallo stated they were all located in Truro.

Member Medoff made a motion to allocate up to \$50,000 for this year and up to \$50,000 for next year to operate the Rental Assistance program for an additional two years for a total of up to \$100,000 from the Trust over two years for this purpose, as requested by the Truro Housing Authority.

Member Rein seconded.

Ms. Gallo mentioned that there had been discussion about the administration of the contract transitioning to the new Housing Coordinator. Assistant Town Manager Clark added that the allocation would still be needed. She doesn't see an issue with the Board allocating the funding for the program, but who is administering the program might change between this year and next year.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

11. CONTRACT FOR RENTAL ASSISTANCE PROGRAM THROUGH HOMELESS PREVENTION COUNCIL

Chair Areson stated that this would be for funds less than \$10,000. Ms. Gallo explained that the "less than \$10,000" figure was for services. They don't count the money that is used to pay rent.

Chair Areson made a motion to approve the contract with the Homeless Prevention Council for the Rental Assistance Program and authorize the Town Manager to sign.

Member Weinstein seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

Assistant Town Manager Clark pointed out that in the Consent Agenda there was a reference to the support for the annual CPC application from the Truro Housing Authority. She asked the Chair if she wanted to offer her colleagues a chance to ask Ms. Gallo any questions they may have. No Select Board members had questions.

12. TOWN MANAGER'S REMOTE WORK POLICY DEBATE

A lengthy discussion was held regarding the Town Manager's remote work policy.

The debate focused on whether the Town Manager should notify the Select Board when working remotely.

The Town Manager stated that no formal policy existed, leading to a heated exchange on transparency and accountability.

Member Girard-Irwin made a motion to require the Town Manager to notify the Select Board, via the Chair, of any planned or unplanned remote work of two or more consecutive business days.

Member Medoff seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

13. DISCUSSION AND POSSIBLE VOTE TO HOLD A LISTENING SESSION ON WATER RESOURCES

On a motion duly made and carried, it was resolved to schedule a dedicated listening session, where residents could express concerns, share experiences, and ask questions regarding the town's water management strategy.

ACTION – The Town administration will coordinate scheduling and select a date for the listening session on water resources.

ACTION – The Town administration will notify relevant experts and agencies to attend the listening session on water resources and provide input.

ACTION – The Town administration will initiate public outreach efforts to ensure strong community participation in the listening session on water resources

Board members acknowledged that water resource management is a growing concern for residents, particularly with recent discussions around private well testing and municipal water expansion. Some members suggested that the town should invite experts from state or regional water commissions to provide data and guidance.

The conversation revolved around increasing community engagement and education on critical water-related issues, including:

- Groundwater safety and contamination concerns.
- Coastal resiliency and the impact of climate change on local water sources.
- The need for community input on potential water conservation policies.

Member Medoff made a motion to work with the Communications and Marketing Coordinator and members of Town Staff of Truro (and potentially Provincetown) to develop a communications plan to bring back to the Select Board for Board approval.

Member Rein seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye
Chair-Areson-Aye
So Voted; 5-0-0, motion carries.

14. **REVIEW AND POSSIBLE APPROVAL/SUPPORT OF COMMUNITY PRESERVATION ACT GRANT APPLICATION FROM BEACH ADVISORY COMMITTEE AND COMMISSION ON DISABILITIES FOR ACCESSIBLE RECREATION IMPROVEMENTS AT CORN HILL BEACH**

On a motion duly made and carried, it was resolved to approve and formally support the CPA grant application, affirming the town's commitment to accessibility and equitable space improvements.

Beach Advisory Committee Chair Courtney stated that her committee and the Commission on Disabilities met on October 10th, 2024, to discuss issues that they were all concerned about. One item that came up was the Corn Hill Beach boardwalk. Corn Hill Beach is the only handicapped accessible beach in Truro. The Committee is asking for the Select Board's support for a Community Preservation Act grant application to ask for funding for the planning, design and building of a replacement walkway and railing system that will maintain safety and accessibility to Corn Hill Beach as well as creating an expanded recreational area for persons with mobility challenges.

Hannah King, Co Chair of the Commission on Disabilities, added that they would also be asking for 2 beach wheelchairs.

ACTION – The Town administration will assist in the finalization of the grant application before submission.

ACTION – The Town administration will facilitate collaboration between the Beach Advisory Committee and the Commission on Disabilities to oversee implementation if funds are awarded.

ACTION – The Beach Advisory Committee and the Commission on Disabilities will provide regular progress updates to the Select Board to ensure transparency and community awareness.

The Select Board reviewed a grant application submitted under the Community Preservation Act (CPA) by the Beach Advisory Committee and Commission on Disabilities. The grant application sought funding for accessible recreation improvements at Corn Hill Beach, focusing on compliance with ADA (Americans with Disabilities Act) standards and enhancing beach access for all visitors.

Key elements of the proposed improvements included:

- Installation of accessible pathways to allow wheelchair users and those with mobility impairments easier access to the beach.
- Upgrading parking facilities with designated accessible spaces closer to the main entrance.
- Providing beach mobility mats and other supportive equipment to aid individuals with disabilities in reaching the water.
- Ensuring restroom facilities meet ADA requirements for usability and convenience.

During the discussion, Board members expressed strong support for improving inclusive beach access, recognizing that Corn Hill Beach is a well-visited location and should be welcoming to all residents and visitors.

Member Rein made a motion to support the Community Preservation Act Grant application of the Beach Advisory Committee and Commission on Disabilities for Accessible Recreation Improvements at Corn Hill Beach, with final design to be approved at a future Select Board meeting prior to construction (provided the grant is secured).

Member Weinstein seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

15. OWNER'S PROJECT MANAGER (OPM) SELECTION FOR PUBLIC WORKS FACILITY

A motion duly made and carried, it was resolved to authorize the Town Manager to sign the contract with Environmental Partners.

DPW Director Cabral came before the Board. He stated that interviews with the applicants, of which there were three. Deliberations were held on October 17, 2024. The three applicants were ranked, and Environmental Partners (EP) was the recommended company.

The Board approved Environmental Partners (EP) as the Owner's Project Manager (OPM) for the Department of Public Works (DPW) facility.

