



## Truro Select Board Hybrid Meeting

Tuesday, October 8, 2024

Work Session-3:30pm

Regular Meeting-5:00pm

Truro Town Hall, 24 Town Hall Road

### WORK SESSION-3:30 PM

<https://us02web.zoom.us/j/86509884846>

1-305-224-1968 Meeting ID: 865 0988 4846

This will be a hybrid (in-person *and* remote) meeting. Citizens can access the meeting in person or can call in at **1-305-224-1968** and enter the following Meeting ID when prompted **865 0988 4846** or you may join the meeting from a computer, tablet, or smartphone by entering the following URL into your web browser:

<https://us02web.zoom.us/j/86509884846> This work session will be live-streamed on Channel 8/Truro TV.

Per Select Board Policy 56: Select Board Work Session, the meeting is open to the public, however, comments from the public will not be taken and votes will not be taken. To view Policy 56, please visit:

<https://www.truro-ma.gov/board-of-selectmen/pages/board-of-selectmen-policies>

1. Town Manager Evaluation Discussion

### REGULAR MEETING

<https://us02web.zoom.us/j/84720782445>

1-646-931-3860 Meeting ID: 847 2078 2445

This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on **Channel 8** in Truro and on the web on the "Truro TV Channel 8" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call-in at 1-646-931-3860 and enter the following access code when prompted: 847 2078 2445 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser; <https://us02web.zoom.us/j/84720782445>**

Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comments so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

#### 1. PUBLIC COMMENT

#### 2. PUBLIC HEARINGS – NONE

#### 3. INTRODUCTION TO NEW EMPLOYEES/RECOGNITION OF EMPLOYEES

- A. Recognition of Service of Library Director Tricia Ford

Presenter: Darrin Tangeman, Town Manager

- B. Katie Halvorsen, Housing Coordinator

Presenter: Barbara Carboni, Town Planner & Land Use Counsel

#### 4. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Nomination of Alternate Member to Cape Cod National Seashore Advisory Commission

Presenter: Susan Areson, Chair

- B. Interview and Possible Appointment to the Community Preservation Committee: Ellen English; Karen Ruymann

Presenter: Susan Areson, Chair

- C. Interview and Possible Appointment to the Charter Review Committee: Christopher Rocca

Presenter: Susan Areson, Chair

**5. STAFF/ COMMITTEE UPDATES**

- A. Records Preservation Update

Presenter: Elisabeth Verde, Town Clerk

**6. TABLED ITEMS – NONE**

**7. SELECT BOARD ACTION**

- A. Review and Possible Approval of Curb Cut for 109 Castle Road

Presenter: Jarrod Cabral, DPW Director

**8. REPORTS**

- A. Select Board Reports/Comments

- B. Town Manager Report

**9. CONSENT AGENDA**

- A. Review/Approve and Authorize Signature: NONE

- B. Review and Approve Appointment Renewals: NONE

- C. Review and Approve 2024 Seasonal Business Licenses: NONE

- D. Review and Approve Select Board Meeting Minutes: June 25, 2024 Regular Minutes

- 10. Next Meeting Agenda: Work Session: TBD (Week of 10/15/24); Regular Meeting: October 22, 2024



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** October 8, 2024

**ITEM:** Recognition of Service of Library Director Tricia Ford

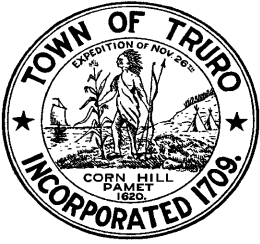
**EXPLANATION:** Library Director Tricia Ford is retiring after 12 years with the Town of Truro. Director Ford's service to the Town will be recognized and the Board will have an opportunity to express gratitude and well wishes for her much deserved retirement.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** N/A

**SUGGESTED ACTION:** NONE

**ATTACHMENTS:** NONE



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Barbara Carboni, Town Planner & Land Use Counsel

**REQUESTED MEETING DATE:** October 8, 2024

**ITEM:** Introduction of Katie Halvorsen, Housing Coordinator

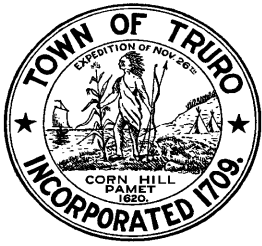
**EXPLANATION:** Town Planner & Land Use Counsel Barbara Carboni will introduce new employee, Katie Halvorsen, Housing Coordinator to the Board and the community.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** N/A

**SUGGESTED ACTION:** NONE

**ATTACHMENTS:** NONE



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Select Board

**REQUESTOR:** Susan Areson, Select Board Chair

**REQUESTED MEETING DATE:** October 8, 2024

**ITEM:** Discussion of the nomination of one (1) voting alternate member to the Cape Cod National Seashore Advisory Commission.

**EXPLANATION:** The Cape Cod National Seashore has invited the Select Board to nominate an individual for consideration in appointing one (1) voting alternate member to the Cape Cod National Seashore Advisory Commission. The appointment will be for a two-year term.

The Select Board opened candidacy for nomination to the public. Helen Addison has applied to serve.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Town of Truro will only have one representative within the Commission.

**SUGGESTED ACTION:** *Motion to nominate \_\_\_\_\_ to Serve as a Voting Alternate Member to the Cape Cod National Seashore Advisory Commission for a two-year term.*

**ATTACHMENTS:**

1. United States Department of the Interior Letter
2. Application to Serve-H. Addison



IN REPLY REFER TO:

## United States Department of the Interior

NATIONAL PARK SERVICE  
Cape Cod National Seashore  
99 Marconi Site Road  
Wellfleet, MA 02667

January 23, 2023

Kristen Reed, Chair  
Select Board of Truro  
24 Town Hall Road  
P.O. Box 2030  
Truro, MA 02666

Dear Ms. Reed,

The Cape Cod National Seashore Advisory Commission (Commission) was originally authorized in 1961 as a part of Public Law 87-126, Cape Cod National Seashore's enabling legislation, and began operation in 1966. The Commission was last authorized for a ten-year period by Public Law 111-11 in 2009 and expired on September 26, 2018. Recently, the Commission has been reestablished as part of the Consolidated Appropriations Act signed by President Biden on December 29, 2022, until September 26, 2029. Pursuant to the Cape Cod National Seashore enabling legislation, the Secretary of the Interior appoints one member from nominations submitted by the Board of Selectmen of Truro, MA.

