



Truro Select Board

Tuesday, February 9, 2021

Regular Meeting-5:00pm

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call in toll free at 1-877-309-2073 and enter the following access code when prompted: 862-444-253 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser:** <https://global.gotomeeting.com/join/862444253>. Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively. Citizens may also provide public comment for this meeting by emailing the Town Manager at dtangeman@truro-ma.gov with your comments.

1. PUBLIC COMMENT

2. PUBLIC HEARINGS NONE

3. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Interview and Appointment of Board of Health Vacancy(Alternate)-Candida Monteith
- B. Interview and Appointment Cultural Council Vacancy-Ann Taggart
- C. Interview and Appointment Cable and Internet Advisory Committee Vacancies-Steve Corcoran; Franklin Haskell
- D. Interview and Appointment Commission on Disabilities Vacancy-Jane Lucas
- E. Interview and Appointment Pamet Harbor Commission Vacancy- Robert White; John Donahue

4. STAFF UPDATES

- A. Health & Conservation Agent Beebe-Vaccine Update

5. TABLED ITEMS NONE

6. SELECT BOARD ACTION

- A. Discuss, Review and Approve Support for the MA Building E-Z Stretch Code
Presenter: Carol Harris, Climate Action Committee Chair
- B. Futher Discussion of Multi-member Bodies Recruitment
Presenter: Kristen Reed, Vice-Chair and Susan Areson, Clerk
- C. Annual Town Report—In Memoriam and Retirees
Presenter: Darrin Tangeman, Town Manager
- D. Review and Approve Amended Walsh Property Plan Final Draft Process Design
Presenter: Darrin Tangeman, Town Manager
- E. Discussion and Possible Approval of Filming of Walsh Property Community Planning Committee Meetings
Presenter: Darrin Tangeman, Town Manager
- F. Discussion and Approval of Rental Registration Fee for 2021
Presenter: Darrin Tangeman, Town Manager

7. CONSENT AGENDA

A. Review/Approve and Authorize Signature:

1. Review and Approve Kevin Grunwald to Serve as Truro's Representative to Barnstable County HOME Consortium.

B. Review and Reappoint Tracey Rose to the Provincetown Water and Sewer Board; Tim Silva to the Pamet Harbor Commission

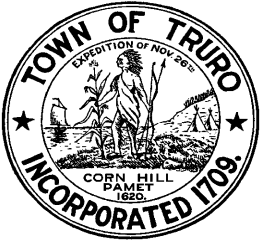
C. Seasonal 2021 Population Estimate for the Alcoholic Beverages Control Commission

D. Review and Approve Select Board Minutes: August 21, 2020 (Work Session), and January 11, 2021, (Budget Task), January 12, 2021

G. SELECT BOARD REPORTS/COMMENTS

H. TOWN MANAGER REPORT

I. NEXT MEETING AGENDA: Regular Meeting February 23 and Work Session February 16.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: February 9, 2021

ITEM: Application to serve-Candida Monteith

EXPLANATION: Candida Monteith has submitted an application to serve on the Board of Health. This would be for the unexpired Alternate position and if appointed, the Board of Health would have a full complement of members. Chair has approved.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Ms. Monteith will be unable to participate on the Board of Health as a voting member.

SUGGESTED ACTION: *Motion to appoint Candida Monteith to the Board of Health as an Alternate Member, filling an unexpired one-year term which expires June 30, 2021.*

ATTACHMENTS:

1. Application to Serve-Chair's comments



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

ADMINISTRATIVE OFFICE
TOWN OF TRURO

NAME: CANDIDA MONTEITH HOME TELEPHONE: [REDACTED]

ADDRESS: 1 SALT MARSH LANE WORK PHONE: [REDACTED]

MAILING ADDRESS: P.O. Box 257 E-MAIL: [REDACTED]

FAX: [REDACTED] MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: Health

SPECIAL QUALIFICATIONS OR INTEREST: I have been a Town Meeting Member in Needham, Ma. for 2 terms in the 1990's.
I have a C.A.S. (first year of Ph.D. studies) at Harvard Ed. School '94
M.F.A. School of the Museum of Fine Arts, Boston '74

COMMENTS: TRURO is important to me. My family has donated land (Poor's Hill) to the Conservation Commission and owned property here since the 1920's - a hundred years! The health and well being of this community is vital to sustaining a strong future for everyone in Truro. It would be a privilege to serve.

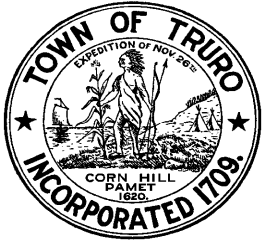
SIGNATURE: Candida Monteith DATE: 1/11/21 Thank you for your consideration!

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

Ms. Monteith's application to serve on the BOD as an Alternate is appreciated and her concern for Truro's wellbeing seems genuine especially

SIGNATURE: considering her family roots in Truro. DATE: 01.28.2021 Tracy

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: February 9, 2021

ITEM: Application to Serve-Truro Cultural Council

EXPLANATION: Ann Taggart has submitted an application to serve on the Truro Cultural Council. Chair has approved.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Ms. Taggart will be unable to participate on the Truro Cultural Council as a voting member.

SUGGESTED ACTION: *Motion to appoint Ann Taggart to the Truro Cultural Council for a 3-year term expiring June 30, 2024*

ATTACHMENTS:

1. Application to Serve-Chair's comments



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

RCVD 2021 JAN 28 am 11:34

ADMINISTRATIVE OFFICE

TOWN OF TRURO

NAME: ANN TAGGART HOME TELEPHONE: [REDACTED]
ADDRESS: 1 CAPTAIN WILLIAMS WAY, TRURO, MA 02666 WORK PHONE: [REDACTED]
MAILING ADDRESS: P.O. Box 602, TRURO, MA 02666 E-MAIL: [REDACTED]
FAX: [REDACTED] MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: CULTURAL COUNCIL

SPECIAL QUALIFICATIONS OR INTEREST:

I HAVE AN M.S. IN COUNSELING PSYCHOLOGY FROM NORTHEASTERN UNIVERSITY. AFTER RETIRING AS A THERAPIST, I BECAME THE DIRECTOR OF MY LOCAL FOOD PANTRY IN NORTHBOROUGH, MA. I HAVE BEEN A VOLUNTEER FOSTER CARE REVIEWER FOR DCF FOR OVER

COMMENTS:

10 YEARS. SINCE MOVING TO TRURO 3 1/2 YEARS AGO, I HAVE BEEN INTERESTED IN BECOMING MORE INVOLVED WITH MY COMMUNITY.

SIGNATURE: Ann Taggart

DATE: 1/25/21

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

SIGNATURE:

DATE:

INTERVIEW DATE:

APPOINTMENT DATE (IF APPLICABLE):

Noelle Scoullar

From: Angela Gaimari [REDACTED]
Sent: Wednesday, January 27, 2021 3:36 PM
To: Noelle Scoullar
Cc: Ann Taggart; Nicole Tudor
Subject: Re: Application to Serve-Ann Taggart

I approve Ann's application. Thanks!

Angela Gaimari
[REDACTED]

On Tue, Jan 26, 2021 at 11:37 AM Noelle Scoullar <nscoullar@truro-ma.gov> wrote:

Good Morning Angela!

Attached is Ann's application to serve. Please either respond in this email your comments/approval, or write them on the application and send back.

Ann, once that's received, we'll be in touch regarding a date on a Select Board agenda for a brief virtual interview.

Ps-Ann, you have the neatest printing!!!

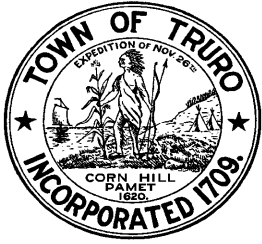
Thank you,
Noelle

-----Original Message-----

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>
Sent: Tuesday, January 26, 2021 11:09 AM
To: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: Message from Mail Room KM_C458

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TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: February 9, 2021

ITEM: Application to Serve-Cable and Internet Advisory Committee

EXPLANATION: Steve Corcoran has submitted an application to serve on the Cable and Internet Advisory Committee. Chair has approved.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Mr. Corcoran will be unable to participate on the Cable and Internet Advisory Committee as a voting member.

SUGGESTED ACTION: *Motion to appoint Steve Corcoran to the Cable and Internet Advisory Committee for a three-year term expiring June 30, 2024*

ATTACHMENTS:

1. Application to Serve-Chair's comments



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Steve Corcoran HOME TELEPHONE: [REDACTED]

ADDRESS: 9 Old Bridge Road Truro, Ma 02666 WORK PHONE: [REDACTED]

MAILING ADDRESS: 34 Woodside Ln New Hope, PA 189 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Cable and Internet Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: Have had a long career in the Information Technology industry. Recently retired from IBM where I was responsible for the Public Sector Business in the eastern half of the US. Interested in assisting with the application of technology to aid the public as well as local government institutions.

COMMENTS: I am a part time Truro resident since 2013 when my wife and I purchased a home. Prior to that we vacationed in Truro almost every year since 1989

ROUND 2021/2022 and 1/30

ADMINISTRATIVE OFFICE

TOWN OF TRURO

SIGNATURE: _____ DATE: _____

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____

STRATEGIC SALES & MARKETING LEADER

Solution Sales | People Development | Product Development | Sales Performance

Dynamic sales executive expert in developing deep Client relationships focused on the application of technology and services to help Clients exceed key objectives. Consistently build diverse, creative and motivated industry-focused sales talent that cater to Client needs and that generate profitable revenue growth. Transform under performing units into growth teams by recruiting top people and instilling leadership principles. Collaborate with key product and services development organizations enhancing and expanding solution offerings within healthcare, life science (HCLS) and state, local government & education segments (SLED)

LEADERSHIP EXPERIENCE

IBM, NEW YORK, NY

VICE PRESIDENT, PUBLIC MARKET ENTERPRISE AND COMMERCIAL – EAST

2014 – 2019

Developed and led Public Market Sales team that grew relationships and revenue with healthcare payer/provider, life science, state/local government and education Clients and prospects for the eastern half of the US. Drove revenue growth, profit, business & technology services sales, SaaS & cloud solutions, Client satisfaction and market development. (\$700+M Revenue in 2018)

- Organized and Hosted R&D Council of New Jersey April, 2019 Board meeting at IBM Research headquarters, providing an overview and tour of Quantum computing development and “IBM Q System One” in advance of Board internal business.
- Transformed extended team of Infrastructure and Solutions Sales/Support Professionals (numbering over 500) missioned solely on the Public Market Client set (SLED and HCLS).
- Achieved revenue growth across unit yearly. Achieved 7.6% growth in 2018.
- Partnered tightly with Watson Health business, which was built on 5 strategic acquisitions (Curam, Merge, Truven, Phytel & Explorys), as well as key artificial intelligence and analytics resources from IBM Research teams. Offered SaaS and SW solutions enabling institutions to improve health and social outcomes for Patients and Citizens.
- Drove formation of new solution areas with IBM's Watson Health and Global Business Services teams. Result was development of 1st HCLS Digital solution and Patient Safety Solutions. Over \$150+M in solution signings built on new capabilities.
- Selected as finalist for Global “*Lou Gerstner*” Award (2016 and 2017) for Client success with Watson Health Digital and Patient Safety solutions (3 Client wins are selected globally as finalists for this annual award).
- Partnered with multiple State Government Clients to enhance transportation solutions. Employed SaaS capability that transformed Department of Transportation Citizen services. Implemented advanced IoT technology and predictive analytics that aided NJ Turnpike Authority to operate the Garden State Parkway and NJ Turnpike more effectively for patrons.
- Collaborated with key ISV & SaaS application providers (e.g., Workday, Oracle, Epic, SAP, Veeva) and other IBM Ecosystem partners delivering value to HCLS /SLED Clients in IT, HR, Finance, Operational & Research areas.

CLIENT UNIT DIRECTOR, PUBLIC SECTOR**2003 - 2013**

Directed sales team that grew revenue, profit and services signings for IBM's healthcare, life science, education and State Government Clients in the northeast US. Focused on established Government and HCLS Clients headquartered across 10 States in the northeast.

- Drove services and infrastructure solution relationships with key HCLS Clients. Achieved significant revenue/profit gains and improved Client satisfaction (over \$500M revenue/year).
- Leveraged IBM's many SW acquisitions to unlock additional value and ROI for key Clients
- Developed offshore/nearshore IT services solutions assisting Clients with deriving additional value for application development/maintenance requirements.
- Assembled offshore solutions for life science F&A, HR and CRM requirements that added to Clients ROI in key areas, such as enablement of a PBM Client's rapid growth by optimizing open enrollment operations
- Led Education Sellers focused on K-12 and Higher Ed. Laptop product sales (\$500+M/year) and NYC Dept of Education IT Network build out engagement (\$1B over 5 years).

CLIENT UNIT EXECUTIVE**1998 - 2003**

- Led sales team building Client relationships, sales growth, profit and services business for two large global Pharma Clients and the world's largest Pharmaceutical Benefits Management Client (over \$250M revenue/year).
- Achieved two Client "1st of a Kind" (pattern matching/pattern discovery in drug research) efforts with IBM Research which were key to IBM life science solutions efforts.

BRAND BUSINESS UNIT EXECUTIVE**1995 - 1997**

- Managed IBM's large systems business in the Greater New York region. Owned brand revenue growth, profit, financing and competitive programs across all industries.
- Directed the market which exceeded \$1B in product sales and that represented 25% of IBM's worldwide large systems installations.

SALES MANAGER, FIELD SALES

- Managed sales team at Princeton NJ Branch and Cranford NJ consolidated site. Territory included global pharma, manufacturing and distribution Clients headquartered in New Jersey (\$150M revenue/year).
- Key member of management team that developed/piloted IBM mobility solution which successfully drove use of collaborative workplace and mobile technology for Sales and Support teams. Solution was adopted globally for IBM Sales locations.

EDUCATION

Harvard Business School – IBM Client Executive Certification program
Bachelor of Science (BS), Marketing, Drexel University, Philadelphia PA

CIVIC AND BOARD LEADERSHIP

Board Member, Economy League of Greater Philadelphia, 2012-2018
Past President, River Crossing Homeowners Association, 2002-2004
External Advisory Board Member, Rutgers University Innovation Park, 2012

Noelle Scoullar

From: [REDACTED]
Sent: Monday, January 11, 2021 11:04 AM
To: Noelle Scoullar
Cc: Mary Abt
Subject: Re: Application to Serve-Cable and Internet Advisory Committee

Noelle,
It appears from his qualifications that he would be a great candidate for the Internet Cable Advisory Commission.

Sincerely,
Mary Abt

Sent from Xfinity Connect App

----- Original Message -----

From: Noelle Scoullar
To: Mary Abt
Cc: Nicole Tudor
Sent: January 11, 2021 at 9:17 AM
Subject: FW: Application to Serve-Cable and Internet Advisory Committee

Good Morning Mary,

May we please have your comments/recommendations on this application?