Environmental Partners (EP) will:

- Review all existing data on the DPW project.
- Oversee the design process and cost assessments.
- Work with Cape Light Compact for energy evaluations.
- Conduct a community survey to understand public concerns about cost and location.

Member Weinstein made a motion to authorize the Town Manager to sign the agreement for the OPM services with Environmental Partners for the new DPW Facility and associated documents.

Member Medoff seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

16. GRANT APPLICATIONS FOR ENERGY AND CLIMATE

On a motion duly made and carried, the Board resolved to approve pursuing the energy and climate grants and exploring partnerships with neighboring towns for larger funding opportunities.

Energy Committee Co Chair Higgins-Steele explained what the National Electric Vehicle Infrastructure (NEVI) Formula Program is. The Commonwealth of Massachusetts is taking location applications now, on a rolling basis, through FY2026. He then listed the three eligible locations.

- The Community Center/Library Campus
- Truro Central School
- Truro Cobb Library

In the private sector, the following locations are eligible.

- Truro General Store/Post Office
- Montano's Restaurant
- Truro Vineyards
- Shell Station
- Edgewood Farms
- Days Market
- Noons Landing
- Truro Chamber of Commerce

Weston & Sampson will rate which locations are the best, but he would like to hear from the Select Board as well.

Select Board members discussed various locations and thoughts.

DPW Director gave a quick summary of where charging stations are going to be installed.

Energy Committee Co Chair Boyle gave an overview of the three types of solar which the Town should be thinking about.

- Rooftop solar-large array on the Truro Central School
- Landfill-they would like to put a couple of acres of a large system there
- Solar Canopies-solar panels over a parking lot

The Board discussed applications for:

- National Electric Vehicle Infrastructure (NEVI) Formula Program
- Municipal Vulnerability Preparedness (MVP) Program

Chair Areson made a motion to direct the Energy Committee to pursue a grant for the National Electric Vehicle Infrastructure Formula Program and to direct the Energy and Climate Action Committees to pursue a grant for Municipal Vulnerability Preparedness Program.

Member Rein seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

17. SELECT BOARD REPORTS AND COMMENTS

Member Weinstein wanted to caution everyone, particularly dog owners, that bow and arrow season started October 7, 2024. An orange vest on a dog is appropriate attire this time of year. This season will run through the end of November. Since we are in the midst of hunting season, the deer are moving around. He asked drivers to be careful and obey the speed limit.

Member Rein attended the first joint meeting between the Beach Advisory Committee and the Commission on Disabilities. She pointed out how great it was that two committees, that had overlapping topics, were able to come together to get something accomplished. She also touched upon the Paddle craft Rack Program. She attended the first Ad Hoc Walsh Committee meeting. The Climate Action Committee meets at Town Hall tomorrow and the Cable and Internet Advisory Committee will be meeting November 1st at Town Hall as well. The Recreation Advisory Committee is down several members, and they are looking for at applicants to fill at least two vacancies.

Member Girard-Irwin reminded groups, or committees of the CPC Grant opportunities as November 1, 2024, is the deadline. She attended a Bike and Walkways Committee and they, too, are short committee membership. She will be holding Select Board Hours on the 25th of this month and then November 13, December 5 and December 13.

Member Medoff thanked the Ad Hoc Walsh Committee for holding a productive meeting. The Water and Sewer Board meeting she attended had good discussion about the history of our towns, the intermunicipal agreement, and the recording is on the Water Resources website for Provincetown. She gave a summary of when the Charter Review Committee and the Zoning Task Force will be holding meetings.

Chair Areson attended the Ad Hoc Walsh Committee meeting yesterday. Concerning committee vacancies, a citizen asked how much time a particular committee takes, if joining. A spreadsheet had been created back a couple of years ago that gave a breakdown of all the details of every committee. Chair Areson would like to see that back on the website. She spoke of the Truro Housing Authority meeting and added that she wants to add some more Select Board Office Hours and also has some topics for the next Select Board agenda.

18. TOWN MANAGER REPORT

Town Manager Tangeman stated, regarding Chris Lucy's comment about people applying to serve on a committee, that nothing is hindering any applicant from being interviewed by the Select Board except for the Select Board's time. It is contingent upon the Chair's priorities. In terms of vacancies of jobs within Truro, they are working on filling the Climate Action Coordinator, and the CPC Coordinator and Board Support positions. The Town did not receive the grant for the One Stop Portal. DPW Director Cabral is looking at funds and hopes to have a proposal before the Board at the next meeting. We're waiting to hear a response back from Mass Development on an existing grant. He reminded all Board members to visit Town Hall tomorrow to wet sign some documents. He noted that a Liuna Collective Bargaining Agreement (effective July 1, 2023, to June 30, 2025) is included in those documents that they will be signing tomorrow.

19. CONSENT AGENDA APPROVAL

On a motion duly made and carried, it was resolved to approve the consent agenda with minor amendments.

- Review/Approve and Authorize Signature

1. Items for the November 5, 2024, Election
2. Support for Truro Housing Authority Community Preservation Act Grant
3. FY24 CDBG Grant Administration Contract with Bailey Boyd Associates
4. Water Service Application: 43 Shore Road
5. Truro Police Employees Federation MassCOPS Memorandum of Agreement (detail rate change)

Chair Areson noted a couple of minor typos with the Election items.

Chair Areson made a motion to approve the consent agenda with the minor amendments specified as printed in the packet.

Member Medoff seconded.

Roll Call Vote:

Member Weinstein-Aye

Member Rein-Aye

Member Medoff-Aye

Member Girard-Irwin-Aye

Chair-Areson-Aye

So Voted; 5-0-0, motion carries.

20. UPCOMING MEETINGS AND AGENDA PLANNING

The Board confirmed that the next work session would take place on October 29, 2024, at 3:00 PM, where they would complete the Town Manager evaluation process. The next regular meeting is scheduled for November 12, 2024, a day after Veteran's Day.

