



## Truro Select Board Hybrid Meeting

Tuesday, November 19, 2024

**Regular Meeting-6:00pm**

Truro Town Hall, 24 Town Hall Road

### REGULAR MEETING

<https://us02web.zoom.us/j/84720782445>

1-646-931-3860 Meeting ID: 847 2078 2445

This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on **Channel 8** in Truro and on the web on the "Truro TV Channel 8" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call-in at 1-646-931-3860 and enter the following access code when prompted: 847 2078 2445 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser; <https://us02web.zoom.us/j/84720782445>**

Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comments so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

#### 1. PUBLIC COMMENT

#### 2. PUBLIC HEARINGS – NONE

#### 3. INTRODUCTION TO NEW EMPLOYEES – NONE

#### 4. **BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

- A. Interview and Possible Nomination of (1) Truro Representative to the Barnstable Human Rights Advisory Commission: Suzanne Bergeron
- B. Interview and Possible Appointment of Alternate to Truro Council on Aging Board: Susan Rocca
- C. Interview and Possible Appointment of (2) Full Members to the Truro Concert Committee: Joseph Pescatore and Bruce Ployer
- D. Interview and Possible Nomination of (1) Voting Alternate Member to the Cape Cod National Seashore Advisory Commission: Jack Farley\*, Michael Fee, Kevin Grunwald\*, and Denise McWilliams  
*\*Previously Interviewed*

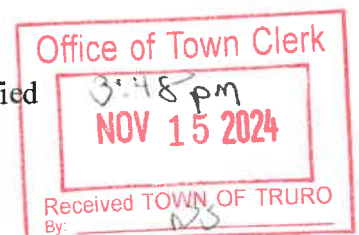
#### 5. **STAFF/ COMMITTEE UPDATES**

- A. Energy Committee Update-NEVI Location Update  
Presenters: Brian Boyle and Bob Higgins-Steele, Co-Chairs of the Energy Committee

#### 6. TABLED ITEMS – NONE

#### 7. **SELECT BOARD ACTION**

- A. Longnook Beach Access Update and Discussion  
Presenter: Jarrod Cabral, DPW Director
- B. Presentation and Possible Vote to Enter Into an Agreement with Solar Simplified  
Presenter: Lili Flanders, Climate Action Committee Chair



- C. Discussion on Addressing Concerns Regarding Select Board Liaison Conduct and Role Boundaries on the Ad Hoc Building Committee for the Future Public Works Facility  
Presenter: Susan Areson, Chair
- D. Discussion on Select Board Meeting Length  
Presenter: Nancy Medoff, Select Board Clerk
- E. Discussion and Possible Appointments of Select Board Members to Budget Task Force  
Presenter: Kelly Clark, Assistant Town Manager

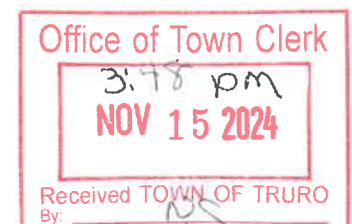
## 8. REPORTS

- A. Select Board Reports/Comments
- B. Town Manager Report

## 9. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
  - 1. Truro Center for the Arts; One Day Pouring License and Entertainment License
- B. Review and Approve Appointment Renewals: NONE
- C. Review and Approve 2025 Annual Business Licenses: NONE
- D. Review and Approve 2025 Annual Alcohol Licensees: Truro Vineyards, Montano's Restaurant, Pamet Valley Package, and Salty Market Farmstand
- E. Review and Approve the ABCC 2025 Certificate of Non-Renewal Alcohol Licenses
- F. Review and Approve Select Board Meeting Minutes: NONE

10. Next Meeting Agenda: Regular Meeting: December 5, 2024 Work Session; December 10, 2024





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Interview and possible appointment of Suzanne Bergeron as Truro's Representative to the Barnstable Human Rights Advisory Commission.

**EXPLANATION:** Suzanne Bergeron has submitted an application to serve on the Barnstable Human Rights Advisory Commission as Truro's Representative. The group advises the Coordinator in matters concerning human rights across the County. The BCHRAC is comprised of 9 voting members and 2 alternate members appointed by the Barnstable County Board of Regional Commissioners, and the Select Board or Town Counsel of any Town and the Mashpee Wampanoag Tribal Council may each appoint one representative to attend and speak at meetings as a non-voting liaison.