Accordingly, I invite you to nominate, within 30 days of the date of this letter, two individuals for consideration in appointing one voting member and one voting alternate member to the Commission. All appointments are for two-year terms. For each nomination, please include a resume with home and business addresses, telephone numbers, and date of birth. Please indicate which individual you are nominating as the voting member and alternate member respectively.

Nominations should be submitted to Superintendent, Cape Cod National Seashore, 99 Marconi Site Road, Wellfleet, MA 02667. We will forward all nominations to the Department of the Interior once we have received a complete package with all requested information. The Secretary of the Interior will make the final decision on appointments to the Commission and will send the appointment letter directly to each appointee.

If you have any questions about the appointment process or other matters related to the park, please contact me at 508-957-0701 or email at [Leslie\\_Reynolds@nps.gov](mailto:Leslie_Reynolds@nps.gov)

Sincerely,

Leslie Reynolds  
Acting Superintendent

Applicant Information

Last Name

Addison

First Name

Helen

Middle Initial

Email Address

Phone Number

Address (Street)

10 Cooper Road Box 931

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

Box 931

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes

☐ No

Are you registered to vote in Truro?

☒ Yes

☐ No

Board/ Committee Information

What Board/ Committee Are You Applying For?

Cape Cod National Seashore (CCNS) Advisory Commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

I value the CCNS

Have you attended a meeting of the committee listed above?

☐ Yes

☒ No

Have you read the charge of the committee?

☐ Yes

☒ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes

☒ No

Have you read the Select Board's current Goals and Objectives?

☐ Yes

☒ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes

☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Please see resume. Plus In recent years, the gallery has supported: Friends of the Cape Coid National Seashore, Cape Cod Children's Place, Cape Cod Commercial Fisherman's Alliance, Cape Cod Foster Closet, Cape Cod Healthcare, Cape Wellness Collaborative, Center for Coastal Studies, Dexter Keezer Fund, Doctors without Borders, Eastham Public Library, Family Pantry of Cape Cod, Helping Our Women, Homeless Prevention Council, Humane Society, Lower Cape Outreach Council, National Alliance to End Homelessness, Orleans Conservation Trust, Outer Cape Health Services, Provincetown Arts Society, Truro Public Library, Wellfleet Harbor Actors Theater, Wellfleet Public Library, Wild Care, WOMR and others. "Now approaching our 30th year, we know it is an honor to support so many artists and to serve this community, and we give heartfelt thanks to our patrons for giving us the opportunity to do so."

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Please see resume.

Signature

Helen Addison

Date

09/27/2024





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** October 8, 2024

**ITEM:** Interview and Possible Appointment to the Community Preservation Committee; Ellen English, Karen Ruymann

**EXPLANATION:** The Community Preservation Committee has one member-at-large vacancy. Ellen English and Karen Ruymann have submitted applications to serve. This is a three-year term.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Community Preservation Committee will continue to have one member-at-large vacancy.

**SUGGESTED ACTION:** *Motion to Appoint \_\_\_\_\_ to the Community Preservation Committee for a three-year term, expiring June 30, 2027.*

**ATTACHMENTS:**

1. Application to Serve-E. English
2. Application to Serve-K. Ruymann

# Application to Serve on a Board or Committee

Agenda Item: 4B1

## Applicant Information

Last Name	English
First Name	Ellen
Middle Initial	C
Email Address	
Phone Number	
Address (Street)	21 Pond Rd.
Address (City)	N. Truro
Address (State)	MA
Address (Zip Code)	02652
Mailing Address (Please indicate box number and zip code)	PO Box 432, North Truro, MA 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

BOARD PRESIDENT  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For? Community Preservation Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I feel a deep connection to the history of Truro. I spent every summer at our house on Pond Road, eventually becoming a 6 month resident and now I am here full time. I was a recipient (with others) of a CPC mini grant to create and install panels on the history of Pond Village and the Cold Storage Plant/Fishing Industry. Realizing that many people did not know this rich history, we felt we had to make a record of it. I am also on the Board of the Truro Historical Society, and it gives me joy to share the history of the town with visitors.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

No

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am on the Board at the Truro Historical Society and I also work with several Pond Village residents to take steps to preserve the health of the Village Pond. This has taken the form of several potluck events and even a Fishing Derby for kids.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

In addition to my interest in the history of Truro, I have a background in grant writing. For most of my professional life, grant writing has been either a part of my job or has been the job itself - for a number of years I was an independent grant writer. Many of the grants I wrote were in the affordable housing and community development area. I have also worked on grants in the field of microcredit and provision of services for those in need.

Signature

Ellen English

Date

07/24/2024

# Application to Serve on a Board or Committee

Agenda Item: 4B2

## Applicant Information

Last Name \*

Raymann

First Name \*

Karen

Middle Initial

M.

Email Address \*

[REDACTED]

(in the format email@host.com)

Phone Number \*

999 [REDACTED] 999 [REDACTED] 9999 [REDACTED] ext. [REDACTED]

Address (Street) \*

2 Bay View Dr.

Address (City) \*

N. Truro

Address (State) \*

MA

Address (Zip Code) \*

02652

Mailing Address (Please indicate box number and zip code)

PO Box 283, 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes

☐ No

Are you registered to vote in Truro?

☒ Yes

☐ No

### Board/ Committee Information

What Board/ Committee Are You Applying For? \*

CPC

Briefly Describe Why You Wish to Serve on This Board or Committee: \*

Please see attachment.

Have you attended a meeting of the committee listed above? \*

☐ Yes

☒ No

Have you read the charge of the committee? \*

☒ Yes

☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved? \*

☒ Yes

Both Co-Chairs

☐ No

Have you read the Select Board's current Goals and Objectives? \*

☒ Yes

☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve? \*

☒ Yes

☐ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Please see attachment.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Please see attachment.

## Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc. \*

Please see attachment.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Please see attachment

Please attach your resume here if you would like to include one (not required)

Upload File...