Items for the upcoming agenda include:

- Public hearing for Salty Market.
- Potential appointment of the CCNS (Cape Cod National Seashore) Advisory Committee Alternate.
- Potential appointment of Truro's Representative to the Human Right's Advisory Commission.
- Various committee appointments and interviews.
- Select Board discussions on appointment processes.
- Under Select Board Action- Report for the Out of School Program, Town Seal Development Process, Cable and Internet Advisory Committee Charge Review, TMCIR review when Policy #31 is complete.
- Under Consent Agenda- Several Appointment Renewals, License Renewals

Chair Areson brought up the need to record Housing Authority meetings due to the critical nature of housing issues in the town. She also expressed that staff should explore minimal-resource options, such as training a Housing Authority member to record meetings independently. She's not sure if this needs to be an agenda item on an upcoming Select Board meeting. Assistant Town Manager Clark added that with the new Housing Coordinator, that person should be able to assist in recording meetings.

Chair Areson would also like to start talking about Town Meeting, as it will be here quickly, and she'd like to speak about Executive Session minutes and also have a discussion with the Board about contracts (she'd like all contracts posted online).

Town Manager Tangeman added that there is a need for an Executive Session for guidance on contract negotiations for an employee.

21. **ADJOURNMENT**

On a motion duly made and carried, it was agreed that there was no further business to transact; the meeting closed at 8:33 p.m.

Member Medoff made a motion to adjourn the meeting.
Chair Areson seconded.

Roll Call Vote:
Member Weinstein-Aye
Member Rein-Aye
Member Medoff-Aye
Member Girard-Irwin-Aye
Chair-Areson-Aye
So Voted; 5-0-0, motion carries.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Respectfully submitted,

Noelle Scoullar, on behalf of Minutes Solutions

Board Meeting Materials: 24-10-22-select board-agm packet-1738087200pdf

Chair-Susan Areson

Vice Chair-Robert Weinstein

Clerk-Nancy Medoff

Member-Susan Girard-Irwin

Member- Stephanie Rein

CONSENT AGENDA ITEM: 9G2
TOWN OF TRURO
24 TOWN HALL ROAD, P.O. BOX 2030
TRURO TOWN HALL
TRURO, MASSACHUSETTS

MINUTES OF THE SELECT BOARD HYBRID MEETING
IN PERSON / REMOTE
OCTOBER 29, 2024, 3:00 P.M.

MEMBERS:

Susan Areson	Chair
Robert Weinstein	Vice Chair
Nancy Medoff	Clerk
Absent-Stephanie Rein	Member
Susan Girard-Irwin	Member

GUESTS:

Darrin Tangeman	Town Manager
Kelly Clark	Assistant Town Manager

Minutes taken from a recording by Jenny Beaudin of Minutes Solutions Inc.

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 3:00 p.m. by chairperson Susan Areson. The Select Board convened for a scheduled work session, held in a hybrid format allowing for both in-person and remote participation. The meeting was live-streamed on Truro TV, Channel 8. Select Board Policy 56 dictated that while the session was open to the public, no public comments would be taken, and no formal votes would be conducted. The Chair began by welcoming everyone and outlining the meeting's primary focus, which was the continuation of discussions regarding the Town Manager's evaluation and goal-setting for the upcoming fiscal period. The Chair also reminded members of the scheduled hard stop at 5:00 p.m., emphasizing the need for efficiency in discussion.

2. TOWN MANAGER EVALUATION AND GOAL SETTING

ACTION – Town Manager tasked with compiling a detailed progress report on current goal achievements and submitting recommendations for new objectives at the next session.

The Board transitioned into an in-depth discussion on the evaluation of Town Manager Darrin. The Chair opened the floor for members to present and debate proposed goals. The discussion centered on establishing a realistic and strategic set of objectives that aligned with both the operational needs of the town and the capacity of town staff. Board members emphasized the importance of setting measurable goals, with clear timelines and accountability measures in place. The Town Manager expressed appreciation for the feedback and committed to working closely with department heads to ensure that strategic planning efforts align with the town's long-term objectives.

2.1 Collective Bargaining Agreements

A detailed discussion commenced on the upcoming labor union contract negotiations. The Board acknowledged that the town's four labor union contracts are set to expire on June 30, 2025. Members engaged in an extensive dialogue regarding the complexities and demands of these negotiations, particularly the significant time investment required by staff. It was noted that town employees involved in the bargaining process collectively dedicate between eight to ten hours per week on this effort, with some weeks requiring even greater commitments depending on the stage of negotiations. The Town Manager explained the intricacies involved, including financial analysis, legal consultations, and internal team discussions that must take place prior to formal bargaining meetings. The Board discussed strategies to balance fairness to employees with fiscal responsibility.

2.2 Human Resources and Organizational Development

ACTION – Town Manager to initiate an employee satisfaction survey, develop a cross-training program, and explore options for expanding professional development opportunities.

The discussion shifted to human resources, with a focus on recruitment, employee retention, and professional development. A Board member proposed that the Town Manager initiate a comprehensive town-wide strategy aimed at strengthening workforce development. The need for structured cross-training programs was highlighted. The Town Manager acknowledged that while such initiatives would be beneficial, certain contractual limitations exist due to union agreements that may restrict employee role flexibility. The Board emphasized the importance of long-term succession planning to prevent staffing shortages in key departments.

2.3 Workload Management and Staff Efficiency

ACTION – Town Manager to conduct a department-wide workload assessment and provide a report outlining potential efficiency improvements.

Concerns were raised regarding employee workload and staff burnout. A Board member noted that employees have frequently expressed the difficulty of managing increasing responsibilities without adequate resources. The Town Manager was asked to conduct a comprehensive workload assessment across all departments. A suggestion was made for quarterly workload updates to the Board, ensuring ongoing oversight and necessary adjustments to staffing needs.

3. COMMUNITY LEADERSHIP AND PUBLIC ENGAGEMENT

ACTION – Town Manager to develop a structured plan for enhancing communication channels and engaging with residents in more interactive ways.

The conversation shifted to enhancing public engagement and communication strategies. The Board discussed a proposal for implementing new methods to improve two-way communication between town officials and the public. Suggestions included expanding the content of the town newsletter to address frequently asked questions, increasing the frequency of Facebook Live Q&A sessions, and holding in-person town hall forums on a quarterly basis. The Board agreed that improved engagement is essential to fostering trust between the government and the community.

4. **FINANCIAL MANAGEMENT AND BUDGET PLANNING**

ACTION – Town Manager to integrate financial forecasting into future budget presentations and update the Five-Year Capital Improvement Plan to include anticipated projects.

