



Truro Select Board

Tuesday, August 13, 2019

Regular Meeting-5:00pm

Truro Town Hall - 24 Town Hall Road

1. PUBLIC COMMENT

- A. Open the Regular Meeting
- B. Public Comment Period - *The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda*

2. PUBLIC HEARINGS

- A. Public Hearing for Application for Amendment-Change of ABCC License Classification (Annual to Seasonal) for Salty Market, LLC, located at 2 Highland Road, North Truro, MA.
- B. Public Hearing for Petition from Eversource-Request to install forty-foot pole on Priest Road.

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Interview and Appoint Applicants to the Climate Action Committee-Rebecca Bruyn, Carol Harris, Joanne Hollander, Michael Holt, and Bob Higgins-Steele
- B. Interview and Appoint Katherine Black for the Council on Aging Board

4. TABLED ITEMS NONE

5. SELECT BOARD ACTION

- A. Discussion of Security Camera Procedures
Presenter: Jamie Calise, Police Chief

6. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. *Proclamation declaring September 8th-September 15th, 2019 "Suicide Prevention Awareness Week"*
 - 2. *One Day Alcohol License for Truro Historical Society*
 - 3. *One Day Entertainment License (Sunday) for Captain's Choice Restaurant*
- B. Review and Approve Select Board Minutes: July 23, 2019
- C. MassWorks 2019 Infrastructure Grant Program Authorization

7. SELECT BOARD REPORTS/COMMENTS

8. TOWN MANAGER REPORT

9. NEXT MEETING AGENDA: August 27 and September 10



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: August 13, 2019

ITEM: Public Hearing for application from Salty Market, LLC, Ellery Althaus, Manager and Owner, at 2 Highland Road for a change of their Retail Off-Premise All-Alcohol license.

EXPLANATION: Ellery Althaus, Manager and Owner of Salty Market, LLC, located at 2 Highland Road, has submitted an application for amendment-change of license classification- for their Retail Off-Premise All-Alcohol license to go from an Annual License to a Seasonal License. In accordance with the provisions of MGL Chapter 138 Section 15, the Truro Select Board will conduct a Public Hearing to review and approve this change.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Mr. Althaus will not be approved to change from an Annual License to a Seasonal License.

SUGGESTED ACTION: *Motion to Approve the Application for Amendment (Change of License Classification) for Salty Market, LLC from a Retail Off-Premise Annual License to a Retail Off-Premise Seasonal License and sign the ABCC Form 43 and the Amended Alcohol License.*

ATTACHMENTS:

1. Application for Amendment
2. Public Hearing Notice



La Tanzi
Spaulding
& Landreth

8 Cardinal Lane
Orleans

14 Center Street, Suite 4
Provincetown

3010 Main Street, Suite 2E
Barnstable

Benjamin E. Zehnder
ext. 128
bzehnder@latanzi.com

June __, 2019

Town of Truro Licensing Department
Truro Town Hall
24 Town Hall Road
Truro, MA 02666

PAID
CHK 11732 \$75-
RCVD 7.8.19

Via hand-delivery

Re: 2 Highland Road / ABCC Change of License Class – Annual to Seasonal

Dear Madam or Sir:

Please find enclosed an Application for Amendment – Change of License Classification for Salty Market, LLC at 2 Highland Road, ABCC License Number [REDACTED] as well as the following additional documents:

1. Applicant's Statement;
2. Corporate Vote of Salty Market, LLC;
3. Monetary Transmittal Form;
4. Receipt for Comm. Mass. filing fee for [REDACTED]
5. DOR Certificate of Good Standing for Salty Market, LLC;
6. DUA Certificate of Compliance for Salty Market, LLC;
7. Check #11732 in the amount of \$75.00 to the Town of Truro for local licensing hearing fee.

I ask that this matter be placed on the Select Board's agenda for the next available hearing date which allows sufficient time for public notice. Finally, please contact paralegal Charlie Zehnder at my office (direct 774-801-3044) when a hearing date has been scheduled, so that we may arrange for the certified mailing of the abutter notifications.

Thank you as always for your kind assistance. I remain,

Very truly yours,

Benjamin E. Zehnder

Enc.

A Legal Beacon since 1969



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR AMENDMENT-Change of License Classification

☐ **Change of Category**

(e.g. All Alcohol, Wines and Malt)

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Category Application
- Vote of the Entity
- Abutter's Notification*
- Advertisement*
- Payment Receipt

☒ **Change of Class**

(e.g. Seasonal /Annual)

- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Classification Application
- Vote of the Entity
- Abutter's Notification*
- Advertisement*
- Payment Receipt

☐ **Change of License Type**

(\$12 ONLY, e.g. general on premises, tavern, inn, restaurant)

- Change of License Type Application
- Vote of the Entity
- Advertisement*
- Payment Receipt

**If abutter notification and advertisement are required for transaction, please see the local licensing authority.*

1. BUSINESS ENTITY INFORMATION

Entity Name

Municipality

ABCC License Number

Salty Market, LLC

Truro

Please provide a narrative overview of the transaction(s) being applied for. Attach additional pages, if necessary.

Applicant seeks approval to change its license class from Annual to Seasonal.

APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Benjamin E. Zehnder	attorney	bzehnder@latanzi.com	508-255-2133 ext. 128

2. LICENSE CLASSIFICATION INFORMATION

2a. Change of License Category

All Alcohol, Wine and Malt,
Wine Malt and Cordials

Last-Approved License Category

Requested New License Category

2b. Change of License Class

Seasonal or Annual

Last-Approved License Class

Requested New License Class

2c. Change of License Type*

E.g. Restaurant to Club

*Certain License Types

CANNOT change once issued*

Last-Approved License Type

Requested New License Type

RCVD 2013 JUL 2 AM 059

ADMINISTRATIVE OFFICE

TOWN OF TRURO

APPLICANT'S STATEMENT

I, Ellery Paul Althaus the: ☐ sole proprietor; ☐ partner; ☐ corporate principal; ☒ LLC/LLP manager
Authorized Signatory

of Salty Market, LLC
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

7/8/19

Title:

Manager & Member

CORPORATE VOTE

The Board of Directors or LLC Managers of

Salty Market, LLC

Entity Name

duly voted to apply to the Licensing Authority of

Truro

City/Town

and the

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on

7/8/19

Date of Meeting

For the following transactions (Check all that apply):

☒ Change of Class (i.e. Annual / Seasonal)

☐ Change of License Type (i.e. club / restaurant)

☐ Change of Category (i.e. All Alcohol/Wine, Malt)

☐ Other

"VOTED: To authorize

Ellery Paul Althaus

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

A true copy attest,

For Corporations ONLY

A true copy attest,

Corporate Officer / LLC Manager Signature

Corporation Clerk's Signature

Ellery Paul Althaus

(Print Name)

(Print Name)



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

APPLICATION FOR AMENDMENT-Change of License Classification

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE
PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

Salty Market, LLC

ADDRESS

2 Highland Road P.O. Box 992

CITY/TOWN

Truro (North)

STATE

MA

ZIP CODE

02652

For the following transactions (Check all that apply):

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input checked="" type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS
TRANSMITTAL FORM ALONG WITH
COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

Charles B. Zehnder

From: customerservice@nCourt.com
Sent: Monday, June 17, 2019 11:26 AM
To: Charles B. Zehnder
Subject: Receipt from nCourt

YOUR RECEIPT >>

Please include the payment receipt with your application. Thank you.