Thank you!
Noelle

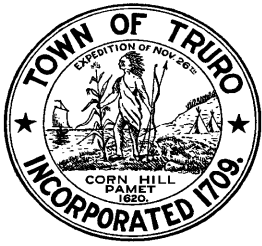
From: Noelle Scoullar^[SEP] Sent: Wednesday, January 6, 2021 11:34 AM^[SEP] To: Mary Abt [REDACTED]^[SEP] Cc: Nicole Tudor <ntudor@truro-ma.gov>^[SEP] Subject: Application to Serve-Cable and Internet Advisory Committee [REDACTED]

Good Morning Mary!

We've received an application to serve on the Cable and Internet Advisory Committee. That is attached along with a resume. Please either print out and comment on the application OR reply to this email with your recommendation and we'll get him on an upcoming Select Board agenda.

Thank you!
Noelle

From: scans@smtp.truro-ma.gov <scans@smtp.truro-ma.gov>^[SEP] Sent: Wednesday, January 6, 2021 11:04 AM^[SEP] To: Noelle Scoullar <nsoullar@truro-ma.gov>^[SEP] Subject: Message from Mail Room KM_C458



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: February 9, 2021

ITEM: Application to Serve-Cable and Internet Advisory Committee

EXPLANATION: Franklin Haskell has submitted an application to serve on the Cable and Internet Advisory Committee. There are two vacancies. One is an unexpired term which Mr. Haskell would fill. If both applicants are appointed, the Committee will have a full complement of members. Chair has approved.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Mr. Haskell will not be able to participate on the Cable and Internet Advisory Committee as a voting member.

SUGGESTED ACTION: *Motion to appoint Franklin Haskell to the Cable and Internet Advisory Committee, filling an unexpired three-year term expiring on June 30, 2021.*

ATTACHMENTS:

1. Application to Serve, letter from applicant, Chair's approval



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Franklin Haskell HOME TELEPHONE: [REDACTED]

ADDRESS: 53 North Pamet Road WORK PHONE :

MAILING ADDRESS: P. O. Box 785 E-MAIL: FranklinHaskell

FAX: MULTI-MEMBER BODY ON WHICH I WISH TO SERVE:

Cable and Internet Advisory Committee

SPECIAL QUALIFICATIONS OR INTEREST: Half a century working with computers in various roles:
mostly software engineering, but including cybersecurity, along with some network support,

and lately some database support and development. Major positions held (warning: acronym blitz):

ISSM for AFPO, Lead Cyber Security Eng/Sci at MITRE, Senior Validator for NSA CCEVS, PSE at DEC.

COMMENTS: Moved into town a year ago but have been coming down to visit family literally all my life.

I would to start supporting the town in some capacity as community as well as to get to know the people.

The specific skills and knowledge I would bring are: networking concepts, protocols, and technologies;
project management; and research unfamiliar areas with a certain tenacity.

SIGNATURE: Franklin Haskell Digitally signed by Franklin Haskell
Date: 2021.01.21 18:00:34 -05'00' DATE: 21-Jan-2021

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

RCVD 2021JAN27 AM1140

ADMINISTRATIVE OFFICE

TOWN OF TRURO

SIGNATURE: DATE:

INTERVIEW DATE: APPOINTMENT DATE (IF APPLICABLE):

P. O. Box 785
Truro, MA 02666
January 23, 2021

Truro Town Hall
P. O. Box 2030
Truro, MA 02666

Greetings!

Please find enclosed my application to serve on the Cable and Internet Advisory Committee. After I completed my application and went through the rigamarole of digitally signing in I was talking with my sister, Priscilla Silva, who told me that she had served on the committee back in the days of "welcoming" Comcast to town. Those days are done though I will have a few questions for the committee along those lines and what further facilities could be encouraged. I await some acknowledgement of my application. I can be reached by email:

[REDACTED]
Or by phone:

[REDACTED]
Sincerely,

A handwritten signature in dark ink, appearing to read "Franklin Haskell", written in a cursive style.

Franklin Haskell

Noelle Scoullar

From: [REDACTED]
Sent: Wednesday, January 27, 2021 1:02 PM
To: Noelle Scoullar
Cc: [REDACTED]
Subject: Re: Application to Serve-Cable and Internet Advisory Committee

Hi Noelle,

I am copying Franklin Haskell on this email.

After reading Franklin's application my feeling is he is highly qualified and would be a welcomed member of Truro's Cable and Internet Advisory committee.

As you may well know, there has not been a formal meeting of the CIAC in quite some time. A meeting should be set to welcome new members.

Thanks.
Mary Abt

Sent from Xfinity Connect App

----- Original Message -----

From: Noelle Scoullar
To: Mary Abt
Cc: Nicole Tudor
Sent: January 27, 2021 at 12:30 PM
Subject: Application to Serve-Cable and Internet Advisory Committee

Hi Mary! Attached is an application to serve on the Cable and Internet Advisory Committee. Please comment and return to us asap for placement on the next Select Board Agenda. Thank you! Noelle -----Original Message----- From: scans@smtp.truro-ma.gov Sent: Wednesday, January 27, 2021 11:16 AM To: Noelle Scoullar Subject: Message from Mail Room KM_C458 CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: February 9, 2021

ITEM: Application to Serve-Commission on Disabilities

EXPLANATION: Jane Lucas has submitted an application to serve on the Commission on Disabilities. Chair has approved.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Ms. Lucas will be unable to participate on the Commission on Disabilities as a voting member.

SUGGESTED ACTION: *Motion to appoint Jane Lucas to the Commission on Disabilities to a three-year term expiring June 30, 2024.*

ATTACHMENTS:

1. Application to serve with Chair's comments



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Jane D. Lucas HOME TELEPHONE: [REDACTED]
 ADDRESS: 4 Castle Hill Lane WORK PHONE: [REDACTED]
 MAILING ADDRESS: PO Box 279 Truro, MA E-MAIL: [REDACTED]
 FAX: 617-266-2115 MULTI-MEMBER BODY ON WHICH I WISH TO SERVE:

Commission on Disabilities

SPECIAL QUALIFICATIONS OR INTEREST:

I am a physical therapist and have had a private practice in Boston since 1986. I have also worked in hospitals and rehab settings along with teaching at the doctoral level at MGH Institute of Health Professions in the PT program. I am hoping my background would be beneficial for the committee.

COMMENTS: I would like the chance to see how and what the committee deals with for the town of Truro. It would be nice to get more involved in the Truro community where my husband and I have had a house since 1988.

RCVD 2021JAN25 AM001

ADMINISTRATIVE OFFICE

TOWN OF TRURO

SIGNATURE: Jane D. Lucas Digitally signed by Jane D. Lucas
 Date: 2021.01.21 19:37:08 -05'00' DATE: 1/21/2021

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)
 I am thrilled that Jane has volunteered to serve as a member of the Commission on Disabilities. Her experience as a physical therapist, researcher and teacher will be great assets to our group.

SIGNATURE: [Signature] DATE: 1-22-2021

INTERVIEW DATE: APPOINTMENT DATE (IF APPLICABLE):



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: February 9, 2021

ITEM: Applications to serve on the Pamet Harbor Commission

EXPLANATION: Applicants Robert White and John Donahue have both submitted applications to serve on the Pamet Harbor Commission. There is one unexpired three-year vacancy. The Chair has commented on both applications.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Neither applicant will be able to serve on the Commission as a voting member.

SUGGESTED ACTION: *Motion to appoint XXXX XXXXX to the Pamet Harbor Commission to fill an unexpired 3-year term which expires on June 30, 2021.*

ATTACHMENTS:

1. Application to Serve-Robert White with Chair's comments
2. Application to Serve-John Donahue with Chair's comments



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Robert M. White HOME TELEPHONE: [REDACTED]

ADDRESS: 12 Bayberry Lane WORK PHONE: —

MAILING ADDRESS: P.O. Box 965 Truro E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

Pamet Harbor Commission

SPECIAL QUALIFICATIONS OR INTEREST: _____

owner operator of Marinas + boatyards for 30 years
Currently serving on Conservation Commission as
Vice Chair.

COMMENTS: _____

RCVD 2021 JAN 5 PM 1:24

ADMINISTRATIVE OFFICE

TOWN OF TRURO

SIGNATURE: [Signature] DATE: 1-1-2021

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

Seems very qualified + would like to see
him on the PNC

SIGNATURE: [Signature] DATE: 1/29/21

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

RCVD 2020DEC28 AM11:59

ADMINISTRATIVE OFFICE
TOWN OF TRURO

NAME: John J. Donghue HOME TELEPHONE: [REDACTED]

ADDRESS: 20 Great Hills Road WORK PHONE :

MAILING ADDRESS: P.O. Box 181, Truro MA E-MAIL: [REDACTED]

FAX: MULTI-MEMBER BODY ON WHICH I WISH TO SERVE:

Pamnet Harbor Commission

SPECIAL QUALIFICATIONS OR INTEREST: We moved to Truro in early 2019
drawn by the pristine beauty of Pamnet Harbor. My family and I
now border the harbor and thoroughly enjoy all it offers. I am a
30 year + mariner, fisherman and dedicated environmentalist.

COMMENTS: I would be honored to serve our community as a
member of this commission. My commitment would be to work
collaboratively with Town officials, the harbor master's team
and all stakeholders to protect and nurture the harbor
environment while optimizing our community's enjoyment of
this precious resource. Thank-you!

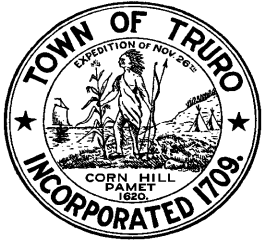
SIGNATURE: [Signature] DATE: 12/20/2020

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

Good qualifications. Hope he gets a chance

SIGNATURE: [Signature] DATE: 1/24/21

INTERVIEW DATE: APPOINTMENT DATE (IF APPLICABLE):



TOWN OF TRURO

Select Board Agenda Item

BOARD/COMMITTEE/COMMISSION: Climate Action Committee

REQUESTOR: Carol Harris

REQUESTED MEETING DATE: January 2021

ITEM: Request Support for MA Building Stretch Code Update

EXPLANATION: Massachusetts is required to update its building code every three years to maintain consistency with the International Energy Conservation Code. Two proposals for this update to the MA building stretch code were supplied to the Massachusetts Board of Building Regulation and Standard by two separate organizations: the American Institute of Architects and the Northeast Energy Efficiency Partnership. The Climate Action Committee believes that the E-Z Stretch Code proposed by the Northeast Energy Efficiency Partnership provides the best path to net zero and requests that the Select Board send a letter of support for this proposal to the MA Board of Building Regulation and Standards. The Climate Action Committee has provided a letter to the Select Board outlining their request and a draft letter to the MA Board of Building Regulation and Standards for the Board to consider.

Truro's Building Commission Richard Stevens has reviewed the proposed E-Z Stretch Code and endorses adoption of the proposal.

FINANCIAL SOURCE (IF APPLICABLE): Not applicable

IMPACT IF NOT APPROVED: If not approved, the alternate stretch code provides less guidance to builders and contractors and relies heavily on solar panels with less attention to other avenues of conservation.

SUGGESTED ACTION: *Motion to electronically sign and send the proposed letter of support to the MA Board of Building Regulation and Standards for the E-Z Stretch Code as prepared by the Climate Action Committee.*

ATTACHMENTS:

1. SB_Request_E-Z_Stretch_Code.docx
2. SB_E-Z_Code_Letter_to_BBRS.docx
3. Building Commissioner Support

Agenda Item: 6A1

TO: Truro Select Board

FROM: Climate Action Committee

SUBJECT: Support for MA Stretch Code Update

Truro is one of the 271 designated green communities in Massachusetts and as a green community, Truro must adopt the stretch code. Truro and other municipalities have an opportunity to voice and influence which stretch code they prefer.

As part of the Green Communities Act of 2008, Massachusetts is required to update its building code every three years to be consistent with the most recent version of the International Energy Conservation Code (IECC).

Two proposals for the stretch code update have been submitted to the Massachusetts Board of Building Regulation and Standards (BBRS): The American Institute of Architects (AIA) has proposed a Net Zero code titled AIA Net Zero and the Northeast Energy Efficiency Partnership (NEEP) has submitted the E-Z Stretch Code

The Climate Action Committee is asking the Select Board to support the adoption of the E-Z Stretch Code for these reasons:

- The E-Z Stretch code is prescriptive in that there are written paths to compliance,
- Conservation is central to the E-Z code,
- It is easier for carpenters, builders, and contractors to understand and implement,
- It has fewer soft costs in energy consultants and other third-party vendors, hence it is cheaper for clients, and
- It lessens the end-of-life burden of additional solar panels and storage batteries for our descendants.

The CAC believes that Truro and its residents and the Commonwealth would be best served adopting the EZ Stretch Code.

From the Metropolitan Area Planning Council:

A strong Net Zero Stretch Code can concurrently build deeply efficient buildings while optimizing the co-benefits of improved public health, resilience, and comfort. An updated stretch code must require robust thermal envelopes and enclosures, reduce energy use,

electrify space and water heating, emphasize renewables to support electrification, bolster resilience...

We have provided a letter for you to use. Please let us know if you have any questions. And thank you for your consideration.

For more information:

Link to Northeast Energy Efficiency Partnerships' summary of E-Z Code:
<https://neep.org/sites/default/files/resources/MA%20EZ%20Code.pdf>

Link to E-Z proposal: <https://www.mass.gov/doc/11-03-2020-code-change-proposal-mass-zero-energy-buildings-coalitionpdf/download>

Link to AIA Net Zero proposal: <https://www.architects.org/uploads/2019-11-05-AIA-MA-Net-Zero-Energy-Code-Proposal-Package.pdf>

DATE:

TO: Richard Crowley, Chair
Lisa Davey, Vice-Chair
Massachusetts Board of Building Regulation and Standards (BBRS)

Dear Chair Crowley and Board Members,

The Town of Truro urges you to update the current Massachusetts stretch energy code to a Net Zero stretch code with the E-Z Stretch Code as its basis. Giving communities the option to adopt a Net Zero stretch code will help achieve our statewide energy efficiency and climate goals, and make buildings safer, more comfortable, and more efficient for families and businesses across the Commonwealth.

When the Massachusetts stretch code was first developed it was considerably ahead of the base code. Due to the base code catching up, it is no longer a significant improvement. As the Board is likely aware, many communities in Massachusetts, including Truro which passed our own Climate Emergency warrant article, are interested in Net Zero community planning and Net Zero buildings.

The E-Z Stretch Code would give Truro the opportunity to improve how buildings are built now, getting us closer to meeting our climate goals as outlined by the Global Warming Solutions Act. The prescriptive nature of the code will make it easier for local builders to understand and implement the code while incurring fewer soft costs inherent in a performance-based code.