Signature \*

Rae MacDonald Ryan

Date \*

8/5/24



clear

**Briefly Describe Why You Wish to Serve on This Board or Committee: \***

I have been involved in Truro community life as an advocate for our Water Resources for nearly 5 years. During that time, I have gotten to know many of our Townspeople very well and become keenly aware of the needs of many of our residents. The CPC is a mechanism by which Townspeople benefit in a manner that enhances both our personal and corporate lives. I want to be a part of a Committee with a direct and positive impact on this town. I firmly believe in the mission of the CPA and the four planks guiding funding:

- Open Space – including passive recreation
- Historic Preservation
- Community Housing
- Outdoor Recreation

**If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.**

I listened to the SB session in which they outlined their Goals and Objectives for the coming year and laud the new Board for their commitment to listen to their constituents and respond in a timely manner.

In a sit-down meeting last week with both Chairs of the CPC, I asked each to relay their favorite part of serving on this Committee and the most difficult. For both, their favorite included making a huge difference in the lives of citizens, helping to bring to life projects that preserve the history and character of this Town, and they exuded confidence in the Committee's ability to help fund future needs. Both chairs noted that the hardest part of serving on this Committee is an occasional lack of responsiveness to their follow-up emails and calls to Town Hall, noting that sometimes the lag on fund distribution can be as much as a year. They wish to ensure that money that has been approved by voters for projects is distributed in a timely fashion, timeliness being a plank of the Select Board's Goals and Objectives.

**Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc. \***

My parents raised me to be a team player; my Dad and I cared for two other member of our family who faced significant challenges. I learned early on that cooperation, understanding, kindness, and follow-through were imperative to my family's health.

I spent my career as a Professor at the Boston Conservatory and Berklee School of Music. Working with musicians involves constant deep listening. What you hear with your ears represents an auditory moment, but it also represents the cumulative state of the performer: their joys, sadnesses, illnesses, loneliness, anxiety, or deepest hopes and dreams. The work phase of my life is over, but I use these teaching skills in my volunteer work as a neighborhood organizer and board member.



A. I have served on several boards in my life:

- 1) I have been serving on the Board of Directors for the Juventas New Music Ensemble since 2018. Juventas bring audiences music from a diverse array of living composers who respond to the social issues of our time. I have taken on leadership roles on both the Fund-raising Committee and on the Board Recruitment Committee. During my tenure we have quadrupled our annual giving and expanded our Board by 100%. Our Board members are collectively tasked with audience building. When I started, we could count on 75 folks attending one of our three concerts each season. For our 25<sup>th</sup> anniversary celebration next year, we will have 9 mainstage concerts, 6 secondary site repeat concerts, 15 free community concerts, and will continue live-streaming all mainstage concerts. During the pandemic, when EVERYTHING was shuttered, the collective ingenuity and social commitment of the entire Juventas Family allowed us to reach 31,000 international listeners, more than Boston Celebrity Series, (we have 3% of their budget!) Because of my lifetime experience as a practicing musician and professor for most of my career, I also help the Musicians' Committee vet the over 2,000 pieces submitted annually during our "call for new scores." The many levels of my involvement with Juventas require skill, persistence, and the ability to work creatively with fellow Board members, composers, musicians, and donors.
- 2) The Board of Fellows at Gettysburg College – a group of dynamic mid-career professionals tasked with creatively expanding the programming of the Board of Trustees. One of the initiatives I was most proud of was led by the College Chaplain. We launched a successful outreach and sister city program entitle "Gettysburg, Leon" (Nicaragua). We laid the groundwork for dozens of projects to be accomplished by successive generations of students over the past 40 years that support education, health care, small-scale agriculture, and the arts. Our group was integral in founding an orphanage.
- 3) I served on the very first Board of Directors for the newly founded Sunderman Conservatory at Gettysburg College, where we set policy, devised governance frameworks, and allocated funds for programming and scholarships.
- 4) One year ago, I was elected to the Board of Directors for the Pamet Harbor Club where I now serve as Co-Chair of the Social Committee, sit on the Capital Improvement Committee, and am the sole member of the Sustainability Committee. In the past year, we have quadrupled our social offerings, updated two bathrooms, and made the switch from plastic disposable tableware to re-usable metal, glass, and ceramic ware.

B. I am one of the founders and the Lead Editor of the *Pond Village Voice*, a quarterly neighborhood (non-political) e-newsletter that focuses on educating Villagers on how individual homeowners can improve the health of the Pond and its watershed. We also inform neighbors and visitors about local businesses, relay the history of the Pond and its homes, spotlight interesting people, and promote upcoming events in our neighborhood. We have 160 subscribers and are publishing our 21<sup>st</sup> issue next week.

C. I am one of the founders and organizers of the Friends of the Village Pond Watershed, a group whose mission is dedicated to protecting and preserving the natural beauty and health of the Village Pond through collaboration, education, advocacy, and science. Two years ago we joined the Cape Cod Pond Networks, (CCPN) and last year - the CCC Freshwater Initiative. I am one of

the three representatives from the Friends of the Village Pond attending and contributing to these important meetings that are planning strategies to insure the future health of our 750 Ponds here on Cape Cod.

- D. I was also an integral part of the multi-year TCT effort to raise funds which eventually totaled in the millions of dollars for the Pond Village Preserve, during which we undertook acquisition project to establish the now 40 acre Preserve. Most recently I played a small role in aiding with strategy and solicitations for the "Save the Village Chapel" project.

**Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.**

All of these volunteer positions and organizing initiatives have required me to engage in financial problem-solving, promote long-range planning, encourage creative and cooperative community exchange, and repeatedly assume leadership. My open and welcoming demeanor inspires people to join creative projects. I believe that my serving on this Committee would energize some new Townspeople to take better advantage of what CPC funding could offer them. Most who know me understand that I strive to engage many voices, galvanize team members with cooperative strategies, and most often lead a group towards creative solutions. I am known for creating something out of nothing and for accomplishing tasks. I follow through until the deal is done!



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Darrin Tangeman, Town Manager

**REQUESTED MEETING DATE:** October 8, 2024

**ITEM:** Interview and Possible Appointment to the Charter Review Committee; Christopher Rocca

**EXPLANATION:** The Charter Review Committee has one full member vacancy. Christopher Rocca has submitted an application to serve.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Charter Review Committee will continue to have one vacancy.