Paid To

Name: Massachusetts Alcoholic Beverages Control Commission - Retail
Address 1: 239 Causeway Street
Address 2:
City: Boston
State: Massachusetts
Zip: 02114

Payment On Behalf Of

First Name: Ellery Last Name: Althaus
Address 1: 2 Highland Road
Address 2: P.O. Box 992
City: North Truro State: MA Zip: 02652
Phone: [REDACTED]

Description	ID	Convenience Fee	Amount
FILING FEES-RETAIL	[REDACTED]	\$4.70	\$200.00

Receipt Date: 6/17/2019 11:26:14 AM EST
Invoice Number: 26b2118d-f12a-442b-b03b-f9ad9273736a

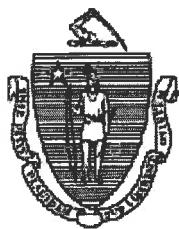
Total Amount Paid: \$204.70

Billing Information	Credit / Debit Card Information
First Name: Melanie Last Name: O'Keefe Email: czehnder@latanzi.com Street: 8 Cardinal Lane City: Orleans State/Territory: MA	Card Type: Visa Card Number: ***** [REDACTED]

Zip 02652

IMPORTANT INFORMATION >>

Please verify the information shown above. Your payment has been submitted to the location listed above.



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF UNEMPLOYMENT ASSISTANCE

Charles D. Baker
GOVERNOR

Karyn E. Polito
LT. GOVERNOR



160838887

Rosalin Acosta
SECRETARY

Richard A. Jeffers
DIRECTOR

Salty Market LLC
P.O. BOX 992
NORTH TRURO, MA 02652

EAN: 22006567
July 03, 2019

Certificate Id:28940

The Department of Unemployment Assistance certifies that as of 7/3/2019 ,Salty Market LLC is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L.c.149,§189.

This certificate expires in 30 days from the date of issuance.

Richard A. Jeffers, Director

Department of Unemployment Assistance



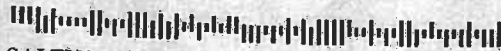
Commonwealth of Massachusetts
Department of Revenue
Christopher C. Harding, Commissioner

mass.gov/dor

Letter ID: L1339163520
Notice Date: May 15, 2019
Case ID: 0-000-471-571

12/25/19

CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



SALTY MARKET LLC
2 HIGHLAND ROAD
NORTH TRURO MA 02652

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, SALTY MARKET LLC is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

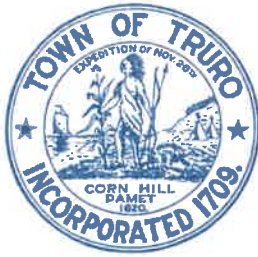
If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 8:30 a.m. to 4:30 p.m..

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

To: Chief Jamie Calise, Truro Police Department
From: Noelle Scoullar, Executive Assistant
Date: July 9, 2019
Re: Salty Market, LLC, Ellery Althaus, Manager- Request to go from Annual All Alcohol License to Seasonal All Alcohol License

Ellery Althaus, Salty Market LLC, submitted an ABCC Application for Amendment – Change of License Classification to go from an Annual All-Alcohol to a Seasonal All-Alcohol license. Per the ABCC requirement, all required documents have been submitted.

Current Owner & Manager on record Ellery Althaus, 2 Highland Road, North Truro, MA 02652 is requesting to change his Annual All Alcohol License to a Seasonal All Alcohol License.

I have included the accompanying ABCC applications as submitted by the applicant that will be provided to the Alcoholic Beverages Control Commission upon approval of the Board of Selectmen at a duly held meeting on August 13, 2019.

Please kindly review for purposes of approval with the Local Licensing Authority (BOS) this request for a change from an Annual All Alcohol License to a Seasonal All Alcohol License. Please provide any questions/comments or concerns below:

POLICE DEPARTMENT REVIEW:

Date: July 10, 2019

Signature: [Signature]
Jamie Calise, Chief of Police



TOWN OF TRURO

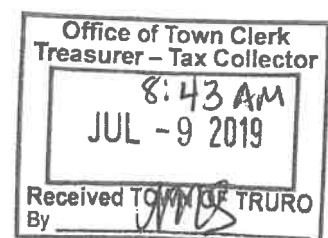
P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

TOWN OF TRURO PUBLIC HEARING FOR SALTY MARKET LLC

In accordance with the provisions of MGL Chapter 138 Section 15, the Truro Select Board will conduct a Public Hearing on Tuesday, August 13th, 2019 at 5:00 p.m. to hear the application from Salty Market LLC, Ellery Althaus, Manager and Owner, at 2 Highland Rd for change of the Retail Off-Premise All-Alcohol license from an Annual License to a Seasonal License. The Public Hearing will be held at the Truro Town Hall, 24 Town Hall Road, Truro, at which time the request will be discussed. Comments from the public will be heard, and all interested parties are invited to attend.

Jan Worthington, Chair
Select Board



**PUBLIC HEARING
TOWN OF TRURO
FOR SALTY MARKET LLC**

In accordance with the provisions of MGL Chapter 138 Section 15, the Truro Select Board will conduct a Public Hearing on Tuesday, August 13th, 2019 at 5:00 p.m. to hear the application from Salty Market LLC, Ellery Althaus, Manager and Owner, at 2 Highland Rd for change of the Retail Off-Premise All-Alcohol license from an Annual License to a Seasonal License. The Public Hearing will be held at the Truro Town Hall, 24 Town Hall Road, Truro, at which time the request will be discussed. Comments from the public will be heard, and all interested parties are invited to attend.

Jan Worthington,
Chair, Select Board

P/T Banner 7/25/2019
CN13815252





TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: August 13, 2019

ITEM: Eversource petition to install one forty-foot pole to provide electric service to customers at 19 Priest Road.

EXPLANATION: Eversource has submitted a petition to install one forty-foot pole to provide service to customers at 19 Priest Road. All necessary fees have been paid. Abutter notifications were mailed out on July 26, 2019. A Public Hearing notice appeared in the Provincetown Banner on August 1, 2019

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The customers at 19 Priest Road will not receive electrical service.

SUGGESTED ACTION: *Motion to approve the petition from Eversource to install a pole on Priest Road for service to 19 Priest Road, and to authorize the Clerk to sign the Work Order and the Board to sign the Certificate of Hearing.*

ATTACHMENTS:

1. Eversource petition and public hearing notice.

484 Willow Street
W. Yarmouth, MA 02673

PAID
CHK 1331 \$75 Pole Hearing
CHK 1330 \$10 Filing Fee
RCVD 7/22/19

July 17, 2019

RCVD 2019 JUL 22 PM 1:22

Board of Selectmen
Town of Truro
Box 2030
24 Town Hall Road
Truro, MA 02666

ADMINISTRATIVE OFFICE
TOWN OF TRURO

Dear Board Members:

Enclosed is a petition to install 1 40' FO Pole labeled 26/9-5 in Priest Road, Truro.

This proposed location (s) is necessary to provide electric service to customers @ 19 Priest Road. This petition will require a notice to abutters and a hearing.

Will you please present this petition before the Board for customary action and approval?

If you have any questions, feel free to contact me at 508-790-9022 or the email address provided below.

Warm Regards,



Jessica Elder
Right of Way Agent
Jessica.Elder@Eversource.com
NSTAR Electric
d/b/a Eversource Energy

PETITION FOR POLE LOCATIONS

WO#2339217

**Barnstable, Massachusetts
To the Board of Selectmen Truro, Massachusetts.**

July 16, 2019

NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

request permission to locate poles, wires, cables and fixtures, including the necessary sustaining and protecting fixtures to be owned and used by your petitioner, along and across the following public way or ways:

Install 1 new 40' pole labeled 26/9-5 on side of town road in Priest Road

Wherefore we pray that after due notice and hearing as provided by law, we be granted locations for permission to erect and maintain poles, wires, and cables, with such sustaining and protecting fixtures as we may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked Plan No. 2339217 Dated July 2, 2019.

Also for permission to lay and maintain underground cables, conduits, wires, and necessary equipment in the above or intersecting public ways for the purpose of making connections with the poles and buildings as each may desire for distributing purposes.

Your petitioner agrees to reserve space for one crossarm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

By


RIGHT OF WAY AGENT

**ORDER FOR POLE LOCATIONS
WO#2339217**

To the Board of Selectmen Truro, Massachusetts.

