



## Truro Select Board Hybrid Meeting

Tuesday, July 9, 2024

**Executive Session-2:00pm**

**Regular Meeting-5:00pm**

Truro Town Hall, 24 Town Hall Road

### EXECUTIVE SESSION-2:00pm

<https://us02web.zoom.us/j/83312166594>

1-305-224-1968 Meeting ID: 833 1216 6594

This will be an in-person meeting, with the option for remote participation for Board members and/or the invited participants. The meeting will begin in open session solely for the purpose of moving, as set forth below, to enter into executive session. The meeting will be closed to the public once the Board votes to enter into Executive Session. Access to the open session portion of this meeting will be available in person and via the link/phone number listed above but will not be live-streamed on Channel 8 or Truro TV.

*Move that the Select Board enter into Executive Session for the following purposes;*

- (1) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21(a)(3) To discuss strategy with respect to pending and threatened litigation as the Chair has declared that an open session may have a detrimental effect on the litigating position of the Town., and Pursuant to G.L. c. 30A, §21(a)(6), to discuss the acquisition of real property (Truro Motor Inn) as the Chair has determined that an open session may have a detrimental effect on the negotiating position of the Town. In addition to a general discussion of litigation matters, the following matters may be discussed:*
  - 1. Board of Health v. Daniel, Carolyn and David Delgizzi*
  - 2. 100 Route 6, LLC, et al. v. Zoning Board of Appeals for the Town of Truro, et al.*
  - 3. Eric Varty v. Town of Truro, et al.*
  - 4. James T. McCusker v. Arthur F. Hulton, Jr., et al.*
  - 5. Gerald A. Talbot, et al. v. Truro Conservation Commission*
  - 6. Patricia Callinan, et al. v. Richard Roberts, et al.*
  - 7. Voter Registration Complaints*
  - 8. Katy E. Ward v. Town of Truro, et al.;*
  - 9. Acquisition of Truro Motor Inn, and*
- (2) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21(a)(1), to discuss the reputation, character, physical condition or mental health of an individual, or to discuss complaints or charges brought against an individual; as well under §21(a)(7), to comply with the provisions of any general or special law, namely, G.L. c. 214, §1B and G.L. c. 6, §167 et seq. and implementing regulations. (Hawker Peddler-Ice Cream License); and not to reconvene in open session.*

### REGULAR MEETING-5:00pm

<https://us02web.zoom.us/j/87514022306>

1-646-931-3860 Meeting ID: 875 1402 2306

This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on **Channel 8** in Truro and on the web on the "Truro TV Channel 8" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call-in at 1-646-931-3860 and enter the following access code when prompted: 875 1402 2306 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser; <https://us02web.zoom.us/j/87514022306>**

Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comments so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

**1. PUBLIC COMMENT**

**2. PUBLIC HEARINGS – NONE**

**3. INTRODUCTION TO NEW EMPLOYEES – NONE**

**4. BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

- A. Interview and Possible Appointment of John Dundas to the Board of Health
- B. Interview and Possible Appointment of Chris Lucy to the Charter Review Committee
- C. Interview and Possible Appointment of Connie Mather to the Conservation Commission
- D. Interview and Possible Appointments of Ad Hoc Walsh Property Advisory Members (5 Full-Member Seats and 1 Alternate Member Seat): David Bannard, Eileen Breslin, Lisbeth Chapman, Morgan Clark, Breon Dunigan, Anne (Alexa) Elam, Jeffrey Fischer, Mark Gebhardt, Anne Greenbaum, Cass Johnson, Todd Schwebel, Charles (Chuck) Steinman, Jonathon Winder
- E. Nomination of Alternate Member to Cape Cod National Seashore Advisory Commission

**5. STAFF/ COMMITTEE UPDATES**

- A. Public Works Facility Background, Update, and Discussion with Town Counsel  
Presenter: Attorney John Giorgio, KP Law, and Darrin Tangeman, Town Manager

**6. TABLED ITEMS – NONE**

**7. SELECT BOARD ACTION**

- A. Discussion and Possible Vote on Finalization and Prioritization of FY2025 Goals and Objectives  
Presenter: Darrin Tangeman, Town Manager
- B. Review and Vote on Lewis Brothers' Ice Cream Hawker Peddler License  
Presenter: Darrin Tangeman, Town Manager
- C. Review and Approve Year-End Transfers  
Presenter: Alex Marini-Lessin, Finance Director, and Trudi Brazil, Town Accountant
- D. Review and Approve Childcare Voucher Program Eligibility Requirements  
Presenter: Darrin Tangeman, Town Manager

**8. CONSENT AGENDA**

- A. Review/Approve and Authorize Signature
  - 1. Application for an Entertainment License-Truro Center for the Arts-July 16 and July 23
  - 2. Application for One Day Pouring License-Truro Center for the Arts-July 16 and July 23
  - 3. Select Board Letter of Congratulations to Truro Resident Highschool Graduate Students
  - 4. Application for an Entertainment License-Friends of Truro Meeting House-July 13 and August 18
- B. Review and Approve Appointment Renewals: Christine McGee-Recreation Advisory Committee; Kevin Grunwald-Council on Aging Board
- C. Review and Approve Select Board Meeting Minutes: Select Board Special Meeting of 4.2.2024

**9. Select Board Reports/Comments**

**10. Town Manager Report**

**11. Next Meeting Agenda: Regular Meeting: July 23, 2024**



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Interview and Possible Appointment of John Dundas as an Alternate on the Board of Health

**EXPLANATION:** Mr. Dundas has submitted an application to fill a vacant alternate position on the Board of Health.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** If not filled, the Board of Health will not have an alternate on their Board.

**SUGGESTED ACTION:** *Motion to Appoint John Dundas to the Board of Health for an Alternate term which will expire June 30, 2025.*

**ATTACHMENTS:**

1. Application to Serve

# Application to Serve on a Board or Committee

## Applicant Information

Last Name	Dundas
First Name	John
Middle Initial	R
Email Address	
Phone Number	
Address (Street)	4 Bridge Road
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	POB 649 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

TRURO 2024 JUNE 11 9:45:29

ADMINISTRATIVE OFFICE

TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?	Alternate to The Board of Health
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Briefly Describe Why You Wish to Serve on This Board or Committee:

In a word: Water  
The center of gravity of any civilization is water. In the case of Truro and the region we reside, it is self evident. The BOH synchronized with the Provincetown Water & Sewer Board, Truro Health Agents, and the Select Board's Goals & Objectives #2, provides the framework to achieve this objective. I desire to continue supporting this effort that is in the best interest of the Town and the region.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

SB Objective #2 "...support intermunicipal collaboration to determine safe yield estimates for the purpose of developing a water resources management plan." in concert with Ptown W&SB (this is not a concern because the SB has maintained this Objective)



Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or commitee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Cemetery Commission, Concert Committee, Historical Commission

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

27 years as teammate/soldier US Army, COO & CDO data/trend companies, 7 years ZBA, 3 years as member of Truro Select Board & Provincetown Water & Sewer Board

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Data analysis/AI & trend analysis certifications; water purification teams within DoD; Ptown W&SB; SB,

Signature John R Dundas

Date 06/11/2024



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Interview and Possible Appointment of Chris Lucy to the Charter Review Committee

**EXPLANATION:** The Charter Review Committee currently has three full member vacancies. Chris Lucy has submitted an application to serve.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Charter Review Committee will continue to have three vacancies, which could impact the committee's ability to achieve a quorum.

**SUGGESTED ACTION:** *Motion to Appoint Chris Lucy to the Charter Review Committee for a three-year term which will expire June 30, 2027.*

**ATTACHMENTS:**

1. Application to Serve

# Application to Serve on a Board or Committee

## Applicant Information

Last Name	LUCY
First Name	CHRISTOPHER
Middle Initial	
Email Address	
Phone Number	
Address (Street)	16 GLACIER DRIVE, PO BOX 944
Address (City)	TRURO
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO BOX 944, TRURO, MA 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

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ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I'D LIKE TO REJOIN THE COMMITTEE NOW THAT THERE IS A CHANGE IN THE LEADERSHIP OF THE SELECT BOARD. THIS COMMITTEE LOOKS TO SUGGEST CHANGES TO THE SELECT BOARD AND I THINK A STRONG STANDING COMMITTEE IS NEEDED.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

NONE

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

NONE

### Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

SERVED ON THE PLANNING BOARD TWICE, SERVED AS A SELECTMAN FOR 9 YEARS (3 CONSECUTIVE TERMS), CURRENT CHAIR OF THE ZBA, FORMER MEMBER OF THE CHARTER REVIEW COMMITTEE (RESIGNED MARCH 26, 7:02 PM), SERVED ON AD HOC BUILDING COMMITTEE RECENTLY (RESIGNED)

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

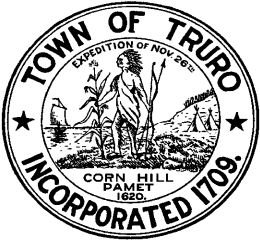
SEE ABOVE

Signature

CHRISTOPHER LUCY

Date

06/09/2024



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Interview and Possible Appointment of Connie Mather for the Conservation Commission

**EXPLANATION:** Ms. Mather has submitted an application to serve on the Conservation Commission. The Commission currently has an unexpired, full member position vacant.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Conservation Commission will continue to have a vacancy.

**SUGGESTED ACTION:** *Motion to Appoint Connie Mather to the Conservation Commission filling an unexpired, three-year term which expires on June 30, 2025.*

**ATTACHMENTS:**

1. Application to Serve

# Application to Serve on a Board or Committee

## Applicant Information

Last Name	Mather
First Name	Connie
Middle Initial	L
Email Address	
Phone Number	
Address (Street)	1 Fisher Road
Address (City)	Truro
Address (State)	Massachusetts
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 374, Truro, 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

REVISED 2024 JUN 14 AM 11:02  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For? Truro Conservation Commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

The Conservation Commission is of vital importance to protecting and supporting Truro's uniquely beautiful and fragile ecosystem. My experiences as teacher of environmental teacher for the special needs populations in New York and Pennsylvania, as well as academic credentials in environmental education, and a more recent Masters Degree in Environmental Law And Policy from Vermont Law School. I am excited about being a part of the Conservation Commission that provides Truro with stewardship and protections of the natural resources it needs.

Have you attended a meeting of the committee listed above?

☐ Yes ☐ No

Have you read the charge of the committee?

☐ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☐ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.



Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

## Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

In Philadelphia, i was the volunteer coordinator of the West Philly Special Olympics for six years.  
In New York state, I was part of a community group that founded an historical nonprofit that restored and supported a Community Center in our small hamlet.  
I also cofounded and worked as a volunteer in an environmental nonprofit called Neighbors United for the Finger Lakes, a group that educated and advocated for clean Finger Lakes and regional watersheds. This group with many larger organizations such as Universties, Sierra Club and Earth Justice, and governmental departments such as the EPA, DEC and County Legislators to affect positive change in policies and regulatory oversight of the Finger Lakes region.  
In summary, no matter where i worked or where i have lived, i have always strived to be a positive and cooperative contributor to the community.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Professional work:  
Teacher of Environmental Sciences for Special Needs Children in Philadelphia and in Upstate New York.  
Experience:  
Lead advocate in a citizens suit brought against a mega-dairy for Violations of the Clean Water Act.  
Laboratory assistant for Plant Pathology Department, Penn State University.  
Curriculum writer for environmental sciences, School District of Philadelphia  
Member of Cayuga County Environmental Management Council  
Education:  
Masters Degree in Environmental Law And Policy, Vermont Law School.  
Masters equivalency Philadelphia certification in Environmental education for the Handicapped.

Signature

Connie L Mather

Date

06/14/2024



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Interview and Possible Appointment of Applicants to the Ad Hoc Walsh Property Committee.

**EXPLANATION:** Thirteen applicants have submitted their application to serve on the Ad Hoc Walsh Property Committee. There will be 5 full-member seats and 1 alternate member seat to appoint. As an Ad Hoc committee, all initial appointments are for two years.

The applicants are: David Bannard; Eileen Breslin; Lisbeth Chapman; Morgan Clark; Breon Dunigan; Anne (Alexa) Elam; Jeffrey Fischer; Mark Gebhardt; Anne Greenbaum; Cass Johnson; Todd Schwebel; Charles (Chuck) Steinman; Jonathon Winder

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** If a quorum of appointments are not made, the committee will be unable to begin its work.

**SUGGESTED ACTION:** *Motion to Appoint:*

1. *Candidate Name*
2. *Candidate Name*
3. *Candidate Name*
4. *Candidate Name*
5. *Candidate Name*

*to the Ad Hoc Walsh Property Committee for a two-year term expiring June 30, 2026 and to appoint {{Candidate Name}} as an alternate to the Ad Hoc Walsh Property Committee for a one-year term expiring June 30, 2025.*

**ATTACHMENTS:**

1. Application to Serve-David Bannard
2. Application to Serve-Eileen Breslin
3. Application to Serve- Lisbeth Chapman
4. Application to Serve-Morgan Clark
5. Application to Serve-Breon Dunigan
6. Application to Serve-Anne (Alexa) Elam
7. Application to Serve-Jeffrey Fischer
8. Application to Serve-Mark Gebhardt
9. Application to Serve-Anne Greenbaum
10. Application to Serve-Cass Johnson
11. Application to Serve-Todd Schwebel
12. Application to Serve-Charles (Chuck) Steinman
13. Application to Serve-Jonathon Winder

# Application to Serve on a Board or Committee

## Applicant Information

Last Name	<input type="text" value="Bannard"/>
First Name	<input type="text" value="David"/>
Middle Initial	<input type="text" value="Y"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>
Address (Street)	<input type="text" value="4 Yellow Brick Road"/>
Address (City)	<input type="text" value="North Truro"/>
Address (State)	<input type="text" value="MA"/>
Address (Zip Code)	<input type="text" value="02652"/>
Mailing Address (Please indicate box number and zip code)	<input type="text" value="PO Box 309, 02652-0309"/>

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

ROAD 300-NORTH MA12633

ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I have recently retired from the full-time practice of law and I am very interested in getting more involved in Town matters and giving back to Truro. I currently serve on the Charter Review Committee. I am also very interested in development of affordable housing here on the Outer Cape and have been involved with Habitat for many years. This is a perfect opportunity for me to give back to our Town.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☒ Yes ☐ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

With the election of 2 new members of the Select Board, I expect that there will be revisions to the Goals, and I will be most interested in reviewing those revised Goals.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

I am interested in the Zoning Board, but if selected to serve on the Walsh Committee, I expect that I will not have time for the ZBA, too.

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am currently a member of the Charter Review Committee. As a lawyer, I have represented municipal entities for many years, especially in the area of affordable housing, and I have also been heavily involved with Habitat for Humanity NC Mass. In my law practice, I regularly work as part of a team and I am a great believer in the power of a group to achieve far more than any individual could.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I hold a JD from Boston College, with honors, a Masters in Music from Northwestern and a B. Mus. Ed. from Indiana University. I have practiced law for over 35 years, focusing on public finance and airport law. I have been full-time Truro resident for 5 years. Before law school, I was a free-lance classical trumpet player, primarily in the Boston area.