The discussion turned to financial priorities for the upcoming fiscal year. Board members reviewed recommendations from the 2024 Department of Local Services (DLS) financial review and debated which recommendations should be implemented in the next budget cycle. The Town Manager was directed to incorporate at least three of the actionable recommendations into the fiscal year 2025-26 budget planning process. Board members emphasized the importance of financial forecasting, advocating for a three-year projection model to enhance long-term fiscal planning.

5. **NEXT MEETING**

The date of the next Select Board meeting was scheduled for November 19, 2024, at 6:00 p.m.

6. **ADJOURNMENT**

It was agreed that there was no further business to transact; the meeting closed at 5:02 p.m.

DISCLAIMER

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Director

Director

Date

Date

Consent Agenda Item: 9G3

Select Board Meeting Minutes

December 10, 2024, Meeting (Hybrid)

Via Zoom Platform

Select Board Members Present: Sue Areson-Chair; Robert Weinstein-Vice Chair; Nancy Medoff-Clerk; Sue Girard-Irwin-Member; Stephanie Rein-Member.

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant-Assistant Town Manager; Jarrod Cabral (DPW Director); Roberta Kane Lima (Truro Resident); Dennis O'Brien(Truro Resident); Mike Forgione(Truro Resident); Nora Bates (Office Assistant-Building Health and Conservation);Todd Schwebel (Recreation Advisory Committee); Jonathan Snow(Bike and Walkways Committee); Lili Flanders (Climate Action Committee); Brian Massa(HRP Associate); Paul Millett (Senior Principal Environmental Partners); Wes Stinson-(Environmental Partners employee) Michael Cohen (Ad Hoc Building Committee)

PUBLIC COMMENT

Chair Areson recognized the following individuals who commented on various topics not on the agenda in accordance with the Open Meeting Law: Roberta Kane Lima discusses Snows Landing and asked if a survey of the land had been conducted by the Town of Truro; Dennis O'Brien voiced his concern around the Ad Hoc Building Committee involvement with construction of a new DPW building; Mike Forgione voiced his concern regarding the towns approach to capital planning.

PUBLIC HEARINGS

None

INTRODUCTION TO NEW EMPLOYEES

A. Introduction of Office Assistant to the Building Health and Conservation: Nora Bates

Emily Beebe introduced Nora Bates to the Members as the new Office Assistant to Building Health and Conservation. Nora thanked the Town of Truro for the opportunity to serve the community and the Members welcomed Nora to the community.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

A. Interview and Possible Appointment: Todd Schwebel-Recreation Advisory Committee

Chair Sue Areson announced that two committees have vacancies that need to be filled to provide a quorum. Chair Areson led the interview with Todd Schwebel who appeared in-person.

Member Weinstein makes a motion to appoint Todd Schwebel Recreation Advisory Committee for a 3-year term expiring June 30, 2027.

Clerk Nancy seconded the motion.

Roll Call Vote:

Vice Chair - Weinstein

Member Rein – Aye

Clerk Nancy – Aye

Member Sue - Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

B. Interview and Possible Appointment: Jonathan Snow-Bike and Walkways Committee

Chair Areson led the interview with Mr. Snow who appeared via zoom.

Sue makes a motion to appoint Jonathan Snow to the Bike and Walkways Committee for a three-year term expiring June 30, 2027.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair - Weinstein

Member Rein – Aye

Clerk Nancy – Aye

Member Sue - Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

STAFF/COMMITTEE UPDATES

A. Climate Action Committee Quarterly Report; Presenter: Lili Flanders-Chair of the Truro Climate Action Committee

Lili provides an update on the committee's recent activities, explaining why quarterly reports have not been issued for over a year. She notes that the committee faced significant challenges, including Carol Harris's illness and eventual passing, which deeply affected the committee's members. Additionally, the

committee struggled to form a quorum for several months. However, Lili shares positive news that two new members have joined the committee, and work is now progressing.

Despite these setbacks, the committee made notable accomplishments during 2023/2024. Key achievements include the successful recruitment of a Climate Action Coordinator, who has accepted the position and is scheduled to begin in January. Alex Limpaecher also conducted a review of the Climate Action Plan, consolidating data to support future implementation efforts. The committee continues to engage the community through its monthly educational series at the Truro Library and regular contributions to *Truro Talks*.

The committee successfully organized its inaugural Truro Earth Day event at the library, designed to engage children and foster awareness of climate action among the younger generation. Additionally, the committee has experienced a growing collaboration with the Energy Committee, with both groups acknowledging the importance of working together to achieve common objectives. Furthermore, a grant application for the Municipal Vulnerability Preparedness (MVP) program was submitted to support the development of resilience hubs and a solar microgrid. Although the funding request was not granted, the committee received constructive feedback and plans to reapply in 2025 in collaboration with Provincetown.

Additionally, the committee is collaborating with the Energy Committee on an application for the "Green Leader" status for the Town of Truro, which would enhance the town's eligibility for future grants. In the coming year, the committee aims to organize a climate summit with the Energy Committee, further strengthening the partnership between the two groups.

The committee has also made strides in working with Truro Central School, connecting the school with the Massachusetts Clean Energy Center (MassCEC) Accelerating Clean Transportation advisory team. The school is currently exploring options for electric vehicle fleets, helping to reduce the town's overall carbon footprint. Alex Limpaecher will also be tracking the greenhouse gas inventory for the Town of Truro to monitor progress on emissions reductions.

Looking ahead, an educational event featuring speaker Laura Kelly is scheduled for Thursday, December 12th, at 6 p.m. at the Truro Library. Kelly, the owner of Littlefield Landscapes in Eastham and a dedicated advocate for protecting the Cape Cod aquifer, will discuss pesticide-free gardening and landscaping. Kelly has also worked with several Cape Cod towns to secure Home Rule petitions aimed at reducing pesticide and fertilizer use. The committee hopes Truro will consider adopting similar regulations to protect the town's environment. Additionally, Kelly will attend the Select Board meeting on the 20th to discuss the Home Rule petitions concerning pesticides and fertilizers.

- B. Update on phase 2 Environmental Study at the current public works facility; Presenters: Jarrod Cabral-DPW and Brian Massa-HRP Associates.

Brian Massa, a licensed site professional, is overseeing an environmental investigation into a town-owned parcel of land to assess potential environmental concerns. The investigation included the use of ground-penetrating radar and electromagnetic surveys to detect buried metallic objects, followed by targeted test pits, soil borings, and the installation of monitoring wells to collect soil and groundwater samples for analysis.