Notice having been given and a public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

be and are hereby granted locations for permission to erect and maintain poles and the respective wires and cables to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 17th day of July, 2019.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber and reasonably straight and shall be set substantially at the points indicated upon the plan marked Plan No. 2339217 Dated July 2, 2019 filed with said petition. There may be attached to said poles by said NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY necessary wires, cables and fixtures

and all said wires and cables shall be placed at a height of not less than 18 feet from the ground at highway crossings, and not less than 16 feet from the ground elsewhere.

The following are public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Priest Road, -install 1 new FO(Fully Owned) 40' pole#26/9-5
To provide electric service to the customer at 19 Priest Road

Also, that permission be and hereby granted to the said company to lay and maintain underground cables, conduits, wires, and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as they may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen for the Town of Truro, Massachusetts held on the _____ day of _____ 2019.

Clerk of Selectmen.

We hereby certify that on _____ 2019, at _____ o'clock,
_____ M. at _____ a public hearing was held on the
petition of the _____

NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

for permission to erect the poles, wires, cables, fixtures and connections described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

**Board of Selectmen
The Town of Truro,
Massachusetts**

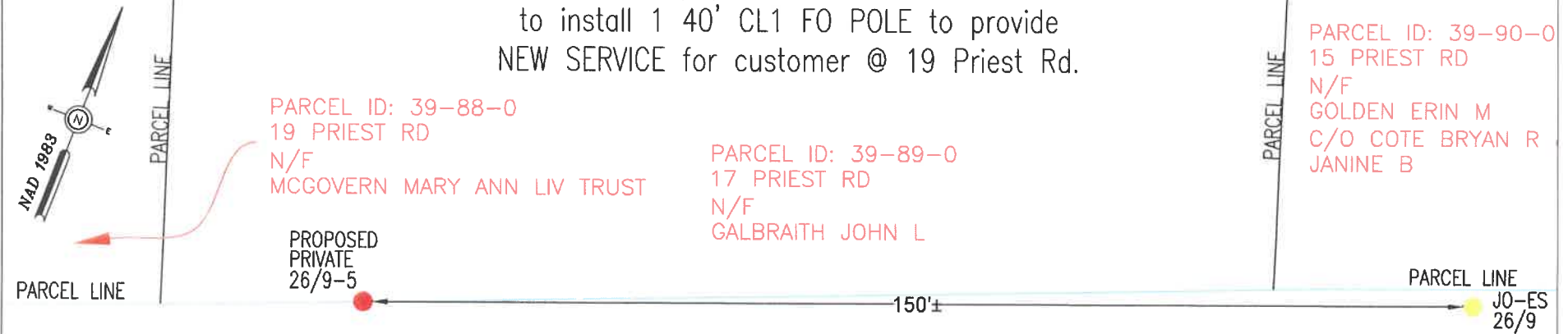
CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice adopted by the Board of Selectmen for the Town of Truro, Massachusetts, on the _____ day of _____ 2019, and recorded with the records of location orders of said Town, Book _____, Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

Town Clerk.

Plan to accompany petition of EVERSOURCE ENERGY
to install 1 40' CL1 FO POLE to provide
NEW SERVICE for customer @ 19 Priest Rd.



EDGE OF PAVEMENT

EDGE OF PAVEMENT

PRIEST RD

LEGEND

- ⊕ Proposed Hand Hole
- ⊕ Existing Hand Hole
- Proposed Conduit
- Existing Conduit
- Proposed Pole
- Existing Pole
- Pole with Riser
- Ⓜ Proposed Multitap
- Ⓢ Proposed Manhole

EDGE OF PAVEMENT

PARCEL LINE

PARCEL ID: 39-98-0
1 AVOCET RD
N/F
ATHENA REALTY TRUST
TRS: HENNESSEY PATRICIA A

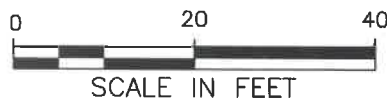
AVOCET RD

PARCEL LINE

EDGE OF PAVEMENT

EDGE OF PAVEMENT

PARCEL LINE



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION, OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED. UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan # 2339217

Ward #

Work Order # 2339217

Surveyed by: N/A

Research by: PG

Plotted by: BP

Proposed Structures: LM

Approved: A DEBENEDICTIS

P#

NSTAR EVERSOURCE
ELECTRIC
d/b/a

1185 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of PRIEST ROAD

TRURO

Showing PROPOSED POLE LOCATION

Scale 1"=20'

Date 07/2/19

SHEET 1 of 1



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

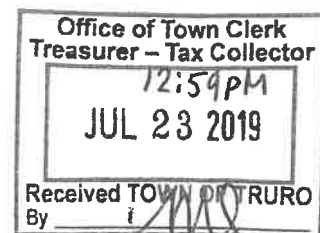
Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

TOWN OF TRURO PUBLIC HEARING EVERSOURCE POLE HEARING

The Truro Select Board will conduct a public hearing on a petition from Eversource Energy to install 1 pole (labeled #26/9-5) and guy/anchor for electrical services at 19 Priest Road. Said hearing will be held on **Tuesday, August 13, 2019 at 5:00 p.m.** at the Truro Town Hall, 24 Town Hall Road, Truro.

Janet Worthington, Chair
Select Board





Agenda Item: 3A

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Rae Ann Palmer, Town Manager

REQUESTED MEETING DATE: August 13, 2019

ITEM: Approve Applicants for Appointment on the Climate Action Committee

EXPLANATION: The Climate Action Committee Charge was approved July 23, 2019. The Committee's primary focus will be to investigate, study, and make recommendations to the Select Board quarterly. The Committee's membership needs to be filled. There is 5 fulltime membership vacancies and 1 alternate member vacancy.

SUGGESTED ACTION: *Move to appoint _____ to the Climate Action Committee for a ____ year term expiring June 30, 20__.*

ATTACHMENTS:

1. Applications to Serve-Rebecca Bruyn, Carol Harris, Joanne Hollander, Michael Holt, and Bob Higgins-Steele
2. Charge of the Climate Change Committee



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

RCVD 2019 JUL 19 PM 1:51
ADMINISTRATIVE OFFICE
TOWN OF TRURO

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Rebecca Bruyn HOME TELEPHONE: [REDACTED]
ADDRESS: PO Box 1025 0/6 Sandy WORK PHONE: _____
MAILING ADDRESS: _____ E-MAIL: [REDACTED]
FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Truro Climate Action Committee

SPECIAL QUALIFICATIONS OR INTEREST: Member of Energy Committee x 5 yrs
- Brian Boyle reached out to me

COMMENTS: _____

SIGNATURE: RB Bruyn DATE: 7/19/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF
APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Carol Harris HOME TELEPHONE: [REDACTED]

ADDRESS: 9 Overlook Drive WORK PHONE : n/a

MAILING ADDRESS: PO Box 902, N. Truro E-MAIL: [REDACTED]

FAX: n/a MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Truro Climate Action Committee

SPECIAL QUALIFICATIONS OR INTEREST: I am deeply concerned about the impact of climate change: how do we create a healthy and successful future for the planet.

- I am a member of the three-person team that organizes and runs the twice-yearly Truro Beach Clean-Up, focused on getting plastics and other trash out of our oceans.
- Professionally, I have many years' experience as a project manager. My skills include managing small teams, communications, facilitating meetings, and assisting teams to identify goals, desired outcomes, plans, and execution. I'd really like to offer these skills to the Climate Action Committee.
- I believe that education about climate change and collaboration with the people of Truro to respond to climate change are vital to our future.
- I believe that creating partnerships with other town departments and committees and with local organizations can be an important factor in the success of the Climate Action Committee.

COMMENTS I am very glad that Truro is creating this committee and would like to support this effort. I am happy to provide more information about my interests and skills, if that's helpful.