Signature

David Y. Bannard

Date

05/31/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D2

## Applicant Information

Last Name

Breslin

First Name

Eileen

Middle Initial

T

Email Address

Phone Number

Address (Street)

5 Short Lots Lane

Address (City)

Truro

Address (State)

Ma

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

Po Box 1254

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☐ Yes ☒ No

Are you registered to vote in Truro?

☐ Yes ☒ No

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ADMINISTRATIVE OFFICE

TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Walsh Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

As Co-Chair of the previous Walsh Committee, I have had first hand experience of understanding the complexities of the issues involving the property. We were successful in delivering a thoughtful report which resulted in passage of Committee's recommendations.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

No questions.



Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Active Walsh Committee member.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Previous leadership experiences professionally in academic and non profit board organizations.

Signature

Eileen Breslin

Date

05/31/2024

# Application to Serve on a Board or Committee

## Applicant Information

Last Name	Chapman
First Name	Lisbeth
Middle Initial	W,
Email Address	
Phone Number	
Address (Street)	3 Chadwick Road
Address (City)	North Truro
Address (State)	MA
Address (Zip Code)	02652
Mailing Address (Please indicate box number and zip code)	P.O. Box 182

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

## Board/ Committee Information

What Board/ Committee Are You Applying For? Ad Hoc Walsh Property Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I am a senior (age 80) who has a vested interest in affordable housing. I would represent the needs of all of the Truro residents who can no longer afford to live or raise families here. I would represent those who live in fear of where they will relocate when their current rental is made into a condo, an Air B&B, or sold. I am a skilled public speaker and would represent the Committee well in small or large group presentations. The Ad Hoc committee will be closely watched by housing advocates and critics. It will need to regularly communicate with the media and the community about choices and decisions the Town and Select Board will be making. I am an excellent writer.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☒ Yes ☐ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

I'm reading many worthwhile, but competing, Select Board goals. If I have a concern, it is whether the Ad Hoc Walsh Property Advisory Committee's recommendations could be prioritized by the Select Board to forward this project with as much speed as possible.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time. I have served for a short time for the Truro Historical Commission before the pandemic and my housing concerns prompted me to move to Ashland, MA on 2/2021 to be nearer my children. I was not happy away from Truro, but I was able to find an affordable rental apartment and returned to Truro on 3/2023.

## Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have been self-employed since 1991 when I founded my sole proprietor public relations business working exclusively with the financial services industry. This included serving on the steering committee of Pride Planners, as they developed into the first, ever organization of financial advisors who focused on the financial planning needs of the LGBTQ community. I have served on the board, since inception, of the Friends of Herring River – Wellfleet and Truro – for the past 15 years. Since 2000, I have led numerous committees at St. Mary of the Harbor (Episcopal) in Provincetown.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

My undergraduate degree from the University of Maine is in History and Government. My journalism graduate degree is from the University of Missouri. As a serial entrepreneur, I have created and founded four businesses, three very successful, and three that have supported the economy and cultural development of the Outer Cape. The best known was the highly successful Hopper House Tours that for eight years toured more than 1000 guests from all over the world to locations in Wellfleet and Truro where the American realist artist Edward Hopper painted for 34 summers.

Signature

Lisbeth Wiley Chapman

Date

05/30/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D4

## Applicant Information

Last Name	Clark
First Name	Morgan
Middle Initial	
Email Address	
Phone Number	
Address (Street)	107 South Pamet Road
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO BOX 107 TRURO 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I served on the Walsh Property Planning Committee and have the knowledge and expertise needed to serve on this committee. I am a former municipal official and current municipal consultant who works on many large scale projects across Massachusetts. I'm intimately familiar with good planning principles, MA procurement laws, as well as best practices for large scale municipal projects. I'm also the chief proponent for the "Build Your Own" elements of the Walsh Plan, which are a critical and innovative solution to the local housing crisis (along with other types of housing) and require further logistical planning and detail work that I am more than happy to assist with. I also am committed to working with the community on this effort and will work with this committee to garner community engagement and input.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Just a note that many of the questions above are not applicable, as this is a new committee.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time, thank you.

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

In Truro I served on the Walsh Planning Committee for the duration of that committee. I was on the inaugural local comprehensive planning committee. I served on the Internet and cable advisory committee. As staff or a consultant I have served many other committees and boards on Cape Cod and throughout Massachusetts since graduating college almost 20 years ago.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I was the Walsh Committee member who proposed including Low Impact Development principles in the Walsh Plan because I belief strongly in low impact design and other smart growth principles which I have received training in. I was a regulatory official for 10 years and am well versed in MA wastewater and housing regulations (among other environmental and public health regulations). I am ABD in a public policy PhD program where I trained as a qualitative researcher, including in community based participatory research methods. I am a permaculture gardener who would love to see a food forest at the Walsh property and I'm the daughter of a recreation director (and mother to two young boys) who always wants recreation opportunities for the community to be central to town projects.

I mentioned previously that I am a municipal consultant. I staff committees like this one as a professional and I would bring that level of professional expertise and research to my service on this committee.

Signature

Morgan Clark

Date

05/20/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D5

## Applicant Information

Last Name	Dunigan
First Name	Breon
Middle Initial	
Email Address	
Phone Number	
Address (Street)	8 Cranberry Lane
Address (City)	Truro
Address (State)	Ma
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 722 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

TRURO 2024/2025 per 11.15  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For? Walsh Property Ad Hoc Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I believe that housing is a very important issue in Truro and would like to be involved with coming up with creative solutions for a vexing problem.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

no



Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or commitee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have served Various committees in Truro including  
School Council  
Building Committee  
Recreation Commission  
Bike and Walkways Committee  
ZBA  
Board of Selectmen  
  
and Locally  
  
Castle Hill Truro (board)  
PAAM (board and Exhibitions)  
WOMR (board and programming)

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Signature

Breon Dunigan

Date

06/04/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D6

## Applicant Information

Last Name	<input type="text" value="Elam"/>
First Name	<input type="text" value="Anne (Alexa)"/>
Middle Initial	<input type="text" value="A"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>
Address (Street)	<input type="text" value="2 Twining Road"/>
Address (City)	<input type="text" value="Truro"/>
Address (State)	<input type="text" value="MA"/>
Address (Zip Code)	<input type="text" value="02666"/>
Mailing Address (Please indicate box number and zip code)	<input type="text" value="PO Box 1336"/>

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☐ Yes ☐ No

Are you registered to vote in Truro?

☐ Yes ☐ No

TRURO  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

Truro voters mandated the Walsh Property project, but there is still a need to build consensus and trust across our population. The opportunity to serve on the Ad Hoc Walsh Property Advisory Committee would be an ambassadorship of sorts. As a relatively new member of the year round Truro community, my many years of experience in Law and Business Affairs would be an asset to this committee. I understand how to balance the simultaneous and sometimes competing needs involved in implementing complex plans; the need for careful review and analysis, the need for action and execution, and the need to effectively communicate the progress of the committee to all relevant Town officials and the people of Truro. The Ad Hoc Walsh Property Committee seems like an excellent way to ensure that the critical need for affordable housing in Truro is met in a timely manner that strengthens our community and I would be honored to be a part of it.

Note: For the question regarding speaking with a chair or any committee members to get a sense of the work involved, I answered "yes" because I have spoken to members of the Walsh Property Community Planning Committee.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☐ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☐ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Currently part of a three person team as a Co-Executor and Co-Trustee, where we manage a trust, distribute estate assets, communicate trust and estate status to beneficiaries, process payment for taxes and other expenses, and ensure compliance with both state and federal trust and estate laws.  
  
2021-2023: Product Manager for Rightsline, a rights management system, at Conde Nast Publications. As part of an ambitious corporate transformation project, I worked with a 6 person team of Project and Product Managers to develop a global rights management system to track contracts, payments, and usage of content across numerous magazines and websites around the world. Maintaining the support of our many stakeholders in the Technology, Law & Business Affairs, Accounting, Editorial, and Corporate departments was an important aspect of this role.  
  
2012-2021: Editorial Business Manager for Wired magazine and Contract Manager for Vogue magazine , where I managed budgets for both print and web publications, negotiated and finalized contracts, and liaised with teams from Legal, Accounting & Finance departments.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Education: JD, Brooklyn Law School; BA, University of Massachusetts, Amherst  
  
In addition to my experience listed above, I held corporate and in-house roles in Contract Management from the year 2000-2011. In all these roles, it has been essential to ensure that signed contracts were in place to govern all published or broadcast materials, and that multiple teams, including Production, Operations, Accounting, and Finance, be kept up to date on the status of these agreements and the payments associated with them.

Signature

Anne Alexandra Elam

  
Date

06/03/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D7

## Applicant Information

Last Name

Fischer

First Name

Jeffrey

Middle Initial

M

Email Address

Phone Number

Address (Street)

13 Cranberry Ln

Address (City)

Truro

Address (State)

Ma

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 748

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Ad Hoc Walsh Property Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I am concerned about housing costs for seniors, families, and workers who provide our services. Having served on the Walsh Property Community Planning Committee I would like to see the committee recommendations become a reality as quickly as possible. I feel that my scientific background, managerial and communication skills, as well as my ability to work with others would be an asset for this committee.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☐ Yes ☒ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I initially served as an alternate and later became a full voting member of the Walsh Property Community Planning Committee. I participated in developing the final Walsh Property Report and recommendations. This has given me an understanding of the critical need for affordable housing in Truro. I also attended community outreach events and heard from many about their desires and concerns about the property.

Before retiring I worked as a manager and project chief on numerous scientific investigations for the US Geological Survey. This involved leading smaller project teams and larger studies. In particular, I was chair of two multi-state million-dollar liaison committees in the Delaware River Basin where I met with State, local, private, and non-governmental organizations to obtain their input on monitoring plans. I've also served on Science Advisory Committees for Barnegat Bay and Delaware Estuary Programs.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

In my 40 years working as a hydrologist for the US Geological Survey I've overseen and conducted studies that used a variety of analytical and modeling techniques to better understand issues related to land use effects on water supply, water quality, and ecological conditions in streams, estuaries, and groundwater. Over my career I've had months of leadership, management, and conflict resolution training. This has helped me direct personnel and scientific studies. For individuals, my door was always open to discuss problems and goals. For studies, I always took input from team members which insured details were not missed, which improved how the project ran. Similarly, for large projects involving diverse input from public and private groups back and forth communication was the key to developing plans, meeting expectations, and limiting conflict. I have good public speaking skills and have made numerous public presentations of our plans and findings. I am a good writer and have developed many proposals with cooperators which involved negotiating details so the project addressed their needs without exceeding available funding. I am a detail-oriented person. I feel my ability to pull information from many sources and figure out how to piece it all together is one of my strongest assets.

Signature

Jeffrey M Fischer

Date

06/05/2024



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## APPLICATION TO SERVE ON THE WALSH PROPERTY COMMUNITY PLANNING COMMITTEE (WPCPC)

NAME: Jeffrey M Fischer

HOME TELEPHONE: \_\_\_\_\_

ADDRESS: 13 Cranberry Ln, Truro

WORK PHONE : None

MAILING ADDRESS: PO Box 748, Truro MA 02666

E-MAIL: \_\_\_\_\_

FAX: None

Which of the following demographics and perspective categories do you fit (can select one or more demographic characteristics, but no more than one primary interest/perspective):

- RESIDENCY: ☒ year-round resident      ☐ seasonal      ☐ part-time (6 months or more)
- tradesperson  
youth  
student  
young family  
☒ senior resident  
local business owner  
cultural or arts institution  
abutter

Please rank in order of importance to you (1=most concerned about; 5=least concerned about)

- \_1\_ primarily interested in housing/affordable housing opportunities  
\_2\_ primarily interested in conservation and open space needs  
\_2\_ primarily interested in the environment, habitat, and ecosystems  
\_2\_ primarily interested in recreation opportunities  
\_2\_ primarily interested in other development needs

Please describe how you meet the following criteria. You may complete your responses on additional sheets as necessary.

Please explain your ability to help represent the demographics and/or articulate the perspectives you selected above:

My understanding is that the Walsh Property Community Planning Committee will make decisions based upon community input, so I am open to, and interested in, any and all of the perspectives listed above. However, for me,



the most important issue is affordable housing for families and workers. When I was raising my family, it was a real financial stretch to purchase a home. Housing prices in Truro today are so high I don't know how any young person, family, or even middle-income people can afford to live here. And, as I'm sure you're aware, this makes it difficult for businesses to hire and retain employees.

As for the other perspective outlined above, I feel they are all equally important. As one of the few remaining developable pieces of land in Truro the property could support many uses. As a retired hydrologist with over 40 years' experience, I understand the need for conserving open space and maintaining habitats and ecosystems. However, I also understand the town needs space for municipal and commercial development, and if carefully developed the property could support these many uses.

**Please explain your ability to engage in respectful and constructive dialogue with other participants, maintain an open mind, and seek creative options that respond to the interests of other participants as well as your own:**

As a scientist, manager, and advisory committee member I've learned to keep an open mind because many times other people's ideas improved our studies. As a project manager I found it best to get input from team members to ensure work was conducted in an efficient manner to meet project goals, and avoid mistakes. As I took on more responsibilities, primarily working the Delaware River Basin, I was responsible for leading large liaison committees composed of people from multiple state agencies, non-governmental organizations, and concerned citizens. These groups had diverse opinions and it was necessary to let everyone express opinions as to the best way to conduct our studies, and try our best to incorporate those ideas.

**Please explain your contribution to the diversity of experience, knowledge, expertise, geography, and demographics:**

I have wide-ranging interests in many areas. As a working hydrologist I've developed extensive knowledge related to land use and how it affects water availability and quality, as well as ecological health. I've worked in many environments, including the New Jersey and Long Island Coastal Plains, with geology and ecologies similar to those of Cape Cod. I enjoy hiking, biking, swimming, and the many cultural activities the area provides. Having grown up and lived in many suburban and rural areas I understand the need to develop land carefully to provide the greatest benefit to all.

**Please explain your ability to attend all meetings, thoughtfully listen to public and constituent perspectives, and participate actively in discussions:**

Over my career I've served on numerous committees and understand the need to attend so as not to miss important information. I am very serious about my commitments and I certainly have the time as a retiree. In general, I try to be a careful listener, and I am not afraid to voice my opinion, but only after careful consideration. If I had not been able to listen to and understand different perspectives I would not have progressed as far as I did in my career. I almost always have thoughts on how things should work, but am open to other opinions because they can point out things I've overlooked and improve the outcome we're trying to achieve. Even when I disagree with someone, I have always allowed them to speak their mind in a respectful manner.

**Any Other Special Qualifications or Interests:**

Please see attached biography.