The investigation focused on several areas of concern: septic systems, equipment storage, a former building site, petroleum storage, and an area containing street sweepings, where there were concerns about PFAS (per- and polyfluoroalkyl substances) contamination. Initial findings revealed significant buried debris, including a 275-gallon oil tank and drums, prompting an immediate response to remove these materials. Approximately 50 tons of petroleum-contaminated soil were removed, and monitoring wells were installed.

Ongoing PFAS Investigation:

1. **Soil PFAS Findings:** Soil samples were analyzed for PFAS, with certain areas—particularly behind Jarrod’s office—showing exceedances of regulatory standards. These exceedances are likely due to street sweepings used as fill material. The full extent of contamination, both horizontally and vertically, is still being determined, and additional testing is required to completely delineate the contamination.
2. **Groundwater PFAS Findings:** Groundwater testing revealed one detection exceeding regulatory standards at monitoring well MW-3. However, PFAS was not found in the soil at this location. The investigation is ongoing to determine whether the groundwater contamination is related to the site or from an off-site source. To aid in this investigation, additional monitoring wells have been installed.
3. **Next Steps:** The petroleum-related portion of the site has been addressed, but the PFAS soil and groundwater investigations are ongoing. Further monitoring and sampling are being conducted to assess the full extent of contamination and to determine its origin. Groundwater flow direction is also being studied to understand how the contamination may be spreading. The team aims to complete the groundwater analysis by the end of January, though access to neighboring properties may still be pending.

Challenges with Access:

Access to neighboring properties for PFAS testing has been challenging, with some property owners agreeing to testing while others have refused. The team is hopeful that MassDEP (Massachusetts Department of Environmental Protection) can assist if necessary. Additionally, the team is testing for a broad range of PFAS substances, not just the regulated ones, to help identify contamination sources.

Additional Updates:

Regarding a former police station site, tests on a nearby drinking water well showed PFAS levels below regulatory limits, and tests on nearby soil and groundwater revealed no concerning levels of other contaminants. Given that other contaminants have not exceeded regulatory thresholds, the team is currently focusing on PFAS.

As for the property adjacent to the DPW site where PFAS contamination was found, if the property owner refuses access, MassDEP may intervene. However, the team hopes to resolve this issue amicably, believing that further testing may confirm that the contamination does not extend significantly beyond the DPW site.

Resident Notification and Water Sampling:

Jarrold mentioned that when PFAS contamination is detected, the Massachusetts DEP requires notifications to be sent to residents within 500 feet of the affected area, encouraging them to test their water. The Conservation Department, led by Emily's team, is managing these notifications and coordinating water sampling from 22 homes. Additional sampling, as requested by DEP, is underway to ensure that nearby residences are not impacted by PFAS contamination, particularly if it is linked to the town's groundwater. The team continues to fill in data gaps and plans further testing of properties within 500 feet of the site.

- C. Update with Public Works Facility Owner's Project Manager, Environmental Partners; Presenters: Jarrold Cabral-DPW Director, Paul Millett-Project Manager EP, Wes Stinson-EP employee

Paul Millett provided an update on the Department of Public Works (DPW) building project, outlining the cost estimates. The initial cost estimate started at \$800 per square foot, with the building expected to span between 20,000 and 21,000 square feet. Several factors were included in the estimate: the "Outer Cape Premium" for construction at this location, energy efficiency requirements, and inflation adjustments. The hard costs (construction costs) were estimated at \$22.2 million. When factoring in soft costs—such as architectural and engineering fees, equipment, and fixtures—the total estimate rose to \$29.2 million.

Millett compared these figures to previous estimates, including one from Yarmouth, which came in lower due to bidding that occurred before the COVID-19 pandemic. He also reviewed the Town Hall Independent Study Group's estimate for a similar project, which was initially lower but failed to account for key factors like energy efficiency premiums and inflation. After adjusting for these, the new estimate for a 32,000 square foot building came to around \$26 million. Environmental remediation costs were not included, as these vary depending on the site.

The main takeaway is that the total project cost is expected to fall between \$25 million and \$30 million, factoring in various construction and design requirements. Millett emphasized the need for further work to refine the design and to compare the site options more accurately.

Darrin Tangeman shared that Tony Garrett is working on a revised plan for the Independent Study Group, aiming to reduce the building's size from 32,000 square feet to 21,000 square feet. This will require additional analysis of both cost and layout.

Robert Weinstein raised logistical concerns about phased construction, especially with the need to keep the DPW and Town Hall operational while the existing site undergoes construction. Millett responded that careful sequencing and phasing would be crucial to maintaining operations during the construction process. However, he noted that the architectural work provided by the Independent Study Group still needs further development to create a detailed plan.

Weinstein also asked when Millett would be able to provide an "apples to apples" comparison between the existing site at Town Hall and 340 Route 6. Millett explained that environmental information on the Route 6 site is currently unavailable, and further testing is needed before such a comparison can be made.

Nancy Medoff and Sue Girard-Irwin point out that the Ad Hoc Building Committee and study group are both involved in the DPW building project and express concerns that their on-going refinements need to have a deadline to ensure the project moves forward. There are ongoing discussions about who should be leading the effort, with some advocating for a more streamlined decision-making approach. The goal is to have a clearer plan and cost estimate within the next 30 to 60 days, with the hope of making a recommendation to the Select Board ahead of the next town meeting.

Nancy Medoff suggests setting a firm deadline for the Ad Hoc Building Committee to provide their recommendations, ensuring that the process moves forward efficiently. Darrin Tangeman suggests having this discussion as an agenda item at a future Ad Hoc Committee meeting. Jarrod Cabral confirms this could be placed on the agenda for the AHBC meeting taking place on 12/26/24.

Michael Cohen, Chair of the Ad Hoc Building Committee, is recognized and asks for clarification on cost differences between using steel, wood, or hybrid materials for the building. Millett explains that the cost differences between these options are relatively small, around 2% to 5%. Cohen also mentions he supports the idea of setting a deadline for the Ad Hoc Building Committee.