**SUGGESTED ACTION:** *Motion to Appoint Christopher Rocca to the Charter Review Committee for a three-year term, expiring June 30, 2027.*

**ATTACHMENTS:**

1. Application to Serve-C. Rocca

# Application to Serve on a Board or Committee

Agenda Item: 4C1

## Applicant Information

Last Name	<input type="text" value="Rocca"/>
First Name	<input type="text" value="Christopher"/>
Middle Initial	<input type="text" value="A"/>
Email Address	<input type="text" value=""/>
Phone Number	<input type="text" value=""/>
Address (Street)	<input type="text" value="29 Fishermans Rd."/>
Address (City)	<input type="text" value="Truro"/>
Address (State)	<input type="text" value="MA"/>
Address (Zip Code)	<input type="text" value="02666"/>
Mailing Address (Please indicate box number and zip code)	<input type="text" value="PO Box 986, North Truro MA 02652"/>

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

RECD 20230907 340915

ADMINISTRATIVE OFFICE

TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

As a member of the community, I feel a responsibility to participate in the town's operations. A clear and concise charter is essential for the town to function effectively and resolve governance issues. My career as an executive leader has provided me with experience in creating and adhering to similar foundational documents.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have spent my career as an engineer, entrepreneur, and leader of organizations ranging from 10 to 400+ people. I have been personally responsible for annual budgets exceeding \$100 million. In all my positions, I operated teams according to well-documented principles and operational practices. My time in high tech has presented me with a wide variety of individual, organizational, and operational challenges, all of which had to be solved within the context of well documented goals, policies, and practices.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

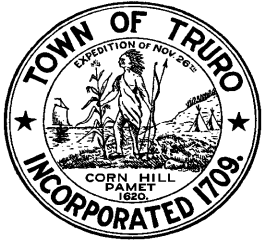
In addition to my career as an executive leader at Amazon and multiple Boston-area startups, I served on the board of my homeowners association in Truro. I was responsible for clarifying regular communications with the larger community of homeowners. I am most proud of my work in interpreting and documenting the HOA bylaws regarding remodeling and construction projects. This effort provided clear guidance to both the Board and homeowners on why, when, and how project reviews are conducted in our community.

Signature

Chris Rocca

Date

08/06/2024



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Town Clerk

**REQUESTOR:** Elisabeth Verde, Town Clerk

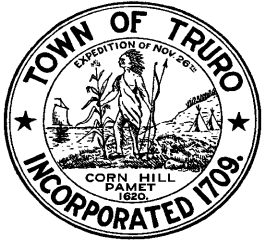
**REQUESTED MEETING DATE:** October 8, 2024

**ITEM:** Records Preservation Update

**EXPLANATION:** The Town Clerk will provide a brief update on the records preservation project.

**SUGGESTED ACTION:** NONE

**ATTACHMENTS:** NONE



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Department of Public Works

**REQUESTOR:** Jarrod Cabral, DPW Director

**REQUESTED MEETING DATE:** October 8, 2024

**ITEM:** Review and Possible Approval of Curb Cut Application for 109 Castle Road

**EXPLANATION:** A curb cut application has been submitted to Town Hall for approval by appropriate Department Heads, Town Manager and Select Board. Location of curb cut is 109 Castle Road.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Owners will not have permission to install the curb cut at this location.

**SUGGESTED ACTION:** *Motion to approve the curb cut application for 109 Castle Road and authorize the Chair to sign electronically.*

**ATTACHMENTS:**

1. Curb Cut Application for 109 Castle Road

Mokhaghishian@gmail.com

ready  
budget to readyTOWN OF TRURO  
APPLICATION FOR A CURB CUT PERMIT

**Note:** This permit application must be accompanied by a plan. If this permit is being applied for by someone other than the Owner of the property, the owner's signature must appear at the bottom of the application.

Date: 8/6/24

To the Select Board  
24 Town Hall Road  
P. O. Box 2030  
Truro, MA 02666PAID  
466BUILDING DEPARTMENT  
TOWN OF TRURO

AUG 06 2024

RECEIVED BY:

Re: APPLICATION FOR A CURB CUT

Dear Board Members:

The applicant(s) hereby make application for a curb cut as follows:

Owners Name(s) (Please Print): M. T. Haghighi

Address: 109 Castle Rd. Truro

Phone Number: [REDACTED]

Email Address: [REDACTED]

Curb Cut Street Location: 109 Castle Rd.

Affected Town or State road: Castle Road

Truro Assessor's Map Number: 46 Parcel Number: 397

Name of contractor: Kenrose Septic Services (Kevin Rose)

Contractor Phone Number: [REDACTED]

Contractor Email: KenroseSeptic.Comcast.net

Reason/explanation: New Construction

I/we hereby agree to the terms and conditions as outlined in this policy and attached Exhibits:

Applicant's Signature: Mokhammad T. Haghighi

Owner's Signature (if different): [REDACTED] Date: 8/6/24

Owner's Address (if different): 19 Stony Brook Rd, Hopkinton, MA 01748



**FOR TOWN STAFF/BOARD USE ONLY**

**DEPARTMENT APPROVALS**

**Building Commissioner Approval**

☒ Approved
 \_\_\_\_\_ Disapproved
 \_\_\_\_\_
 Building Permit Number 8.6.24

\_\_\_\_\_  
 Building Commissioner
 \_\_\_\_\_  
 Date

**Chief of Police Approval**

*I, or my delegate, has conducted an on-site visit. I have reviewed the submitted plan and curb cut location. The proposed curb cut does not create any identifiable impediments for law enforcement access to the home or property.*

☒ Approved
 \_\_\_\_\_ Disapproved
 \_\_\_\_\_ Not Applicable

\_\_\_\_\_  
 Chief of Police
 \_\_\_\_\_  
 Date

**Fire Chief Approval**

*I, or my delegate, has conducted an on-site visit. I have reviewed the submitted plan and curb cut location. The proposed curb cut does not create any identifiable impediments for fire and emergency services to access the home or property.*

☒ Approved
 \_\_\_\_\_ Disapproved
 \_\_\_\_\_ Not Applicable

\_\_\_\_\_  
 Fire Chief

**Timothy Collins**

Digitally signed by  
 Timothy Collins  
 Date: 2024.09.12  
 10:23:10 -04'00'