**Comments:**

I am very interested in planned development of the Walsh property and how the competing interests can best be met.

SIGNATURE:\_\_\_\_\_ DATE:\_\_\_\_\_

\*\*\*\*\*

SIGNATURE\_\_\_\_\_ DATE:\_\_\_\_\_

\_\_\_\_\_

INTERVIEW DATE\_\_\_\_\_ APPOINTMENT DATE (IF APPLICABLE):\_\_\_\_\_

### Jeffrey Fischer Biography – Walsh Property Community Planning Committee

I have been vacationing with my family in Truro and Wellfleet for over 40 years. My wife and I had always dreamed of retiring on the Cape, and were fortunate to find a home on Cranberry Lane in Truro. After retiring we moved here from New Jersey in the summer of 2020 and have been full-time residents ever since. I enjoy reading, outdoor activities (astronomy, gardening, hiking, biking, and swimming), and cultural events. I also volunteer at the National Seashore and count herring on the Herring River.

Prior to retirement I served as Associate Director for the U.S. Geological Survey New Jersey Water Science Center. In this role I was responsible for overseeing interpretive studies at our Center on surface water, groundwater, and water quality. In my 40 years working as a hydrologist I've overseen and conducted studies that used a variety of analytical and modeling techniques to better understand issues related to land use effects on water supply, water quality, and ecological conditions in groundwater, streams, and estuaries. Over my career I've lived and worked in California, Nevada, New Jersey, and the Delaware River Basin. Up until retirement I served on numerous scientific advisory committees including for the Delaware Bay and Barnegat Bay Estuary Programs.



# Application to Serve on a Board or Committee

Agenda Item: 4D8

## Applicant Information

Last Name	Gebhardt
First Name	Mark
Middle Initial	C
Email Address	
Phone Number	
Address (Street)	6 Short Lots Lane
Address (City)	PO Box 2010
Address (State)	Massachusetts
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 2010, Truro, MA 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

RCVD 2024 JUN 03 PM 1:22

ADMINISTRATIVE OFFICE

TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?	Ad Hoc Walsh Property Advisory Committee
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Briefly Describe Why You Wish to Serve on This Board or Committee:

I live full time in Truro and have been coming to Truro for over 60 years. I have owned property in Truro since 2003. I am a retired physician and past Chair of an Academic Department in Boston with experience in leadership as a Chair and as a Board member on numerous national medical organizations and a board for physician certification to practice medicine. I have a strong interest in the health and well-being of Truro residents and would like to contribute my expertise as a member of the Walsh Committee as it develops plans to provide reasonable, affordable housing and recreational space for Truro residents, workers, teachers and police/fire workers and their families.

I am also a member of the Climate Action Committee and feel a relation with that committee will help ensure that the Walsh plans are conducted in a way to minimize the potential adverse effects on climate change (removal of trees, solar energy, etc).

For full disclosure, I am an abutter and would like to see a plan that minimally disturbs current neighborhoods while at the same time providing needed affordable housing for the people of Truro. I truly believe both goals are possible.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☐ Yes ☒ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☐ Yes ☒ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

I was well acquainted with the prior Walsh committee and most of its members, but I have not met with members of this current one.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

I just got appointed to the Climate Action Committee which is on hold until we get more members. I don't think that will be a time commitment issue.

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am currently on the Climate Action Committee and have begun work with that group. I believe this is a very important committee for the future of Truro.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I have a wealth of experience serving on hospital Boards and committees including the Medical Executive Committee of Beth Israel Deaconess Medical Center and Chair of the Board of Harvard Medical Faculty Physicians, Inc. in Boston. I have been a member of committees on several medical societies and President of the Association of Bone and Joint Surgeons, President of the Connective Tissue Oncology Society, the Musculoskeletal Tumor Society and a Board Member of the International Symposium of Limb Salvage to name a few. I am a Chaired Professor at Harvard Medical School and I received the Diversity Award from the American Academy of Orthopaedic Surgeons.

I am very much a team player and a Chair of my Department, ran an open, collegial leadership structure that was transparent and included listening to the voices and opinions of each faculty member. I ran the Department based as much as possible on consensus. I believe the collective wisdom is superior to any one opinion.

Signature

Mark C. Gebhardt, MD

Date

06/03/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D9

## Applicant Information

Last Name

Greenbaum

First Name

Anne

Middle Initial

Email Address

Phone Number

Address (Street)

22 Gospel Path

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 547 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☐ Yes ☐ No

Are you registered to vote in Truro?

☐ Yes ☐ No

RECD 2024 JUN 4 PM 12:52

ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Ad Hoc Walsh Property Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

The Walsh property is a rare opportunity for Truro & I want to be part of putting the recommendations of the original Walsh Committee into action in ways that best serve Truro. We have the opportunity to creatively address a range of community needs and wishes. We can and need to both think outside the box and be realistic. Figuring out what year-round housing opportunities to develop and when will be challenging. Some of the critical questions include: How many rentals and how many home ownership opportunities? What sizes do we most need? Deciding what use(s) of non-residential space are most important for Truro now and in the future is another challenge. As my service on the Planning Board & Local Comprehensive Plan Committee show, I enjoy thinking about and working on Truro's future. This will continue to be a process that engenders strong reactions and my skills in listening, collaboration, facilitation, and conflict resolution will be useful.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.



Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I currently serve as Vice Chair of the Planning Board. I also served as the Planning Board representative to the Community Preservation Committee and the Local Comprehensive Plan Committee. In those roles I have shown my ability to work respectfully with people having different perspectives. My professional life included working on and leading a wide variety of teams.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I am a trained mediator and volunteered in several Small Claims courts in Eastern Massachusetts providing mediation services. In several jobs I was involved in creating and developing programs funded by public money, so I understand that funding impacts implementation, an issue that will be in play here. I have also led a number of public meetings both here in Truro and elsewhere.

Signature

Anne Greenbaum

Date

06/04/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D10

## Applicant Information

Last Name	Johnson
First Name	Cass
Middle Initial	
Email Address	
Phone Number	
Address (Street)	16 Cranberry Lane
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 2019

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

RECD 20240524 14:12  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For? Ad Hoc Walsh Property Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I believe that Truro, as well as the rest of the Outer Cape, is experiencing an affordable housing crisis. The Walsh property represents an extraordinary opportunity to begin to seriously address this issue. I would like to work on Walsh as my part toward helping to solve this pressing issue. I believe my skills working with various constituencies, leading teams, and tackling complex issues will be a benefit to the Committee.  
(I wrote a letter to editor summarizing my concerns: <https://provincetownindependent.org/opinion/2024/05/01/letters-may-2-2024/>)

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

No

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Prior to moving to Truro 3 years ago, I led a trade association for 20 years in Washington DC representing the domestic textile industry. We worked with numerous constituencies including the Administration, the Congress, technical boards and member companies to resolve complex trade and regulatory issues. I then started a community based ceramic studio in Washington DC that became the largest ceramic studio in the District ([www.districtclaycenter.com](http://www.districtclaycenter.com)) and which I still manage. I was also on the board of the Renwick Alliance for Craft for many years. On the Cape, I have volunteered at SKIP in Ptown for the past three years and am a member of a new year round advocacy group called Truro365, which was formed earlier this year with support from the Cape Cod CDP.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Signature

Cass Johnson

Date

05/23/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D11

## Applicant Information

Last Name	Schwebel
First Name	Robert
Middle Initial	Todd
Email Address	
Phone Number	
Address (Street)	5 Alden circle
Address (City)	Truro
Address (State)	Ma
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	po box 618 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

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ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For? Walsh building committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I was on the Walsh Property Community Planning Committee and wish to continue to help work on planning the housing that will be built there.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☐ Yes ☒ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have been on the Truro Historical Committee, Recreational Committee, Agricultural Committee, Energy Committee, and Walsh Planning Committee. I have served as a mediator in the Barnstable courthouse. I also am on the Board of the Dexter Keeser fund.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I am a licensed contractor in Massachusetts and have worked in Truro for over 30 years.

Signature

R. Todd Schwebel

Date

05/19/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D12

## Applicant Information

Last Name

Steinman

First Name

Charles (Chuck)

Middle Initial

E.

Email Address

Phone Number

Address (Street)

21 Shore Road

Address (City)

North Truro

Address (State)

MA

Address (Zip Code)

02652

Mailing Address (Please indicate box number and zip code)

PO Box 781, 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

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ADMINISTRATIVE SERVICES  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Ad Hoc Walsh Project Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

Please see attachment. Q1

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☒ Yes ☐ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Please see attachment Q2

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Please see attachment Q3

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Please see attachment Q4

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Please see attachment Q5

Signature

Charles E. Steinman

Date

06/05/2024



## **Chuck Steinman Application to Serve – Ad Hoc Walsh Property Advisory Committee**

### **Q1. Why do you wish to serve:**

The Walsh property offers Truro an opportunity to help sustain a year-round community in balance with protecting our aquifer to sustain our natural environment. I wish to work with a development team that will create housing appropriate in scale for Truro that can gain broad public support. A first step will be to help identify and recommend development teams that have designed and built housing that is comparable to what is envisioned for and needed in Truro.

The key recommendations of the Walsh Property Community Planning Committee for which the development team must be qualified to implement are:

1. Building the project in phases, starting with 50-80 units with an ultimate cap of 160.
2. Providing a mix of year-round, multi-generational, affordable, and attainable unit types that give Outer Cape residents and workers priority.
3. Preserving adequate open space to protect the public water supply aquifer and provide recreational opportunities.
4. Providing an advanced, state-of-the art waste water treatment system.
5. Supporting Net Zero principles to maximize energy efficiency and reduce climate impacts.
6. Resolving traffic and egress concerns.

My contributing to the RFP and implementation phases and communicating with the community will build on my professional and volunteer experience, including universal/ADA compliant design for retirement communities and assisted living residences; planning and architectural design for community participatory projects; applying for and managing Truro CPA funded projects; and designing and producing flyers, newsletters, and email communications.

I look forward to working with the Select Board, Town Manager, Housing Authority, other town officials, and consultants knowledgeable with the issues at hand that achieves community support and approval. I am motivated by seeing projects through to completion.

### **Q2. Questions or concerns about Select Board Goals as relevant to Committee**

My questions relate to achieving coordination with other Boards, Committees, the Local Comprehensive Plan, and the Housing Needs Assessment and Production Plan:

Objective 2: How will the Walsh project move forward in coordination with the objective to create an intermunicipal water resources management plan?

Objective 8: Will the Select Board continue to hold joint work sessions with the Truro Housing Authority, Planning Board and ZBA to develop housing initiatives as they relate to the Walsh Property?

Objective 12: What is the status of a "Housing Playbook"?

Objective 14: How will the Climate Action Committee's and Energy Committee's goals be implemented as related to the Walsh Property development?

Objective 17: How will the needs for persons with disabilities be considered in the development of the Walsh Property?

### **Q3. Other Boards**

I am serving as Vice Chair of the Truro Historical Commission.

Q4. Experience working on a committee or Team, professional, town, volunteer, etc.

My team experience includes (1) serving on the Truro Historical Commission, formerly as Chair and currently as Vice Chair, responsible for initiating and managing CPA grants for updating the Community-wide Survey of Historic Resources, nominating several properties to the National Register of Historic Places, creating National Register and historic house recognition plaques, reviewing demolition requests, and creating the *Historic Truro Self-Guided Tours* booklet; (2) serving as Board Chair and Contract Administrator of the Friends for the Truro Meeting House, having been involved since the organization was founded in 2012, initiating seven multi-year CPA grant applications and managing the awarded construction grants totaling over \$871,000, communicating through newsletters and the internet to build a constituency to raise over \$200,000 in private contributions, and helping to organize a series of summer cultural programs as mandated by the CPC; (3) working with the Planning Board on zoning initiatives including the house size bylaws and the Marijuana bylaw, (4) assisting the Truro Conservation Trust on projects including the Route 6/6A "Gateway Park" and the "Poor's Hill" acquisition; (5) working with teams of citizens to "Save Town Hall" and "Stop Stop & Shop" and (6) professionally, working for an urban planning and design firm on multi-disciplinary teams engaging in citizen participation projects, transportation planning, and environmental impact assessments; and planning and implementing interiors for life-care communities and assisted living residences.

Q5. Professional experience, education, training

**Professional Experience:**

Wellesley Design Consultants: Contract interior design for retirement and senior life care communities, assisted living residences, Alzheimer Care residences, and nursing care facilities, including Seashore Point, Provincetown; Benchmark Assisted Living projects; Fox Hill Village, Westwood; Harbor Point Memory Care, Centerville; and Falmouth Assisted Living. Work included project management, planning and design, specifications, purchasing, logistics coordination, and management of installation. (25 years)

STAATS International: Management of the interior design and implementation for projects in Bahrain and London. (2-1/2 years)

Rehabilitation of Historic House: Purchased to rehab for resale a 1922 arts and crafts style residence in Weston, MA designed by Ernest Flagg, serving as designer, builder, and general contractor. (1 year)

Skidmore, Owings & Merrill: Planning and management for the architectural firm's urban design and planning offices in Washington, D.C. and Boston, including multi-disciplinary urban transportation studies, citizen engagement projects, environmental impact reports, interior space planning, project management, contract administration, and graphic design. (14 years)

**Education:**

Massachusetts Institute of Technology:

Bachelor of Science, Sloan School of Business with a minor in architecture

Master of Science, Sloan School of Business

Master in City Planning, Department of Urban Studies and Planning

# Application to Serve on a Board or Committee

Agenda Item: 4D13

## Applicant Information

Last Name

Winder

First Name

Jonathon

Middle Initial

A

Email Address

Phone Number

Address (Street)

2 Turnbuckle Way

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

P O Box 979 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

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ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Ad Hoc Walsh Property Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

This is such an important issue for the Truro. We need to get it right, and gain a meaningful degree of consensus. This is where I can help the most. Trained as an economist, I pursue facts from multiple sources and analyze them, arriving at a solid awareness of the likely tradeoffs resulting from taking different decisions. And then communicate those results as simply as possible to find common ground.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Spent my professional life in business, finding solutions to challenges. Led consulting teams at McKinsey; Sales teams at The Walt Disney Company; headed Project Launch team at one Publishing Company (most successful product launch ever); ran a smaller Publishing company as CEO. Currently serve as the Finance Trustee at Wellfleet Harbor Actors Theater and as Vice Commodore at Pamet Harbor Club, and Chair the Social Committee.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

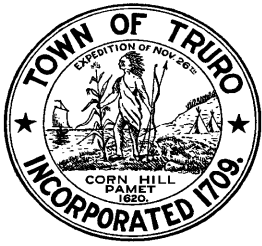
Have an MBA. Will just mention that at an intense consulting training, the group of trainees was confronted with a prisoner's dilemma exercise. Thanks to my intervention with the group of trainees during the training, we were the only group the training company ever taught to have a successful outcome - which was that in the context of the training, all parties won. The exact opposite result of what a Prisoner's Dilemma is designed to compel.