The Barnstable County Human Rights Advisory Commission (BCHRAC) promotes equal opportunity in housing, employment, education, public accommodations, town and county services, insurance, banking, credit, and healthcare for all persons in Barnstable County regardless of race, color, religious creed, national origin, sex, age, ancestry, sexual or affection preference, marital, family, or military status, source of income, neighborhood, or disability.

The Barnstable County Human Rights Advisory Commission (BCHRAC) is an advisory body established by Barnstable County Regional Government in 2005 (and governed by Ordinance 22-01) to promote human rights for all persons of Barnstable County (the fifteen towns on Cape Cod).

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Truro will not have a representative on the BCHRAC.

**SUGGESTED ACTION:** *Motion to appoint Suzanne Bergeron as Truro's Representative Liaison on the Barnstable Human Rights Advisory Committee for a three-year term ending June 30, 2027.*

**ATTACHMENTS:**

1. Application to Serve-S. Bergeron
2. Human Rights Advisory Commission Ordinance



# Application to Serve on a Board or Committee

Agenda Item: 4A1

## Applicant Information

Last Name	Bergeron
First Name	Suzanne
Middle Initial	
Email Address	
Phone Number	
Address (Street)	13 Snows Rd
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 1359, 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

ROD 20200713 14:00  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Truro Rep to the Barnstable Human Rights Advisory Commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

The mission of the BHRAC is one I have a proven commitment to and track record of effective action. This liaison position is focused on connecting Truro and the Committee to efforts promoting equality and human rights through awareness, education, research and referral. The duties focus on assisting in community relationship-building around human rights. Serving as a conduit between organizations is something I have lots of experience with and I believe is a strength of mine. I would be pleased to serve the town in this capacity.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

How long has Truro not had a rep. to this committee, and is there a reason why?

I think it would be best also to talk with the selectboard member in charge of this position before proceeding, just to make sure we are on the same page.

Also I filled out an application for this a month ago and never heard back, so if this is a duplicate application please delete it. I am assuming however that the original application might have failed to go through for some reason.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have a 4 decade record of engagement with human rights and equality issues, dating back to my undergraduate days, through graduate work focused on economic justice, and my 30+ year university teaching career where my courses focused on human rights and equality issues with a special emphasis on human rights violations faced by women and children, LGBTQ+ folks, and immigrants. I was also engaged with many community partners on these issues while teaching at the university.

I have lived full time in Truro for 2 years and part time for an additional 6 years. I have developed good connections in the community and am eager to make more connections around this work.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I think the above covered it, but it might be worth mentioning that I have been part of an effort to extend UN Commission on Ending Discrimination Against Women to the United States, which is one of the few nations that has not ratified it. Because of my experience as a teacher I am also very focused on addressing human rights and equality issues through education and promoting understanding, and recognizing that despite our differences politically, most people are very committed to promoting and securing human rights for all.

Signature

Suzanne Bergeron

Date

10/14/2024

**BARNSTABLE COUNTY**  
**In the Year Two Thousand Twenty-Two**  
**Ordinance 22-01**

This Ordinance shall replace Ordinance 19-10 in its entirety.

***The Cape Cod regional government, known as Barnstable County hereby ordains;***

**Section 1. Policy of Barnstable County**

It is the Policy of Barnstable County to promote equal opportunity for all persons of Barnstable County regardless of race, color, religious creed, national origin, gender, age, ancestry, sexual or affectional preference, marital, family or military status, source of income, neighborhood or disability, where unlawful discrimination exists in housing, employment, education, public accommodations, town or county services, insurance, banking, credit and health care. Barnstable County will not tolerate retaliation or reprisal against persons exercising or supporting the exercise of equal opportunity rights.