**Health & Conservation Agent Approval**

☒ Approved
 \_\_\_\_\_ Disapproved
 \_\_\_\_\_ Not Applicable

\_\_\_\_\_  
 Health & Conservation Agent

\_\_\_\_\_  
 Date

**Public Works Director Approval**

☒ Approved
 \_\_\_\_\_ Disapproved
 \_\_\_\_\_ Not Applicable

\_\_\_\_\_  
 Public Works Director

\_\_\_\_\_  
 Date

**Town Manager Approval**

\_\_\_\_\_ Approved
 \_\_\_\_\_ Disapproved

\_\_\_\_\_  
 Town Manager

\_\_\_\_\_  
 Date

**Select Board Approval**

\_\_\_\_\_ Approved
 \_\_\_\_\_ Disapproved

\_\_\_\_\_  
 Select Board Chair

\_\_\_\_\_  
 Date

**PROPERTY ADDRESS** \_\_\_\_\_

**FOR TOWN STAFF/BOARD USE ONLY**

**CERTIFICATION OF COMPLIANCE/FINAL APPROVAL**

**Public Works Director Declaration of Compliance**

*I have inspected the property located at \_\_\_\_\_ and found the  
work requested on the Application for a Curb Cut dated \_\_\_\_\_ to be in compliance  
with the Select Board Policy #28 - Curb Cut Policy.*

\_\_\_\_\_  
Public Works Director

\_\_\_\_\_  
Date

**Building Commissioner Final Approval**

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Disapproved

Certificate of  
Occupancy \_\_\_\_\_

\_\_\_\_\_  
Building Commissioner

\_\_\_\_\_  
Date

**PROPERTY ADDRESS** \_\_\_\_\_



Select Board Meeting Minutes

June 25, 2024, Meeting (Hybrid via Zoom)

Via Zoom Platform

Select Board Members Present: Susan Areson-Chair, Robert Weinstein-Vice Chair; Nancy Medoff-Clerk, Stephanie Rein-Member

Select Board Members Absent: Susan Girard-Irwin

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; Elisabeth Verde-Town Clerk; Paul Wisotzky-Town Moderator; Jarrod Cabral-DPW Director; Timothy Collins-Fire Chief; Emily Beebe-Health and Conservation Agent; Tony Jackett-Harbormaster; Chris Lucy (Chair of the Zoning Board of Appeals and Truro Voter); Anne Greenbaum (Vice Chair of the Planning Board and Truro Voter); Jack Riemer (Planning Board Member and Truro Voter); Kate O'Brien (Truro Resident); Karen Ruymann (Truro Voter); Clint Kershaw (Truro Voter); Julie Tremblay (Truro Resident); Elena Rice (Truro Resident); Sharon Stahl (Cultural Council Member and Truro Voter); Jan Worthington (Truro Voter); Chris Clark (Truro Resident); Pamela Wolff (Truro Resident); Kevin Kuechler (Truro Voter); Lili Flanders (Chair of the Climate Action Committee and Truro Voter); Bob Higgins-Steele (Vice Chair of the Energy Committee); Brian Boyle (Chair of the Energy Committee)

Chair Areson opened the meeting at 5:02 pm and read aloud the information for members of the public to join the meeting. Chair Areson also read aloud the rules for the public to follow when making public comments in accordance with Select Board Policy 59 and codified in M.G.L. Chapter 30A §20.

**PUBLIC COMMENT**

Chair Areson recognized the following individuals who made public comment (topic of comment is included next to individual's name): Chair Areson (made a public apology to Dennis O'Brien for allowing his public comment to be curtailed at the Select Board meeting on 6/11/2024); Ms. O'Brien (thanked Chair Areson for her apology and then read aloud a public comment on behalf of her husband, Dennis, regarding Vice Chair Weinstein's alleged resurrection of 340 Route 6 as the site for the new DPW Facility contrary to what was approved by voters at Town Meeting); Ms. Ruymann (commented on water resources and the impact of a declining environment affecting the health of local residents and the Select Board's FY2025 Goals & Objectives); Mr. Kershaw (Historical Tax Rates tab on the Town Assessor's website does not reflect the full calculations and requested that someone from Town staff or a Member respond to his concern); Ms. Tremblay (a request that the Select Board add to an upcoming meeting agenda a discussion about traffic and pedestrian safety on South Highland Road and the potential of a petition addressing this matter); Ms. Rice (expressed concern about proposed off-shore wind farms in the Gulf of Maine and that the community has not been fully informed about this topic and about the negative impact on the environment); Ms. Stahl (commented on holding community forums outside of regular town meetings and the suggestion of consolidation of committees and boards); Ms. Worthington (expressed support for Ms. Rice's comments made earlier regarding off-shore wind farms); Mr. Clark (expressed support for a more detailed discussion with the Town leadership regarding off-shore wind farms); Ms. Wolff (congratulated the new Select Board members and the veracity and

accountability of the Select Board members and Town staff in regards to the resurrection of 340 Route 6 after the vote at Annual Town Meeting).

**MODERATOR ANNOUNCEMENTS**

**A. Finance Committee Appointments**

Town Moderator Wisotzky reported on the status of 3 re-appointments to the Finance Committee as there were no new applicants. Town Moderator Wisotzky read aloud a statement of support from Finance Committee Chair Bob Panessiti for the re-appointments of Lori Meads, Raphael Richter, and Kristen Roberts.

Based upon the recommendation of Finance Committee Chair Panisseti, Town Moderator Wisotzky announced that he was re-appointing all three individuals to another 3-year term which will commence on July 1, 2024, and expires on June 30, 2027.

Town Moderator Wisotzky also thanked all the Members of the Finance Committee for their dedicated service to the Town.

**PUBLIC HEARINGS**

NSTAR Electronic Company dba Eversource Energy Installation of 66' conduit from proposed handhole 9255/HA342 at base of pole 9255/342 to customer installed handhole 9255/HB342 at 448 Shore Rd  
Presenter: Marris Jackson, Right of Way Agent

Chair Areson read aloud the public hearing announcement regarding NSTAR Electronic Company dba Eversource Energy Installation and then announced that the public hearing was open.

Chair Areson recognized Ms. Jackson who presented the application, a summary of the project, and the justification for approval.

Members had no questions or comments. No members of the public had questions or comments.

**Member Rein made a motion to close the hearing.**

**Chair Areson seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Rein – Aye**

**Clerk Medoff – Aye**

**Chair Areson – Aye**

**So voted, 4-0-0, motion carries.**

**Vice Chair Weinstein made a motion to approve the work for the installation of 66' +/- of 1-3" conduit for underground electrical service from proposed handhole 9255/HA342 at the base of pole 9255/342 to customer-installed handhole 9255/HB342 at 448 Shore Road for W/O# 1 16689197 (Map 9, Parcel 5) and authorize the Select Board Clerk, Nancy Medoff, to sign and the Truro Town Clerk, Elisabeth Verde to attest.**

**Member Rein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Rein – Aye**

**Clerk Medoff – Aye**

**Chair Areson – Aye**

**So voted, 4-0-0, motion carries.**

**B. Public Hearing on FY2025 Select Board Goals and Objectives with the Town Manager**

Chair Areson read aloud the public hearing announcement regarding the FY2025 Select Board Goals and Objectives with the Town Moderator and then announced that the public hearing was open.