Signature

Jonathon A Winder

Date

06/04/2024



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Nomination of Alternate Member to the Cape Cod National Seashore Advisory Committee

**EXPLANATION:** The National Park Service invited the Board to nominate two individuals for consideration in appointing one voting member and one voting alternate member to the Cape Cod National Seashore Advisory Commission. Chair Susan Areson serves as the voting member. The Select Board must nominate another member to serve as the alternate voting member to the CCNS Advisory Commission.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Truro will not have full representation on the Commission.

**SUGGESTED ACTION:** *Motion to nominate XXX to the Cape Cod National Seashore Advisory Commission as an alternate voting member, with a term to last two years.*

**ATTACHMENTS:**

1. Letter Regarding CCNS Advisory Commission Appointment Nominations (January 2023)



IN REPLY REFER TO:

# United States Department of the Interior

NATIONAL PARK SERVICE  
Cape Cod National Seashore  
99 Marconi Site Road  
Wellfleet, MA 02667

January 23, 2023

Kristen Reed, Chair  
Select Board of Truro  
24 Town Hall Road  
P.O. Box 2030  
Truro, MA 02666

Dear Ms. Reed,

The Cape Cod National Seashore Advisory Commission (Commission) was originally authorized in 1961 as a part of Public Law 87-126, Cape Cod National Seashore's enabling legislation, and began operation in 1966. The Commission was last authorized for a ten-year period by Public Law 111-11 in 2009 and expired on September 26, 2018. Recently, the Commission has been reestablished as part of the Consolidated Appropriations Act signed by President Biden on December 29, 2022, until September 26, 2029. Pursuant to the Cape Cod National Seashore enabling legislation, the Secretary of the Interior appoints one member from nominations submitted by the Board of Selectmen of Truro, MA.

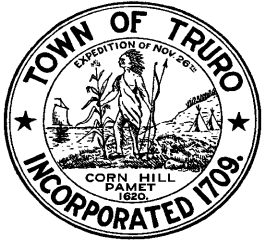
Accordingly, I invite you to nominate, within 30 days of the date of this letter, two individuals for consideration in appointing one voting member and one voting alternate member to the Commission. All appointments are for two-year terms. For each nomination, please include a resume with home and business addresses, telephone numbers, and date of birth. Please indicate which individual you are nominating as the voting member and alternate member respectively.

Nominations should be submitted to Superintendent, Cape Cod National Seashore, 99 Marconi Site Road, Wellfleet, MA 02667. We will forward all nominations to the Department of the Interior once we have received a complete package with all requested information. The Secretary of the Interior will make the final decision on appointments to the Commission and will send the appointment letter directly to each appointee.

If you have any questions about the appointment process or other matters related to the park, please contact me at 508-957-0701 or email at [Leslie\\_Reynolds@nps.gov](mailto:Leslie_Reynolds@nps.gov)

Sincerely,

Leslie Reynolds  
Acting Superintendent



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Public Works Facility Background, Update and Discussion with Town Counsel

**EXPLANATION:** Town Counsel, Attorney John Giorgio from KP Law, and Darrin Tangeman, Town Manager, will provide a background on the Public Work Facility and related Town Meeting Actions and the 2024 Special Town Election to Select Board and citizens.

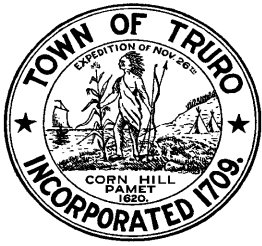
**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** N/A

**SUGGESTED ACTION:** None. Discussion only.

**ATTACHMENTS:** None





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Discussion and Possible Vote on Finalization and Prioritization of FY2025 Goals and Objectives

**EXPLANATION:** At the May 28, 2024 Select Board meeting, a status update on the FY2024 Select Board Goals & Objectives was presented. An updated Goals & Objectives Progress Report from that meeting is attached. On June 11, 2024, the Select Board set the date for a work session and a public hearing and encouraged the public to email the members input about the FY2025 Goals & Objectives. On June 18, 2024, the Board held a work session and prepared a draft list of objectives and discussed adopting the five goals identified in the Local Comprehensive Plan as the Board's goals. At the June 25, 2024 meeting, Town Moderator Paul Wisotzky led a public hearing on the FY2025 Goals & Objectives in accordance with Town Charter and the draft list of objectives was presented.

Town Manager Tangeman provided a prioritization survey that also invited the Board members to serve as ambassadors for each of the objectives. The survey results are not visible to the Board members and will be presented at the meeting.

The Board's next steps are to finalize the objectives and the prioritization of the objectives. A draft FY2025 Goals & Objectives document is included. If any changes to the values and/or process listed in the Goals & Objectives document should be made, staff requests that the Board provide guidance.

The Local Comprehensive Plan, approved at the 2023 Special Town Meeting is available here: [https://www.truro-ma.gov/sites/g/files/vyhlf9766/f/uploads/april\\_19\\_2024\\_local\\_comprehensive\\_plan\\_1.pdf](https://www.truro-ma.gov/sites/g/files/vyhlf9766/f/uploads/april_19_2024_local_comprehensive_plan_1.pdf) to help inform the goal-setting process.

**SUGGESTED ACTION:** *MOTION TO approve and electronically sign the Select Board's FY2025 Goals & Objectives.*

**ATTACHMENTS:**

1. Draft FY2025 Goals and Objectives
2. Results of Prioritization Survey—to be presented at meeting.



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

## Values and Fiscal Year 2025 Goals and Objectives

### **VALUES:**

The Town of Truro holds the following values that inform our approach to governance and municipal services. They are the guiding principles that drive all of the activities undertaken by any staff, volunteer, elected or appointed official in the Town of Truro. They embody our beliefs and our highest aspirations.

#### **Excellence:**

We strive to provide the highest quality services that are responsive to the needs of all residents and visitors.

#### **Integrity:**

We hold ourselves to high ethical standards and commit to acting with civility at all times and to behave lawfully, respectfully, honestly and fairly.

#### **Openness and Transparency:**

We commit to sharing information, working inclusively and to holding ourselves accountable.

#### **Collaboration:**

We believe in working with others to solve problems and address community need both locally and regionally.

#### **Sustainability:**

We strive for the integration of environmental health and protection, social equity and diversity, economic vitality, and fiscal integrity of the community to create a thriving and resilient community for generations to come.

### **GOALS AND OBJECTIVES:**

Each year, as a way of articulating policy and priorities, the Truro Select Board develops goals and objectives. These goals and objectives are intended to prioritize the Select Board's efforts and to provide guidance and direction to the Town Manager and their appointees, the Police and Fire Chiefs, and the Town's multi-member bodies.

In accordance with Town Charter, the Select Board held a public meeting on June 25, 2024. The Board discussed the FY2025 Goals and Objectives on June 11, 2024, June 18, 2024 and June 25,



# TOWN OF TRURO

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2024 and determined that the priorities identified in the Local Comprehensive Plan approved by Town Meeting at the October 23, 2023 Special Town Meeting (held on May 4, 2024) will serve as the Board's FY2025 Goals. Many of the FY2024 objectives were adapted for FY2025 objectives and new objectives were added. On July 9, 2024, the Select Board prioritized and finalized the FY2025 Goals & Objectives for July 1, 2024 through June 30, 2025. The objectives were categorized under the most appropriate goal, although many of the objectives address more than one of the goals.

## FY2025 Goals (from Local Comprehensive Plan Priorities)

*The Town of Truro will:*

- A) Address the housing crisis across a wide variety of demographics and income levels*
- B) Protect the natural and built environment & address impacts of climate change*
- C) Support business and economic opportunities*
- D) Address regional infrastructure needs*
- E) Build a collaborative and supportive community culture*

## FY2025 Objectives

The following objectives indicate the prioritized ranking and a Select Board Ambassador for each objective.

### *A) Address the housing crisis across a wide variety of demographics and income levels*

1. The Select Board will work with the Housing Authority and a consultant to develop a Housing Playbook by March 2025.

*Prioritization Ranking:*

*Select Board Ambassador:*

2. By the end of 2025, a review of all Town-owned land will be completed and funding will be identified for the longer-term goal of creating a strategic land use and infrastructure plan that will offer recommendations for uses and opportunities for Town-owned land (including the Truro Motor Inn and the Walsh Property).\*

\*Also supports Goal D: Address regional infrastructure needs

*Prioritization Ranking:*

*Select Board Ambassador:*

### *B) Protect the natural and built environment & address impacts of climate change*

1. The Select Board will support and encourage projects that protect and restore our



# TOWN OF TRURO

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coastal environment including these current and ongoing projects:

- a) Pamet River Tidal Flow Restoration and Watershed Study
- b) East Harbor Culvert Replacement
- c) Mill Pond and Eagle Creek Repairs and Improvement
- d) Little Pamet Watershed Study and Culvert Repair
- e) Coastal Management (emphasis on Beach Point)

Staff will provide quarterly project updates and the Select Board will take actions, including preparing necessary Town Meeting articles, to move these projects forward.

*Prioritization Ranking:*

*Select Board Ambassador:*

2. The Select Board will direct the Climate Action Committee and the Energy Committee, working with the Climate Action Coordinator, to finalize and initiate the Climate Action Plan for the Town of Truro, in accordance with the policy memorandum that facilitates and guides progress in all relevant areas toward a “Net Zero Truro” by 2050, and will ask for updates at least twice per year

*Prioritization Ranking:*

*Select Board Ambassador:*

## *C) Support business and economic opportunities*

1. The Select Board will revise the charge of the Ad Hoc Municipal Revenue Task Force and establish a working group that will comprise staff, two members of the Select Board and other stakeholders to engage the public and examine recurrent revenue generation options resulting in a detailed report and recommendations for both short-term and long-term implementation to the Select Board by the end of FY2025.

*Prioritization Ranking:*

*Select Board Ambassador:*

2. The Select Board will work with the Town staff and the Truro Cultural Council on researching the process of applying to establish a designated cultural district in Truro by December 31, 2024.

*Prioritization Ranking:*

*Select Board Ambassador:*

## *D) Address regional infrastructure needs*

1. By spring 2025, the Select Board will work with the Town of Provincetown to develop an agreement, between the two towns, to jointly pursue the siting, permitting and development of additional water resources to serve the future needs of both communities.



# TOWN OF TRURO

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Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

*Prioritization Ranking:*

*Select Board Ambassador:*

2. By March 2024, the Select Board will prepare a Town Meeting article for the Public Works Facility based on the work of the DPW Ad Hoc Committee, Town Staff, and Consultants and the results of the environmental assessment of Town Hall Hill.

*Prioritization Ranking:*

*Select Board Ambassador:*

3. The Select Board will work with the Town Moderator and Town staff to research the technology and cost of electronic voting at annual and special town meetings, as well as other potential changes related to holding the meetings. The work should be accomplished in time for FY2026 budget deliberations and a straw poll article will be prepared for the 2025 Annual Town Meeting.

*Prioritization Ranking:*

*Select Board Ambassador:*

## *E) Build a collaborative and supportive community culture*

1. By February 2025, the Select Board will prepare a Town Meeting article for funding needed to: complete a review the Senior Needs Assessment and COA Focus Group Report, and the Self-Evaluation and Transition Plan, and invite feedback from the community on specific programs and services requested, with the goal of expanding services, resources and programs for seniors and persons with disabilities.

*Prioritization Ranking:*

*Select Board Ambassador:*

2. In support of the Local Comprehensive Plan, the Select Board will work with members of the community to ensure transparency and inclusivity and to develop a new generation of community leaders from diverse backgrounds.

As part of this process, the SB will:

- Support Community-led forums facilitated by community volunteers. These informal meetings will be held in informal settings to encourage two-way communication with a balance of venues, topics, formats and processes so that everyone in our community feels comfortable sharing and hearing ideas. As appropriate and allowable by policy, the Select Board will provide marketing support via monthly Truro Talks newsletter, social media and inclusion on the agenda at various Select Board meetings to discuss and promote upcoming Forums.
- Provide resources in support of marketing to promote Boards and Committee work. This will include and is not limited to: recruitment on social media,



# TOWN OF TRURO

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training and support for those interested in community service via Town Boards/Committees, and re-energizing the Committee and Board “playbook” to help nurture and develop our next generation of Town leadership and volunteers.

- Foster communication among Boards and Committees with semi-annual round table discussions with board/community chairs to discuss and share accomplishments, plans, challenges and opportunities.

*Prioritization Ranking:*

*Select Board Ambassador:*

Truro Select Board

\_\_\_\_\_  
Susan Areson, Chair

\_\_\_\_\_  
Robert Weinstein, Vice-Chair

\_\_\_\_\_  
Nancy Medoff, Clerk

\_\_\_\_\_  
Susan Girard-Irwin

\_\_\_\_\_  
Stephanie Rein





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Licensing Department

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Review and Approval of 2024 Seasonal Business Licenses: Lewis Brothers Ice Cream (Hawker Peddler)

**EXPLANATION:** Lewis Brothers' Ice Cream Truck- Hawker Peddler's License was approved upon compliance with all regulations and receipt of the necessary fees at the April 23, 2024 Select Board meeting. The license, which is under the authority of the Select Board as the Local Licensing Authority, is issued only upon compliance with all regulations, receipt of the necessary documents, fees, and proof of taxes paid in full for the fiscal year, and issuance of Health licenses if applicable. There were no reported issues with the licensee in 2023.

The Board will need to determine if all necessary regulations have been met and if they wish to authorize issuance of the license.

Mass General Law	Licenses & Permits Issued by Select Board	Names of Businesses
Chapter 101 § 13	<b>Hawker Peddler</b> Mobile Food Truck	<b>Lewis Brother's Ice Cream (Mobile Truck)</b> Route: Cold Storage, Great Hollow, Corn Hill, Ballston, Longnook, Coast Guard, Head of the Meadow, Puma Park, Adventure Bound Campgrounds, Truro Center for the Arts at Castle Hill and Truro Vineyards

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** If not approved, this business will not have the required permit to operate.

**SUGGESTED ACTION:**

*Motion to approve the issuance of Lewis Brothers' Ice Cream Truck- 2024 Hawker Peddler's License.*

*OR*

*Motion to not issue Lewis Brothers' Ice Cream Truck- 2024 Hawker Peddler's License.*

**ATTACHMENTS:**

1. Renewal Application for 2024: Lewis Brothers Ice Cream



## TOWN OF TRURO BOARD OF HEALTH

24 Town Hall Road, P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004 x131 Fax: 508-349-5508

Email: [cbecbe@truro-ma.gov](mailto:cbecbe@truro-ma.gov) or [adavis@truro-ma.gov](mailto:adavis@truro-ma.gov)

### APPLICATION FOR MOBILE FOOD SERVICE PERMIT

☐ New ☒ Renewal

#### Section 1 – Type of Mobile Food Service

- ☐ Mobile Food Truck (potentially hazardous foods)  
☒ Ice Cream Truck  
☐ Pushcart (limited to non-potentially hazardous foods)

#### Section 2 – Business/Owner/Manager Information

Business Name: LEWIS BROTHERS, INC.