SIGNATURE: Carol Harris DATE: 7/12/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Joanne Hollander HOME TELEPHONE: [REDACTED]
ADDRESS: 13 Tom's Hill Path Truro, MA 02666 WORK PHONE: [REDACTED]
MAILING ADDRESS: P.O. Box 262, Truro, Ma 02666 E-MAIL: [REDACTED]
FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

SPECIAL QUALIFICATIONS OR INTEREST: _____

Interested in organic agriculture practices, and keeping eco systems in balance.

Truro Climate Action Committee

I am very interested in working to create a local plan to address climate change crisis

COMMENTS: _____

RCVD 2019 JUL 23 04:38

ADMINISTRATIVE OFFICE

TOWN OF TRURO

SIGNATURE: [Signature] DATE: 11 July 2019

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF
APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

RCVD 2019 JUN 19 PM 12:13
ADMINISTRATIVE OFFICE
TOWN OF TRURO

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: MICHAEL HOLT HOME TELEPHONE: [REDACTED]

ADDRESS: 3 DAISY LANE WORK PHONE: SAME

MAILING ADDRESS: BOX 1087, 02666 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Climate Action Committee

SPECIAL QUALIFICATIONS OR INTEREST: A long time climate activist, I'm one of the five people who wrote the resolution calling that this committee be founded. In 2012, I did a tour of 35 local sustainability initiatives across Europe. I'm also experienced in (and passionate about) building community and dialogue through small-scale, neighborhood-based cultural events like talk circles, potlucks, and music-and-conversation salons. I see such gatherings as an important part of how we will achieve the Puma Park-style, community-wide engagement our climate action projects will need to succeed.

SIGNATURE: Michael Holt DATE: JUNE 18, 2019

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: BOB HIGGINS-STEEL HOME TELEPHONE: [REDACTED]

ADDRESS: 3 WHITMANVILLE RD WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. BOX 1039 E-MAIL: [REDACTED]

FAX: [REDACTED] MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: [REDACTED]

CLIMATE ACTION COMMITTEE

SPECIAL QUALIFICATIONS OR INTEREST: CURRENTLY ON THE
ENERGY COMMITTEE

COMMENTS: THERE IS PROBABLY A LOT OF
EXISTING DATA COLLECTED BY NOAA, USGS
CC NATIONAL SEASHORE, I ENJOY RESEARCH
BUT THE ENERGY COMMITTEE CHAIR BRIAN BOYLE
SAID IT WAS GOOD I WAS INTERESTED IN THIS COMMITTEE

SIGNATURE: _____ DATE: _____

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF
APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

Date: July 23, 2019
From: Select Board
To: Climate Action Committee

In accordance with the Truro Town Charter, Chapter 6-4-4, and in response to April 30, 2019 Town Meeting, Article 17's motion to establish a Climate Action Committee, the Select Board voted to enact the following Charge:

Climate Action Committee

The Climate Action Committee's primary focus will be to investigate, study, and make recommendations to the Select Board on:

- ◆ The carbon footprint of all Town-owned facilities and equipment.
- ◆ Methods for minimizing the Town's carbon footprint.
- ◆ The Town's vulnerabilities to the consequences of climate change.
- ◆ Methods for minimizing the Town's vulnerabilities to the consequences of climate change.

The Climate Action Committee will also maintain communications with the Truro Energy Committee, as well as with other Climate Committees in Barnstable County, and with county and state commissions, to ensure that Truro works effectively with the wider community in achieving the above Town goals.

The Climate Action Committee may also recommend to the Select Board whatever actions are necessary to implement the Town's commitment to the U.S. Mayors' Cities Climate Protection Agreement, and, if approved, take such actions, including:

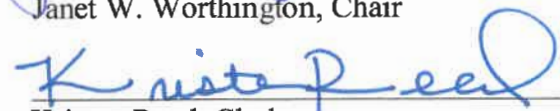
- ◆ To prepare a baseline study of the greenhouse gas emissions of the entire town of Truro, including municipal, residential, institutional, and commercial sectors, in concert with the Truro Energy Committee.
- ◆ To prepare a baseline study of Truro's vulnerabilities to the consequences of climate change that builds on work initiated by staff and regional efforts.
- ◆ To prepare recommendations outlining the specific policies necessary to achieve carbon reduction and vulnerability mitigation goals, for the approval of the Select Board, in concert with the Truro Energy Committee as appropriate.
- ◆ To conduct public education and outreach to residents, homeowners, business, and other stakeholders about Truro's carbon footprint and its climate vulnerabilities.
- ◆ To provide meaningful options for individuals to reduce carbon footprint, including options for groups and/or neighborhoods.
- ◆ To draft a community-wide climate action plan for Truro that sets short and long-term goals for reducing Truro's carbon footprint and its climate vulnerabilities to the maximum extent practical.
- ◆ To provide an annual report for inclusion in the Annual Town Report describing its efforts and accomplishments.

Committee Structure and Term

The Climate Action Committee will include five (5) citizen members-at large with one alternate member. Staff will be assigned as deemed appropriate by the Town Manager. The Committee is authorized to seek outside expert advice. If funding is deemed necessary, in support of the Committee, an expense budget should be submitted in advance to Town Manager for inclusion in the budget presentation.

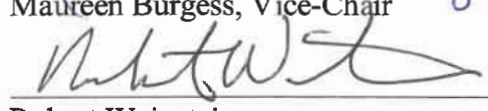
This is to be a Standing Committee that will serve indefinitely and will provide quarterly progress reports to the Select Board.


Janet W. Worthington, Chair


Kristen Reed, Clerk


Susan Areson


Maureen Burgess, Vice-Chair


Robert Weinstein

Select Board
Town of Truro



Agenda Item: 3B

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: August 13, 2019

ITEM: Approve Applicant for the Council on Aging Board

EXPLANATION: Katherine Black has submitted an application to serve on the Council on Aging Board.

SUGGESTED ACTION: *Motion to appoint Katherine Black to the Council on Aging Board as a full member for a three-year term expiring June 30, 2022.*

ATTACHMENTS:

1. Application to Serve-Katherine Black



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Katherine Black HOME TELEPHONE: [REDACTED]
 ADDRESS: 36 Corn Hill Rd Truro cell WORK PHONE: [REDACTED]
 MAILING ADDRESS: P.O. Box 1065 02666 E-MAIL: [REDACTED]
 FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Council on Aging

SPECIAL QUALIFICATIONS OR INTEREST: I retired in 2014 from a 20
year career with the Department of Senior Affairs in
Albuquerque, NM. I have a master of science degree in
Health Education, Certification in gerontology administration,
 COMMENTS: and twenty years working with senior sports
and fitness. I currently serve on the
Highland Affordable Housing board and the Friends
of the Truro Meeting House Advisory Council.

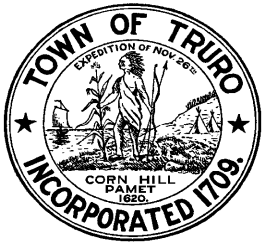
SIGNATURE: Kat Black DATE: 7/30/19

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

RCVD 2019 JUL 30 PM 2:54

SIGNATURE: _____ DATE: _____
 ADMINISTRATIVE OFFICE
 TOWN OF TRURO

INTERVIEW DATE: _____ APPOINTMENT DATE (IF
 APPLICABLE): _____



Agenda Item: 5A

TOWN OF TRURO

Board of Selectmen Agenda Item

DEPARTMENT: Administration

REQUESTOR: Jamie Calise, Police Chief

REQUESTED MEETING DATE: August 13, 2019

ITEM: Discussion of Security Camera Procedures

EXPLANATION: The Town's security camera access system is housed at the Police Department. Requests for viewing footage will be made in writing to the Police Department through the Office of the Police Chief and will generally be limited to: (1) investigation of crimes, (2) regulatory enforcement matters, and (3) internal administrative matters. Authorized users of the system will be limited to the Detective Sergeant and Police Chief and an access log will be established.