Chair Areson provided an overview of this agenda item and noted that the Members wanted to align the FY2025 Goals and Objectives with the five priorities outlined in the recently approved Local Comprehensive Plan (LCP):

- Housing
- Environment and Climate Change
- Business and Economic Development
- Regional Infrastructure
- Build a Collaborative and Supportive Community Culture

Chair Areson recognized Town Moderator Wisotzky who announced that this annual hearing was held in accordance with the Town Charter. Town Moderator Wisotzky explained the process for the hearing and then conducted a roll call of the 38 Town boards and committees which were represented at this public hearing.

**(Video Timestamp: 49m15s)** Town Moderator Wisotzky reviewed the definitions of a goal and an objective to include a SMART (Specific, Measurable, Attainable, Relevant, and Time-Bound) objective.

Town Moderator Wisotzky then led the review and the discussion on the following items **(Agenda Item: 3B4)**:

- LCP Priorities/Select Board FY2025 Goals
  - 1<sup>st</sup> Goal: Address the housing crisis across a wide variety of demographics and income levels
    - No comments or questions on the goal or objectives.
  - 2<sup>nd</sup> Goal: Support business and economic opportunities
    - Chair Areson commented on the need to collaborate with the Cultural Council.
    - Sharon Stahl (commented as an individual) stated that the Cultural Council could contribute to this goal although she heard that the Cultural Council would not be part of this process.
  - 3<sup>rd</sup> Goal: Address regional infrastructure needs
    - Clint Kershaw commented on water resources.
    - Jack Riemer (commented as an individual) agreed with Mr. Kershaw's previous comments and then presented and commented on a report from Environmental Partners (dated 6/12/23) to DPW Director Cabral and Provincetown Water Department Superintendent Cody Salisbury regarding Provincetown and Truro Combined Water Systems Demand Assessment.

- Health and Conservation Agent Beebe commented on Objective #1 (By Spring 2025, the Select Board will work with the Town of Provincetown to develop an agreement, between the two towns, to jointly pursue the siting, permitting, and development of additional water resources to serve the future needs of both communities by Spring 2025.) Health and Conservation Agent Beebe noted that a lot of work is going on between the two Town staffs to identify the issues affecting both communities. Health and Conservation Agent Beebe agreed with the previous comments by Mr. Kershaw and Mr. Riemer and noted that the Towns needed to rely on science before any agreement is signed. Health and Conservation Agent Beebe added that this is a top priority for her office.
- Chair Areson asked Health and Conservation Agent Beebe to provide more information on the Comprehensive Water Management Plan and Health and Conservation Agent Beebe provided additional information.
- Chris Lucy (commented as an individual) commented on Objective #1 and the National Seashore's claim that 4 million visitors come to the Lower Cape but do not provide any water resource assistance. Mr. Lucy suggested a collaboration among the Lower Cape communities to work with the National Seashore to identify well heads in the National Seashore. Mr. Lucy noted that Truro is the smallest town on Cape Cod and yet provides water to two communities.
- Town Manager Tangeman commented on the ongoing collaboration between the two Town staffs.
- Health and Conservation Agent Beebe commented on fire suppression on a regional level, and it should definitely include the National Park Service.
- Jack Riemer (commented as an individual) on the recycling of water from toilets to water to drink in California referred to as "Toilet to Tap."
- Kevin Kuechler commented on the need to develop additional water resources to include a co-development with Wellfleet that may take up to 20 years.
- 4<sup>th</sup> Goal: Protect the natural and built environment and address the impacts of climate change
  - No comments or questions on the goal or objectives.
- 5<sup>th</sup> Goal: Build a collaborative and supportive community culture
  - Clerk Medoff noted that Objective #2 (In support of the Local Comprehensive Plan, the Select Board will collaborate with members of the community to ensure transparency and inclusivity and to develop a new generation of community leaders from diverse backgrounds. As part of this process, the SB will: • Support Community-led forums facilitated by community volunteers. These informal meetings will be held in informal settings to encourage two-way communication with a balance of venues, topics, formats and processes so that everyone in our community feels comfortable sharing and hearing ideas. As appropriate and allowable by policy, the Select Board will provide marketing support via monthly Truro Talks newsletter, social media and inclusion on the agenda at various Select Board meetings to discuss and promote upcoming Forums. • Provide resources in support of marketing to promote Boards and Committee work. This will include and is not limited to recruitment on social

media, training and support for those interested in community service via Town Boards/Committees, re-energizing the Committee and Board “playbook” to help nurture and develop our next generation of Town leadership and volunteers. • Foster communication among Boards and Committees with semi-annual round table discussions with board/community chairs to discuss and share accomplishments, plans, challenges and opportunities.) was not discussed with the Select Board as she and Member Girard-Irwin had prepared the objective but had not yet presented it to the Members. Town Moderator Wisotzky thanked Clerk Medoff for the clarification.

- Anne Greenbaum commented on the Sign Code as Vice Chair of the Planning Board. Ms. Greenbaum noted that a public forum would be important as it would demonstrate to the public that people can be brought together and have positive conversations. Ms. Greenbaum then commented as a representative to the Local Comprehensive Plan Committee (LCPC) and said that she appreciated the approved LCP’s inclusion in the FY2025 Goals and Objectives. Ms. Greenbaum then read aloud the Growth Policy.
- Karen Ruymann commented on community-led public forums facilitated by community volunteers and noted the appreciated interest by Health and Conservation Agent Beebe in Pond Village. Ms. Ruymann would like to learn more about this topic moving forward as she would like to participate.

Town Moderator Wisotzky then reviewed a summary slide of the FY2025 Goals and Objectives and asked if anyone had any closing comments or questions prior to closing the hearing. There were no additional comments or questions.