FEIN: [REDACTED]

Owner Name: DAVID LEWIS

Email Address: [REDACTED]

Mailing Address: 155 SAMOSET RD. EASTHAM, MA 02642

Phone No: [REDACTED]

24 Hour Emergency: SAME

Certified Food Manager(s) (attach copy):

DAVID LEWIS

Allergen Awareness Certification (attach copy):

DAVID LEWIS

List fixed or stationary location(s) where food will be sold:

SAME AS 2023

Has your menu changed from last year? ☐ Yes ☒ No

*If yes please attach copy of menu or provide description of food to be prepared and sold:*

#### Section 3 – Base of Operations

(All Mobile Food Vendors must operate out of a fixed Licensed Establishment)

Name: LEWIS BROTHERS HOMEMADE ICE CREAM

Telephone: [REDACTED]

Address: 310 COMMERCIAL ST. PTOWN

Owner/Manager: DAVID LEWIS

Type of Establishment: MOBILE FOOD SERVICE

#### Section 4 – Waste

##### **WATER SYSTEM/WASTE RETENTION:**

☐ Site has potable water hookup

☒ Potable water supply tank on unit. Capacity 5 gal.

Capacity of waste retention tank 7 gal (should be greater than supply)

How and where will the liquid waste water be disposed of?

BASE OF OPERATIONS

#### Section 5 - Attestation

*I, the undersigned, attest to the accuracy of the information provided in this application and further agree to allow the regulatory authority access to the mobile vending truck or pushcart as specified under § 8-402.11. I affirm that the mobile food service operation will comply with 105 CMR 590.000, Truro Board of Health Regulation Section X, Food Service Regulations and all other applicable laws. Pursuant to MGL Ch. 62C § 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid state and local taxes required by law.*

Signature of Applicant: David S. Jenkins

Date: 4/16/24

#### Application Checklist:

☐ Smoke detector/fire protection certification.

☐ Copy of inspection of commercial hood/ventilation system report (if applicable)

☒ IF YOU HAVE EMPLOYEES- Workers Compensation Affidavit & Certificate of Insurance

☐ IF YOU DO NOT HAVE EMPLOYEES- Workers Compensation Affidavit

☒ Copy of valid food service permit for base of operations (if located outside Truro)

☒ Copy of most recent food service inspection report for base of operations (if located outside of Truro)

☐ Copy of the commissary agreement (base of operations).

☒ ICE CREAM TRUCKS ONLY: complete CORI form and permit to engage in ice cream vending mgl 270 §25

☒ Copy of state Hawker Peddler License



The Commonwealth of Massachusetts  
Department of Industrial Accidents  
1 Congress Street, Suite 100  
Boston, MA 02114-2017

[www.mass.gov/dia](http://www.mass.gov/dia)

Workers' Compensation Insurance Affidavit: General Businesses.  
TO BE FILED WITH THE PERMITTING AUTHORITY.

**Applicant Information**

**Please Print Legibly**

Business/Organization Name: LEWIS BROTHERS, INC

Address: 310 COMMERCIAL ST.

City/State/Zip: PROVINGTOWN, MA 02057 Phone #: [REDACTED]

**Are you an employer? Check the appropriate box:**

1. ☒ I am a employer with 10 employees (full and/or part-time).\*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.  
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]\*\*
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

**Business Type (required):**

5. ☒ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other \_\_\_\_\_

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

\*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

**I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.**

Insurance Company Name: AELC

Insurer's Address: 54 THIRD AVE

City/State/Zip: BURLINGTON, MA 01803

Policy # or Self-ins. Lic. # [REDACTED] Expiration Date: 8/21/24

**Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).**

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

**I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.**

Signature: [Signature] Date: 4/16/24

Phone # [REDACTED]

**Official use only. Do not write in this area, to be completed by city or town official.**

City or Town: \_\_\_\_\_ Permit/License # \_\_\_\_\_

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
6. Other \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY  
INFORMATION PAGE

**Associated Employers Insurance Company**  
**54 Third Avenue, Burlington, Massachusetts 01803-0970**  
**(800) 876-2765**

NCCI NO 40959

POLICY NO.  
PRIOR NO.

ITEM

1. The Insured: Lewis Brothers Inc  
DBA:  
Mailing address: C/O David Lewis  
155 Samoset Road  
Eastham, MA 02642

FEIN: \*\*-\*\*\*3840

Legal Entity Type: Corporation

Other workplaces not shown above: See Location

2. The policy period is from 08/21/2023 to 08/21/2024 12:01 a.m. standard time at the insured's mailing address.
3. A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here: MA
- B. Employers' Liability Insurance: Part Two of the policy applies to work in each state listed in item 3.A.

The limits of liability under Part Two are:

Bodily Injury by Accident	\$	<u>100,000</u>	each accident
Bodily Injury by Disease	\$	<u>500,000</u>	policy limit
Bodily Injury by Disease	\$	<u>100,000</u>	each employee

C. Other States Insurance: Coverage Replaced by Endorsement WC 20 03 06 B

D. This Policy includes these Endorsements and Schedules: SEE SCHEDULE

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans.  
All information required below is subject to verification and change by audit.

Classifications		Premium Basis		Rates	
	Code No.	Estimated Total Annual Remuneration		Per \$100 Of Remuneration	Estimated Annual Premium
INTRA	000183786				
INTER		SEE CLASS CODE SCHEDULE			

Minimum Premium \$207

GOV	GOV
STATE	CLASS
MA	8017

Total Estimated Annual Premium  
Deposit Premium

State Assessments/Surcharges  
\$1,520.00 x 4.8200%

This policy, including all endorsements, is hereby countersigned by

  
Authorized Signature

07/20/2023  
Date

Service Office:  
54 Third Avenue  
Burlington MA 01803

Benson Young & Downs Ins  
P.O. Box 559  
56 Howland Street  
Provincetown, MA 02657

WC 00 00 01 A (7-11)

Includes copyrighted material of the National Council on Compensation Insurance,  
used with its permission.

# Commonwealth of Massachusetts

## Division of Standards

### Hawker / Peddler

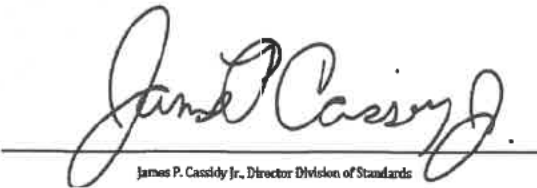
DAVID LEWIS  
LEWIS BROTHERS INC.  
155 SAMOSET RD  
EASTHAM MA 02642

2025

**License No: HP0128208**

Date of Issue: February 5, 2024

Date of Expiration: April 27, 2025



James P. Cassidy Jr., Director Division of Standards

This license is not transferable

For current status visit [www.mass.gov/standards](http://www.mass.gov/standards)





# CERTIFICATE OF ALLERGEN AWARENESS TRAINING

**Name of Recipient: David Lewis**

**Date of Completion: January 10, 2021**

**Date of Expiration: January 10, 2026**

*The above-named person is hereby issued this certificate  
for completing an allergen awareness training program  
recognized by the Massachusetts Department of Public Health  
in accordance with 105 CMR 590.009(G)(3)(a).*

*This certificate will be valid for five (5) years from date of completion.*

Issued By:

Berkshire  
**AHEC**

Area Health Education Center  
Pittsfield, Massachusetts

[www.massfoodallergytraining.org](http://www.massfoodallergytraining.org)

# ServSafe® CERTIFICATION

## DAVID LEWIS

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the American National Standards Institute (ANSI)–Conference for Food Protection (CFP).

21774211

CERTIFICATE NUMBER

5554

EXAM FORM NUMBER

2/14/2022

DATE OF EXAMINATION

2/14/2027

DATE OF EXPIRATION

Local laws apply. Check with your local regulatory agency for recertification requirements.



#0655

A handwritten signature in brown ink that reads "Sherman L. Brown".

Sherman Brown  
Executive Vice President, National Restaurant Association Solutions





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Benson Young & Downs Ins 15 Briar Lane P O Box 717 Wellesfleet MA 02667-0717	CONTACT NAME: Gretchen Houghton PHONE (A/C No. Ext): (508) 349-6311 E-MAIL ADDRESS: certdesk@byandd.com FAX (A/C No.): (508) 349-7894
INSURED	Lewis Brothers Inc D/B/A Lewis Brothers Homemade Ice Cream c/o David Lewis 155 Samoset Road Eastham MA 02642-	INSURER(S) AFFORDING COVERAGE INSURER A: Associated Employers Ins Co INSURER B: Arbella Protection Ins Co INSURER C: The Hartford INSURER D: INSURER E: INSURER F:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDL SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
TR		INSR NO		(MM/DD/YYYY)	(MM/DD/YYYY)	
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			09/21/2023	09/21/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			09/21/2023	09/21/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N/A		08/21/2023	08/21/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Retail Ice Cream Sales;

## CERTIFICATE HOLDER

## CANCELLATION

AI 033509

Town of Provincetown  
260 Commercial Street  
Provincetown

MA 02657-

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**DEPARTMENT OF COMMUNITY DEVELOPMENT**  
**LICENSE / 106 INSPECTION FORM**

PROPERTY ADDRESS: 304 Commercial BUSINESS NAME: Lewis Bros

EMAIL ADDRESS: \_\_\_\_\_ BUSINESS OWNER: \_\_\_\_\_

INSPECTION DATE: 4/9/24 TELEPHONE NO: \_\_\_\_\_

TYPE OF LICENSE(S): FF ENTERTAINMENT: YES ☐ NO ☐

NEW: ☐ Seating Capacity: \_\_\_\_\_

RENEWAL: ☒ # Rental Rooms: \_\_\_\_\_ # Guests Allowed: \_\_\_\_\_

OTHER: ☐ # Units: \_\_\_\_\_ #Apts.: \_\_\_\_\_ # Guests Allowed: \_\_\_\_\_

# Cottages: \_\_\_\_\_ # Guests Allowed: \_\_\_\_\_

LICENSING YEAR: 2024 APPLICATION DATE: \_\_\_\_\_

**HEALTH DEPARTMENT:**

	PASS	FAIL	N/A		PASS	FAIL	N/A
Septic/Cesspool Review:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sanitation Overview:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Connected to Municipal Sewer:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trash Receptacles:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grease Trap/Monitor:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Recycling Receptacles:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Restrooms:	Public <input type="checkbox"/>		Private <input type="checkbox"/>	Food Manager Certificate:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

HEALTH COMMENTS: \_\_\_\_\_

Health Inspector Initials: \_\_\_\_\_ Health Agent Initials: \_\_\_\_\_ Approved: YES ☐ NO ☐

**BUILDING DEPARTMENT:**

	PASS	FAIL	N/A		PASS	FAIL	N/A
Proper Number of Egresses:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Posted Seating Capacity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clear Exits/Stairs/Aisles:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Posted Room Capacity:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Approved Signs:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exit Signs Lighted:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building Address Number:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outdoor Display Permit:	YES <input type="checkbox"/>		NO <input type="checkbox"/>	110 Inspection Certification:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

BUILDING COMMENTS: \_\_\_\_\_

Building Inspector Initials: JN Approved: YES ☒ NO ☐

**WIRING/FIRE COMPLIANCE INSPECTOR:**

	PASS	FAIL	N/A		PASS	FAIL	N/A
Proper use of Extension Cords:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hanging Wires:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Emergency Lights:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Main Service Panel:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extinguishers/Charged:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire Alarm:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Extinguishers/Certified:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire Protective Systems:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
General Housekeeping:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Class A/Type 1:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Boiler Area Condition:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Heat/Smoke/CO Detectors:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WIRING/FIRE COMMENTS: \_\_\_\_\_

Wiring/Fire Inspector Initials: \_\_\_\_\_ Approved: YES ☒ NO ☐

OTHER COMMENTS/CONDITIONS: \_\_\_\_\_

APPLICANT'S SIGNATURE: David S. Lewis DATE: 4/9/2024

# TOWN OF PROVINCETOWN

## CERTIFICATE OF INSPECTION LICENSE TO CONDUCT BUSINESS

In accordance with Provincetown's General By-Law, 8-2: NO CORPORATION, FOREIGN OR DOMESTIC, (AND NO PERSON, PARTNERSHIP OR ASSOCIATION NOT REQUIRED BY LAW TO OBTAIN A LICENSE FOR THE CONDUCT OF ITS BUSINESS) SHALL WITHIN THE TOWN OF PROVINCETOWN CONDUCT ANY RETAIL OR WHOLESALE BUSINESS INVOLVING THE SALE OR RENTAL OF GOODS, WITHOUT FIRST HAVING REGISTERED WITH THE LICENSING AGENT. General By-Law 8-7: FOLLOWING REGISTRATION, ALL PREMISES SHALL UNDERGO AN ANNUAL INSPECTION SCHEDULED BY THE LICENSING AGENT, CONDUCTED BY THE DEPARTMENT OF REGULATORY MANAGEMENT, AND ARE SUBJECT TO ALL REGISTRATION FEES AND INSPECTION FEES AND WILL HAVE FILED A CURRENT CERTIFICATE OF GOOD STANDING OR A CERTIFICATE OF CORPORATE LEGAL EXISTENCE, AND WILL HAVE FILED A COPY OF ARTICLES OF ORGANIZATION ATTESTING TO THE CORPORATE STATUS OF THE REGISTRANT.

Issued to: **Lewis Brothers, Inc.**

**David Lewis**

Doing Business as: Lewis Brothers Homemade Ice Cream

Location: 308 COMMERCIAL ST 10UA2

For the Purpose of: **Food Service; Retail;**

**License Number:**  
**LIC-21-147**

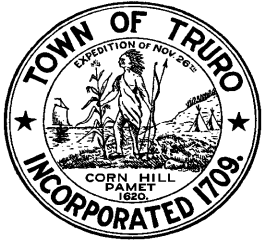
**License Issued:**  
April 9, 2024

**Expiration Date:**  
December 31, 2024

  
**Building/Health Official**

**Electrical Inspector**

**Licensing Board**



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Finance

**REQUESTOR:** Alex Marini Lessin, Finance Director; Treasurer/Assistant Collector; Trudi Brazil, Town Accountant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Year end transfers

**EXPLANATION:** Placeholder for potential year-end transfers. Under MGL c. 44 Section 33B, intra-departmental transfers must be approved by the Select Board and Finance Committee prior to July 15. The Finance Committee is meeting on July 11 to review the below transfers.