The process of developing a revised stretch code should seek input from communities on the specific elements to ensure workability, with a clear goal of minimizing carbon pollution. An updated stretch code must address: enhanced thermal envelopes and strategies to reduce base energy use, increased use of electric heat to enable future use of renewables, and attention to resiliency, as well as readiness for electric vehicles, solar, and battery storage.

Truro is a Green Community. As a Green Community, Truro must comply with the Stretch Code. Truro has made commitments to efficiency, resiliency, and clean energy and has added the goal of becoming a Net Zero community. We prefer adopting of the E-Z Stretch Code over other proposed codes to date as a vital part of these goals.

Thank you for your time and consideration.

Sincerely,

Truro Select Board

cc:

Governor Charles Baker

House Speaker Robert DeLeo

Senate President Karen Spilka

Senator Julian Cyr

Representative Sarah Peake

From: [Rich Stevens](#)
To: [Nicole Tudor](#)
Cc: [Lynne Budnick](#); [Noelle Scoullar](#)
Subject: RE: Request for SB Agenda Item
Date: Monday, January 25, 2021 10:41:28 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

Good Morning Nicole,
Please let this e-mail serve as my endorsement of the Climate Action Committee's support of the adoption of the proposed E-Z Stretch Code before the Board of Buildings Regulations and Standards.
Regards,

Richard Stevens
Building Commissioner

From: Nicole Tudor <ntudor@truro-ma.gov>
Sent: Thursday, January 21, 2021 9:18 AM
To: Rich Stevens <rstevens@truro-ma.gov>
Cc: Noelle Scoullar <nscoullar@truro-ma.gov>
Subject: FW: Request for SB Agenda Item

Good morning Rich,

We have a request from the Climate Action Committee that will go before the Select Board on February 9th.

Please review the 3 attachments and advise on any comments as Building Commissioner.

You can do so either in response to this email or on a separate form/letter etc.

Thank you kindly,

Nicole

Nicole Tudor

Executive Assistant

Administration and Select Board Office

Truro Town Hall | PO Box 2030 | 24 Town Hall Road | Truro, MA 02666

Direct Line: (508) 214-0925 | Extension: (508) 349-7004 Ext 110 | Fax: (508) 349-5505

Email: ntudor@truro-ma.gov





TOWN OF TRURO

Select Board Agenda Item

BOARD/COMMITTEE/COMMISSION: Select Board

REQUESTOR: Kristen Reed, Vice-Chair and Susan Areson, Clerk

REQUESTED MEETING DATE: February 9, 2021

ITEM: Further Discussion of Multi-Member Bodies Recruitment- Application to Serve

EXPLANATION: Vice-Chair Reed and Clerk Areson continue to spearhead efforts for recruitment for vacancies of Town Board/ Committees/ Commissions. The next step in their efforts is to update and revise the Truro *Application to Serve* for membership on Boards/Committees/Commissions of the Town. They have provided a draft revised Application to Serve and seek the Board's adoption of this new form, which they propose be an online form.

This updated application will provide more in-depth information for the Select Board Members and Chairs of the applicant's background and interests in serving, plus provide important information such as their status as a town voter. This revised application will be administered and posted on the Town website upon approval of the Select Board members.

Other relevant discussion points include the potential of creating a policy regarding exit interviews for boards and committees and the prospect of continuing to hold remote meetings if the legislature permits this in the future.

FINANCIAL SOURCE (IF APPLICABLE): N/A

SUGGESTED ACTION: MOTION TO *approve and adopt the draft revised Application to Serve.*

ATTACHMENTS:

1. Revised Application to Serve
2. Existing Application to Serve



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

Application to Serve on a Board or Committee (please type or print)

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address

PO Box

City State ZIP Code

Phone: _____ Email _____

Are you a full-time resident of Truro? ☐ Yes ☐ No Are you registered to vote in Truro? ☐ Yes ☐ No

Board/Committee Information

What Board/Committee are you applying for: _____

Briefly describe why you wish to serve on this board or committee.

Have you attended a meeting of the committee listed above? ☐ Yes ☐ No

Have you read the charge of the committee? ☐ Yes ☐ No

Have you met with the chair of the committee? ☐ Yes ☐ No

Application to Serve on a Board or Committee, continued

Are there other Boards/Committees in which you are interested. **Note:** To be appointed to a regulatory board, you must be a full-time resident and registered voter in Truro.

1. Board/Committee Name: _____
2. Board/Committee Name: _____
3. Board/Committee Name: _____

Experience

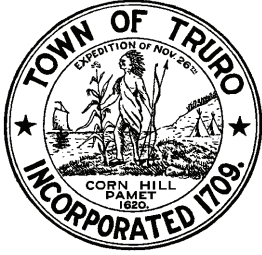
Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is **not** required. If you choose to attach a resume it will become a public document.

Signature: _____ Date: _____

Comments /Recommendation from the Chair of the Committee (optional):

Signature: _____ Date: _____



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: _____ HOME TELEPHONE: _____

ADDRESS: _____ WORK PHONE : _____

MAILING ADDRESS: _____ E-MAIL: _____

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

SPECIAL QUALIFICATIONS OR INTEREST: _____

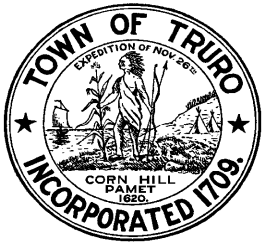
COMMENTS: _____

SIGNATURE: _____ DATE: _____

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

SIGNATURE: _____ DATE: _____

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: February 9, 2021

ITEM: 2020 Annual Town Report *In Memoriam* and Retiree List

EXPLANATION: At the January 26, 2021 Select Board meeting, Board members requested the list of deaths for consideration for the In Memoriam page of the 2020 Annual Town Report. The list and a list of retirees are included for the Board's consideration.

SUGGESTED ACTION:

ATTACHMENTS:

1. 2019 Annual Town Report In Memoriam page
2. 2020 Deaths
3. 2020 Retirements

IN MEMORIAM

We celebrate with gratitude the lives of those
we lost this past year. *Ave Atque Vale.*

Robert J. Bednarek

Bicycle Committee, Conservation Commission Recording Secretary

Veronica M. Farrell

Building Committee and Energy Committee

John E. Goff

Pamet Harbor Commission

Howard S. Irwin

Landscape Design Committee, Conservation Commission, Conservation
Commission Representative to Open Space, Water Resources Oversight
Committee, Selectmen's Advisory Committee, Alternate Representative to
the Cape Cod National Seashore Advisory Committee, Beach Point Erosion
Committee, Planning Board, Truro Representative to the Barnstable County
Coastal Resources Committee, Truro Partnership Committee, Local
Comprehensive Implementation Planning Committee, and the Local
Partnership Economic Development Committee.

Priscilla Pazolt

Planning Board and Finance Committee

Eileen M. Thomas

Finance Advisory Board and Finance Committee

Truro's Recorded Deaths for 2020

January 22, 2020	Ronald A Wichowski
February 25, 2020	Richard Thomas Kane
March 8, 2020	Kai Barry Hansen
March 25, 2020	Richard A Silva
March 29, 2020	Antoinette Marsh
May 21, 2020	Patricia S Wisbauer
May 23, 2020	Carole Denise Madru
May 27, 2020	Sheila E Silva
June 3, 2020	Robert Bruce Corea
June 8, 2020	Marc Olivier Czarnecki
June 30, 2020	Anthony P S Brill
July 1, 2020	Josephine A Deall
July 2, 2020	Mary Louise Rose
July 14, 2020	John Anthony Kaschak
July 21, 2020	Rhoda M Johnson-Doherty
August 7, 2020	Leo Anthony Childs III
August 15, 2020	Judith Anne Zimmie
August 18, 2020	Carl Steven Roach
August 20, 2020	Mary Letwin Sexton
September 2, 2020	Helen D Lipton
September 12, 2020	Joseph Jay Buteau
September 22, 2020	Joseph Corea
October 31, 2020	Kathleen M Sullivan
November 3, 2020	Francis Caulfield
November 19, 2020	Harold Alfred Eastman
November 25, 2020	Beverly Ann Brazil
December 16, 2020	James Herbert Chmielinski
December 24, 2020	Bonnie Gae McGhee
December 26, 2020	Joanie Lynn Johnson

**Town of Truro
2020 Retirements**

Robert (Bob) Beaudet
Heidi Dyer
Rae Ann Palmer
Shawn Grunwald
Cynthia Slade



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: February 9, 2021

ITEM: Review and Approve Amended Walsh Property Plan Final Draft Process Design

EXPLANATION: At the January 26, 2021 meeting of the Select Board, the Board considered changes to the Walsh Property Plan Final Draft Process Design. They recommended including the Policy 34: Selectmen Liaison Policy in the Liaison section of the Walsh Property Plan Final Draft Process Design. The Board determined they wanted the liaisons to have the ability to contribute, but not be voting members. Attached are proposed changes to the Walsh Property Plan Final Draft Process Design.

Background:

At the January 12, 2021 meeting, Select Board members requested that the role of the liaison as outlined on pages 3 and 4 of the Community Process for the Walsh Property Plan Final Draft Process Design be discussed. Amendments to the language may be considered during the discussion and will require a vote of the Board.

The Walsh Property Plan Final Draft Process Design was developed with the assistance of Stacie Smith, Managing Director, of the Consensus Building Institute over a series of Select Board meetings in 2019 and was approved at the January 14, 2020 meeting. The document outlines the purpose, task, composition, meeting conduct, etc. of the Walsh Property Community Planning Committee.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: No changes will be made to the Community Process for the Walsh Property Plan Final Draft Process Design.

SUGGESTED ACTION: *MOTION TO adopt the proposed amendments to the Community Process for the Walsh Property Plan Final Draft Process Design.*

ATTACHMENTS:

1. Community Process for the Walsh Property Plan Final Draft Process Design Red-lined version

Community Process for the Walsh Property Plan Final Draft Process Design

Overview

At its Annual Town Meeting in April 2019, and ratified by ballot in May 2019, the people of Truro authorized the purchase of the Walsh property for the Town of Truro, to be used for general municipal purposes. The article further authorized and directed the Board of Selectmen to create a committee, to include citizen representatives from diverse sectors of the community, to lead a community wide process, beginning in June 2019, to engage a wide range of Truro residents in developing plans for the use of the property to be presented at a future town meeting for approval.

On June 27, 2019, the Town hosted a public forum to kick-off this community process. The Consensus Building Institute (CBI) was asked to help design, facilitate, and document the forum. The forum was designed to elicit initial public interests and concerns about the use of the Walsh property, and begin to explore process needs, opportunities, and suggestions to guide the creation of a committee to engage the community in developing a master plan for the future use of the property. At the suggestion of forum participants, the planning team created a survey to solicit input on those questions from additional community members to the questions posed to participants at the forum. The Town Manager publicized the survey and made it available online and in hard copy to the public between July 12 and August 15, and the responses from the forum and the survey were synthesized into a summary that was then released to the public.

As a next step, CBI was asked to build on that community input to recommend an approach for the committee and community wide process. The following is a draft of a recommended approach, to be refined based on further input from the community and the Board of Selectmen.

Walsh Property Community Planning Committee (WPCPC) Purpose and Task

The purpose of the Walsh Property Community Planning Committee (WPCPC) is to guide the development of plans for the use of the Walsh property. The WPCPC's mandate is:

- a) to embody, engage and include the full range of perspectives (interests and concerns, as well as geographic and demographic groups) of the town of Truro.
- b) to undertake, analyze and synthesize public input and widespread outreach to maximize involvement, understanding and support for the resulting plan and its implementation.
- c) drawing on active public input and engagement, to develop broad criteria for success, develop and evaluate a range of options and approaches, and ultimately seek consensus for plans based on these criteria for the use of the property to be presented to town meeting.

Community Members and Alternates:

- a) The role of Community Members is to actively participate in all discussions and deliberations on all topics, and to participate in making consensus recommendations to go to Town Meeting, the Select Board, and other decision-making entities. Meetings will be structured to provide first priority for community member input in discussions.
- b) Members will include ***8-12 representatives, plus alternates, of community constituencies from the town of Truro***, who collectively represent the balanced and broad range of perspectives, preferences and demographics of Truro. These will include the following categories and demographics:
 - part-time (6 months or more)
 - seasonal residents
 - year-round residents
 - tradespeople
 - youth / students
 - young families
 - senior residents
 - local business owners
 - cultural and arts institutions
 - abutters (including the school)
 - people interested in housing/affordable housing opportunities
 - people interested in conservation and open space needs
 - people interested in the environment, habitat, and ecosystems
 - people interested in recreation opportunities
 - people interested in other development needs
- c) Members may be from existing Truro Boards and Committees, as long as those boards and committees do not have official authority over components of the plan. Examples are:
 - Open Space Committee
 - Council on Aging
 - Recreation Commission
 - Climate Action Committee
 - Bike and Walkways Committee
 - Local Comprehensive Plan Committee
 - Truro School Committee
 - Water Resources Oversight Committee
 - Truro Housing Authority
- d) Although they are selected to help represent a set of perspectives and demographics, members will serve as individuals, rather than as official liaisons to any particular group.

One individual might represent multiple categories. Collectively, they should also represent a mix of experience, substantive knowledge, areas of expertise, and geographic and demographic diversity within the town.

- e) All members will be expected to possess interest in the topics under consideration, as well as to demonstrate commitment to working collaboratively and productively on behalf of the WPCPC's objectives. All individuals interested in serving on the WPCPC should demonstrate how they meet the following criteria:
- Credibility and capacity to represent the demographics and/or articulate the perspectives they seek to represent
 - Willingness and capacity to engage in respectful and constructive dialogue with other participants, maintain an open mind, and seek creative options that respond to the interests of other participants as well as their own interests
 - Contribution to the diversity of experience, knowledge, expertise, geography, and demographics
 - Willingness and interest in attending all meetings, thoughtfully listening to public and constituent perspectives, and participating actively in discussions.
- f) Interested individuals will be asked to apply to participate in the WPCPC, and to specify which (one or more) of the above categories they can help to represent, using an adapted version of the town's standard Application to Serve form. This may include sharing their current wishes and vision for the site, in order to ensure that the range of perspectives is included. Applicants will be screened by CBI, serving as the neutral facilitation team, based on the criteria above. Interviews may be requested. CBI will offer recommendations to the Select Board, who will then appoint members.
- g) Additional members within each of these categories may be appointed as alternates in the same way. In the absence of a primary member, an alternate who shares similar attributes or perspectives may serve as a stand-in for that member and assume all the rights and responsibilities of the absent member. Alternates will be expected to keep up to date on all deliberations and fill in without disruption.
- h) The WPCPC will be an official Town body, and all members will be subject to state and town regulations governing such town bodies, including freedom from conflicts of interest and adherence to open meeting law.