FINANCIAL SOURCE (IF APPLICABLE): Not applicable. Cameras and associated software acquired in previous fiscal years.

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: *Motion to*

ATTACHMENTS: None



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

6. CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. *Proclamation declaring September 8th-September 15th, 2019 "Suicide Prevention Awareness Week"*
2. *One Day Alcohol License for Truro Historical Society*
3. *One Day Entertainment License (Sunday) for Captain's Choice Restaurant*

B. Review and Approve Select Board Minutes: July 23, 2019

C. MassWorks 2019 Infrastructure Grant Program Authorization



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: August 13, 2019

ITEM: Proclamation declaring Sept 8-15, 2019 as Suicide Prevention Week

EXPLANATION: Cape & Islands Suicide Prevention Coalition is seeking to have the week of September 8-15, 2019 named "Suicide Prevention Awareness Week" in all of the Cape and Islands towns.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Truro will join with other communities in declaring September 8-15, 2019 "Suicide Prevention Awareness Week".

SUGGESTED ACTION: *Motion to approve and sign the Proclamation declaring September 8-September 15, 2019 Suicide Prevention Awareness Week.*

ATTACHMENTS:

1. Cape and Islands letter and Proclamation

Kevin A. Marshall
Co-Chair

Deborah K. Martin
Co-Chair



P.O. Box 119
Barnstable, Massachusetts
02630

www.suicidelspreventable.net

July 2, 2019

RCVD 2019 JUL 22 #032
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Dear Board of Selectmen:

Each year, we lose more than thirty Cape & Island residents to suicide. For each of these suicide deaths, it is estimated more than thirty people are affected, six of them profoundly. Suicide is a public health issue in our communities; and it is preventable.

In recognition of National Suicide Prevention Month, the Cape & Islands Suicide Prevention Coalition is once again seeking to have the week of September 8th -15th , 2019 named "Suicide Prevention Awareness Week" in all of the Cape and Islands towns.

We aim to recognize this painful and often hidden part of our communities, to demonstrate our commitment to suicide prevention, and to send a message of hope to those struggling, grieving, or affected in any way by suicide. We know that by decreasing the stigma that surrounds suicide, we increase the likelihood that someone will reach out for help.

Please accept this proclamation request for the selectman's agenda for an early September or late August meeting (Sample proclamation wording is attached) we appreciate your consideration for this request, and look forward to hearing from you.

The proclamation can be emailed to me at suicideprevention@capecoalition.com or mailed to me at: Cape and Islands Suicide Prevention Coalition, P.O. Box 119, Barnstable, MA 02630

Warm Regards,

Frances Bassett
Training & Office Coordinator
Cape & Islands Suicide Prevention Coalition

PROCLAMATION SUICIDE PREVENTION WEEK

WHEREAS, in the United States, one person dies by suicide every 12 minutes and 121 people die by suicide each day; and

WHEREAS, 20 veterans die by suicide each day; and

WHEREAS, suicide is the second leading cause of death for Massachusetts residents ages 15-44 and the suicide rate on the Cape and Islands is 1.4 times higher than the State average; and

WHEREAS, suicide is a tragic and disruptive event for families and communities ~ it is estimated that annually, there are 6.3 million suicide loss survivors who have lost a loved one to suicide; and

WHEREAS, suicide is a public health issue and a community concern, and through increased education and awareness of the issue a great number of suicides can be prevented;

THEREFORE, we do hereby officially designate the week of September 08 - 15, 2019 as "***SUICIDE PREVENTION WEEK***" in the Town of Truro MA, Barnstable County.

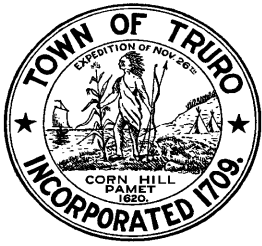
Chair-Janet Worthington

Vice-Chair-Maureen Burgess

Clerk-Kristen Reed

Robert Weinstein

Susan Areson



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: August 13, 2019

ITEM: Approval of a One-Day Alcohol License for August 29, 2019 for the Truro Historical Society at Pamet Harbor Yacht Club.

EXPLANATION: MGL Chapter 138 § 14 provides local authority to license Special One-Day alcohol licenses. The Truro Historical Society has applied for a One-Day Alcohol License Application for Thursday, August 29, 2019 at the Pamet Harbor Yacht Club from 6:00pm-8:00pm. The alcohol is being donated for the event and the applicant has completed an ABCC Charity Wine License Application.

The One-Day Wine Application has been reviewed and approved by the Chief of Police and the Certificate of Insurance for Liquor Liability has been provided along with Tips Certification.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The event will not have alcohol.

SUGGESTED ACTION: *MOTION TO approve the One-Day Wine and Malt License and Charity Wine License Application for August 29, 2019 for a Member Appreciation Party for the Truro Historical Society being held at the Pamet Harbor Yacht Club, 7 Yacht Club Road, Truro, and to authorize the Chair to sign the application.*

ATTACHMENTS:

1. One Day Alcohol Application
2. ABCC Charity Wine Application
3. Licensing Authority Certification



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nsoullar@truro-ma.gov

PAID
CHK 1042 \$ 12.50
1.30.19

Application for a One Day Pouring License

MGL Chapter 138, Section 14 Special Licenses

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

BUSINESS/ORGANIZATION INFORMATION

Highland House Museum

Name of Applicant

Truro Historical Society

Business/Organization Name

PO Box 488 Truro, MA 02666

Mailing Address of Business/Organization

Non-profit or For-profit Entity

☒ Yes

☐ No

If yes, proof of Non-Profit Status **must** accompany this application

Lauren Kaufmann

Contact Person

Phone Number

director@trurohistoricalsociety.org

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

RCVD 2019 JUL 30 PM 4:01

ADMINISTRATIVE OFFICE
TOWN OF TRURO

Phone Number

Email Address

EVENT INFORMATION

August 29, 2019

Date(s) of Event for License to be issued

Member Appreciation Party

Purpose of Event (example: fundraiser, etc.)

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to) 6-8 PM

Pamet Harbor Yacht Club 7 Yacht Club Rd. Truro, MA

Event Location (Must provide facility name, if any, street number and name)

Property Owner Name and Address

Phone Number

80

Name of Caterer (if applicable)

Approximate number of people attending

Is the event open to the general public ☐ Yes

☒ No

Will there be Entertainment _____ Yes ☒ No If Yes, Type of Entertainment _____

Will there be Police Detail _____ Yes ☒ No

Purchase & Service

License is for the Sale of:

☐ All Alcohol Beverages (\$75.00)

☐ Wines & Malt beverages Only (\$50.00)

☒ Wines Only (\$50.00)

☐ Malt Beverages Only (\$50.00)

What is the source of the alcohol for the event (where is it being purchased*?) Donated - App attached
*If Wine is being donated see ABCC - Charity Wine Fundraising Application at <http://www.mass.gov/abcc/spec-lic-perms.htm>

Who will be serving the Alcohol? Jim Summers and Setenay Muffi
TIPS CERTIFIED REQUIRED-SUBMIT COPY OF CERTIFICATION WITH APPLICATION

Massachusetts Alcohol Beverage Control Commission (ABCC) has a 3-page list of "authorized sources" for the purchase of Alcohol used in conjunction with a temporary pouring license. The list includes alcohol wholesalers, farm brewers, manufacturers and direct shippers only. At this time, package stores and liquor stores are not considered "authorized sources" for use with a temporary pouring license.

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Truro.