**FINANCIAL SOURCE (IF APPLICABLE):** Various appropriations as listed

**IMPACT IF NOT APPROVED:** If not approved, invoices may remain unpaid and will need to be approved by Town Meeting.

**SUGGESTED ACTION:** *Motion to Approve the Departmental Transfers Provided by Finance Director Alex Marini-Lessin at Tonight's Meeting.*

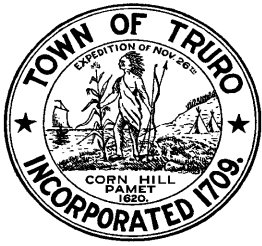
**ATTACHMENTS:**

1. List of transfers, including sending and receiving line item.

FY2024 Inter-departmental transfer request summary  
July 9, 2024

Amount of transfer	Description	Receiving Line item	Sending Line item
\$217,900	Transferring funds from the Fire/EMS Salary and Wages appropriation to the Fire/EMS Department Services (non-wages) appropriation to cover expenses related to temporary paramedics.	01022052	01022051





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Review and Approve Childcare Voucher Program Eligibility Requirements

**EXPLANATION:** The Childcare Voucher Program, approved by Article 12 of the 2023 Annual Town Meeting and the 2025 Annual Town Election Ballot, has a \$255,000 allocation for FY2025. The program, which concludes its third year in August 2024, includes Eligibility Guidelines established by the Select Board. At tonight's meeting, the Board will consider the approval of the Eligibility Guidelines so that staff can solicit quotes for a Program Administrator, advertise the program, and field applications. Staff has prepared a program overview document so that the Board may consider the eligibility guidelines. The guidelines are very similar to last year's requirements. Please note that the Program Overview document may change depending on the responses to the solicitation for a Program Administrator, so dates or administrative terms may be modified.

**FINANCIAL SOURCE (IF APPLICABLE):** Select Board Services Budget (01012252)

**IMPACT IF NOT APPROVED:** The Childcare Voucher Program will not be implemented at this time.

**SUGGESTED ACTION:** *Motion to approve the Childcare Voucher Program eligibility guidelines identified in the Program Overview and authorize the Town Manager to proceed with hiring a contracted Program Administrator for the Childcare Voucher Program.*

**ATTACHMENTS:**

1. Childcare Voucher Program Overview



**Program Purpose:** To provide vouchers for birth through 4-year-old children of Truro residents, Town of Truro employees, and employees/ owners of Truro businesses to attend State-licensed childcare programs, as defined by the *Program Eligibility Requirements*.

**Background:** A General Override for Community Sustainability Programs, which includes the Childcare Voucher Program was approved by Truro citizens at 2023 Annual Town Meeting and the 2023 Annual Town Election Ballot. The voucher program is designed to provide financial assistance in the form of direct-to-provider vouchers for birth through 4-year-old children of Truro residents, Town of Truro employees, and employees and business owners employed for more than 20 hours per week by a business with a physical location in the town of Truro.

**Program Eligibility Requirements:**

**Applicant Eligibility:** Per Town Meeting Article 12, the voucher system program is “for eligible birth through four-year-old children for direct-to-provider tuition assistance up to a maximum of \$7,500.00 for each eligible child.” The program is open to birth through four-year-old children enrolled in a state-licensed childcare program, or a licensed pre-school or pre-k program that is not the Truro Central School Pre-School Program, who are born by August 31, 2024, and are not five years or older as of August 31, 2024. If a child can be accommodated in the Truro Central School Pre-K program, approval must be granted to allow use of the voucher to attend a program outside of Truro. Children enrolled in the Truro Central School Pre-School program are not eligible for the voucher program in the same program year (September 1- August 31). Only children of Truro residents, children of Town of Truro employees, and children of employees and business owners employed for more than 20 hours per week by a business with a physical location in the town of Truro, provided that the Truro location is the primary location of the employee’s work for each month for which tuition assistance is provided are eligible. All required documentation and an application are required for eligibility.

*Note:* To qualify as a Town of Truro employee, the parent/ legal guardian of the child must be a permanent employee of the Town of Truro or Truro Central School (1099 contractors/ seasonal and temporary employees are not eligible).

**Provider Eligibility:** Eligible providers must hold a valid State-license from the Department of Early Education and Care or the similar and the license must allow them to care for the child for whom the voucher will cover. Documentation is required for eligibility.



**Required Documents:**

Applicant Documents:

- Completed and signed application
- Copy of birth certificate of child-does not have to be certified copy
- Proof of legal guardianship (if applicable)
- And:

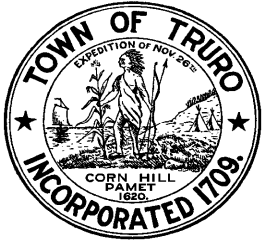
If Truro Resident:	If Employees/Business Owners of Truro Business:
Proof of residency (must submit <u>one</u> . Additional documents may be requested if further verification is required): <ul style="list-style-type: none"><li>• Copy of parent/ guardian Massachusetts Driver's License or Massachusetts ID card demonstrating Truro address.</li><li>• Copy of Truro Real Estate Tax Bill in the name of the parent or guardian</li><li>• Copy of Lease for a Truro property in the name of the parent or guardian</li><li>• Copy of utility bill in parent's or guardian's name at a Truro address</li></ul>	One month of most recent pay stubs demonstrating 20+ hours per week. Additional documents may be requested if further verification is required.

All applicants will be notified of receipt of documents and whether the application process is complete. Applicants will not be considered eligible for the voucher until all required documents are completed, submitted, and approved. Additional documents may be required.

**Application Deadlines:**

Application Must Be Received By	To Receive Funding for (Timeframe)
August 31, 2024	September 1, 2024- February 28, 2025
February 28, 2025	March 1, 2025- August 31, 2025

**Funding Allocation:** Half of the program funds will be allocated evenly to eligible applicants with eligible childcare expenses on a monthly basis for the months of September 2024 through February 2025. The other half of the program funds will be allocated evenly to eligible applicants with eligible childcare expenses on a monthly basis for the months of March 2025 through August 2025. Total voucher support for each eligible child shall not exceed \$7,500 for the course of the year.



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Applications for Entertainment License

**EXPLANATION:** Truro Center for the Arts has submitted two applications for Entertainment Licenses. July 16, 2024 is a fundraiser and July 23, 2024 is a community event. Police Chief, Jamie Calise, has approved both applications.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Truro Center for the Arts will not have approval to have entertainment at their two events.

**SUGGESTED ACTION:** *1. Motion to approve the entertainment license for Truro Center for the Arts for a fundraiser being held at Edgewood Farm, 3 Edgewood Way, on Tuesday, July 16th from 6:00pm-7:30pm, and Authorize the Chair to sign digitally.*

*2. Motion to approve the entertainment license for Truro Center for the Arts for a fundraiser being held at Edgewood Farm, 3 Edgewood Way, on Tuesday, July 23rd from 6:00pm-7:30pm, and Authorize the Chair to sign digitally.*

**ATTACHMENTS:**

1. Applications for an Entertainment License



# TOWN OF TRURO

## Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [rscoullar@truro-ma.gov](mailto:rscoullar@truro-ma.gov)

RECV 2024 JUL 11 PM 1:30

APPROPRIATE OFFICE

TOWN OF TRURO

## Application for an Entertainment License

☐ Annual
 ☒ Weekday
 ☐ Saturday
 ☐ Sunday
 ☐ Seasonal
 ☐ Seven-Day

\*Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

### BUSINESS/ORGANIZATION INFORMATION

Name of Applicant: TRURO CENTER FOR THE ARTS Business/Organization Name  
 Mailing Address of Business/Organization: PO BOX 756, TRURO, MA, 02666

Is this a Non-profit or For-profit Entity (Check the appropriate box) ☒ Yes ☐ No  
 If yes, proof of Non-profit status must accompany this application

Contact Person: MARISA PICARELLO Phone Number: 508-349-7511 Email: marisacostello.org

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

### EVENT INFORMATION

Day (s)/Date (s) of Event for License to be issued: Tuesday, July 16, 2024 Purpose of Event (example: fundraiser): Fundraiser  
 Hours of Event (from - to): 6pm - 7:30pm

Location (Must provide facility name, if any, street number and name): EDGEWOOD FARM, 3 EDGEWOOD WAY Event is: ☐ Indoor ☒ Outdoor Event  
 (Please check applicable box)

Property Owner Name and Address: TRURO CENTER FOR THE ARTS Phone number: 508-349-7511

Seating Capacity: 150 Occupancy Number: \_\_\_\_\_

Name of Caterer (if applicable): N/A Approximate number of people attending: 100

Truro Application for Entertainment License

*If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508*

Will an admission fee be collected? ☒ Yes ☐ No

Will there be a One Day Alcohol License ☒ Yes ☐ No **If yes; you must also apply for a One Day Alcohol License**

Will there be Police Traffic Control? ☒ Yes ☐ No

### ENTERTAINMENT INFORMATION

**Type of Entertainment:** Please check the appropriate boxes.

**Dancing:** ☐ By Patron ☐ By Entertainers ☒ No Dancing

**Music:** ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) 4 OR 5 musicians, spoken word poetry

Amplified System: ☒ Yes ☐ No

**Shows:** ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show  
☒ No Show

**Other:** ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) \_\_\_\_\_

### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Marshall  
Signature

6/11/24  
Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

### Office Use Only

#### APPROVAL

License No \_\_\_\_\_

Select Board Chair \_\_\_\_\_ Meeting Date \_\_\_\_\_

Police Department Jamie Calise Date June 12, 2024

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: \_\_\_\_\_





# TOWN OF TRURO

## Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

REVD 20240611 04105

ADMINISTRATIVE  
TOWN OF TRURO

## Application for an Entertainment License

☐ Annual ☒ Weekday ☐ Saturday ☐ Sunday  
☐ Seasonal ☐ Seven-Day

\*Please complete the Commonwealth's  
Public Entertainment on Sunday  
Application

The undersigned hereby applies for a license in accordance with the provisions of  
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

### BUSINESS/ORGANIZATION INFORMATION

Name of Applicant TRURO CENTER FOR THE ARTS Business/Organization Name  
PO BOX 756, TRURO, MA, 02666  
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box) ☒ Yes ☐ No  
If yes, proof of Non-profit status must accompany this application

Contact Person marisa picariello Phone Number 508-349-7511 Email marisa@casnohill.org

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name \_\_\_\_\_ Mailing Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

### EVENT INFORMATION

Day (s)/Date (s) of Event for License to be issued Tuesday, July 23, 2024 Purpose of Event (example: fundraiser) community event

Hours of Event (from - to) 6pm - 7:30pm

Location (Must provide facility name, if any, street number and name) EDGEWOOD FARM, 3 EDGEWOOD WAY Event is: ☐ Indoor ☒ Outdoor Event  
(Please check applicable box)

Property Owner Name and Address TRURO CENTER FOR THE ARTS Phone number 508-349-7511

Seating Capacity: 150 Occupancy Number: \_\_\_\_\_

Name of Caterer (if applicable) N/A Approximate number of people attending 75  
Truro Application for Entertainment License



*If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508*

Will an admission fee be collected? ☒ Yes ☐ No

Will there be a One Day Alcohol License ☒ Yes ☐ No **If yes; you must also apply for a One Day Alcohol License**

Will there be Police Traffic Control? ☒ Yes ☐ No

### ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☐ By Patron ☐ By Entertainers ☒ No Dancing

Music: ☐ Recorded ☐ Juke Box ☐ Live ☒ No Music

Number of Musicians & Instruments (Type) No music - 1 person, lecture

Amplified System: ☒ Yes ☐ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show

☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) \_\_\_\_\_

### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

*Ma Spive*  
Signature

6/11/24  
Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

### Office Use Only

### APPROVAL

License No. \_\_\_\_\_

Select Board Chair \_\_\_\_\_ Meeting Date \_\_\_\_\_

Police Department *Jamie Calise* Date *June 12, 2024*

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: \_\_\_\_\_



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Applications for One Day Pouring License

**EXPLANATION:** Truro Center for the Arts has submitted two applications for one day Pouring Licenses for July 16, 2024 and July 23, 2024. eTips certification have been provided. The Police Chief has signed off on the events.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Truro Center for the Arts will not be allowed to serve alcohol at their two events.

**SUGGESTED ACTION:** *Motion to approve the One Day Pouring Licenses for Truro Center for the Arts events being held July 16, 2024 from 6:00pm-7:30pm, and July 23, 2024 from 6:00pm-7:30pm, and authorize the Chair to sign electronically.*

**ATTACHMENTS:**

1. Applications for a One Day Pouring License



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

## Licensing Department

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

## Application for a One Day Pouring License

MGL Chapter 138, Section 14 Special Licenses

RECEIVED 2024 JUL 11 PM 1:08  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

### BUSINESS/ORGANIZATION INFORMATION

Name of Applicant TRURO CENTER FOR THE ARTS Business/Organization Name

Mailing Address of Business/Organization PO BOX 756, TRURO, MA, 02666

Non-profit or For-profit Entity

☒ Yes ☐ No

If yes, proof of Non-Profit Status must accompany this application

Contact Person Marisa Picarello Phone Number 508-349-7511 Email marisa@castlehill.org

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name \_\_\_\_\_ Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

### EVENT INFORMATION

Date(s) of Event for License to be issued Tuesday, July 16, 2024 Purpose of Event (example: fundraiser, etc.) Fundraiser

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to) 6pm - 7:30pm

Event Location (Must provide facility name, if any, street number and name) EDGEWOOD FARM, 3 EDGEWOOD WAY, TRURO

Property Owner Name and Address TRURO CENTER FOR THE ARTS Phone number 508-349-7511

Name of Caterer (if applicable) N/A Approximate number of people attending 100

Is the event open to the general public ☒ Yes ☐ No

Will there be Entertainment ☒ Yes ☐ No

If Yes, Type of Entertainment music / spoken

Will there be Police Detail ☒ Yes ☐ No

word poetry

#### Purchase & Service

License is for the Sale of:

☐ All Alcohol Beverages (\$75.00)

☒ Wines & Malt beverages Only (\$50.00)

☐ Wines Only (\$50.00)

☐ Malt Beverages Only (\$50.00)

What is the source of the alcohol for the event (where is it being purchased\*) Truro vineyard / Devils Puse

\*If Wine is being donated see ABCC - Charity Wine Fundraising Application at <http://www.mass.gov/abcc/spec-lic-perms.htm>

Brewery

Who will be serving the Alcohol? Laurea Chause, Malisa Piaciello

TIPS CERTIFIED REQUIRED-SUBMIT COPY OF CERTIFICATION WITH APPLICATION

Massachusetts Alcohol Beverage Control Commission (ABCC) has a 3-page list of "authorized sources" for the purchase of Alcohol used in conjunction with a temporary pouring license. The list includes alcohol wholesalers, farm brewers, manufacturers and direct shippers only. At this time, package stores and liquor stores are not considered "authorized sources" for use with a temporary pouring license.

#### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Truro.