Liaisons:

- a) A second category of participants in the WPCPC are ***liaisons*** from chartered town commissions and boards with official regulatory or decision-making roles. The role of liaisons is to actively participate in discussions and deliberations on topics that are relevant to their expertise, interests, and responsibilities. Liaisons are also charged with bringing ideas and concerns of their committee or board to WPCPC discussions and inform their fellow committee/board members about WPCPC deliberations. [Liaisons, from the Select](#)

Board and from other entities, will follow Policy 34: Selectmen Liaison Policy. However, participation of liaisons should not undermine their ability to perform their regulatory responsibilities, and should not outweigh deliberation among members. Further, liaisons will not be asked to weigh in on agreement-seeking consensus recommendations. Liaisons will serve as a conduit of information and a point of contact to and from their respective board; not as a decision-maker in the Walsh Property planning process.

- b) The following entities may be invited to appoint a liaison.
- Select Board
 - Historical Commission
 - Planning Board
 - Conservation Commission
 - Board of Health
 - Zoning Board of Appeals
 - Finance Committee
- c) Additional entities may be invited to share their perspectives or knowledge, either at meetings or through engagement between meetings, at the determination of the WPCPC. For example, since the Walsh property is adjacent to the school, the WPCPC should ensure that input & feedback from teachers, administrators & students be sought out throughout the process.

Technical and Expert Advisors:

- a) Town of Truro staff and departments will serve as technical advisors to the WPCPC, as needed and requested by the participants. These may include the Town Manager's office, Planning, Public Works, Health, Conservation, Public Safety, and others. Technical advisors will help members and the public understand 1) the existing site conditions, including topography, environmental conditions, zoning, and structural engineering 2) the planning, legal, regulatory, financial, economic, and natural resource implications of options being explored for use of the property, and 3) any other information needs requested by the WPCPC within the expertise of town staff.
- b) To the extent the WPCPC determines a need for information outside of the available or acceptable expertise of town staff, they can request it. If funding for such advice is needed, the WPCPC can request support from the Select Board to enlist additional expertise.

Decision Making

- a) The WPCPC, to the extent possible, will ***operate by consensus***, which is defined as unanimous concurrence of the primary members, or in the absence of a primary, his or her alternate. Members may also "abstain," or stand aside. Abstaining means not offering

consent or endorsement, but also not blocking an agreement. Abstaining members will not be counted in determining if consensus has been reached.

- b) If a member disagrees with a proposal, he or she must make every effort to ***offer an alternative satisfactory to all members***. Members should not block or withhold consensus unless they have serious objections to the proposal and can articulate the reasons for those objections. Consent means that members can accept, even if reluctantly, the package that emerges. The goal of the WPCPC is to reach consensus, recognizing that not all members will be equally satisfied with the outcome.
- c) If there are issues or topics where consensus cannot be reached, the final plan will include the majority view, with clear identification of areas where there was no consensus, explain the members' differences clearly, accurately, and fairly, and include alternative approaches suggested by dissenting members.
- d) Liaisons will participate actively in the deliberations, explain and advocate based on their knowledge and expertise, seek creative solutions, participate in drafting alternatives and other written documents, as needed, and provide background information. However, they will not take part in the final consensus on recommendations.

WPCPC Meetings

- a) All WPCPC meetings will be conducted in accordance with Massachusetts Open Meeting Law, and WPCPC members will be required to participate in training on Open Meeting Law requirements. They will be open to the public and posted in advance according to Town procedures. Discussion at the meetings will be conducted primarily by members of the WPCPC. There will be a public comment period at least once during each meeting. Time allowed for public comment will be limited to ensure that other meeting topics can be covered.
- b) In order to achieve its objectives in the allotted time, the facilitators and WPCPC members may communicate between meetings to follow up and update on action items, use internet polling, email, and other technology to collect and disseminate information and input, and otherwise move the process forward, within the constraints of Open Meeting Law. In order to conform to Open Meeting Law, no deliberation, decisions, or agreements will be made outside of WPCPC meetings.
- c) Materials relevant to the meeting agenda will be provided in compliance with Open Meeting Law, which requires notice of meetings at least 48 hours in advance, containing the date, time, and location of the meeting and listing all topics that the chair reasonably anticipates will be discussed. Meeting minutes of WPCPC meetings will be prepared by the facilitators in compliance with Open Meeting Law and Public Records Law requirements, including:
 - the date, time and place of the meeting;

- the members present or absent;
- the decisions made and actions taken, including a record of all votes;
- a summary of the discussions on each subject;
- a list of all documents and exhibits used at the meeting; and

After review and approval by the members, meeting minutes will be corrected and made available to the public. The minutes will identify key points of discussion, action items, points of tentative agreement and next steps, and will generally be written without attribution.

- d) In order to develop shared understanding and experience of the Walsh property, members will participate in tours and field trips to all parts of the site, as needed, throughout the process.

Public Outreach and Engagement:

- a) A core task of the WPCPC will be to outreach to, engage, and synthesize public perspectives and viewpoints on all aspects of the plan. Accordingly, the WPCPC will convene a series of public meetings and engagement opportunities throughout its process. This might include leading public tours of the Walsh property, convening public forums to elicit ideas, share information, and evaluate options, and presentations or targeted outreach to particular groups or community events to ensure the full range of community members are invited and empowered to participate in the process. The initial work plan offers suggestions for sequencing these activities within WPCPC deliberations – this plan will be refined by the WPCPC throughout the process.
- b) The town will engage in outreach to the community to inform them about the Community Process, including investing in significant outreach to highlight the opportunity to apply to serve on the WPCPC, as well as opportunities to participate in public meetings throughout the process. Outreach strategies should include email blasts, social media postings, postcards to town households, among other tools – WPCPC members will help expand and refine the public engagement and outreach strategy throughout the process.
- c) To the extent possible, WPCPC meetings will be filmed and televised by Government TV and footage will be made available to the public subsequent to each meeting. Live streaming options will be considered.
- d) The town will post all meeting materials on a designated webpage, to allow clear and easy citizen access. Agendas will be posted in advance, meeting materials as soon as possible, and summaries once they are approved. Interested residents can also opt into an email listserve to receive materials directly via email. Updates will also be provided at Select Board meetings.

Safeguards and Ground Rules for Participation

- a) Participants will commit to the principles of decency, civility, and tolerance. Each person will be respectful, and refrain from making personal attacks, name calling, distributing personal or inaccurate information about other participants, and other such negative behaviors.
- b) Participants will not attribute statements to others involved, seek to present or represent the views or position of other members or alternates, nor attempt to speak on behalf of the group as a whole in or to the media. “Media” for these purposes includes the press, television, radio, websites, blogs, social media applications or sites, and any other public information distribution mechanism. WPCPC members will abide by these ground rules in all communications during the process in and out of WPCPC meetings.
- c) Members on the WPCPC also agree to the following.
 - Speak to the interests and concerns they are helping to represent as accurately and thoroughly as possible, and work to ensure that any recommendations developed by the group meet the needs of the town as a whole.
 - Arrive at the meetings prepared to discuss the issues on the agenda, having reviewed the documents distributed in advance.
 - Be constructive and maintain an open mind. Strive throughout the process to bridge gaps in understanding, to seek resolution of differences, and to pursue the goal of achieving consensus on the content of the potential alternatives under discussion.
 - Only one person will speak at a time and no one will interrupt when another person is speaking.
 - Each person will make every effort to stay on track with the agenda and avoid grandstanding and digressions.
 - Make a good faith effort to participate in all scheduled meetings or activities.

Facilitation:

- a) The Town of Truro should enlist support from a neutral, external facilitation team. Facilitators should be responsible for helping to ensure that the process runs smoothly, developing draft meeting agendas, preparing and distributing draft and final summaries, generating draft agreements, and helping the parties resolve their differences and achieve

consensus, to the extent possible, on the issues to be addressed by the WPCPC. They may use any number of techniques to help ensure that everyone has the opportunity to speak, that comments are kept to a reasonable length of time, and that subjects under discussion are provided sufficient time and focus for progress. The facilitator should be responsible for implementing the agenda and keeping participants on track.

- b) The facilitators should have no stake in the outcomes of the process. Neutral facilitators have no decision-making authority and cannot impose any solution, settlement, or agreement among any or all of the parties. They should abide by the Ethical Standards of the Association of Conflict Resolution. In part, these standards require that: “The neutral must maintain impartiality toward all parties. Impartiality means freedom from favoritism or bias either by word or by action and a commitment to serve all parties as opposed to a single party.”
- c) For purposes of complying with Open Meeting Law, the WPCPC may designate one or more Chairs.
- d) The facilitators will be available to consult confidentially with participants during or between meetings. Facilitators, if asked, are required to hold confidences even if that means withholding information that the facilitators would prefer to be made available to the full group.

Initial Draft Workplan:

- a) The WPCPC will aim to meet monthly (or bi-monthly) at dates and times to be determined by the group, as well as at other dates and times as needed. Public meetings or tours may require more time or may take place during the day.
- b) Workshops, public forums, and informational meetings to broader constituencies will also be scheduled in coordination with WPCPC members.
- c) Actual dates and schedule will be determined and revised by the WPCPC. For illustrative purposes, a potential schedule might look as follows:

WPCPC Meeting One: Convening

- Meet group members, the project team, and liaisons
- Committee Organization
- Initiate and refine WPCPC process and operating protocols
- Present overview of existing site information
- Identify initial outcome goals and success criteria
- Identify additional information data needs

WPCPC Site Visit: Group Tour

- Group tour to view and understand Walsh property

WPCPC Meetings Two (or more as needed)

- Debrief Site Visit
- Prepare agenda and methodology for a Public Visioning workshop
- Review additional data collected, discuss impacts

Public Visioning Workshop

- WPCPC/Public tour(s) of site pre-meeting
- Present existing site information
- Elicit range of public interests and priorities for the site
- Refine the set of success criteria for evaluating options and alternatives for planning for the site

WPCPC Meetings Three-Six (or more as needed)

- Review/synthesize information gathered from visioning session
- Review additional data collected, discuss impacts
- Brainstorm, Explore, and Evaluate range of options for site plan
- Develop a set of option packages for the site

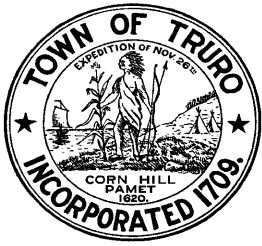
Public Evaluation Workshop

- WPCPC/Public tour(s) of site pre-meeting
- Present additional data
- Public evaluation and refining of options packages

WPCPC meeting Seven (more as needed)

- Refine outcomes from Public Evaluation
- Identify and refine top package(s)

Refine as needed



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: February 9, 2021

ITEM: Filming Walsh Property Planning Committee Meetings for Live Stream

EXPLANATION: The first meeting of the Walsh Property Committee Planning Committee Meetings will be held virtually on Wednesday February 24th at 6:00 pm. Staff is requesting policy direction from the Board as to filming and livestreaming these meetings. Prior to the current public health emergency, only the Select Board (and Budget Task Force), Planning Board, Conservation Commission, Board of Health and Zoning Board of Appeals meetings were recorded. In our present situation, these bodies are the only bodies that are livestreamed. Staff recognizes that the intent of the Walsh Property Community Planning Committee's goal is to engage the community, and therefore, asks that the Board consider livestreaming these meetings while they are conducted remotely and filmed if/when these meetings return to an in-person format. When meetings are live streamed, they are live on the local television Channel 18 as well as live from the Town Website.

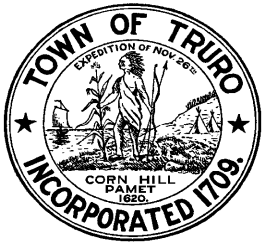
Livestreaming requires scheduling the videographer in advance and choosing a meeting time that does not conflict with other livestreamed meetings. The February meeting date for the Walsh Property Community Planning Committee does not conflict with other livestreamed meetings and subsequent meetings can be scheduled to allow for livestreaming.

FINANCIAL SOURCE (IF APPLICABLE): Comcast cable funds from 0168 Cable Television Budget.

IMPACT IF NOT APPROVED: There will be no determination of livestreaming these meetings.

SUGGESTED ACTION: *MOTION TO approve livestreaming (and recording) of the Walsh Property Planning Committee Meetings.*

ATTACHMENTS: NONE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: February 9, 2021

ITEM: Discussion and Approval of Rental Registration Fee for 2021

EXPLANATION: Each year, prior to the Summer Season, the Select Board reviews the Rental Registration program fee for property owners that are renting their homes for the summer season (Less than 120 Days - per the General Bylaw).

Once a fee is decided on, the Administration Office can then move forward with notifying property owners for the 2021 Season. The Rental Registration fee for 2020 was \$200.00 per household with collections totaling \$55,200.00.

At the September 26, 2020 Town Meeting, a Bylaw change to include condominium units in General Bylaws Chapter 2, Section 2-1-1 was approved by voters. The 2021 Rental Registration Application will now be applicable to condominium units that will be renting for less than 120 days*. The Condominium Association renewal of the Condo license (\$50.00) will remain in effect.

*2020 ATM Article 16

Article 16: Amend General Bylaws Chapter 2, Section 2-1-1, Renting or Leasing Buildings

To see if the Town will vote to amend Chapter 2, Section 2-1-1 of the General Bylaws, as follows (new language shown **bold underline**, deleted language shown in strike out):

2-1-1 Unless a building is otherwise licensed, it may not **No building may** be leased or rented residentially for any period of one hundred twenty (120) or fewer days until the building or appropriate portion of it has been registered with the Licensing Agent. (Separate rental or lease periods totaling more than one hundred twenty (120) days in any calendar year will not excuse compliance with this Bylaw if any single rental or lease period is one hundred twenty or fewer days in length.) The rental or lease of summer homes is the principal, but not exclusive, subject of this Bylaw.

or to take any other action relative thereto.

Requested by the Select Board

Explanation: Currently, condominiums and cottage colonies are not required to complete the rental registration process because they are entities that require licensing from the Board of Health, however, this bylaw change would make the rental registration process mandatory for all buildings that are rented residentially, regardless of their

classification.

The following table provides information on the number of registrations for the last fifteen years, which has decreased since 2017.

YEAR	COLLECTIONS	FEE	# of Houses
2006	\$66,820.00	\$ 165.00	405
2007	\$72,105.00	\$ 165.00	437
2008	\$77,715.00	\$ 165.00	471
2009	\$71,425.00	\$ 165.00	433
2010	\$89,740.00	\$ 190.00	473
2011	\$89,680.00	\$ 190.00	472
2012	\$79,770.00	\$ 150.00	531
2013	\$71,400.00	\$ 150.00	477
2014	\$63,600.00	\$ 150.00	424
2015	\$78,400.00	\$ 200.00	392
2016	\$85,000.00	\$ 200.00	425
2017	\$88,800.00	\$ 200.00	444
2018	\$78,400.00	\$ 200.00	392
2019	\$70,000.00	\$ 200.00	350
2020	\$55,200.00	\$ 200.00	276

IMPACT IF NOT APPROVED: There will be a revenue loss.