**Section 2. Human Rights Advisory Commission**

- A. There is hereby affirmed a County office known as the Human Rights Advisory Commission of Barnstable County (hereafter “HRAC”).
- B. The HRAC shall consist of nine (9) Members and two (2) Alternate Members appointed by the Barnstable County Board of Regional Commissioners
  1. Advisory Commission Members shall be residents of Barnstable County and, so far as practicable, shall be selected so as to provide countywide, culturally, racially and economically diverse representation
  2. Appointments of Advisory Commission Members shall be made by the Board of Regional Commissioners, after nominations by the Barnstable County Health and Human Services Advisory Council.
    - a. Terms of Advisory Commission Members and Alternates will be three (3) years.
    - b. No appointee shall serve more than six (6) consecutive years
  3. Each Advisory Commission Member shall have one (1) vote.
  4. A meeting quorum shall be five Members or Alternates
  5. Alternate Members will have no vote except when participating in place of a regular Advisory Commission Member.

- a. Alternate Members may serve on various Committees.
  - b. Alternate Members may not serve as Chair of the Advisory Commission nor of any Committee.
- C. The Selectmen or Town Council of any town and the Mashpee Wampanoag Tribal Council, may appoint one representative to attend and speak at HRAC or Committee meetings, as a non-voting liaison.
  - 1. Such town or tribe representatives will not count toward a meeting quorum of the HRAC as a whole or of any of its Committees.

### **Section 3. HRC Policies and Procedures**

- A. All HRAC meetings shall comply with the requirements of the Massachusetts Open Meeting Law.
- B. HRAC appointees shall meet as soon as practical following their initial confirmation to select a Chair and Vice Chair. Elections shall be held in January each year thereafter.
- C. The HRAC shall meet no less than four times per year.
- D. The HRAC
  - 1. Shall serve in an advisory capacity to the Human Rights Coordinator.
  - 2. Shall assist the Human Rights Coordinator to engage with Advisory Commission Member communities.
  - 3. Shall assist the Human Rights Coordinator with internal programmatic strategic planning and goal setting, as well as writing and submitting external periodic reports to the Board of Regional Commissioners and the Assembly of Delegates.
  - 4. Shall assist municipalities, public agencies and public schools by promoting equality and human rights by way of publication, education and by the development and coordination of forums and other events.
  - 5. Shall create and maintain a database of federal and state regulatory and enforcement agencies including but not limited to publicly certified interveners, responders, counselors and certified public mediators.

#### **Section 4. Human Rights Coordinator**

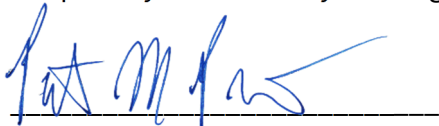
The County, through its County Administrator, shall appoint a Human Rights Coordinator who shall be an employee of the county directly responsible to the County Administrator and subject to all Barnstable County Personnel Policies and Procedures. All normal and customary County support shall be available to the Human Rights Coordinator as directed by the County Administrator to fulfill the duties assigned by this Ordinance to the Human Rights Coordinator and the HRAC subject to annual appropriations.

- A. The Human Rights Coordinator shall be the county's representative on human rights and shall promote as directed by the Barnstable County Board of Regional Commissioners and the Assembly of Delegates, a consistent unified message within the scope of this Ordinance consistent with Barnstable County Policy and Procedures, as well as relevant applicable state and federal legislation. In order to facilitate and accomplish the goals and responsibilities of the Human Rights Coordinator and HRC, the Human Rights Coordinator shall have access to all of the county departments at the direction of the County Administrator and whenever it is deemed to be a benefit to the process of presenting a consistent human rights county message through the Barnstable County Communications Coordinator.
- B. The Human Rights Coordinator shall engage countywide with the various stakeholders to gather and to disseminate information pertaining to human rights concerns and to serve the towns of Barnstable County when called upon to address particular issues encompassed by this Ordinance. The Human Rights Coordinator shall assist the towns and meet with the regions' various diverse communities, gather and record data, promote equality and equal protection, minimize acts and patterns of discrimination by promoting awareness through education, and when necessary directing those subject to apparent violations to appropriate local, state and federal officials and agencies including, if necessary, the Massachusetts Commission Against Discrimination.