Mary Pail  
Signature

6/11/24  
Date

- Licenses are issued to persons who are at least 21 years of age.
- All Massachusetts Municipalities are required to send copies of temporary pouring licenses issued by the Town to the ABCC in Boston.
- Liquor Liability Insurance Certificate is required and must list the Town of Truro as the "certificate holder" in the lower left corner of the certificate form.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

#### Office Use Only

#### APPROVAL

Select Board \_\_\_\_\_

Meeting Date \_\_\_\_\_

Police Department Jamie Calise

Date June 12, 2024

Restrictions/Conditions attached to the license by the Select Board or its Delegate: \_\_\_\_\_



## CERTIFICATE OF COMPLETION

This certifies that

**Laura Chause**

is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
06/26/2023



Expiration Date  
06/25/2026



Certificate #  
ON-000029126506

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE



# Congratulations!

You have successfully completed the ServSafe® Training and Certificate Program. This is your official ServSafe Alcohol Certificate Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at [ServSafe.com](http://ServSafe.com).

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Executive Vice President, National Restaurant Association Solutions



ID # 18452821

CARD # 22289409

## ServSafe Alcohol® CERTIFICATE

MARISA PICARIELLO

NAME

6/23/2022

DATE OF EXAMINATION

Card expires three years from the date of examination. Local laws apply.



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Executive Vice President, National Restaurant Association Solutions

Sherman Brown



This certificate confirms completion of the ServSafe Alcohol® responsible alcohol service program.

**NOTE:** You can access your score and certification information anytime at [ServSafe.com](http://ServSafe.com).

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at [ServiceCenter@restaurant.org](mailto:ServiceCenter@restaurant.org) or 800.765.2122, ext. 6703.

In Alaska you must laminate your card for it to be valid.



233 South Wacker Drive  
Suite 3000  
Chicago, IL 60606-6383  
1-800-SERVSAFE  
312.715.1010 in the Chicago area  
[ServSafe.com](http://ServSafe.com)

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# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

## Licensing Department

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

## Application for a One Day Pouring License

MGL Chapter 138, Section 14 Special Licenses

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

### BUSINESS/ORGANIZATION INFORMATION

Name of Applicant TRURO CENTER FOR THE ARTS Business/Organization Name

Mailing Address of Business/Organization P.O. BOX 756, TRURO, MA, 02666

Non-profit or For-profit Entity

☒ Yes ☐ No

If yes, proof of Non-Profit Status must accompany this application

Contact Person marisa picariello Phone Number 508-349-7511 Email marisa@castleshill.org

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name \_\_\_\_\_ Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

### EVENT INFORMATION

Date(s) of Event for License to be issued tuesday, july 23, 2024 Purpose of Event (example: fundraiser, etc.) community event

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to) 6:00pm-7:30pm

Event Location (Must provide facility name, if any, street number and name) EDGEWOOD FARM, 3 EDGEWOOD WAY

Property Owner Name and Address TRURO CENTER FOR THE ARTS Phone number 508-349-7511

Name of Caterer (if applicable) N/A Approximate number of people attending 75

Is the event open to the general public ☒ Yes ☐ No



Will there be Entertainment ☒ Yes ☐ No If Yes, Type of Entertainment Artist lecture  
Will there be Police Detail ☒ Yes ☐ No

#### Purchase & Service

License is for the Sale of:

☐ All Alcohol Beverages (\$75.00)

☒ Wines & Malt beverages Only (\$50.00)

☐ Wines Only (\$50.00)

☐ Malt Beverages Only (\$50.00)

What is the source of the alcohol for the event (where is it being purchased\*?) TRURO vineyard / Devil's Purse  
\*If Wine is being donated see ABCC - Charity Wine Fundraising Application at <http://www.mass.gov/abcc/spec-lic-perms.htm>

Who will be serving the Alcohol? Laura Chause, Marisa Orcoiolo  
*TIPS CERTIFIED REQUIRED-SUBMIT COPY OF CERTIFICATION WITH APPLICATION*

*Massachusetts Alcohol Beverage Control Commission (ABCC) has a 3-page list of "authorized sources" for the purchase of Alcohol used in conjunction with a temporary pouring license. The list includes alcohol wholesalers, farm brewers, manufacturers and direct shippers only. At this time, package stores and liquor stores are not considered "authorized sources" for use with a temporary pouring license.*

#### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Truro.

[Signature]

Signature

6/11/24

Date

- Licenses are issued to persons who are at least 21 years of age.
- All Massachusetts Municipalities are required to send copies of temporary pouring licenses issued by the Town to the ABCC in Boston.
- Liquor Liability Insurance Certificate is required and must list the Town of Truro as the "certificate holder" in the lower left corner of the certificate form.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

#### Office Use Only

#### APPROVAL

Select Board \_\_\_\_\_

Meeting Date \_\_\_\_\_

Police Department \_\_\_\_\_

Jamie Calise

Date June 12, 2024

Restrictions/Conditions attached to the license by the Select Board or its Delegate: \_\_\_\_\_



A 360TRAINING COMPANY

## CERTIFICATE OF COMPLETION

This certifies that

**Laura Chause**

is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
06/26/2023



Expiration Date  
06/25/2026



Certificate #  
ON-000029126506

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

# Congratulations!

You have successfully completed the ServSafe® Training and Certificate Program. This is your official ServSafe Alcohol Certificate Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at [ServSafe.com](http://ServSafe.com).

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Executive Vice President, National Restaurant Association Solutions



ID # 16452821

CARD # 22289408

## ServSafe Alcohol® CERTIFICATE



MARISA PICARIELLO

NAME

6/23/2022

DATE OF EXAMINATION

Card expires three years from the date of examination. Local laws apply.

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Executive Vice President, National Restaurant Association Solutions

Sherman Brown

This certificate confirms completion of the ServSafe Alcohol® responsible alcohol service program.

In Alaska you must laminate your card for it to be valid.



283 South Wacker Drive  
Suite 3600  
Chicago, IL 60606-6383  
1-800-SERVSAFE  
312.715.1010 In the Chicago area  
[ServSafe.com](http://ServSafe.com)

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# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Approval of 2024 Draft Graduation Letter to send to Truro High School Seniors

**EXPLANATION:** Every year the Truro Select Board Members send a congratulatory letter to Truro high school seniors. This year 12 Truro students are graduating from Nauset Regional High School located in North Eastham, 3 from the Cape Cod Regional Technical School in Harwich, 1 from Monomoy Regional High School in Harwich, and 1 from Franklin Academy in East Haddam, CT.

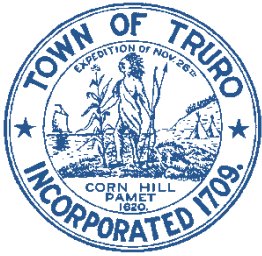
**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** No letters will be sent to the 17 high school senior graduates.

**SUGGESTED ACTION:** *MOTION TO approve and sign the 2024 Senior Graduation Letters.*

**ATTACHMENTS:**

1. Draft Graduation Letter



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

**Truro Select Board Office**

**Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505**

July 9, 2024

«AddressBlock»

Dear ,

On behalf of the citizens of the Town of Truro, let us take this opportunity to congratulate you on your graduation from \_\_\_\_\_ High School. We recognize your hard work and determination in accomplishing this milestone.

Throughout its history, Truro has been home to and has attracted greatness. Many writers, artists, musicians, academics, researchers, engineers, philanthropists, and others who have contributed to their fields and the world share the special bond of having roots in Truro. As you leave high school and enter the world of adulthood, we trust that you too will contribute to your chosen fields and the world. We trust that you too will find greatness in whichever path you choose. And we trust that you too will always find “home” in Truro no matter where your path takes you.

We wish you the best of luck in your future endeavors as you enter adulthood, whether your plans include working, pursuing a higher-level degree, entering military service, or traveling.

We hope you always look fondly at your hometown of Truro and that you participate in the democratic process we hold so dearly.

Again, let us congratulate you on your achievement and wish you greatness in your future.

Sincerely,

---

Susan Areson, Chair

---

Robert Weinstein, Vice-Chair

---

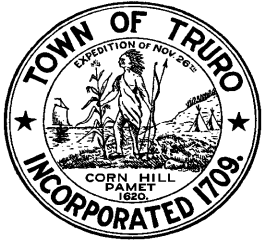
Nancy Medoff, Clerk

---

Stephanie Rein

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Susan Girard-Irwin  
Truro Select Board



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Review and Possible Approval of two Applications for Entertainment.

**EXPLANATION:** The Friends of the Truro Meeting House are holding two community concert fundraisers at the Truro Meeting House; one on Saturday, July 13 from 7:00pm-8:30pm and the other on Sunday, August 18 from 7:00pm-8:30pm. The Police Chief has approved both applications.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The two events will not have permission to run. The Friends of the Truro Meeting House will lose that fundraising money.

**SUGGESTED ACTION:** *Motion to Approve the two Applications for an Entertainment License for July 13 and August 18 and Authorize the Chair to sign Electronically.*

**ATTACHMENTS:**

1. Application for an Entertainment License-July 13, 2024
2. Application for an Entertainment License-August 18, 2024





# TOWN OF TRURO

## Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

2024 JUL 2 4:10:03

TRURO MA 02666

TOWN OF TRURO

## Application for an Entertainment License

☐ Annual
 ☐ Weekday
 ☒ Saturday
 ☐ Sunday
 ☐ Seasonal
 ☐ Seven-Day

\*Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

### BUSINESS/ORGANIZATION INFORMATION

**Chuck Steinman**

**Friends of the Truro Meeting House**

Name of Applicant

Business/Organization Name

**PO Box 149, Truro, MA 02666**

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☒ Yes

☐ No

If yes, proof of Non-profit status must accompany this application

**Chuck Steinman**

**cell**

Contact Person

Phone Number

Email

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

### EVENT INFORMATION

**Saturday, July 13, 2024**

**Community Concert Fundraiser**

Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Hours of Event (from - to) **7:00 pm - 8:30 pm**

**Truro Meeting House, 3 First Parish Lane, Truro**

Event is: ☒ Indoor ☐ Outdoor Event

Location (Must provide facility name, if any, street number and name)

(Please check applicable box)

**First Congregational Parish, 3 First Parish Lane, Truro, MA 02666 (857) 472-0034**

Property Owner Name and Address

Phone number

Seating Capacity: **210**

Occupancy Number: **210**

**NA**

Approximate number of people attending **100**

Name of Caterer (if applicable)

Truro Application for Entertainment License



*If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508*

Will an admission fee be collected? ☒ Yes ☐ No

Will there be a One Day Alcohol License ☐ Yes ☒ No **If yes; you must also apply for a One Day Alcohol License**

Will there be Police Traffic Control? ☐ Yes ☒ No

### ENTERTAINMENT INFORMATION

**Type of Entertainment:** Please check the appropriate boxes.

**Dancing:** ☐ By Patron ☒ By Entertainers ☐ No Dancing

**Music:** ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) 10 a capella singers

Amplified System: ☐ Yes ☒ No

**Shows:** ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show  
☒ No Show

**Other:** ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) \_\_\_\_\_

### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.



7/2/2024

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

### Office Use Only

#### APPROVAL

License No. \_\_\_\_\_

Select Board Chair \_\_\_\_\_ Meeting Date \_\_\_\_\_

Police Department Jamie Calise Date July 2, 2024

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: \_\_\_\_\_



# TOWN OF TRURO

## Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

RCVD 2024JUL2 PM10:39

ADMITTED TO THE OFFICE

TRURO

## Application for an Entertainment License

☐ Annual
 ☐ Weekday
 ☐ Saturday
 ☒ **\*Sunday**
  
☐ Seasonal
 ☐ Seven-Day

\*Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

### BUSINESS/ORGANIZATION INFORMATION

**Chuck Steinman**

**Friends of the Truro Meeting House**

Name of Applicant

Business/Organization Name

**PO Box 149, Truro, MA 02666**

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☒ Yes

☐ No

If yes, proof of Non-profit status must accompany this application

**Chuck Steinman**

**cell**

Contact Person

Phone Number

Email

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

### EVENT INFORMATION

**Sunday, August 18, 2024**

**Community Concert Fundraiser**

Day (s)/Date (s) of Event for License to be issued

Purpose of Event (example: fundraiser)

Hours of Event (from - to) **7:00 - 8:30 pm**

**Truro Meeting House, 3 First Parish Lane, Truro**

Event is: ☒ Indoor ☐ Outdoor Event

Location (Must provide facility name, if any, street number and name)

(Please check applicable box)

**First Congregational Parish, 3 First Parish Lane, Truro, MA 02666 (857) 472-0034**

Property Owner Name and Address

Phone number

Seating Capacity: **210**

Occupancy Number: **210**

**NA**

Approximate number of people attending **50**

Name of Caterer (if applicable)

Truro Application for Entertainment License

*If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508*

Will an admission fee be collected? ☐ Yes ☒ No

Will there be a One Day Alcohol License ☐ Yes ☒ No **If yes; you must also apply for a One Day Alcohol License**

Will there be Police Traffic Control? ☐ Yes ☒ No

### ENTERTAINMENT INFORMATION

**Type of Entertainment:** Please check the appropriate boxes.

**Dancing:** ☐ By Patron ☐ By Entertainers ☒ No Dancing

**Music:** ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) **2 saxophones and 1 piano player**

Amplified System: ☐ Yes ☒ No

**Shows:** ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show  
☒ No Show

**Other:** ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) \_\_\_\_\_

### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

*Chad C. Stone*

**7/2/2024**

Signature

Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

### Office Use Only

**APPROVAL**

License No. \_\_\_\_\_

Select Board Chair \_\_\_\_\_

Meeting Date \_\_\_\_\_

Police Department *Jamie Calise*

Date **July 2, 2024**

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: \_\_\_\_\_

State Fee, \$ \_\_\_\_\_  
Municipal Fee, \$ \_\_\_\_\_

THE COMMONWEALTH OF MASSACHUSETTS  
OF \_\_\_\_\_



# LICENSE

For

**PUBLIC ENTERTAINMENT ON SUNDAY**

The Name of the Establishment is Friends of the Truro Meeting House <sup>1</sup>in or on the property at No. \_\_\_\_\_  
**3 First Parish Lane, PO Box 149, Truro, MA 02666** (address)

The Licensee or Authorized representative, Chuck Steinman, Friends Board Chair in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
8/18/24	7-8:30	Jazz Concert for Two Saxophones and Piano

Hon. \_\_\_\_\_ Mayor/ Chairman of Board of Selectman, \_\_\_\_\_ (City or Town)

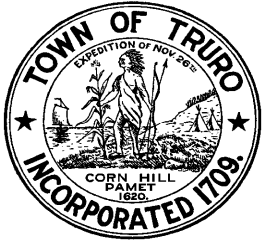
**Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00**

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

**Do not write in this box**

**This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.**

**THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES**



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Possible Appointment of Christine McGee as a full member on the Recreation Advisory Committee

**EXPLANATION:** The Applicant was recently reappointed as an Alternate on the Recreation Advisory Committee. A full-member seat is available and Ms. McGee would like to apply for that position.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Applicant will stay as an alternate.