SUGGESTED ACTION: *MOTION TO approve, change, or eliminate the 2021 Rental Registration fee of \$200.00.*

ATTACHMENTS:

1. Chapter II Licensing and Permits, Section 1-Renting or Leasing Buildings
Truro General Bylaws
2. Licensed Condominiums in Truro

CHAPTER II LICENSING AND PERMITS

Section 1 RENTING OR LEASING BUILDINGS

- 2-1-1 Unless a building is otherwise licensed, it may not be leased or rented residentially for any period of one hundred twenty (120) or fewer days until the building or appropriate portion of it has been registered with the Licensing Agent. (Separate rental or lease periods totaling more than one hundred twenty (120) days in any calendar year will not excuse compliance with this Bylaw if any single rental or lease period is one hundred twenty or fewer days in length.) The rental or lease of summer homes is the principal, but not exclusive, subject of this Bylaw.

- 2-1-2 The Town's Licensing Agent shall determine the number of persons that the premises can legally accommodate and shall issue a certificate of registration of the premises. The Licensing Agent will follow the Board of Health regulations and the Board of Health's bedroom count in such determination. The certificate shall be posted conspicuously on the registered premises and reflect this number.

- 2-1-3 Every property owner who offers registered living accommodations for rent shall have available, when absent, an agent authorized to act in case of an emergency that endangers the property or the welfare of any person on the premises. Failure to provide the services of a competent person to act in an emergency shall be deemed sufficient cause, upon an Order of Violation from the Licensing Agent for a fine and/or for the revocation or suspension of the certificate of registration, as described in Appendix A of this document.

- 2-1-4 Any building or portion thereof which must be registered in accordance with this Bylaw must be so registered each year, and a fee may be charged for this registration. This fee shall be fixed annually by the Board of Selectmen, and the amount of this fee shall bear a reasonable relationship to both the cost of administering the rental registration program and the benefits conferred upon the property owners and the tenants.

- 2-1-5 The tenant occupying a portion or all of a building registered in accordance with the provisions of this Bylaw shall be eligible to park at all Town beach parking lots, including those available only to holders of a resident's beach sticker, and shall be eligible for a beach parking sticker at a non-resident's rate. Regardless of the length of their occupancy, such tenants shall become eligible for off-road vehicle (ORV) permits at non-resident rates, and they shall also become eligible for transfer-station stickers at non-resident rates.

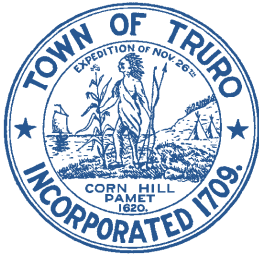
- 2-1-6 The funds generated by the rental registration fees shall be available generally to defray the costs of registration record keeping, the administration of the beach program, the maintenance and improvement of Town beaches and parking lots, the installation of signs, the furnishing of sanitary facilities, the provision of facilities for the physically handicapped, and the supply and operation of associated amenities.

- 2-1-7 Failure to comply with any section of this Bylaw shall subject the owner to a fine for each offense as described in Appendix A and loss of rental certificate.

Agenda Item: 6F2

Condominium/Cottage Colony	Location	Units
Anchorage on the Bay Condominium	596 Shore Road	14
Bay Point Condominium	660 Shore Road	5
Bayview Village Condominium	658 Shore Road	10
Beach Point Recreational Housing (Cottages)	169 Shore Road	22
Beach Shore, LLC (Cottages)	124 Shore Road	3
The Beacon (Cottages)	101 Shore Road	13
Bengal Tiger Inn (Cottages)	2 Amanda Lane	5
Big Fisherman Condominium	148 Shore Road	5
Braemar Condominium	132 Shore Road	42
Cape Breeze Condominium	307 & 314 Shore Road	12
Cape Truro Cottages	95 Shore Road	9
Colonial Village Condominium	630 Shore Road	10
Crow's Nest Condominium	608 Shore Road	3
Crow's Nest Resort Condominium	496 Shore Road	21
Days Condominium	276 Shore Road	23
Dunes Colony Condominium	648 Shore Road	9
East Harbor (Cottages)	618 Shore Road	17
Ebbtide by the Bay Condominium	538 Shore Road	6
EZ Rest Cottages	22 Shore Road	4
Harbor View Village Condominium	168 Shore Road	13
Hayman's Hillside Cottages	17 Great Hollow Road	4
Highland Acres Condominium	125 Shore Road	15
Hi-Land View Cottages	17 Coast Guard Road	6
Horizon Beach Condominium	190 Shore Road	24
Hortons Camping Resort	67 So. Highland Road	218 sites
Kalmar Village Cottages	674 Shore Road	42
Little Pamet Condominium	226 Route 6	11
Little Skipper Condominium	642 Shore Road	11
MJM Truro (Cottages)	86 Shore Road	5
Moorland House Condominium	11 Hughes Road	4
Ocean Breeze Condominium	566 Shore Road	10
Oceana Cottages	352 Shore Road	34
Pilgrim Beach Condominium	174 Shore Road	19
Pilgrim Colony Condominium	670 Shore Road	9
Prince of Whales Cottages	104 Shore Road	23
Roseland Cottages	33 So. Highland Road	7
Roseville Condominium	39 Corn Hill Road	12
Salt Air Condominium	82 Shore Road	12
Schirmer Cottages	9 Castle Terrace	3
Sea Haven Condominium	510 Shore Road	3
Sea Song Condominium	525 Shore Road	7
Seascent 126 Condominium	126 Castle Road	3

Seascent Pines Condominium	124 Castle Road	4
Seaside in on Cape Cod Bay Condominium	471 & 482 Shore Road	26
Shore Road Condominium	17 Shore Road	10
Shoreline Beach Condominium	556 Shore Road	13
Sladeville Cottages Condominium	2 Meetinghouse Road	9
Southwind Court Condominium	121 Shore Road	9
Stone's Throw Condominium	6 Shore Road	28
Sunnyside Cottages	640 Shore Road	11
Sunrise Cottages Condominium	497 Shore Road	7
Sunset Bluff Cottages Condominium	1 Knowles Heights Road	5
Sunset Village Condominium	372 Shore Road	4
Sutton Place Condominium	503 & 522 Shore Road	25
Terrace Dunes Cottages	179 Shore Road	30
Topside Cottages	3 Knowles Heights Road & 150 Shore Road	18
Trade Winds Cottages	676 Shore Road	12
Walsh Cottages	7 Walsh Way	2
White Caps Cottages	127 Shore Road	7
White Village Condominium	334 Shore Road	16
Whitman House Condominium	7 Great Hollow Road	22
William C. Smith Cottages	3 Moses Way	2
Wind N Wave Condominium	432 Shore Road	8
		499



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

7. **CONSENT AGENDA**

A. Review/Approve and Authorize Signature:

1. *Review and Approve Kevin Grunwald to Serve as Truro's Representative to Barnstable County HOME Consortium.*

B. Review and Reappoint Tracey Rose to the Provincetown Water and Sewer Board; Tim Silva to the Pamet Harbor Commission

C. Seasonal 2021 Population Estimate for the Alcoholic Beverages Control Commission

D. Review and Approve Select Board Minutes: August 21, 2020 (Work Session), and January 11, 2021, (Budget Task), January 12, 2021



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: February 9, 2021

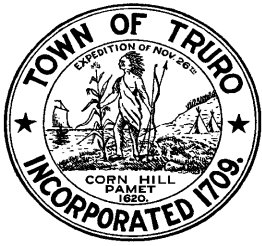
ITEM: Review and Approve Kevin Grunwald for Appointment to the County HOME Consortium Nomination

EXPLANATION: The Truro representative to the Barnstable County Home Consortium became vacant when the Town Planner resigned. Kevin Grunwald, Housing Authority Chair is interested in serving. The appointment is for a three-year term ending January 31, 2024.

IMPACT IF NOT APPROVED: The Town will not have representation on this group.

SUGGESTED ACTION: *MOTION TO Appoint Kevin Grunwald as Truro's Representative to the Barnstable County HOME Consortium for a three-year term ending January 31, 2024.*

ATTACHMENTS: None



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: February 9, 2021

ITEM: Application to Serve

EXPLANATION: Tracey Rose would like to continue her membership with the Provincetown Water and Sewer Board. She has submitted her application to be reappointed.

Tim Silva would like to continue his membership with the Pamet Harbor Commission. He has submitted his application to be reappointed.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Applicants will not be able to vote on matters brought forth to the respective Board/Commission.

SUGGESTED ACTION: *Motion to appoint Tracey Rose to the Provincetown Water and Sewer Board for a three-year term which expires June 30, 2024.*

Motion to appoint Tim Silva to the Pamet Harbor Commission for a three-year term which expires June 30, 2024.

ATTACHMENTS:

1. Application to Serve-Tracey Rose
2. Application to Serve-Tim Silva



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

Re APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

RCVD 2021 JAN 27 10:02/23
ADMINISTRATIVE OFFICE
TOWN OF TRURO

NAME: Tracy Rose HOME TELEPHONE:

ADDRESS: 1 Town Hall Rd. WORK PHONE:

MAILING ADDRESS: P.O. Box 663 E-MAIL:

FAX: N/A MULTI-MEMBER BODY ON WHICH I WISH TO SERVE:

Provincetown - Truro Water and Sewer Board

SPECIAL QUALIFICATIONS OR INTEREST:

I am very interested in continuing to serve on this Board.

The process and the procedures for maintaining the municipal
PWS wells, pumps, distribution are intriguing and representing

COMMENTS: Truro in this manner is of utmost importance. Truro must
be vigilant in protecting the Zones of contribution surrounding these
PWS supplies. The past three years serving on this Board has been
great. Thank you for your consideration.

SIGNATURE: Tracy Rose DATE: 01.26.2020

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL)

SIGNATURE: DATE:

INTERVIEW DATE: APPOINTMENT DATE (IF APPLICABLE):



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON AN APPOINTED MULTI-MEMBER BODY

NAME: Tim Silva HOME TELEPHONE: [REDACTED]

ADDRESS: 6 Standish Way WORK PHONE: [REDACTED]

MAILING ADDRESS: Box 420 N. Truro 02652 E-MAIL: [REDACTED]

FAX: _____ MULTI-MEMBER BODY ON WHICH I WISH TO SERVE: _____

PHC

SPECIAL QUALIFICATIONS OR INTEREST: Chair of PHC for 20+ yrs

COMMENTS: Because of the COVID, no meetings since Feb. I would like to continue till we can have meetings & reorganize

SIGNATURE: [Signature] DATE: 1/24/21

COMMENT/RECOMENDATION OF CHAIRPERSON OF MULTI-MEMBER BODY (OPTIONAL) _____

RCVD 2021FEB5 AM7:54

ADMINISTRATIVE OFFICE

SIGNATURE: _____ DATE: _____ TOWN OF TRURO

INTERVIEW DATE: _____ APPOINTMENT DATE (IF APPLICABLE): _____



Consent Agenda Item: 7C

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: February 9, 2021

ITEM: Approval of the 2021 Temporary Population Estimate for the Alcoholic Beverages Control Commission (ABCC)

EXPLANATION: Each year, the ABCC requires (under M.G.L. Ch. 138 Section 17) Towns or Cities to provide an estimate of temporary increased resident population. This population estimate is used to establish a quota for seasonal package goods stores licensed under M.G.L. c. 138 Section 15. The seasonal population estimate is 16,526*.

**The 2021 estimate was reached using the current formula, which is as follows:
2020 estimate (16,506) + (number of new single-family residence homes in 2020 (10) x 2 persons).*

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The estimate can be tabled for further review, but a figure must be submitted to the State by March 1, 2021.

SUGGESTED ACTION: *MOTION TO approve the 2021 Estimate for Temporary Increased Population Estimate to be 16,526 for the Town of Truro.*

ATTACHMENTS:

1. Estimate of the Temporary Increase Population ABCC Form 2021
2. Estimate of the Temporary Increase Population ABCC Form 2020

**COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL
COMMISSION**

95 Fourth Street, Suite 3, Chelsea, MA 02150

2021 Seasonal Population Increase Estimation Form

City / Town:

Truro

Date:

Feb 9, 2021

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

February 9 , 2021

Date of Meeting

, estimated that the temporary increased resident population

of

Truro

City / Town Name

, as of July 10, 2021 will be

16, 526

Estimated Population

This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

The above statements are made under the pains and penalties of perjury.

Very truly yours,
Local Licensing Authorities



**COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL
COMMISSION**

95 Fourth Street, Suite 3, Chelsea, MA 02150

2020 Seasonal Population Increase Estimation Form

City / Town:

Truro

Date:

Feb 11, 2020

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

Feb 11, 2020

Date of Meeting

, estimated that the temporary increased resident population

of

Truro

City / Town Name

, as of July 10, 2020 will be

16,506

Estimated Population

This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

The above statements are made under the pains and penalties of perjury.

Very truly yours,
Local Licensing Authorities

[Handwritten signatures of three individuals]

DRAFT

Truro Select Board Friday, August 21, 2020 Remote Meeting

Select Board Members Attending: Robert Weinstein, Chair; Kristen Reed Vice-Chair, Susan Areson Clerk, Jan Worthington, and Stephanie Rein

Attending: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark; Town Accountant Trudi Brazil, Town Moderator Monica Kraft

TRURO SELECT BOARD WORK SESSION

Discussion of Town Meeting Warrant and Fiscal Year 2021 Budget

Select Board Chair Robert Weinstein opened the Select Board Meeting at 10:00AM.

Town Manager Palmer stated that the availability for two dates for Town Meeting was limited due to the Town Charter requirement of posting the Town Warrant 14 days prior to Town Meeting and the specialty audio equipment for outdoor use which is only available on September 19th or October 3rd. There has also been a discussion on using a tent.

Select Board Member Rein asked that there be a plan for a continuation to another date for Town Meeting due to any weather-related event. Town Manager Palmer stated that she would defer to the Town Moderator, but the meeting would have to be opened than postponed to a specified date and then staff will have to coordinate a new date. Truro Town Moderator Kraft stated that she didn't believe that it would take a quorum to postpone the meeting.

Select Board Chair Weinstein asked the Board if they were in agreement for the October 3rd date. Select Board Member Areson asked if off-Cape audio equipment companies were researched. Town Manager Palmer responded that the company in mind has worked with three other towns and all three had successful Town meetings. She added that there are other risks involved with off-Cape companies.