**Chair Areson made a motion to close the hearing.**

**Member Rein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Rein – Aye**

**Clerk Medoff – Aye**

**Chair Areson – Aye**

**So voted, 4-0-0, motion carries.**

Chair Areson thanked Town Moderator Wisotzky for his hard work and efforts.

Assistant Town Manager Clark thanked Clerk Medoff for her preparation of the slide deck presentation used by Town Moderator Wisotzky.

Chair Areson noted that she would like to take a pause in the discussion of this agenda item in order to give Member Girard-Irwin an opportunity to participate in the process when she is available. There were no objections and unanimous support by the Members.

Chair Areson asked Town Manager Tangeman to provide an overview of the prioritization process. Criteria considerations include suitability, feasibility, resources available, and acceptability. This will result in a score for each objective.



Assistant Town Manager Clark suggested that once the scores are determined the Select Board could also develop tiers for the priorities of objectives.

Chair Areson recognized Climate Action Committee Chair Flanders who asked for clarification of what was being prioritized and Chair Areson responded that the objectives were being prioritized.

**INTRODUCTION TO NEW EMPLOYEES**

None

**BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

A. Provincetown Water & Sewer Board: Nancy Medoff

Chair Areson announced that Clerk Medoff would like to replace former Member John Dundas on this board due to expiration of his term.

**Member Rein made a motion to appoint Nancy Medoff as Truro's representative on the Provincetown Water & Sewer Board for a three-year term expiring on June 30, 2027.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Rein – Aye**

**Clerk Medoff – Aye**

**Chair Areson – Aye**

**So voted, 4-0-0, motion carries.**

**STAFF/ COMMITTEE UPDATES**

None

**TABLED ITEMS**

None

**SELECT BOARD ACTION**

A. Discussion and Possible Vote on Finalization and Prioritization of FY2025 Goals and Objectives

Presenter: Darrin Tangeman, Town Manager

*Note: Chair Areson announced that Agenda Item: 8A would be postponed until Member Girard-Irwin was available and there were no objections by the Members.*

B. Review and Possible Approval of Amended Policy #46-Zero Emission First Policy Presenter: Brian Boyle, Energy Committee Chair and Bob Higgins-Steele, Energy Committee Vice Chair

Energy Committee Chair Boyle provided an overview of the amended policy and the inclusion of EV (electric vehicles).

Energy Committee Vice Chair Higgins-Steele acknowledged the contributions and work of Energy Committee Alternate Harry Irwin.

**Vice Chair Weinstein made a motion to replace the existing Select Board Policy 46: Fuel-Efficient Vehicle Policy with Policy 46: Zero Emission First Policy as proposed and authorize the Chair to sign the notification letter.**

**Member Rein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Rein – Aye**

**Clerk Medoff – Aye**

**Chair Areson – Aye**

**So voted, 4-0-0, motion carries.**

C. Review and Possible Approval of Amendment of Expenditure Provisions for Beatrice Raisin Fund  
Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman provided a summary of the Town staff's recommended amendment to align with the Town Charter. Assistant Town Manager Clark noted that the fund has fluctuated between \$6,000 to \$7,000 depending on donations and there have not been many expenditures.

**Vice Chair Weinstein made a motion to amend the provisions of the Beatrice Raisin Fund to "The gift account established by the Town Treasurer in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 53A known as the Beatrice Raisin Fund shall serve the purpose of receiving gifts and donations for the Truro Council on Aging to be expended by the Council on Aging for expenses related to the provision of services for the elders of the Town of Truro; and further that the Council on Aging may expend such funds for lawful expenditures in accordance with Town Charter, Massachusetts General Law, and Town policy.**

**Clerk Medoff seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Rein – Aye**

**Clerk Medoff – Aye**

**Chair Areson – Aye**

**So voted, 4-0-0, motion carries.**

D. Review and Possible Approval of Increasing Ambulance Transport Mileage Rate and Setting an Additional Ambulance Rate Category of Advanced Life Support 2 Presenter: Timothy Collins, Fire Chief

Fire Chief Collins provided an overview of this agenda item.

**Clerk Medoff made a motion to approve raising the ambulance transport rate from \$15 per mile to \$25 per mile and to establish an additional ambulance rate category of ALS 2 at a base rate of \$2927.00.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Rein – Aye**

**Clerk Medoff – Aye**

**Chair Areson – Aye**

**So voted, 4-0-0, motion carries.**

E. Discussion on 340 Route 6 and the Proposed Public Works Facility Presenter: Darrin Tangeman, Town Manager

Chair Areson announced that Clerk Medoff had asked for this item to be added to tonight's agenda and that Town Counsel be present; however, Town Counsel was unable to be present. Chair Areson added that the Town is moving forward with Town Hall Hill as voted upon by the voters at the Town Meeting.

Town Manager Tangeman said that the funding for that option will be determined by the voting at the upcoming election this Thursday. DPW Director Cabral also provided input.

Vice Chair Weinstein requested that Town Counsel come to a July meeting to clarify that Town Meeting does not tell the Select Board how to utilize Town-owned property. Chair Areson concurred with his request and there were no objections.

**CONSENT AGENDA**

A. Review/Approve and Authorize Signature:

1. Entertainment License for Truro Community Kitchen
2. Event Notification Form and Approval Reply Form for National MS Society Bike Ride

B. Review and Approve Appointment Renewals: Shellfish Advisory Committee: Steven Mundree (Full-Member Seat), Chris Clark (Alternate Member Seat), Jim Sloman (Alternate Member Seat); Zoning Board of Appeals: Russell Braun (Full-Member Seat), David Crocker (Full-Member Seat), Arthur Hultin (Full-Member Seat), Darrell Shedd (Full-Member Seat); Commission on Disabilities: Jane Lucas (Full-Member Seat)

C. Review and Approve 2024 Seasonal Business Licenses: None

D. Review and Approve Change of Manager and Change of Hours (Montano's Restaurant)

E. Review and Approve Select Board Meeting Minutes: Select Board Minutes of 3.26.2024

Clerk Medoff announced that she would abstain from the vote on the Minutes of 3.26.2024 as she was not a member at that time.