**SUGGESTED ACTION:** *Motion to Appoint Christine McGee to a three-year, full member term which will expire June 30, 2027.*

**ATTACHMENTS:**

1. Application to Serve



# Application to Serve on a Board or Committee

Consent Agenda Item: 8B1

## Applicant Information

Last Name	McGee
First Name	Christine
Middle Initial	E
Email Address	
Phone Number	
Address (Street)	4 Highview Lane
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	Po 400 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

RECD 2024 MAY 20 10:24:42  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I have enjoyed being part of this committee and wish to continue the work we are doing. It's a very collaborative and engaged group that works well alongside the Rec dept.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☒ Yes ☐ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I currently am one of the 3 parents that serve on the TCS school council and I am actively involved in the TCS Wellness committee.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

My husband and I own 2 retail shops in Provincetown that requires us to hire and train a staff of 10 each season. This has given me the experience to work with many different personalities which I think serves well for committee work.

Signature

Christine McGee

Date

05/28/2024





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** July 9, 2024

**ITEM:** Reappointment of Kevin Grunwald to the Council on Aging Board

**EXPLANATION:** Kevin Grunwald has submitted an application to serve another term on the Council on Aging Board. This is a three-year, full-member term.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Applicant will no longer be able to serve as a member of the Council on Aging Board.

**SUGGESTED ACTION:** *Motion to Appoint Kevin Grunwald to the Council on Aging Board for a three-year term which will expire June 30, 2027.*

**ATTACHMENTS:**

1. Application to Serve

# Application to Serve on a Board or Committee

## Applicant Information

Last Name	Grunwald
First Name	Kevin
Middle Initial	
Email Address	
Phone Number	
Address (Street)	1 Longnook Drive
Address (City)	Truro
Address (State)	Massachusetts
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	259 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

RCVD, 2024 JUN 25 am 10:43  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For? Council on Aging

Briefly Describe Why You Wish to Serve on This Board or Committee:

I have served for the past year and have a desire to continue.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Have served on multiple boards and committees in town since 2013.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Retired Social Worker; Social Service Coordinator at the Harwich COA.

Signature

Kevin Grunwald

Date

06/20/2024

April 2, 2024, Meeting (Virtual via Zoom)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Stephanie Rein-Member, Robert Weinstein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; Jarrod Cabral-DPW Director; Barbara Carboni-Town Planner/Land Use Counsel; Alex Lessin-Finance Director; Michael Forgione (Truro Voter); Anne Greenbaum (Truro Voter and Petitioner); Bob Panessiti (Finance Committee Chair); Dennis O'Brien (Truro Voter and Petitioner); Michael Cohen (Member of the Charter Review Committee and the Ad Hoc Building Committee); Tim Hickey (Truro Voter)

Chair Reed called the meeting to order at 1:01 pm and read the information for the public to access the meeting by telephone and participate. Chair Reed introduced the Members and Town staff present.

**PUBLIC COMMENT**

Prior to recognizing any individual for public comment, Chair Reed read aloud the ground rules regarding public comment.

Chair Reed asked if any member of the public wished to provide public comment and Chair Reed recognized the following individual: Mr. Forgione

**PUBLIC HEARINGS**

None

**INTRODUCTION TO NEW EMPLOYEES/OTHER**

None

**BOARD COMMITTEE/COMMISSION APPOINTMENTS**

None

**STAFF/COMMITTEE UPDATES**

A. Staff Update on DPW Forum  
Presenter: Jarrod Cabral, DPW Director

DPW Director Cabral provided an update on last week's DPW Forum and noted that the forum went very well. The public raised questions about the DPW Facility as well as other projects. DPW Director

Cabral said that moving forward the forum was an excellent model for how to inform the public and receive feedback from the community.

DPW Director Cabral also provided an update on yesterday's Ad Hoc Building Committee (AHBC) meeting and included the following highlighted topics: a review of the AHBC's charge, the election of officers, reviewed the square footage potential cuts, and the development of two AHBC agendas for the meetings on this Thursday and next Monday.

Members who attended the meeting noted that the meeting was very productive.

Chair Reed then noted that she would not take public comment on this item as it was a report from DPW Director Cabral and asked DPW Director Cabral to provide background on the development of the public forum, the process for the public forum, and Town staff who were involved in the planning and execution of the public forum.

#### **TABLED ITEMS**

None

#### **SELECT BOARD ACTION**

A. Vote on Warrant Articles

Presenter: Darrin Tangeman, Town Manager and Kelly Clark, Assistant Town Manager

Assistant Town Manager Clark provided an update as to Town Counsel's review of the Warrant Articles and the Warrant Articles sent to the Bond Council.

Finance Director Lessin also provided input regarding ambulance receipts.

Chair Reed reviewed the Articles to be voted on this afternoon with the Members: Article 13 (Borrowing Authorization for Mill Pond Culvert Replacement and Salt Marsh Restoration), Article 40 (An Article to Establish the Truro Senior Perks Pilot Program – Petitioned Article), and Article 41 (New DPW Facility on Town Hall Hill – Engineering and Site Planning for Two Existing Conceptual Plans – Petitioned Article).

#### ***Article 13 (Borrowing Authorization for Mill Pond Culvert Replacement and Salt Marsh Restoration)***

**Vice Chair Areson made a motion to recommend Article 13 as printed in the Warrant.**

**Member Rein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein – Aye**

**Member Rein – Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

***Article 40 (An Article to Establish the Truro Senior Perks Pilot Program – Petitioned Article)***

After the vote, Chair Reed announced that the petitioners for the petitioned Articles were invited to answer any questions from the Members and noted that Ms. Greenbaum (Article 40 petitioner) was present to answer any questions regarding Article 40.

Chair Reed, Town Manager Tangeman, the Members, Ms. Greenbaum, DPW Director Cabral, Finance Director Lessin, and Finance Committee Chair Panessiti discussed the following highlighted topics: the fee for beach permit and the Transfer Station; a review of the 2020 Census data; the maximum revenue lost by the Town for each eligible person who participated in the Truro Senior Perks Pilot Program (Ms. Greenbaum's estimated figure of lost revenue was \$50,000 and Finance Committee Chair Panessiti's estimated figure of lost revenue was \$80,000; the Finance Committee's unanimous vote against the program at a prior Finance Committee meeting; a review of eligibility for the program; ways to improve the program; concerns raised by the Select Board; means testing to assess the program; as a pilot program it is non-binding; raise the age of eligibility from 65 to 70; the financial assets of younger residents versus older residents; a fee offset and levy impacts; upcoming contracts with vendors for the Transfer Station which will expire or change in 2025 and the impact to Town revenue; the use of a Senior Needs Assessment; the start date of the program would commence on January 1, 2025 and the consideration to change the start date to July 1, 2025.

Chair Reed recognized Mr. Forgione who commented on this topic.

**Chair Reed made a motion to recommend Article 40 as printed in the Warrant.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Nay**

**Member Weinstein – Nay**

**Member Rein – Nay**

**Chair Reed – Nay**

**So voted, 1-4-0, motion does not carry.**

***Article 41 (New DPW Facility on Town Hall Hill – Engineering and Site Planning for Two Existing Conceptual Plans – Petitioned Article)***

After the vote, Chair Reed recognized Mr. O'Brien (the petitioner of Article 41) who responded to questions asked by the Members regarding Article 41.

Chair Reed, the Members, and Mr. O'Brien commented and discussed the following highlighted topics: any concerns about introducing a third option; two independent groups assessing two different plans which demonstrates transparency and increases trust within the community; the \$3.5 million Special Town meeting article to design the new DPW Facility; the Select Board's previous vote on the order of the articles on the Warrant and the petitioner's right to work with Town Moderator Paul Wisotzky to make this article the first article on the Warrant.

Chair Reed asked if any member of the public wished to comment and there were none.

**Chair Reed made a motion to recommend Article 41 as printed in the Warrant.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Nay**

**Member Dundas – Nay**

**Member Weinstein – Nay**

**Member Rein – Nay**

**Chair Reed – Nay**

**So voted, 0-5-0, motion does not carry.**

**B. Select Board Reconsideration of Votes to Recommend Warrant Articles**

**Presenter: Darrin Tangeman, Town Manager**

Chair Reed introduced the reason for this agenda item (Agenda Item 7B) and included the legal opinion of Town Counsel to record the vote of Member Dundas who was not present when the vote to recommend Warrant articles was taken at a previous meeting.

**Chair Reed made a motion to reconsider the prior votes to recommend the Articles listed in Agenda Item 7E.**

**Vice Chair Areson seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein – Aye**

**Member Rein – Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**Chair Reed made a motion to recommend the Warrant Articles listed in Agenda Item 7E as printed in the Warrant.**

**Member Dundas seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Aye**

**Member Dundas – Aye**

**Member Weinstein – Aye**

**Member Rein – Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**C. Discussion and Possible Vote on Proposed Charter Amendment Warrant Article**

**Presenters: Nancy Medoff, Charter Review Committee (CRC) Chair, and Darrin Tangeman, Town Manager**

Chair Reed gave background information regarding this agenda item and the process for the Members to decide if this proposed Charter amendment should be recommended to move forward or not. Vice Chair Areson announced that she would recuse herself from this discussion.



Chair Reed recognized CRC Member Cohen who appeared on behalf of the CRC. CRC Member Cohen provided background information on this agenda item.

Chair Reed, the Members, Town Planner/Land Use Counsel Carboni, and Mr. Cohen commented on and discussed the following highlighted topics: rules regarding interaction between board/committee members and Town staff; the current Truro provision regarding the interaction between board/committee members and Town staff through the Town Manager; the proposed amendment has ambiguous language that would result in Town staff being less protected; the origin of these concerns which has resulted in the proposed amendment; the impact on Town staff if this proposed amendment moved forward; and the legal opinion of Town Counsel regarding the proposed amendment.

There were no public comments made by the members of the public.

**Chair Reed made a motion not to include the proposed article on the 2024 Annual Town Meeting Warrant.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Recused**

**Member Dundas – Aye**

**Member Weinstein – Aye**

**Member Rein – Aye**

**Chair Reed – Aye**

**So voted, 4-0-1, motion carries.**

D. Discussion and Vote on Proposed 2024 Annual Town Meeting Article on Public Works Facility

Presenter: Robert Weinstein, Member

Chair Reed recognized Member Weinstein who provided background information on this agenda item.

Chair Reed, the Members, Town Manager Tangeman, DPW Director Cabral, and Ad Hoc Building Committee Member Cohen commented on and discussed the following highlighted topics: the community's concern about the cost of the DPW Facility at \$35M; the language of the proposed article communicates the right message to the members of the public; the potential cost reduction of the proposed project; the language contained in the explanation of the proposed article; the urgency for a specified site; a review of the proposed motions contained in the Members' packets for this agenda item; and the potential efforts to postpone anything related to the DPW Facility at the Town Meeting.

Chair Reed then recognized the following individuals who commented on this topic: Mr. Forgione, Mr. Hickey, and Finance Committee Chair Panessiti.

**Chair Reed made a motion to include Article X Borrowing Authorization for the Engineering and Construction of Public Works Facility on the 2024 Annual Town Meeting Warrant as proposed as Article #13 with the addition of the word "will" in the explanation as suggested by Member Dundas.**

**Member Rein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Recused**

**Member Dundas – Aye**

**Member Weinstein – Aye**

**Member Rein – Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**Chair Reed made a motion to include Article X Borrowing Authorization for the Engineering and Construction of Public Works Facility as printed.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Recused**

**Member Dundas – Aye**

**Member Weinstein – Aye**

**Member Rein – Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

**E. Vote to Post and Electronically Sign the 2024 Annual Town Meeting Warrant**

**Presenter: Darrin Tangeman, Town Manager**

Chair Reed confirmed with Assistant Town Manager Clark that Town Moderator Wisotzky had approved the 10 am start time for the 2024 Annual Town Meeting on May 4, 2024. There were no questions or comments from the Members.

Chair Reed, Town Manager Tangeman, and the Members discussed options for Town staff to market the 2024 Annual Town Meeting (and Special Town Meeting) to the community including upcoming pre-meetings, online postings, videos, and the Library's YouTube channel.

**Chair Reed made a motion to set the start time of Annual Town Meeting for May 4, 2024 at 10:00 am and approve and electronically sign the 2024 Annual Town Meeting Warrant for posting and to post the Warrant in accordance with the Town Charter.**

**Member Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Areson – Recused**

**Member Dundas – Aye**

**Member Weinstein – Aye**

**Member Rein – Aye**

**Chair Reed – Aye**

**So voted, 5-0-0, motion carries.**

#### **SELECT BOARD REPORTS/COMMENTS**

Member Rein thanked everyone who came out and supported the Community Pasta Dinner and it was a huge success. Member Rein reported that she had attended the recent Recreation Advisory Committee meeting where fees and summer programs were discussed. Member Rein noted that the Truro Recreation Department and the Wellfleet Recreation Department are collaborating on an effort for Truro children to take swimming classes in Wellfleet.

Member Weinstein reiterated Member Rein's comments on the Community Pasta Dinner and noted that the food was high quality. Member Weinstein thanked the Members of the Ad Hoc Building

Committee for their aggressive meeting schedule and their availability to answer questions from the public.

Member Dundas also reiterated the success of the Community Pasta Dinner. Member Dundas reported that there were at least two Fred Todd Community Service Award nominees. The Concert Committee met on Monday and the first concert will be held on July 4, 2024. The 2024 concert schedule will be published and distributed soon. The Cemetery Commission is working on a guide project for the local cemeteries that may be out this fall.

Vice Chair Areson noted that the shell fishing season has been extended to Sunday, April 14, 2024. Vice Chair Areson also said that the public expressed concerns about the length of time for the upcoming Annual Town Meeting during a recent public forum with Town Moderator Wisotzky at the library.

Chair Reed thanked the Members, Town staff, and the public for their participation in the Annual Town Meeting process and the important issues facing the community.

#### **TOWN MANAGER REPORT**

Town Manager Tangeman said that he was pleased with the recent DPW engagement meeting and thanked the Town staff for their participation.

Town Manager Tangeman reviewed the agenda for the next Select Board meeting on April 9, 2024. He also said that an Executive Session will also be scheduled on that date.

**Member Dundas made a motion to adjourn at 3:25 pm.**

**Vice Chair Areson seconded the motion.**

**By unanimous consent, the meeting was adjourned.**

Respectfully submitted,



Alexander O. Powers  
Board/Committee/Commission Support Staff

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Kristen Reed, Chair

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Susan Areson, Vice Chair

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John Dundas, Clerk

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Stephanie Rein, Member

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Robert Weinstein, Member

**Public Records Material Attachments**

Legal Notice

Draft Warrant (As of 4.1.2024)

Warrant Articles are included in the draft Warrant (Agenda item 7A1)

Draft Article: Borrowing Authorization for the Engineering and Construction of Public Works Facility

Posting of the 2024 Annual Town Meeting Warrant