Laman Kauf
Signature

July 24, 2019
Date

- Licenses are issued to persons who are at least 21 years of age.
- All Massachusetts Municipalities are required to send copies of temporary pouring licenses issued by the Town to the ABCC in Boston.
- Liquor Liability Insurance Certificate is required and must list the Town of Truro as the "certificate holder" in the lower left corner of the certificate form.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

Select Board _____ Meeting Date _____

Police Department [Signature] Date July 31, 2019

Restrictions/Conditions attached to the license by the Select Board or its Delegate: _____

[Home](#) [Main Menu](#)

Do not click Back-Space to leave this window

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 2.0
For coursework completed on May 13, 2015
provided by Health Communications, Inc.
is hereby granted to:

Jim Summers

Certification to be sent to:

**Truro Historical Society
6 Highland House Rd
Truro MA, 02652 USA**



This document is not proof of TIPS certification. It verifies only that you have completed the course. Valid certification documents will be forwarded to you.

Certificate of Completion

This Certificate of Completion of
eTIPS Off Premise 3.0
For coursework completed on July 6, 2019
provided by Health Communications, Inc.
is hereby granted to:

Setenay Mufti

Certification to be sent to:

**Truro Historical Society
6 Highland Light Road
North Truro MA, 02652 USA**



HEALTH COMMUNICATIONS, INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

Print Form

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE
LOCAL LICENSING AUTHORITY.

REVENUE CODE: RETA

RCVD 2013 JUL 30 AM 4:03
ADMINISTRATIVE OFFICE
TOWN OF TRURO
NO FEE

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA:

IF USED EPAY, CONFIRMATION NUMBER:

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY):

CHARITY NAME:

Truro Historical Society

ADDRESS:

PO Box 486

CITY/TOWN:

Truro

STATE

MA

ZIP CODE

02666

TRANSACTION TYPE (Please check all relevant transactions):

- ☐ Change of Hours
☐ Change of DBA
☒ Charity Wine License

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL
FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND
SUPPORTING DOCUMENTS TO:

**ALCOHOLIC BEVERAGES CONTROL COMMISSION
P. O. BOX 3396
BOSTON, MA 02241-3396**

4. Who Donated Wine:

Name	Donated
Truro Vineyards	Wine

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate; I hereby acknowledge I have read and understand the attached conditions.

Signature: Laura Kauf

Date 7/30/19



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



TRURO HISTORICAL SOCIETY INC
PO BOX 486
TRURO MA 02666-0486

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, TRURO HISTORICAL SOCIETY INC is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 8:30 a.m. to 4:30 p.m..

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau



The Commonwealth of Massachusetts
Secretary of the Commonwealth
State House, Boston, Massachusetts 02133

William Francis Galvin
Secretary of the
Commonwealth

August 2, 2019

TO WHOM IT MAY CONCERN:

I hereby certify that according to the records of this office

TRURO HISTORICAL SOCIETY, INC.

is a domestic corporation organized on **February 28, 1967 (Chapter 180)**.

I further certify that there are no proceedings presently pending under the Massachusetts General Laws Chapter 180 section 26A, for revocation of the charter of said corporation; that the State Secretary has not received notice of dissolution of the corporation pursuant to Massachusetts General Laws, Chapter 180, Section 11, 11A, or 11B; that said corporation has filed all annual reports, and paid all fees with respect to such reports, and so far as appears of record said corporation has legal existence and is in good standing with this office.



In testimony of which,
I have hereunto affixed the
Great Seal of the Commonwealth
on the date first above written.

William Francis Galvin

Secretary of the Commonwealth



*The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission*

☐ For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Truro

City/Town

N/A

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | <input checked="" type="checkbox"/> Other <u>Charity Wine License</u> | <input type="checkbox"/> Change of DBA | |

APPLICANT INFORMATION

Name of Licensee	Truro Historical Society	DBA	Highland House Museum
Street Address	6 Highland Road		Zip Code 02666
Manager	Lauren Kaufmann, Director		Granted under Special Legislation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Charity Wine Permit		Wines	If Yes, Chapter of the Acts of (year)
Type (i.e. restaurant, package store)	Class (Annual or Seasonal)	Category (i.e. Wines and Malts / All Alcohol)	

DESCRIPTION OF PREMISES Complete description of the licensed premises

2 story building-589 sq. ft. main dining room with a 561 sq. ft. enclosed porch on first floor. 2nd floor has kitchen, office and 2 bathrooms. There are three entrance/exit points.

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA:	Date	07/30/2019	Time	04:01 PM
Advertised	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date Published	Publication	
Abutters Notified:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date of Notice		
Date APPROVED by LLA		Decision of the LLA	Approves this Application	
Additional remarks or conditions (E.g. Days and hours)				
For Transfers ONLY:				
Seller License Number:		Seller Name:		

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director



TRURHIS-01

PHERLIHY

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
8/7/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kaplansky Insurance 154 Shore Rd PO Box 267 North Truro, MA 02652	CONTACT NAME:	
	PHONE (A/C, No, Ext): (508) 487-6060	FAX (A/C, No): (508) 487-2040
INSURED Truro Historical Society, Inc Barbara Wohlgemuth PO Box 486 Truro, MA 02666	E-MAIL ADDRESS: info@kaplansky.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Scottsdale Insurance Co.	
	INSURER B : Norfolk & Dedham Group	
	INSURER C :	
	INSURER D :	
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:				8/11/2019	8/11/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A		6/26/2019	6/26/2020	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Issued as evidence of insurance for event on 08-29-2019 at the Pamet Harbor Yacht Club, Inc. 7 Yacht Club Road, Truro, MA 02666. General Liability policy includes host liquor liability coverage. The Town of Truro and the Pamet Harbor Yacht Club are included as additional insured on the General Liability as required by written contract

RCVD 2019AUG8 AM 10:13
ADMINISTRATIVE OFFICE
TOWN OF TRURO**CERTIFICATE HOLDER****CANCELLATION**

Town of Truro Licensing Clerk P.O. Box 2030 Truro, MA 02666	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Margaret H. Kelly</i>



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: August 13, 2019

ITEM: Approval of Sunday One Day Entertainment for Captain's Choice Restaurant at 4 Highland Rd

EXPLANATION: MGL Chapter 140 § 181 provides local authority to license these events. The One Day Sunday Entertainment Application for review and approval is for Sunday August 18, 2019, from 3:00-5:00pm being held at Captain's Choice restaurant, at 4 Highland Road. This event is for a staff party. The application has been reviewed by the Chief of Police.

The completed Public Entertainment on a Sunday, State application is included, as there is a requirement to apply to the State through the Department of Public Safety with the noted time, date and type of entertainment for any Sunday entertainment held within the Commonwealth.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Captain's Choice will not be able to hold their event with entertainment.

SUGGESTED ACTION: *MOTION TO approve the Sunday One Day Entertainment License for Captain's Choice for Sunday August 18, 2019 from 3-5pm at 4 Highland Road and Authorize the Chair to sign the applications.*

ATTACHMENTS:

1. One Day Entertainment Application and Public Entertainment on a Sunday State application approved by Chief of Police



TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

ADMINISTRATIVE OFFICE
TOWN OF TRURO

Application for an Entertainment License

☐ Weekday ☐ Saturday ☒ Sunday *Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Name of Applicant Kristi Wageman Business/Organization Name Captain's Choice
Mailing Address of Business/Organization 4 Highland Rd N. Truro

Is this a Non-profit or For-profit Entity (Check the appropriate box) ☐ Yes ☒ No
If yes, proof of Non-profit status must accompany this application

Contact Person Kristi Wageman Phone Number 508-487-5800 Email Kristi@captainschoicetruro.com

INDIVIDUAL APPLICANT INFORMATION

Individual's Name Kristi Wageman Mailing Address Po Box 1072 N Truro
Phone Number [REDACTED] Email Address [REDACTED]

EVENT INFORMATION

Day (s)/Date (s) of Event for License to be issued Sunday Aug 18, 2019 Purpose of Event (example: fundraiser) Summer fun
Hours of Event (from - to) 3pm - 5pm
Location (Must provide facility name, if any, street number and name) Captain's Choice 4 Highland Rd. Event is: ☐ Indoor ☒ Outdoor Event
(Please check applicable box)
Property Owner Name and Address Chris King 4 Highland Rd Phone number 508-487-5800
Seating Capacity: 40 Occupancy Number: 84

Name of Caterer (if applicable) _____

Approximate number of people attending _____

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected?