**Member Rein made a motion to approve the Consent Agenda as written with the noted recusal of Clerk Medoff's vote on the minutes of 3.26.2024.**

**Vice Chair Weinstein seconded the motion.**

**Roll Call Vote:**

**Vice Chair Weinstein - Aye**

**Member Rein – Aye**

**Clerk Medoff – Aye**

**Chair Areson – Aye**

**So voted, 4-0-0, motion carries.**

**SELECT BOARD REPORTS/COMMENTS**

Vice Chair Weinstein reported that he attended the most recent Harbor Committee meeting and there was concern about the breach near the North Jetty. Vice Chair Weinstein informed the committee about

the Select Board's approval to contract with the Woods Hole Group and that would provide comprehensive information. Vice Chair Weinstein also recently attended the Library Trustee's meeting in his role as Select Board liaison. The Chair of the Library Trustees Kaitlin Blehm has requested a meeting with the Town Manager and Vice Chair Weinstein to make sure that there are no misunderstandings regarding the library. Vice Chair Weinstein noted that the library and the Library Trustees are separate entities and there is a delineation between the Library Director's role and the role of the Library Trustees.

Member Rein reminded the public to be aware of people walking their pets and cyclists on the roadways and to drive slowly. Member Rein encouraged voters to vote in the election this Thursday.

Clerk Medoff reported that she hosted her first Office Hours last week and thanked those who attended. Clerk Medoff will host weekly Office Hours every Thursday, from 9am-11am, at Town Hall, starting July 11, 2024. She will add other locations in the future. Clerk Medoff noted that she and Member Girard-Irwin are working on Policy 54 (Standards of Professional Conduct) and Policy 31 (Written Complaints and Communications). Member Medoff reported that she has reached out to all of the committees and boards to which she is a liaison with the exception of the Zoning Task Force. Member Medoff asked for the public to apply and serve on the Zoning Task Force as there are no members yet.

Chair Areson announced that the National Seashore Advisory Commission will meet on Monday, July 1, 2024, at 1 pm, at the Salt Pond Visitors Center to discuss freshwater resources and she will mention issues affecting Truro (issues with MassDOT and stormwater runoff). The National Seashore Advisory Commission's future meeting dates and topics are as follows: August 5 (zoning), September 9 (fire prevention services) and October 7 (climate and coastal resiliency). Chair Areson that she and Town Manager Tangeman had recently attended a Bureau of Ocean Energy Management (BOEM) meeting at the invitation of State Senator Julian Cyr and reviewed upcoming deadlines regarding public comments on key topics. Chair Areson noted that Truro would request an extension on public comment as there had been no previous meetings and no visits to Lower Cape towns by the BOEM. Chair Areson met last week with the Open Space Committee that is now down to two members. Chair Areson noted that the Open Space Committee's charge was last updated in 2010 and based on the old LCP. Chair Areson said that three people who attended the meeting were interested in serving on the committee and noted that the Open Space and Recreation Plan needed to be updated as well as the charge. Chair Areson reported that she had held Office Hours recently at the Transfer Station and thanked those who came by. Chair Areson noted that she had attended a Housing Authority meeting two weeks ago and the members are interested in learning how Municipal Affordable Housing Trusts are being operated in other Cape Cod communities. The Housing Authority would like to use a consultant as they have funds available.

Chair Weinstein asked Chair Areson to request, at the next National Seashore Advisory Commission meeting, that the National Seashore maintain its fire roads in Truro and to remove inaccurate signage that indicates an overlook that does not exist near his neighborhood. Chair Areson replied that National Seashore Superintendent Jennifer Flynn said that the National Seashore has received a lot of public comments regarding signage and that new and old signs will be addressed in the fall. Additionally, Chair

Areson said that the fire roads have been an issue and reported by other communities so she will bring it up at the September 9 meeting.

**TOWN MANAGER REPORT**

Town Manager Tangeman announced that there is Longnook Beach closure in effect due to public safety concerns. Town Manager Tangeman reminded the public of the special election, along with four ballot questions, this Thursday, June 27, 2024. Beach stickers are required at all Truro beaches now and there will be a National MS Society Cape Cod Getaway Bike Ride on June 30, 2024, so please exercise caution when driving in Town during the event. Town Manager Tangeman reported that there are a lot of interviews being held for various committees and boards.

Town Manager Tangeman then reviewed the agenda for the next Select Board meeting on July 9, 2024.

Member Rein announced that she had not completed the application to serve on the National Seashore Advisory Commission and she would no longer like to serve on it. Member Rein requested to add that topic to the meeting agenda as the Town had two slots and needed to fill the second one. Member Rein noted that another Member would like to serve on the commission.

Vice Chair Weinstein confirmed with Town Manager Tangeman that Town Counsel was available to meet with the Members in Executive Session on July 9, 2024, and also attend the Select Board meeting that evening to address the site for the DPW Facility.

Clerk Medoff requested an update on Cloverleaf be added to an upcoming meeting agenda as the developer, Ted Malone, had provided an update at last night's ZBA meeting.

**Vice Chair Weinstein made a motion to adjourn at 7:25 pm.**

**Member Rein seconded the motion.**

**By unanimous consent, the meeting was adjourned.**

Respectfully submitted,



Alexander O. Powers  
Board/Committee/Commission Support Staff

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Susan Areson, Chair

---

Robert Weinstein, Vice Chair

---

Nancy Medoff, Clerk

---

Stephanie Rein, Member

---

Susan Girard-Irwin, Member

**Public Records Material Attachments**

Legal Notice

Public Hearing Notice

Eversource Form of Order for Underground Cable and Conduit Locations

Public Hearing Notice

FY2024 Goals & Objectives

FY2024 Goals & Objectives Progress Report

Local Comprehensive Plan (LCP) Goals & Draft FY2025 Objectives

Policy Memorandum #46-Fuel Efficient Vehicle Policy (Existing)

Policy Memorandum #47-Zero Emission Vehicle First Policy (Proposed)

Select Board Draft Notification Letter

February 1, 1995, Board of Selectmen Meeting Minutes establishing Beatrice Raisin Gift Fund (pp 3-4)

Advanced Life Support Definition and Explanation

Special Town Meeting Articles 2, 3 and 4

Annual Town Meeting Article 13

Certified Vote on Annual Town Meeting Article 13

Application for an Entertainment License

Application along with Supporting Documentation

Application to Serve-Chris Clark

Application to Serve-Steven Mundree

Application to Serve-James Sloman

Application to Serve-Arthur Hultin

Application to Serve-Darrell Shedd

Application to Serve-David Crocker

Application to Serve-Russell Braun

Application to Serve-Jane Lucas

ABCC Application for Multiple Amendments

Chief of Police Memorandum