TABLED ITEMS

None

SELECT BOARD ACTION

- A. Vote to Approve, and Execute Where Applicable, Documents for the Cloverleaf Project;
Presenter: Katherine Klein-Town Counsel, KP Law

Key Documents Discussed:

1. **Extension of Performance Covenant:** The town had an agreement with MassDOT to complete part of the project by September 2024. However, MassDOT granted an extension until the end of 2025, allowing the project more time to complete certain elements, with the expectation that the necessary parts will be completed soon within this timeframe.
2. **Memorandum of Understanding (MOU):** This document outlines the relationship between the developer and its affiliates. The applicant under the comprehensive permit is not the same entity that is developing the project.
3. **Ground Lease:** The town is leasing the Cloverleaf property to the developer. The lease sets out the town's minimal obligations, such as plowing and sanding the road. The developer will be responsible for constructing, developing, operating, and maintaining the project and its infrastructure.
4. **Assignment and Assumption of Ground Lease:** This document allows one of the developer's affiliates to assign its rights under the lease to another affiliate, requiring town approval.
5. **Master Lease Agreement:** The town is set to lease two units within the development of employee housing for a period of 15 years. The rent for these two units was agreed upon at \$2,750 per month, totaling \$66,000 per year. This agreement also included a change in the rent escalator, now tied to the Consumer Price Index (CPI) instead of other factors. The initial rent

amount is based on projected future market conditions in 2026, and it aligns closely with the IRS Fair Market Rent for employee housing.

6. **Notice of Master Lease:** This document is also tied to the master lease agreement and will be recorded at the Registry of Deeds, but it will not be signed until the development is completed. This notice solidifies the lease of the two units for town use.

Key Discussions:

- **Rent and Escalator:** The initial monthly rent for the employee housing units was set at \$2,750, based on projected future rates for 2026. Concerns were raised about whether the rent would align with current or future market rates. After discussion, it was confirmed that this amount would closely match the IRS Fair Market Rent for 2025 and 2026. Additionally, the rent escalator will now be tied to the CPI, which will provide more stability compared to other fluctuating indices.
- **Documents Not Voted On:** The meeting clarified that three documents— the Tax Credit Regulatory Agreement, the Affordable Housing Restriction, and the Local Regulatory and Use Agreement— would not be voted on that evening. These will be addressed in a future meeting.

Member Rein makes a motion to approve, and execute where applicable, documents for the Cloverleaf Project, at 22 Highland Road, including, but not limited to: Extension of Performance of Covenant; Memorandum of Understanding; Ground Lease; Notice of Ground Lease; Assignment and Assumption of Ground Lease; Notice of Assignment and Assumption of Ground Lease; Grant Agreement; Master Lease Agreement (Town of Truro Units) and to authorize the Town Manager and his designees and Town Counsel to make any immaterial changes to the documents required.

The motion was amended to reflect this change (removing the grant agreement and adding the notice of the master lease agreement).

Weinstein seconds the motion.

Roll Call Vote:

Vice Chair - Weinstein

Member Rein – Aye

Clerk Nancy – Aye

Member Sue - Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

- B. Review and Approval of Municipal Solid Waste Agreement with Reworld SEMASS; Presenter: Jared Cabral-DPW Director.

Jarrold explains the updated contracts with SEMASS(now Reworld) regarding waste disposal and the Town of Truro. They reached a compromise on the tonnage fee, with a cap of 4% increase annually, based on a CPI index. This agreement allows for a 5-year renewal option in 2030.

Clerk Nancy makes a motion to approve Amendment 1 to the Municipal Solid Waste Disposal Agreement with Reworld SEMASS and to authorize the chair of the Select Board to sign electronically.

Sue Areson seconds the motion.

Roll Call Vote:

Vice Chair - Weinstein

Member Rein – Aye

Clerk Nancy – Aye

Member Sue - Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

C. Discussion on Water/Wastewater Resources as part of Land Use and Development in Truro

Presenter: Nancy Medoff, Select Board Clerk & Provincetown Water & Sewer Board Representative

Key Discussion Points:

1. Water and Sewer Capacity Concerns:

- The town of Truro is in discussions with Provincetown regarding the allocation of water and sewer capacity for the Walsh Housing project. The project is designed to build a combination of residential units, but Truro's available water capacity is a major limiting factor.
- A significant concern is that the first phase of the project, initially envisioned to support up to 160 units, might only be able to accommodate a smaller number due to current water and sewer capacity constraints. The specific phase 1 target seems to be around 60 to 80 units, with additional capacity needed for later phases.

2. The Process for Requesting Water Capacity:

- The participants discussed the need for a formal letter or request to Provincetown's water and sewer board to allocate water capacity for the project. Darrin Tangeman claims there is no prescribed method for requesting water resources outlined in the relevant agreements (IMA – Inter-Municipal Agreement).

3. Issues with Timeliness and Delays:

Nancy Medoff expressed her frustration pointing out a brief, one-page letter could have been sent earlier to Provincetown to ensure the project moved forward, though she also recognized that the situation is more complicated than a single letter.

Sue Girard-Irwin echoes Medoff's frustration citing 2019 communications between previous Town Hall employees regarding water extensions in Truro for "Highland." These 2019 communications utilized a form titled "The Truro Water Service Application for New and Expansion of Existing Water Service" which was part of the formal process to deal with similar issues.

A brief exchange of views followed. Darrin explained that he felt some board members were directing criticism at his staff. In response, Nancy Medoff clarified, stating, "Nobody ever suggested that staff is not doing their job," a point she reiterated several times during the discussion. Tension escalated as Medoff asserted that she had tried to reach out to Darrin previously to address these issues but had been unsuccessful. Darrin countered, stating that he had also been unable to make contact with Nancy.

Sue Areson asks individuals to calm down and called Jeff Fischer (Chair of Walsh Community) to speak. Jeff announces he is sharing private thoughts that don't represent the committee.

Fischer requests that members approach future discussions with Provincetown while considering Truro's water limitations. Additionally, he advises advocating for the maximum amount of available water for the Walsh property from Provincetown, ensuring negotiations align with the Phase 1 requirements. This will help guarantee that sufficient water is available when construction begins.

Furthermore, members should consider the future water needs of towns and be prepared to raise these concerns with Provincetown as they plan the development of a new well.