☐ Yes

☒ No

Will there be a One Day Alcohol License

☐ Yes

☒ No

If yes; you **must** also apply for a One Day Alcohol License

Will there be Police Traffic Control?

☐ Yes

☒ No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing:

☐ By Patron

☐ By Entertainers

☒ No Dancing

Music:

☐ Recorded

☐ Juke Box

☒ Live

☐ No Music

Number of Musicians & Instruments (Type)

4, guitar, keyboard, drums

Amplified System:

☒ Yes

☐ No

Shows:

☐ Theater

☐ Movies

☐ Floor Show

☐ Light Show

☒ No Show

Other:

☐ Video Games

☐ Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Krish A Wynn

Signature

7/28/19

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

License No 2019-11ENT

Board of Selectmen _____

Meeting Date _____

Police Department _____

Date

July 31, 2019

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

State Fee, \$ 5.00
Municipal Fee, \$ 50.00

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF TRURO



LICENSE

For

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Captain's Choice in or on the property at No. 4 Highland Rd., N. Truro (address)
The Licensee or Authorized representative, Kristi Wageman in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
<u>8/18/19</u>	<u>3-5pm</u>	<u>Live Band</u>

Hon. _____ Mayor/ Chairman of Board of Selectman, _____ (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. **Annual Fee (For Operating on every Sunday in calendar year):** Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

DRAFT

**Truro Select Board Meeting
Tuesday, July 23, 2019
Truro Town Hall Selectmen's Chambers**

Select Board Members Present: Janet Worthington, Chair; Susan Areson, Maureen Burgess, Kristen Reed, Robert Weinstein

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark

Chair Janet Worthington called meeting to order at 5:00 p.m.

TABLED ITEM

William Souza submitted a letter on behalf of his son Jeffrey Souza officially withdrawing their application for the shellfish aquaculture tidal grant off Cold Storage Beach. Kristen Reed commented on the need for a policy on Town-owned beaches and waterfront for future use for aquaculture. Rae Ann Palmer said the Shellfish Committee is discussing this.

SELECT BOARD ACTION

Colonial Village Units Condo Conversion

Health/Conservation Agent Emily Beebe explained the request for approval of the conversion of two units of Colonial Village Condominiums to year-round use. She said all the paperwork was in order, and the Town had conducted all the required inspections. Rae Ann Palmer reviewed the process of releasing the covenant. Ms. Beebe said that the next conversion would be a release for all units in a condominium and commented on some of the conversions that are underway.

Robert Weinstein moved to approve the year-round use and removal of the seasonal covenant for two of the ten Colonial Village Condominiums located at 630 Shore Rd. Kristen Reed seconded, and the motion carried 5-0.

Select Board Goals & Objectives for FY2020

Town Manager Rae Ann Palmer said the public hearing had been held in June. There had been subsequent discussion of the Fiscal Year 2020 *Goals and Objectives*. Susan Areson and Maureen Burgess made suggestions for the wording of CS-6. Ms. Palmer read the new CS-6 objective with the amendments.

Kristen Reed moved to approve the Fiscal Year 2020 Select Board *Goals and Objectives* as amended. Robert Weinstein seconded, and the motion carried 5-0.

CDP Housing Institute Funding Request

Ms. Palmer explained the application from the Community Development Partnership (CDP) for a contribution of \$7,500 from the Truro Affordable Housing Trust Fund for the 2019 Housing

Institute. Susan Areson said she had attended both sessions of the Cape Housing Institute and supports the terrific program. Kristen Reed said she will be attending it in fall.

Kristen Reed moved to approve the use of \$7,500 of Affordable Housing Trust funds for the Cape Housing Institute Year 3. Maureen Burgess seconded, and the motion carried 5-0.

Climate Action Committee Charge & Energy Committee Charge Edits

Rae Ann Palmer said there has been a significant response of people wanting to be on the Climate Action Committee. She and Assistant Town Manager Kelly Clark have worked on the charge and a revised charge of the Energy Committee. Health/Conservation Agent Emily Beebe has also offered input on the Climate Action Committee charge. Brian Boyle, Chair of the Energy Committee came forward to say his committee is excited about the creation of the Climate Action Committee. He said there would be overlap in their concerns, but the Energy Committee will be able to focus on their main areas dealing with Town infrastructure. Chair Janet Worthington invited the Energy Committee to present any programs of interest in the Select Board Chambers, where the presentation could be videotaped and shared. Mr. Boyle reported on some of the upcoming programs that are planned this summer. Robert Weinstein expressed concerns about lawns and bicycle carriers on vehicles. He welcomed exchange of ideas between the Energy and Climate Action Committees on water issues. Susan Areson asked Emily Beebe about the Municipal Vulnerability Preparedness (MVP) project. Ms. Beebe returned to explain that the Cape Cod Commission had forwarded Truro's application to the State to become an MVP Community and become eligible for action grants for things identified in the Hazard Mitigation Plan, done with the Town of Wellfleet. She discussed the Coastal Resiliency Plan and said the Town should learn soon if it will receive a Coastal Zone Management (CZM) grant with the other Outer Cape towns. The grant will help Truro address sea level rise and storms hitting the shore, Ms. Palmer said. Ms. Beebe said that is the foundation of the efforts which the Climate Action and Energy Committees will undertake. The Cape Cod Commission and Metropolitan Planning Organization (MPO) have a transportation plan on infrastructure that that is available in the Town Hall and online, according to Mr. Weinstein.

Susan Areson moved to approve the charge for the Climate Action Committee and the revised charge of the Energy Committee. Maureen Burgess seconded, and the motion carried 5-0.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. One Day Alcohol License for Pamet Harbor Yacht Club
 - 2. One Day Alcohol Licenses for Truro Historical Society
 - 3. One Day Entertainment Licenses for Payomet Performing Arts Center
- B. Review and Approve the Reappointments of Board/Committee/Commission Members:
 - Steve Wisbauer – Shellfish Advisory Committee; Emily Beebe – Barnstable County Cape Cod Coastal Resources Committee; Catherine Haynes – Bike and Walkways Committee

C. Review and Approve Select Board Minutes: July 9, 2019

Robert Weinstein moved to approve the Consent Agenda as printed. Kristen Reed seconded, and the motion carried 5-0.

SELECT BOARD REPORTS/COMMENTS

Kristen Reed had attended a Women's Elected Officials Conference at Wellesley College. Dr. Johnson, president of college, gave the speech on importance of women making policies. Ms. Reed reminded people to share their comments for the Walsh Property by August 15th.

Janet Worthington thanked everyone at the Harbor for doing an awesome job. In light of the mid-Cape tornadoes and with hurricane season approaching, she said that Truro needs to work on emergency preparedness by September to be sure part-time residents were included. People should be checking on their neighbors already, she said. So far, about seven people have signed up to be neighborhood captains. The Council on Aging Board is looking for new members, Chair Worthington said.

Maureen Burgess reported that Robert Weinstein, Rae Ann Palmer and she have continued to work with High Dune Cannabis Cooperative on their Host Community Agreement. She said she had read about the slow process of approvals of cannabis businesses. The Chair of the Planning Board has expressed interest in having a joint meeting with the Select Board in early fall. They are now working on bylaws and making the process for applications smoother, Ms. Burgess said.