Town Manager Palmer asked what time they would like to meet. Select Board Member Rein said she could go with 11:30a, but not much earlier. Select Board Vice-Chair Reed said check-in may take a while and the commencement of the meeting will not start for a while. Select Board Member Areson suggested people arrive at 11am with the goal of meeting at noon. She added that even with a short Warrant, noon to 5pm would probably be safe. Select Board Chair Weinstein asked if everyone was in agreement with 11am. Select Board Member Worthington stated concern about the attendance of the elderly during lunch time and in the sun.

Town Moderator Kraft asked that people be alerted to bring their own food. Select Board Member Rein asked if the mask is required once they are in their paired seats. Moderator Kraft said that they have to be wearing their masks due to the age of the voters. Truro resident Jack Reimer asked if Town Meeting limits exceed the Governor's order. Moderator Kraft explained

that Town government can exceed the limits. Mr. Reimer also asked if this affects the quorum. Town Manager Palmer added that the quorum could be reduced to 10%. She added that they have to advertise the reduction of the quorum. It will be further discussed by the Board on September 8th. Mr. Reimer added that he has read House Bill #4769 to allow for remote participation. Moderator Kraft said the Legislation applies to Representative Town Meetings and Truro is an Open Town Meeting. Mr. Reimer asked if they would allow for a hybrid for remote participation. Town Moderator Kraft responded that a hybrid cannot be done in this circumstance. She added that the Articles being voted on will be pared down Articles. Town Manager Palmer responded that Legislature has not approved remote participation of Town Meeting.

Mr. Reimer asked what the procedure would be for eliminating some of the Articles and holding them at a future date. Town Manager Palmer asked that Mr. Reimer stay on the meeting and he will hear what Legislation allows for. Truro resident Anne Greenbaum stated that she was listening in for the discussion on the Warrant Articles. Select Board Member Worthington asked if temperatures were going to be taken prior to entering the Town Meeting field. Moderator Kraft responded that some towns have done it with the Fire department.

Assistant Town Manager Kelly Clark, in speaking with the Health Agent, stated that it may not make sense to have EMTs check temperatures. She spoke of the numerous complications with using this tool for entry. They have discussed having an EMT ask questions so that people can self-certify. Select Board Member Areson asked about the Town Meeting Planning document. Select Board Chair Weinstein added that it would be helpful at a future meeting to have the moderator discuss the plan. He cited the Town of Chatham as having a detailed seating plan.

Town Moderator Kraft spoke of the Chatham Town Meeting which was abbreviated and less than an hour long. Town Manager Palmer stated that there is a map prepared by the DPW Director for the ballfield. Select Board Chair Weinstein added that it is important to look at the areas outside of the ballfield. Select Board Chair Weinstein spoke of the parking issues with the school. Select Board Member Rein asked about the exit and the entrances. Town Manager Palmer stated that this is a start and they will have two separate check-in areas.

Select Board Chair Weinstein noted that Chatham set up their meeting for 600 people and only 200 people attended. Town Manager Palmer added that they should be prepared for many to attend so that it is set up in advance. Town Moderator Kraft said there will not be a Pre-Town meeting as in the past; instead there is a virtual public hearing on the Budget. Select Board Areson said that the Board should be ready to answer questions about any Articles being removed.

Town Manager Palmer stated that the Select Board controls the Warrant with the exception of Articles from other town Boards and Committees. She explained that Town Counsel recommends that the Petitioned Articles be placed on the next Special or Regular Town Meeting in advance of the Town Meeting, then at Town Meeting the Moderator can call or make a motion

to pass over certain Articles. Town Manager Palmer stated that these would be the Zoning Articles and the Petitioned Articles, that Town Meeting would have to vote to approve. She added that the Planning Board could vote in advance to hold the articles and then could take them off the Warrant. Town Meeting has to approve moving the Articles to either the next or Special Town Meeting. A list was sent to the Board with the Articles that were most important to include to continue Town Government and set the Tax rate.

Town Manager Palmer went through the Articles that will be voted on September 26th. For the many Petitioned Articles, the Board can vote to agree to not have the petitioners have to get new signatures. Moderator Kraft asked if Articles could be voted on in a Consent Agenda for items that are not debatable, like the salary of the Select Board. She added that Articles 2, 3, 17, 18 and 19 look like they would fall under a Consent Agenda. Select Board Worthington asked about Free Cash. Town Manager Palmer said that they will be discussing that during the budget. She added that people will want to discuss Articles 21 and 22.

Select Board Member Areson said that there shouldn't be a Consent Agenda as people may not be aware what a Consent Agenda and felt every Article should be gone through individually. Select Board Member Areson didn't see the advantage for proforma items and didn't see that it saved much time. Select Board Chair Weinstein reviewed the Articles that could be postponed. Select Board Member Areson asked for clarification on the postponement of the Petitioned Articles. Town Manager Palmer stated that for the Petitioned Articles the Select Board needs to vote in advance that they will put them on the next Warrant without the Petitioners getting the signatures again and it still needs to be voted on Town Meeting floor to pass them over.

Select Board Vice-Chair Reed agreed that the Petitioned Articles should be postponed until the spring Town Meeting for a proper discussion. Anne Greenbaum, Chair of the Planning Board, stated that the Planning Board will add to their next Agenda to vote on the Articles currently on the Warrant.

Budget Town Manager Palmer noted that she and the Town Accountant have been working on the budget. The budget is about \$200K less than Fiscal Year 2020. She explained that most of the cuts are in the Capital Budget. She spoke of the improvements made to the buildings for Covid safety protocol. Town Manager Palmer stated that the Free Cash transfers are still recommended. She added that the Housing Authority is looking into a rental assistance program if there are excess free cash funds.

Town Accountant Brazil explained that Free Cash is made up of ending balances from the previous year's appropriations. Truro has one million dollars in appropriated funds that were not expended for various reasons having to do with Covid 19, which are also combined with any excess collections. The excess collections go into an area called local estimated receipts when the estimate is less than the actual the overage combines into free cash. She explained further about the Department of Revenue's certification. Town Manager Palmer stated that a discretionary spending freeze was placed in March when Town Hall was shut down. She added

that they still won't know what the meals tax and rooms tax is going to be until the end of October.

Select Board Areson asked that the expenses for the Covid 19 pandemic be available to the citizens. The Town Moderator Kraft explained to the Board that she will send the Chatham videos to the Board for them to watch. It was confirmed that the Budget Hearing was scheduled for September 3rd.

Adjournment

Select Board Chair Weinstein asked for a motion to adjourn. Select Board Member Areson moved to adjourn the Work Session. Select Board Vice-Chair Reed seconded the Motion. Motion Passes 5-0-0. The meeting adjourned at 11:09a.m.

Respectfully submitted,

Nicole Tudor, Executive Assistant

Darrin Tangeman, Town Manager
Under the Authority of the Truro Select Board

Public Records material of 08/21/2020

1. Warrant List
2. Map of Truro Central School Ballfield

**Truro Select Board Budget Meeting
Monday, January 11, 2021
Remote Meeting**

Select Board Members Attending: Robert Weinstein, Chair; Kristen Reed Vice-Chair, Susan Areson Clerk, Jan Worthington, and Stephanie Rein

Attending: Town Manager Darrin Tangeman; Assistant Town Manager Kelly Clark; Tim Collins Fire Chief, Jamie Calise Police Chief, Jackie Mastrianna and Michelle Thomas TPD, Bob Panessiti Chair Finance Committee, Steve Roderick, Raphael Richter and Richard Wood Finance Committee Members

**TRURO SELECT BOARD BUDGET
TASK FORCE**

Select Board Chair Robert Weinstein opened the Select Board Meeting at 1:30PM. He introduced the Board and guests to the meeting.

Police Department Budget

Police Chief Jamie Calise spoke of the short narrative that summarizes the Truro Police Department's FY22 request. The salary and wages portion reflect step 6 increases and mentioned that there is a small increase in the services line. The supply line is very consistent with years past. The cost of PPE for officers continues to rise. There is an increase in unclassified charges due to grant outlay requests. The budget request is only for a 1.4% increase. Select Board Clerk Areson requested that the Chief of Police give a broad overview of the department. Chief Calise remarked there are 14 officers, 5 civilian staff, and 5 police cruisers, 3 administrative vehicles and 1 motorcycle. There is a freeze currently for one vacancy bringing the total to 14 positions. He spoke of the turnover of the department.

Select Board Clerk Areson asked about a \$7500 decrease for crime prevention. She also asked about an increase in printer toner cartridges asking if these orders are centralized. Chief Calise responded that with a new copier machine the toner cost has increased. Chief Calise said the funds for crime prevention was a reallocation. There was a brief discussion that programing at the school with Ella (K9) monies are no longer utilized.

Select Board Chair Weinstein thanked Jackie Mastrianna for her years of service to the Police department and to Chief Calise for bringing to the Town a budget that is sustainable, and level funded. Finance Committee Member Richter asked Chief Calise to comment on how the cost of living impacts the Police department, starting and median wage for police officers, and the Police Chief's thoughts on higher wages for longer retention.

Chief Calise replied that all outer Cape towns struggle with turnover. A new Truro Police officer earns \$58K annually which is lower than the MA average of \$72,400, with the National Average at \$67K. Chief Calise added the starting salary coupled with the cost of living is one of the major contributors of staffing turnover. Only one officer currently lives in Truro. Recruitment and retention continue to be an issue. Finance Committee Member Richter asked the Budget Task

Force to consider this for future budgets. Chief Calise commented that they saw a 57% increase in calls and 14% increase in domestic related arrests during Covid. Finance Committee Chair Panessiti asked if enough overtime has been budgeted for FY22. Chief Calise responded that they have been able to manage with the funds allocated for overtime. The staffing coverage is a hardship due to long hours. The staffing level at full complement is preferred. Finance Committee Chair Panessiti asked if there has been a change in the nature of the calls and that the department needs to be acknowledged for the services they provide. Chief Calise noted the difference in calls during the early part of the Covid-19 pandemic. He added that it is important to build relationships with the community and not just enforcement.

Select Board Vice Chair Reed asked how police reform has had an impact on the department's budget. Chief Calise said aspects of the Reform Bill do not go into effect until July 1st. Training requirements will increase, greater administrative and recording requirements, including POST (Police Officer Standard on Training). Chief Calise explained the specifics of the MA Reform Bill.

Finance Committee Member Wood asked about the Collective Bargaining expiration date, housing allowance, mileage allowances, with other options that should be looked into besides just an increase in salary. Chief Calise agreed to meeting with the Town Manager to do an overview of the budget and options to incentivize Officers.

Select Board Chair Weinstein asked for an explanation again for the public on the reimbursement grant funding for 911 service. Chief Calise explained the Dispatch 911 certification. The department received 911 grant disbursements this year. The time savings is something the department wants to maintain. Finance Committee Chair Panessiti clarified the process of the finance for the Town with respect to Grant money funds. Town Accountant Brazil contributed that the seed money needs to be initially there so there is no deficit. Select Board Chair Weinstein thanked the Police department.

Fire and Rescue Department Budget

Fire Chief Tim Collins reported a 4.39% increase to the budget from the previous year. He added that there were step increases in this budget, with increases in personnel time and vacation. The BEMT program has expanded to place lifeguards at Head of the Meadow into September and October due to the frequency of Great White Sharks off season. The Fire department also had to purchase a new copier, as well as other supplies. He noted some State licensing and satellite phone fee increases. Select Board Chair Weinstein asked that the patrols on the ocean side cease in September due to the lower temperature of the water and less swimmers, he also asked about the cost of Lower Cape Ambulance. Select Board Member Worthington addressed the issue of the future of the department and whether Lower Cape Ambulance will be a part of the department as it is budgeted for by the Town. Chief Collins stated that without Lower Cape Ambulance the town would need 4 firefighters per shift for 16 fire fighters for the department.

He added that the town pays roughly \$400K a year for contracted ambulance service. There are 8 firefighters, with 4 per diem, 5 firefighter paramedics, 6 firefighter EMTs, and there is a lieutenant on every shift.

Finance Committee Member Richter felt that in the near future there should be a discussion regarding regionalization of the two towns (Provincetown and Truro). Fire Chief Collins responded that it is always an option on the table. Finance Committee Member Wood added that Lower Cape Ambulance covers two towns and asked if there is a split from Lower Cape Ambulance how will that affect Capital. Chief Collins explained that they would keep the ambulance slated for replacement as a reserve ambulance. Truro would only have to purchase one additional ambulance for 3 total ambulances.

Finance Committee Chair spoke of the history of the conversation for the Lower Cape Ambulance discussion with Provincetown. He warned against shared staff for the same area as towns must provide services. Chief Collins added that adding firefighters' places Truro in a better position for fire suppression activities and he spoke of the call force they currently have.

Finance Committee Chair Panessiti responded that there is a limited number of people that are committed to this field in the lower cape area and spoke of the importance of mutual aid. Select Board Clerk Areson stated that other options should also be looked at for staff should any new positions not pass at Town Meeting, regionalization may be an option in the future. Chief Collins added that a fire department and additional staffing make the community safer.

Select Board Member Worthington felt that the messaging was confusing for the last election. She added that the majority of the calls are rescue calls not just fire calls. She felt that several different plans should be discussed with Provincetown and Lower Cape Ambulance. Select Board Vice-Chair Reed asked Chief Collins to speak to any software technologies and fees for burn permits. Chief Collins stated that burn permits (private property) are online and they are working towards adding a fee for beach fire permits.

Finance Committee Chair Panessiti suggested that they start working on a subcommittee with the Select Board and Lower Cape Ambulance after Town meeting. Select Board Chair Weinstein felt that serious discussions need to occur about the Fire department. He felt that if services were regionalized then perhaps there is a way to capture the fees generated by transport.

Finance Committee Member Steve Roderick stated that Lower Cape Ambulance comes up with their total cost for operation, then they "take off" for medical billing, the balance is billed 70/30 to Truro and Provincetown while trying to keep the services the most affordable. Finance Committee Member Roderick stated that they are fairly aggressive and do send accounts to collection. In Fiscal Year 2021 they were able to revise and reduce the budget.

Select Board Chair Weinstein mentioned Chief Collins was tasked with an analysis of the input and output of monies. Chief Collins spoke of the cost benefit analysis and the breakdown of the

additional 8 fire fighters. Select Board Clerk Areson stated that the cost analysis was possibly in a Budget Task Force meeting packet. Finance Committee Member Roderick's noted that Provincetown is buying a 4th ambulance approved at Town Meeting.

Emergency Management Budget

The Emergency Management Budget agrees with Provincetown's budget. Provincetown maintains the shelter; Truro maintains the supplies. The increase is to replace the Conex boxes at the school. Finance Committee Chair Panessiti stated that the kits need to be there, and they do expire. Finance Committee Member Panessiti thanked Chief Collins for his partnership with Lower Cape Ambulance. Select Board Chair Weinstein thanked the department as well during this trying time. Finance Committee Chair Panessiti agreed that the Boards do the best they can with their fiduciary responsibilities.