SELECT BOARD REPORTS/COMMENTS

A. Select Board Reports

Member Weinstein inquires if anyone is familiar with the identity of our Metropolitan Planning Organization. He raises concerns about the ongoing roadwork and its potential impact on public safety, particularly in relation to emergency response times in Wellfleet due to current construction projects. Weinstein suggests inviting the current representative to a board meeting to address these concerns and provide further clarification.

Member Rein invites members of the public to attend the next Recreation Advisory Board meeting on January 13025 where the committee will be reviewing and updating its goals. Member Rein also asks that a quarterly report from the Ad Hoc Committee be added to the agenda on 2/11/2025 if possible.

Clerk Nancy Medoff praises the Zoning Task Force for their outstanding work and acknowledges the effective communication between the chair of the Walsh Planning Committee and the chair of the Zoning Task Force. She anticipates receiving an updated report soon. Town staff, along with various experts, are collaborating on the Water Communication Plan and will be meeting twice a month. Currently, their efforts are focused on centralizing existing water resources into a spreadsheet and

determining the most effective way to present their findings to the public. A public survey and forum regarding the Water Communication Plan are in development, with a timeline to be established. The team working on this initiative includes Jared, Courtney, Katie, Emily, Barbara, Katie Halvorsen, Kelly, and Darin.

Member Sue Gerard Irwin mentions the School committee is working on their budget/goals and , a follow up report from the Ad Hoc Building Committee will occur after their next meeting on Thursday, process on rescheduling the chairs round table discussion group and are looking at dates in January, likely to be following agenda meeting log, select board hours will be on Friday the 13th from 10:30-11:30am at the Community Center.

Chair Sue Areson announces that the Part-Time Resident and Advisory Committee will present a report regarding their "Kudos and Complaints Form." Over 100 responses, compiled by Katie Riconda, have been gathered, and Sue requests that this compilation, which includes numerous positive comments, be added to the committee's webpage. Sue also suggests that the Board begin discussions in January about the upcoming Town Meeting and the potential for implementing electronic voting.

Member Rein announces the next Select Board Meeting will start at 5:30pm rather than its normal meeting time of 5pm.

Sue Areson reminds the public that following the next Select Board Meeting, the Select Board will not be meeting for a month.

TOWN MANAGER REPORT

Darrin Tangeman – No Comment.

CONSENT AGENDA

Sue Areson makes a motion to approve the Consent Agenda as printed in our packet.

Weinstein seconds the motion.

Roll Call Vote:

Vice Chair - Weinstein

Member Rein – Aye

Clerk Nancy – Aye

Member Sue - Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

Clerk Nancy makes a motion to adjourn.

Sue Areson seconds the motion.

Roll Call Vote:

Vice Chair - Weinstein

Member Rein – Aye

Clerk Nancy – Aye

Member Sue - Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

Meeting adjourned at :

Respectfully, Austin Smith

January 21, 2025, Budget Task Force (BTF) Meeting

Via Zoom Platform

Select Board Members Present: Susan Areson-Chair, Nancy Medoff-Clerk, Stephanie Rein-Member

Select Board Members Absent: Robert Weinstein-Vice Chair, Susan Girard-Irwin-Member

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, Alex Lessin-Finance Director, Chris Kaufmann-Library Director, Stephanie Costigan-Truro Central School Superintendent, Heather Harper-Finance Director of Truro Central School, Trudi Brazil-Town Accountant, Paul Wisotzky-Town Moderator, Bob Panessiti-Finance Committee Chair, Raphael Richter-Finance Committee Vice Chair, Michael Fee-Finance Committee Member, Vida Richter-Truro School Committee Chair, Michael Forgione (Truro Voter and Truro Resident)

Chair Areson called the meeting to order at 8:30 am and noted that there was not yet a quorum of the Finance Committee.

Chair Areson then announced the department heads and the other members of Town staff who were present.

Finance Committee Chair Panessiti announced that he now had a quorum and called the meeting of the Finance Committee to order.

Chair Areson turned over the meeting to Finance Director Lessin who then reviewed the agenda for today's meeting:

1. Library
2. Moderator
3. School

Library

Library Director Kaufmann introduced herself and then provided FY2026 Proposed Budget background information. Library Director Kaufmann noted that she had changed the way the budget had been completed in the past and she wanted to be transparent about the changes.

Library Director Kaufmann said that she drafted the budget during her second week in the role as the new director and then reviewed the FY2026 Proposed Budget overview with the BTF. Library Director Kaufmann then provided a status update.

Library Director Kaufmann and BTF Members discussed or commented on the following topics: the increased usage of the library; any data regarding library usage during the summer and the rest of the year; the need for technology assistance as it benefits older residents who are vulnerable in using

technology; small business services and interaction with the Truro Chamber of Commerce; consideration of whether or not the library should be open on Sundays during the summer.

Library Director Kaufmann then reviewed the Expenditures by Function: Salary and Wages (which had a total increase of \$38,829.08 or 9.75% increase); Services (\$1,200 decrease to Rental of Office Equipment); Purchase of Supplies (increase of \$5,000 for Books and decrease of \$1,478 to reflect actual FY2024 expenditures); Other Charges (decrease \$1,000 for Staff Development and increase of \$500 for Dues and Memberships); and Capital Outlay (decrease of \$8,600 or reduction of -89.6%).

Library Director Kaufmann noted that the FY2026 Proposed Budget was \$589,798 or an increase of 6.4% over FY2025 Budgeted.

Chair Areson asked if any BTF members had any questions and there were none.

Chair Areson then recognized Town Moderator Wisotzky who asked about examples of how the library could assist small businesses and Library Director Kaufmann replied assist with setting up and refining social media accounts as well as assisting with Search Engine Optimization (SEO).

Chair Areson thanked Library Director Kaufmann and then asked Finance Director Lessin to continue.

Moderator

Finance Director Lessin briefly highlighted the following Expenditures by Function of Town Moderator's budget: Moderator Dues & Memberships (and increase of \$80 or 266.7%) and Moderator Instate Travel (an increase of \$35 or 30.4%).

Finance Director Lessin noted that the FY2026 Proposed Budget is \$1,260 or an increase of 10%.

Town Moderator Wisotzky added that each year the Moderator's salary is set by the voters at Town Meeting.