Robert Weinstein said he had attended his first Shellfish Advisory Committee, where he had suggested that they consider a policy about access to shellfish grants for people who want to apply for an Aquaculture Development Area (ADA). Shellfish Advisory Committee members called his attention to the problem of boaters interfering with gear in the ADA area. They would like to get the local Commander of the United States Coastguard to discuss designating the ADA as a prohibited zone for certain boating activities. The last MPO meeting discussed a dedicated bike path extension on the east side of Rte. 6 from Wellfleet to Provincetown. The plan is on the MPO and Cape Cod Commission websites. He was troubled that the shark emergency kits have been stolen and tampered with at two beaches.

TOWN MANAGER'S REPORT

Rae Ann Palmer gave an update from the Massachusetts Emergency Management Agency about conditions and power outages in the mid-Cape after the tornadoes. Those towns are looking for tree clearing help but have not yet contacted Truro. She had met with the Superintendent of the National Seashore again to discuss sharks and other issues. Head of the Meadow Beach will be getting one of the new real time buoys that will initiate a call to lifeguards and dispatch if a tagged shark swims by. The buoy installation will be part of a two-year study on shark behavior off Truro beaches. She said there are two roving EMTs on the beaches. The Head of the Meadow bike trail will have an opening ceremony soon. The One-Cape Summit will be held on Monday and Tuesday of next week, and all Select Board members are invited to attend. Ms. Palmer corrected a reference to CCC which stood for Cannabis Control Commission, not the

Cape Cod Commission. The cooling station was staffed on the weekend, but no one showed up. She reported on staff vacancies. There are three applicants for Town Planner who will be interviewed. She expects the COA Director applications to close in mid-August. Kelly Clark and Damion Clements will do a second round of interviews for the Council On Aging/Recreation & Beach Admin position, and applications for an assistant custodian are under consideration.

NEXT MEETING AGENDA

Town Manager Rae Ann Palmer reviewed agenda items for the next meetings. The August 13, 2019 meeting agenda includes: public hearings for Salty Market and Eversource, interviews for the Climate Action Committee; discussion of security camera policy and cost; a Suicide Prevention Proclamation; and alcohol licenses. Depending upon everyone's schedule, the August 27, 2019 meeting may be held as an afternoon work session to discuss the Walsh Property. Janet Worthington suggested inviting the facilitator to the work session. Ms. Palmer said Truro has a proposal from the Consensus Building Institute to help with the process for the Walsh Property. She will e-mail this to Select Board members. An emergency preparedness session will be scheduled separately.

ADJOURNMENT

Maureen Burgess moved to adjourn. Robert Weinstein seconded, and the motion carried 5-0. The meeting was adjourned at 5:59 p.m.

Respectfully submitted,

Mary Rogers,
Secretary

Janet Worthington, Chair

Maureen Burgess, Vice-chair

Susan Areson

Kristen Reed, Clerk

Robert Weinstein

Public Records material of 7/23/19

1. Colonial Village Condominium conversion application
2. FY2020 Select Board *Goals & Objectives*
3. CDP application for funding for 2019 Housing Institute
4. Charges for Climate Action Committee and Energy Committee
5. One Day Alcohol License for Pamet Harbor Yacht Club
6. One Day Alcohol Licenses for Truro Historical Society
7. One Day Entertainment Licenses for Payomet Performing Arts Center
8. Reappointments application papers for Steve Wisbauer – Shellfish Advisory Committee;
Emily Beebe – Barnstable County Cape Cod Coastal Resources Committee; Catherine
Haynes – Bike and Walkways Committee



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Kelly Clark, Assistant Town Manager

REQUESTED MEETING DATE: August 13, 2019

ITEM: Massworks 2019 Infrastructure Grant Program Authorization

EXPLANATION: Staff prepared a grant application for the 2019 MassWorks Infrastructure Grant Program offered by the Executive Office of Housing and Economic Development. The grant request for \$405,880.00 would be used for Phase I of the North Truro water line extension to the Cloverleaf site. Phase I will expand the water line 1,500 feet from the intersection of Shore Road and Highland Road, through the North Truro Center General Business district, to the south end of the Cloverleaf site and 800 feet from Firehouse Road, under Route 6 to the north end of the site. Design and engineering work was completed using MassHousing Planning for Housing Production Technical Assistance Grant funds. The project is nearly ready for bid. If awarded, this grant will fund the construction costs associated with Phase I.

In accordance with the Select Board's Policy Memorandum #32: Grant and Gift Acceptance Policy for the Town of Truro, the Board must authorize the acceptance of these grant funds.

FINANCIAL SOURCE (IF APPLICABLE): Executive Office of Housing and Economic Development's 2019 MassWorks Infrastructure Grant

IMPACT IF NOT APPROVED: The grant funds, if awarded, will not be accepted.

SUGGESTED ACTION: *Motion to authorize Town Manager Palmer to accept 2019 MassWorks Infrastructure Grant funds if awarded and to expend said funds for the water line expansion project.*

ATTACHMENTS:

1. Policy Memorandum #32: Grant and Gift Acceptance Policy for the Town of Truro



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 487-2702 Fax: (508) 487-2762

POLICY MEMORANDUM #32

Date: April 7, 2004; Revised December 5, 2017

Subject: **GRANT AND GIFT ACCEPTANCE POLICY FOR THE TOWN OF TRURO**

This policy applies to grants and gifts given to the Town of Truro, and not to any individual employee or group of employees of the Town.

In accordance with G.L. c. 44 §53A, any amounts received as a grant or gift to the Town of Truro may be expended for the purposes of such grant or gift with approval by the Board of Selectmen.

Grants or gifts of cash, whether restricted or unrestricted, shall be acknowledged as soon as possible, with date and amount of grant or gift clearly stated, and with the following (or similar) statement:

"No goods or services have been rendered in consideration of this gift."

This is required by the IRS in order that under-the-table payments for services are not credited as gifts.

Restricted grants or gifts of cash shall be acknowledged as above. It is important that the restriction be noted in writing, as well as the donor's wish to have any interest generated by the gift used for the restricted purpose. It is important that fund raisers ask donors to assign, in writing, interest earned by their grants or gifts to be used as they wish, i.e., toward the same restricted purpose as the grant or gift itself; otherwise, interest will be added to the General Fund. If the express written terms of the gift or grant stipulate that interest earned by their grants or gifts are to be used for the same restricted purpose as the gift itself, interest on the grant or gift funds shall remain with and become a part of the grant or gift without further appropriation.

Unrestricted grants or gifts of cash are the most useful because they can be used for whatever is deemed by the organization to be most pressing at any given moment. Donors of such grants or gifts should also be asked to direct earned interest, in writing, to the gift fund.

Grants or gifts of appreciated securities are handled and credited by the Town Clerk/Treasurer, but are acknowledged by the fund-raising organization using figures provided. These donors should be asked to express, in writing, how interest generated by these grants or gifts should be used, as above, and the same disclaimer stated on the letter of thanks.

Gifts-in-kind are any non-monetary donations which includes articles, art, furniture, etc., deemed by donors to have a use or a future use to the recipient. Proposed gifts-in-kind must be considered by the Town Manager for items with a current perceived value of \$25,000.00 or less or by the Board of Selectmen for items with a current perceived value of \$25,000.01 or more on a case-by-case basis to determine whether the gift will be accepted or respectfully declined. The potential donor should submit a detailed description of the item(s) and the proposed date of the gift. The Town of Truro has no obligation to accept any/all gifts offered. When considering the acceptance of the gift, the Town will consider the value offered by the gift, the maintenance and short- and long-term associated costs, and the storage/ placement of the gift.

At the time that a gift is accepted, the Town along with the donor will determine whether the gift should be kept in perpetuity or may be declared surplus at a later date.


No monetary value will be attributed to gifts-in-kind. The Town of Truro cannot assign a value and the donor will be responsible for the payment for any independent appraisal(s) of the worth of the article(s) that the donor wishes to secure.



Paul Wisotzky, Chair

Robert Weinstein, Clerk

Jay Coburn

Maureen Burgess, Vice-Chair

Janet Worthington

Board of Selectmen
Town of Truro