Select Board Clerk Areson asked about the budget of Lower Cape Ambulance. Assistant Town Manager Clark responded what was in the packet as a place holder.

Adjournment

Select Board Chair Weinstein asked for a Motion to Adjourn. Select Board Clerk Areson made a Motion to adjourn. Select Board Member Worthington Seconded the Motion. Kristen Reed-Aye; Susan Areson-Aye; Jan Worthington-Aye; Stephanie Rein-Aye; Robert Weinstein-Aye. Roll Call Vote, Motion Passes, 5-0-0.

The meeting was adjourned at 2:52pm.

Respectfully submitted,

Nicole Tudor, Executive Assistant

Town Manager, Darrin Tangeman
Under the Authority of the Truro Select Board

Public Records material of 01/11/2021

- Proposed FY22 Budget for the Truro Police Department
- Proposed FY22 Budget for the Truro Fire Department
- Proposed FY22 Budget for Emergency Management

Truro Select Board Meeting Minutes
January 12, 2021
Remote Via GoToMeeting Platform

Select Board Members Present: Chair-Robert Weinstein, Vice Chair-Kristen Reed, Clerk-Susan Areson, Janet Worthington, Stephanie Rein

Others Present: Town Manager-Darrin Tangeman, Assistant Town Manager-Kelly Clark, DPW Director-Jarrold Cabral, Health/Conservation Agent-Emily Beebe, Chair-Board of Health-Tracey Rose, Alice Boyd of Bailey Boyd Associates, Sally Brotman, Helen Grimm, Chris Lucy, Planning Board Chair-Anne Greenbaum

Chair Weinstein called the meeting to order at 5:00pm and read off instructions on how people could join the meeting.

Town Manager Tangeman introduced himself and stated he'd speak more during the Town Manager's Report at the end of the meeting.

Public Comment

Tracey Rose was speaking as a citizen of Truro during the public comment portion. She's looking for clarification from the Select Board. She asked if the Truro e-Newsletter is a Municipal newsletter? Chair Weinstein stated it is privately generated by Brian Boyle. Ms. Rose then asked if the Truro Select Board had established a Truro Docs Advisory Board or Committee? Chair Weinstein stated no. She firmly believes that there are Truro citizens that are under the impression that the e-Newsletter comes from Town Hall. Assistant Town Manager Clark gave a quick update. The Truro e-newsletter started as a volunteer operation ten years ago. The original e-newsletter was using a Town of Truro email address to distribute their publication. There had been some recent questions, asking where the newsletter was coming from so Acting Town Manager Calise and Assistant Town Manager Clark spoke with Mr. Boyle. Mr. Boyle got a new email address and added a disclaimer to the e-newsletter.

Board/Committee/Commission Appointments

Chair Weinstein stated that they had four candidates for openings on the Board of Health. He introduced Sally Brotman, Helen Grimm, Brian Koll, and Clinton Kershaw.

Sally Brotman introduced herself. She is an environmentalist and that is close to her heart. She listed her qualifications.

- Was a Project Manager in a medical outcomes research foundation.
- In the past, she did a year-long study on septic systems.
- She's been on several committees in Truro; Energy Committee, Recycling Committee, Library Board of Trustees

Member Reed asked Ms. Brotman if there were any issues, she'd like to speak to that are particularly interesting to her, how she'd approach those issues, and what the Board of Health could expect from her participation. Ms. Brotman stated she has a lot to learn, and that there is a learning curve, but the one thing she's very pleased to see is that the Board of Health is taking up the issue of cesspools in Town. It's tricky and there are a lot of variables. Water quality is an issue that a lot of people are taking an interest in now and she's done a fair amount of reading about that. She also has received a lot of guidance from the people on the Board of Health right now. She's watched meetings and is starting to understand the issues and how you draw up policy and bylaws that meet everybody's needs. Member

Areson stated she is the liaison to the Board of Health and noticed Ms. Brotman attending the meetings. She continued, stating that the Board of Health is dealing with a lot of important issues concerning water quality and also cesspools and regulations. She suspects it will be a time-consuming prospect for anyone who joins the Board. She asked if that was something Ms. Brotman was willing to commit to? Ms. Brotman said she'd much rather commit in person than a GoToMeeting call, but she is retired and has the time.

Helen Grimm introduced herself. She is a nurse at the Truro Central School. She is in contact with Health/Conservation Agent Beebe on a daily basis because of the pandemic. She's been interested in Town governance for some time. She considers herself to be a public health nurse. Member Reed asked what current issues in the Town of Truro Ms. Grimm considers the most interesting and how she might approach them? Ms. Grimm stated that water quality definitely comes to the top of the list. She also has a love of green cleaning programs, which she's initiated at the Truro Central School.

Brian Koll introduced himself. He is a board-certified Internist and a board-certified infectious diseases physician. He's spent over thirty years in the Mount Sinai health system in New York City as the Executive Medical Director for Infection Prevention and Control. He's worked at the Department of Health in New York City. Member Worthington asked what specifically interested Mr. Koll in the Board of Health. Mr. Koll responded that now that he's been spending all his time in Truro, he wanted to become more involved in the Town. With the issues related to water safety, increasing population due to Covid, and Covid itself, he thought he'd be able to contribute. Member Reed asked, "What current issues are facing the Town of Truro that are of most interest to you and how would you approach dealing with them?" Mr. Koll stated that he didn't want to repeat what other applicants had said but answered that it would be a variation of the same issues. There is a complication that more people are living here now, due to Covid, and how do we adapt to maintain a safe environment with the increased population? He mentioned working with current residents and folks that travel back and forth to build a coalition. Member Areson wondered if he had been following the Board of Health meetings and asked how strong his knowledge was about the issues currently facing the Board. Mr. Koll has been reading the minutes and he has joined meetings when able and stated it would be a learning curve. Chair Weinstein would like to hear about Mr. Koll's interest in things that will face the Board of Health and have faced the Board of Health historically, apart from issues generated by Covid such as wells, septic systems, and cesspools. Mr. Koll mentioned;

- Water safety
- Ventilation systems
- Water handling systems
- Trichinella, E.coli, and some "cousins" of tuberculosis that can be found in the water
- Food safety

Clinton Kershaw introduced himself. He had a plumbing business and also dealt with septic and water wells. He is a Licensed Master Plumber, Licensed Septic Contractor, Licensed Septic Installer/hauler (he then stated that he was not anymore as he has let the licensing drop since he's not in New York anymore). He has been designing, troubleshooting, and installing septic systems for thirty years. He believes Truro's water supply is the most important thing. He has become concerned about regulations as it relates to the cost of housing. Member Reed stated that in the interest of fairness, she offered Mr. Kershaw the opportunity to answer the same question she asked the other candidates. Since he answered comprehensively, she asked if he'd like to add anything else? Mr. Kershaw feels it's important to take care of Truro's senior population. Member Areson noted that Mr. Kershaw mentioned in his application to serve that the Chair of the Board and the Health Agent may object to his application due

to a matter before the Board of Health. She asked the Health Agent if there has been resolution to the matter. Mr. Kershaw stated that he built an accessory dwelling unit. His septic is a one-compartment tank and he's required to have a two-compartment tank. In his opinion, replacing the tank or adding a tank would add no value to protecting the environment. The Board of Health and he are at an impasse. He does not believe he has to replace or add a tank. He stated it would not affect any decisions he would make or the way he would treat anyone. Member Worthington stated that the way Mr. Kershaw spoke about the issue, (how he doesn't agree with it, that it wasn't correct, and that other engineers have provided input), that's not a way to get onto a regulatory board. He's saying he does not agree with the directive and therefore has not done it. Member Worthington does not think that's good for the Board. Member Rein echoed her colleague's concerns and thanked all the applicants.

Member Worthington made a motion to appoint Helen Grimm and Brian Koll for the two (2) vacant positions on the Board of Health.

Member Areson seconded.

So voted; 5-0-0, motion carries.

Staff Updates

Health/Conservation Agent Beebe had four items for update.

1. CC Commission Water Study.

This is the Standish Pond/Pilgrim Pond watershed analysis project with the Cape Cod Commission. The field work portion is done. Next is the development of a water quality sampling plan from the private wells in the neighborhood. They are also looking at designing an outreach program. The third task is looking at inputs in the watershed and the reporting out will be done in May. The entire deliverables will be done before the end of the fiscal year.

Health/Conservation Agent Beebe continued, stating that there are two parallel tasks that don't necessarily feed into the concept of a watershed analysis.

The Cape Cod Commission is also in the process of documenting the storm water runoff impacts. The Cape Cod Commission will help look at the culverts we have in Town that impound water and have created some issues with salt marshes. They will document our undersized culverts on Route 6 and do some basic field work to improve the Town's case when talking with the DOT about what work needs to be done.

Chair Weinstein referenced Health/Conservation Agent Beebe stating that the Cape Cod Commission would be capturing individual well data and asked if the Commission described the boundaries of that? Health/Conservation Agent Beebe has not seen the map the Commission is working on but expects to get it soon. She stated the parameters would be North, South, and East of the pond.

2. Cape & Islands Water Protection Fund.

It is operating as part of the clean water state revolving fund. The purpose is to address critical wastewater infrastructure and water quality remediation projects. They have developed regulations as to how the funds will be distributed. That will be in the form of grants for new projects and the money will be applied to the principle amount. Criteria are very specific. Eligible projects need to go through an approval process with the State (DEP).

Health/Conservation Agent Beebe went through the eligibility determination, solicitation of projects, and what projects might qualify. Member Reed asked if there is material available for public consumption? Health/Conservation Agent Beebe directed people to the Cape Cod Commission website, as they facilitate the meetings and minutes can be found there as well. Regulations for the Cape & Islands Water Protection Fund are also located there. The Massachusetts General Laws, Chapter 29C is also another good place to look.

3. Condominium Conversion.

Health/Conservation Agent Beebe said that the conversion process has been significantly slowed due to Covid. They are understaffed in their office and the primary person who was handling the coordination/communication with the condominium associations is no longer with the group. They've also had a problem with inspecting units during Covid. There are two complexes that are ready to move forward and she's not too sure how quickly the department will be able to accommodate them. Planning Chair Anne Greenbaum had asked that the department put together some data, which was read;

Currently 6 different condominium associations have year-round units. The number of units and the number of bedrooms is something that they will be keeping track of.

Not everyone has the desire to convert to year-round status, but you can have one or two units that do go year-round and then the rest do not. Member Areson mentioned that people were noting, with Sutton Place (which has 29 units), that they had converted however the Select Board has only approved 4 units out of the whole group to go year-round. Member Areson is looking for a percentage of the units that have gone year-round. Health/Conservation Agent Beebe is preparing that, and they will be able to see the percentage. It is not 100%.

4. Covid-19 Update.

There were new cases both yesterday and today. Health/Conservation Agent Beebe took the time to remind people of what happens if you do test positive and went through a couple of scenarios. If people have questions, they can contact the Health Department. People are also seeking information about the vaccination process and that changes every day. We are in Phase 1-Police, Fire-First Responders are being vaccinated this week. It appears to be going smoothly, but the big test will be in Phase 3 when the general population is to be vaccinated. Phase 2 is going to be later in February for individuals with 2 comorbidities, and/or aged 75 and older. Early education, and K-12 staff will be next. The whole list is available on the Department of Public Health website. Barnstable County Health is our regional county vaccination center and it appears that local vaccination clinics will be done. Member Rein noted on the Town Website only active cases are being tracked, where back a while ago both active and resolved cases were tracked. She wished to know what the reason was for switching that format.

Health/Conservation Agent Beebe said that keeping score isn't constructive. What's important is they are cognizant of the active case load and our first responders are aware of where those people are. Member Worthington asked how many active cases were in Town?

Health/Conservation Agent Beebe believes Truro has 6 active cases. Member Reed stated she had a constituent reach out to her to ask if Truro Staff was being required to get vaccinated or if we had a policy where we were giving staff a choice? She also asked her to do a public service announcement about mask wearing as she's been around Town and is seeing mask less people. Health/Conservation Agent Beebe said they have not developed any sort of vaccination policy at this point, so she will get back to the Board on that. She stated that the takeaway message is to double-down. The use of a mask, along with physical distance, is effective. Then, if you go outside while following those recommendations, you greatly increase the effectiveness.

Masking is required in all public spaces. If you leave your house you have to wear your mask. She will also put out another robo-call and a FaceBook post.

Walsh Property Update: Survey and Structural Evaluation; Committee Status

DPW Director Cabral pointed out a proposal from the BSC Group which was included in the Select Board Packet. He went over what services would be included. The work will take approximately 45 days. The Select Board will be able to provide the Walsh Property Community Planning Committee with a detailed appraisal report and an initial environmental study along with this survey. The Committee will also have all the parcel packets in the Building Department and a road plan and profile for their review. His question was how to convey all that information to the 16 people on the Committee? He has discussed that with Town Manager Tangeman, Assistant Town Manager Clark, and IT Director Wennerberg and thinks that uploading all the information to one data file and making it accessible to people on the Committee, through our web page, might work the best. Town Manager Tangeman added that there are sufficient funds within the Walsh Property Community Planning Committee funding to finance the survey. Member Reed agrees with making the information available on the website. Member Worthington asked what the Walsh Property fund money was, and how much was in there. Assistant Town Manager Clark explained that we have around \$160,000 available. There was some discussion as to whether this was the right time to do the survey. Chair Weinstein added that in the packet there is a figure of over \$98,000 for the facilitator of the Walsh Property Community Planning Committee. He is not a fan of spending anywhere near this amount of money. He noted that one of the members of the Committee is a trained facilitator and suggested that perhaps the Town should use CBI on an "as-needed" basis. Town Manager Tangeman stated that a tool called "Bang the Table", which is a community engagement software program, has been mentioned. Member Rein echoed the concern over the price tag, but she (after speaking with several constituents on that Committee) would not want to short-change the facilitator. More discussion was held regarding the facilitator. Chair Weinstein added that someone on the Select Board had expressed interest in being the liaison of the Walsh Property Community Planning Committee, and that should be on a future agenda. Assistant Town Manager Clark wished to make a process recommendation. From experience with the Local Comprehensive Plan Committee she's seen a nice group of volunteers become discouraged when they don't have technical support. She'd like to see the group get started with Stacey from CBI to help them get going and once they have some momentum they may be able to break away from her services a bit or find that some committee members might be able to take over some of the services CBI would provide. Member Areson thinks the Select Board should be as hands-off as they can in terms of deliberations, etc. The Select Board's role is to receive the report from the Committee and keep up to date with them as they move through the process. It's a community project which they (the Select Board) pledged to the taxpayers that they'd stay out of, until the Committee came back to them with recommendations. Both Members Reed and Rein agree that the study is of utmost importance to be able to make decisions regarding the property. Member Rein read the charge of the liaison of the Walsh Property Community Planning Committee and suggested the wording be changed, as it states that the "liaison is to actively participate in discussions and deliberations on topics that are relevant to their expertise, interests, and responsibility..." Member Rein feels that being involved in the deliberations, as a Select Board member, makes her a little uncomfortable. Member Areson questioned whether the Board needed to vote on the survey. Town Manager Tangeman stated that the survey was not an action item, it's an information item for the Select Board. He also gave the Board a quick update on the number of people appointed to the Walsh Property Community Planning Committee who had yet to be sworn in. Chair Weinstein added that Town Counsel informed him that everyone involved on the Walsh Committee can participate virtually, they cannot participate in voting until they are sworn in.