Finance Committee Chair Panessiti asked if the Town had moved to a per meeting model for the Town Moderator's salary and Finance Director Lessin replied that it was a per meeting model. He added that the projected budget for FY2026 planned for the Town Moderator's rate for two meetings.

Chair Areson asked Finance Director Lessin to continue.

School

Finance Director Lessin said that the Truro Public Schools (including Truro Central School and books for 7th to 12th grade) are chartered accounts so they are on a different program. Finance Director Lessin then introduced Truro Central School Superintendent Costigan.

Truro Central School Superintendent Costigan then presented the School Department Budget Narrative and Overview. Superintendent Costigan noted that there was no 6th grade this year but working to get that re-established for next year. As of October 1, 2024, there were 167 Truro students enrolled in

participant schools. Student enrollment has declined over the last four years and the most common response as to the cause of disenrollment is due to the cost of living and finding housing in Truro.

Superintendent Costigan and BTF Members discussed or commented on the following topics: reasons why children who disenroll from Truro Central School but enroll in Provincetown due to the We Care Program, class dynamics, and available housing; no school enrollment projections as Superintendent Costigan has not yet received census data yet; reasons why students enroll in Truro Central School include special education, class size, and the pre-school program.,

Chair Areson recognized Mr. Forgione who asked for clarification regarding Truro Central School's current school year enrollment and the number of students served. Superintendent Costigan confirmed that Truro residents (PK-6) were 65 students, Choice In (PK-5) were 14 students, Choice Out (PK-5) were 19 students, Choice Out (Grade 6) were 14 students, and Truro Residents (Grades 7-12) were 84 students.

Superintendent Costigan then reviewed the Status Update that highlighted key initiatives (Strategy for District Improvement, re-envisioning of grade 6, selection of a new reading curriculum, and the reconfiguration of the preschool programming.

Superintendent Costigan highlighted Anticipated Cost Increases or Decreases to include: contractual obligations, the reduction of needs outlined in special education individual education plans (IEPs), a reduction of \$11,555 for medical/therapeutic services, a reduction of \$500 for summer medical/therapeutic services, a reduction of \$350 for special education substitutes, a reduction of \$7,600 for special education transportation for PK-6 based upon decreased needs of IEPs. The line for the STAR program at the Cape Cod Collaborative was decreased by \$65,000, the Nauset tuition line was reduced by \$133,173.75 due to declining enrollment. Special education transportation for 7-12 was increased by \$51,724 based on services outline in IEPs. The largest adjustment to the budget was for textbooks and instructional materials that resulted in an addition of \$100,000 to purchase new literacy curriculum. The FY2026 Proposed Budget increased by \$81,259 over FY2025 Budgeted (1.34%).

Superintendent Costigan then reviewed the List of FTE's from FY2025 and FY2026.

Chair Areson recognized Mr. Forgione who inquired if the staff would have to increase for a 6th grade teacher should the 6th grade be re-established or would it be a redistribution of the current teachers. Superintendent Costigan said that current teachers would be reassigned to the position so no external hires would be required.

Superintendent Costigan noted that the Truro Central School had partnered with the Climate Action Committee for addressing current and potential future impacts of climate change. One of the four initiatives in the school's strategy for district improvement is in the area of sustainability. Over the summer, the school adopted a zero-emission policy. This year, the school is participating in the MassCEC Bus Advisory Program to plan for the future electrification of buses leased through the Cape Cod Collaborative.

In FY2026, the HVAC system and roof repairs will be completed as part of the Capital Improvement Plan (CIP) and the school's security system will be upgraded to meet current standards. This will ensure the safety and security of the school building.

The school committee has been collaborating with the Massachusetts Association of School Committees (MASC) to review and update all policies. The school committee recently approved the policy manual, and the school is working with the MASC to digitize and post the manual on the school website.

Superintendent Costigan then reviewed the cash reimbursement for lunches served to children participating in the National School Lunch Program.

Superintendent Costigan said that the school committee had recently approved the FY2026 Proposed Budget at a public hearing. The FY2026 Proposed Budget is \$6,162,131 or an increase of 1.34% over the FY2025 Budget.

Superintendent Costigan noted that no members of the public attended the public hearing except for a parent who proposed an increase in the field trip line. There was a good discussion, and it will be considered for the FY2027 Proposed Budget.

Finance Director Lessin said that with the assistance of Truro Central School Finance Director Harper more detailed information will be posted on ClearGov regarding the school budget.

Chair Areson recognized Mr. Forgione who commented that the public would like to know ahead of Town Meeting about the costs per child for out of district expenditures and well as in district expenditures. Superintendent Costigan replied that the information can be provided to the public.

Finance Committee Chair Panessiti noted that the school budget is passed in April, approved by the voters on July 1st, and yet the completed census does not arrive until November so the public should expect budget changes for obligations for which the Town must pay (for example, a new student who enrolls at the school after July 1st).

Superintendent Costigan said that she has been working with the Collins Center on creating an infographic that will help the public understand how the cost per pupil is computed. Superintendent Costigan hoped to have that infographic prepared for the public this spring and to share it at Town Meeting.

Town Manager Tangeman said that there will always be questions during the budget approval process and there will be additional questions based upon data at Town Meeting.

Chair Areson noted that every year, 15 days prior to Town Meeting, is the public budget hearing led by the Town Moderator where the public has another opportunity to ask questions about the budget ahead of Town Meeting.

Finance Director Lessin said that all departmental budgets have been reviewed, and non-departmental budgets can be reviewed next week as well as any other outstanding items. Finance Director Lessin reviewed the schedule for the next several BTF meetings.

Clerk Medoff asked Finance Director Lessin about the line item for legal fees and Finance Director Lessin replied that it would be presented at next week's meeting.

Chair Areson made a motion to adjourn the meeting of the Select Board at 9:35 am.

Member Rein seconded the motion.

By unanimous consent, the motion passed.

Finance Committee Chair Panessiti made a motion to adjourn the meeting of the Finance Committee.

Member Fee seconded the motion.

By unanimous consent, the motion passed.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Alexander O. Powers", written over a horizontal line.

Alexander O. Powers

Board/Committee/Commission Support Staff

Susan Areson, Chair

Robert Weinstein, Vice Chair

Nancy Medoff, Clerk

Stephanie Rein, Member

Susan Girard-Irwin, Member

Public Records Material Attachment

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