Select Board Action

Discussion of Engineering Survey of Pond Village in North Truro for Town Water

DPW Director Cabral stated that a proposal from Horsley Witten was in their packet. The services in the proposal include a design of a water main extension from the intersection of Shore Road, along Pond Road connecting to Twinefield Road and looping back onto Shore Road. It also includes a design to upgrade stormwater management facilities along Pond Road. DPW Director Cabral then delved deeper into the proposal. He stated that we currently have no funding to move forward. He recommends bringing this to Town Meeting for funding up to Task 3D. That will get us estimates for construction, preliminary design plans for the water main and stormwater facilities. The amount, up to Task 3D totals \$77,670. He will also continue to pursue grants alongside requesting funding at Town Meeting.

As a Point of Order, Member Worthington stated she believed there was a letter given to the Board to be read during public comment regarding this subject. Chair Weinstein said he did not have a letter.

Town Manager Tangeman read the letter from Ms. Joan Holt into the record. Member Areson mentioned that the Board of Health did vote to set a deadline for replacing cesspools, and they are going to require that all cesspools remaining in Truro be replaced by December 31, 2023 (installed and approved). She added that the Board of Health is also working on regulations that would help provide homeowners with information on grants and financial assistance to get this done. She's not sure she's ready to approve adding this to the Capital Budget until they get more information back from the studies.

Health/Conservation Agent Beebe stated that the stormwater management piece is very important to take care of the pond and private wells. Stormwater work is not just about water quality but is also about public safety and is a valuable thing for the Town to pursue. As far as extending the water line, it should be something the Town can offer to people so they can have clean drinking water. She encouraged the Board to move forward with the design work. Member Worthington thinks it's important that everyone in Town understand what the Board is talking about. She would feel more comfortable if they could do an informational evening where DPW Director Cabral and Health/Conservation Agent Beebe laid out specifics, so citizens understand what the Town is trying to do. Chair Weinstein encouraged the Board members to support adding this to the CIP (Capital Improvement Plan). Member Worthington asked if it were possible to wait for the Cape Cod Commission to get results before a vote was taken by the Board? DPW Director Cabral does not feel that time is on their side. There is time to see more results of the watershed study before finalizing the CIP and have this put on there. Member Reed stated that based upon DPW Director Cabral's and Health/Conservation Agent Beebe's comments, she'd be comfortable making a motion after everyone has had an opportunity to speak. She also likes to disclose, when this topic comes up, that she is a resident in Pond Road/Pond Village area but based on the population and MA General Law she is allowed to participate in deliberation and votes related to this matter.

Heath/Conservation Agent Beebe underscored the process of the Water Protection Fund.

Chris Lucy (a member of the Zoning Board of Appeals and a resident of Truro) does not understand why people are questioning why this study is needed. There has been discussion about Pond Village and water quality for over a year. He was a little surprised that the Select Board wasn't aware of the studies that have been done in this region before. A water quality program was started back in 2007 through the Board of Health and it continued up to 2010. The Water Resource Oversight Committee submitted all their information through Weston and Sampson. He held up a report that was handed to some on the Board back in 2014 which explains the problems with the groundwater in the Pond Village area, Shearwater, North Truro, South Truro, the whole Town. The only way to fix this area (Pond Village) is with a water line.

Tracey Rose would like to encourage the Select Board to support the survey. She completely agrees with Mr. Lucy. Member Areson would like to clarify that every Board member is well aware that there are problems in Pond Village, and to suggest otherwise is not accurate. The only thing she was questioning was the timing of doing the survey.

Member Reed made a motion to include funding for the engineering services required to obtain estimates for the water line construction, and storm water management improvements for the Pond Village area line expansion in the FY2020 Capital Improvement Plan.

Member Rein seconded.

Member Worthington will go along with the vote but wanted to make everyone understand that it does go to Town Meeting. It is not up to just the Select Board to make the decision.

Ms. Greenbaum stated that this responds to the problem but doesn't address why the problem is occurring. She wondered if there was a possibility of including an analysis of what remediation options are available for the septic systems that are not functioning well for existing cesspools. That way it would be a two-pronged approach. One is bringing in good water and the other is looking at how we improve the quality of the water in the land now.

So voted; 4-0-1 (Member Worthington abstains), motion carries.

In regard to Ms. Greenbaum's comments, Chair Weinstein said he'd listened in to a prior Board of Health meeting during which a Board of Health member (who is in touch with septic pumpers and installers) indicated that at no time in the recent past has anyone in that neighborhood ask for septic pumping, which is an immediate remediation. There seems to be an apparent unwillingness from homeowners to engage in remediations.

Health/Conservation Agent Beebe stated that the drinking water quality problem can be answered with the public water supply expansion. The concerns about the pond (and drinking water quality/overall groundwater quality) is something the Town would look at as part of wastewater management planning. She doesn't believe water supply should be held up in order for them to start looking at wastewater.

Discussion and Vote of Select Board Liaisons to the Walsh Property Community Planning Committee
Chair Weinstein does not have anything extra to add to the prior discussion of this.

Member Rein gave a synopsis of the role of a liaison to a Board/Committee/Commission. In reading about the liaison to this particular Committee, it states the liaison is to actively participate in discussions and deliberations. The concept of the Walsh Committee is that it's community based. A Select Board liaison being included in deliberations makes her uncomfortable.

Member Areson thinks the Walsh Committee has liaisons from other Boards and it may be that the liaison descriptor was written as an umbrella for all of the other Boards. While she thinks it's appropriate for members of the Conservation Commission or Planning Board, who serve as liaisons to that Committee, to participate in discussions she thinks it's a different role for the Select Board. She wonders if they might want to take a look at rewriting the liaison role specifically for the Select Board.

Member Worthington thinks they should alter the charge for the Select Board. Their role is to act as a conduit between the Committee and the Board.

Member Reed agrees and recommends that they amend the language for the Select Board liaison to the Walsh Committee.

An action item to work on the language will be placed on the next Select Board agenda.

Member Reed made a motion to nominate Stephanie Rein as the Select Board liaison to the Walsh Property Community Planning Committee.

Member Areson seconded.

Member Areson stated that any one of the Board members would like to be the liaison and she wished to hear from Member Rein as to whether this was something that interests her. She'd also like to hear from her colleagues.

Member Reed noted Member Rein's attention to the charge. She believes everyone is well suited but feels Member Rein would be a great match.

Member Worthington thinks Member Rein would be a great liaison, and she also feels that Member Areson would do just as well.

Member Rein stated that the Walsh Property is something she's passionate about and it was one of the things which inspired her to run as a Select Person. She'd love to be involved in it.

So voted; 5-0-0, motion carries.

Select Board Vote to Open the Warrant for the 2021 Annual Town Meeting

Town Manager Tangeman stated that this would be to open the Warrant for the 2021 Annual Town Meeting on January 26, 2021 and to close the Warrant on February 26, 2021.

Member Worthington would like to have a discussion on the location of the Annual Town Meeting on an upcoming agenda. Town Manager Tangeman stated staff have been discussing logistics and bringing the topic up at a future meeting for discussion would be appropriate.

Member Areson does not see a date for when nomination papers may be picked up on the Municipal Calendar. Assistant Town Manager Clark believes that's an oversight. She believes the date will be January 26, 2021 but she will confirm with the Clerk's Office.

Member Reed asked if the dates on the Municipal Calendar were vetted for Holidays and school schedules. Assistant Town Manager Clark stated that for the most part the calendar is based on the Town Charter, therefore there is not a lot of consideration for school vacation week but she can say that the Town Meeting is scheduled for the 4th Tuesday in April knowing that the 3rd Tuesday typically is when school vacation is happening. With the February school vacation, she doesn't think any of the deadlines conflict with those dates. Monday holidays were also checked as well.

Member Areson made a motion to open the Warrant for the 2021 Annual Town Meeting on January 26, 2021 and to close the Warrant on February 26, 2021.

Member Reed seconded.

So voted; 5-0-0, motion carries.

Consent Agenda

Member Areson and Member Rein had corrections to the December 8, 2020 minutes which they will send to the Administrative Office, and Member Reed has phrasing changes which she will send along as well. Member Areson asked if Captain's Choice has a Beer and Wine license. She didn't see them on the ABCC report and thought it was omitted in error. Assistant Town Manager Clark stated that they were listed under All Alcohol.

Member Areson made a motion to approve the consent agenda with the minor corrections in the minutes.

Member Worthington seconded.

So voted; 5-0-0, motion carries.

Select Board Reports/Comments

Member Worthington wanted to note that Scott Lindell, who has been the Chair of the Shellfish Advisory Committee for many years, has resigned. She thanked him for his many years of work. As the liaison to the Planning Board, she has heard from the Chair that there is an applicant to serve on the Planning Board and there will need to be a joint meeting of the Select Board with the Planning Board to approve this person.

Member Areson mentioned the Board of Health vote on the deadline for upgrading cesspools. She also wanted to mention that some Committee Chair responses due to the subcommittee that's working on committee recruitment are still outstanding. She'd like to request that the Board hold a work session to talk about the number of committees and whether there are possibilities for consolidation or elimination of ones that are no longer together. She also stated there was a question regarding the mix of units in the Cloverleaf development. Initially the Select Board had approved 5 tiers of income levels and it's now reduced to 3 tiers. The ZBA will see a new unit mix and it looks like there may be a new agreement with the Developer which would come back before the Select Board. Member Areson has been watching the Charter Review Committee meetings and she feels there is confusion among the public and one member of the Committee about the role of the Charter Review Committee. She wished to reiterate, they do report to the Select Board and make recommendations to the Select Board. The Select Board decides if the Charter Review Committee recommendations get on the Annual Town Meeting warrant and then that has to be voted on at Town Meeting and then voted on at an election. The only way to propose a Charter revision outside of that is to get a petition. Bike and Walkways Committee met last night. Both DPW Director Cabral and Recreation/Beach Director Clements attended. The Committee is going to apply for grants to install two bike racks: one in Veteran's Park in Truro Center and another down at Head of the Meadow. They are also hoping to Talk to the Police Chief about putting in a HAWK light to allow pedestrians and bike traffic to cross Route 6 at the Truro Motor Inn intersection.

Member Reed noted that after the Charter Review meeting Member Areson referenced, she acted and sent a copy of the Charter Review Charge to the entire Committee. She mentioned that she should have recused herself regarding the Alcohol Licensing for Chequessett Chocolate. She asked Assistant Town Manager Clark how to amend that vote. Member Areson stated she was only approving the ABCC report and not voting on the license itself. She's not sure there's a problem with that. Town Manager Tangeman will seek legal opinion.

Member Rein stated that during some Committee meetings she's the liaison to, the Truro E-newsletter and the clarification between Town and private citizens has come up. Committees have asked if they can publish commentaries. She wished to reiterate that it's unclear whether the Truro newsletter is a Town sanctioned letter. She has also been approached by different Committees as to when the Walsh Property Community Planning Committee will meet, and lastly, the Truro Commission on Disabilities is looking into handicap parking spaces for the bike trail between Head of the Meadow and Coast Guard beaches.

Chair Weinstein said that Chair of the Planning Board, Anne Greenbaum, reached out to him last week regarding an individual stepping forward to serve on the Planning Board. He has had a conversation with Chair Greenbaum about the necessity of holding a joint meeting. He asked Town Manager Tangeman to hold a spot on the next agenda to hold the joint meeting.

Town Manager Report

Town Manager Tangeman wanted to notify the Board about House Bill 4209 that was signed into law this month by the Governor. The Bill is an Act Expanding the Exemption for Residential Property in the Town of Truro. Town Manager Tangeman then went over the items on the draft agenda for January 26, 2021.

Member Areson stated that she and Member Reed would be having another subcommittee meeting regarding committee recruitment. She hopes to have something to bring before the Board but will alert the Town Manager and Assistant Town Manager in enough time for placement on an agenda. She also reiterated her desire to hold a work session regarding consolidation of committees.

Member Reed proposed an agenda item where Chairs of committees, along with their committee members, check in with the Select Board.

Member Areson made a motion to adjourn at 8:27pm.

Member Rein seconded.

So voted; 5-0-0, motion carries.

Respectfully Submitted,

Noelle L. Scoullar, Executive Assistant

Town Manager, Darrin Tangeman
Under the Authority of the Truro Select Board

Public Records material of 1/12/2021

- 1. Applications to Serve-BOH**
- 2. BSC Group Proposal**
- 3. Proposal for Design and Permitting Services for Water Line Extension and Stormwater Retrofits-Pond Rd, Truro, MA from Horsley Witten**
- 4. Community Process for the Walsh Property Plan-Final Draft Process Design**
- 5. Municipal Calendar**
- 6. 2021 Annual Business License Applications; Box Lunch, Savory and the Sweet Escape, Salty Market, Jobi Pottery**
- 7. 2020 ABCC Report for Truro**
- 8. Application to Serve-Climate Action Committee**
- 9. December 8, 2020 minutes**

DRAFT

**Truro Select Board
Remote Joint Work Session
With the Finance Committee and
the Community Preservation
Committee
XXXXday, February XX, 2021
Remote Meeting-XXXXam/pm**

Open Meeting:

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call in toll free at 1 XXXXX and enter the following access code when prompted: XXX-XXX-XXX or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser:** XXXXXXXXXXXXXXXXXXXX. Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comment so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively. Citizens may also provide public comment for this meeting by emailing the Town Manager at dtangeman@truro-ma.gov with your comments

**TRURO SELECT BOARD WITH THE
FINANCE COMMITTEE AND COMMUNITY
PRESERVATION COMMITTEE
WORK SESSION**

- 1. OPEN MEETING**
- 2. PUBLIC COMMENT**
- 3. REVENUE UPDATE**
- 4. DISCUSSION OF FY 2022 BUDGET**
- 5. ECONOMIC DEVELOPMENT PLAN**
- ~~6. DISCUSSION OF CPA FUNDING REQUESTS~~**
- 7. ADJOURN MEETING**