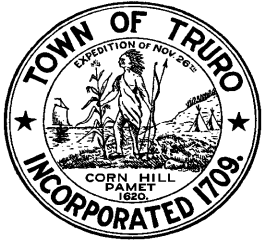
#### **Section 5. Authority Granted**

The provisions of this Ordinance shall be construed as limited to the authority granted to the county under the Barnstable County Home Rule Charter and is not intended to conflict with or contravene any General Laws of the Commonwealth of Massachusetts. The HRAC is intended to serve the citizens of Barnstable County in an advisory capacity and is in no way intended to conflict with police and enforcement powers granted to and reserved to other agencies of the Commonwealth of Massachusetts by the General Court.

Adopted by the Assembly of Delegates on February 2, 2022



Patrick Princi, Speaker  
Assembly of Delegates



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Interview and Possible Appointment of Susan Rocca to the Council on Aging Board

**EXPLANATION:** The Council on Aging Board has one alternate vacancy, to which Susan Rocca has applied to serve.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Council on Aging Board will continue not to have an alternate member.

**SUGGESTED ACTION:** *Motion to appoint Susan Rocca to the Council on Aging Board as an alternate member for a one-year term to end on June 30, 2025.*

**ATTACHMENTS:**

1. Application to Serve-Susan Rocca

Application to Serve on a Board or Committee

Applicant Information

Last Name	Rocca
First Name	Susan
Middle Initial	
Email Address	
Phone Number	
Address (Street)	29 Fishermans Rd.
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	#986, 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

TRURO BOARD OF SELECTMEN  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?	COA
---	-----

Briefly Describe Why You Wish to Serve on This Board or Committee:

Through my work as a volunteer at the Truro Food Pantry I have gotten to see many of the things that the COA is involved with. Given the relative age of Truro's population the COA is a very important part of the town. I'd like to offer my assistance in anyway possible to their efforts.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

8 years as a special education teacher. 2 years as a special education administrator. Many, many years volunteering in public school classrooms and libraries, at thrift stores, furniture banks and food pantries.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Signature

Susan Rocca

Date

09/26/2024





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Interview and possible appointment of Joseph Pescatore and Bruce Ployer to the Concert Committee.

**EXPLANATION:** The Concert Committee currently has four full vacancies and 1 alternate vacancy. Mr. Pescatore and Mr. Ployer have both submitted applications to serve on the Concert Committee.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Concert Committee will continue to be without filled positions.

**SUGGESTED ACTION:** *Motion to Appoint Joseph Pescatore and Bruce Ployer to the Concert Committee for three-year terms, which will end on June 30, 2027.*

**ATTACHMENTS:**

1. Application to Serve-Joseph Pescatore
2. Application to Serve-Bruce Ployer

# Application to Serve on a Board or Committee

Agenda Item: 4C1

## Applicant Information

Last Name	Pescatore
First Name	Joseph
Middle Initial	J
Email Address	
Phone Number	
Address (Street)	10 Avery Hill Way
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 953 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

As a new full time resident I would like to be more involved in my community

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am a retired college professor with years of committee experience.  
10 years as a Ball committee volunteer for the Nassau County Museum of Art, NY

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Masters in Art Education from NYU

Signature

Joseph J. Pescatore

Date

09/17/2024

# Application to Serve on a Board or Committee

Agenda Item: 4C2

## Applicant Information

Last Name

Ployer

First Name

Bruce

Middle Initial

Email Address

Phone Number

Address (Street)

Post Office Box 935, 14 Parker Drive

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

Post Office Box 935, 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

TRURO BOARD OF SELECTMEN  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Concert Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

As a current volunteer and DJ at WOMR radio, I understand the of importance of music and engaging our community with music. Working on the Concert Committee would extend that focus to live music in support of the community in which I live.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time.

## Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I worked for many years at a large University on various committee's with different goals focused on the Visual Arts. Currently I volunteer as a WOMR radio DJ in Provincetown where I have programmed radio shows for two years now and volunteer for events.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

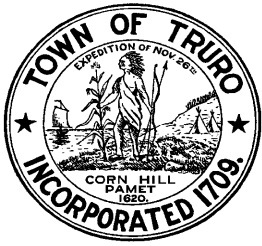
Programming and curation have been a part of my professional life for a long time and still is. What would be different for me in joining this committee is the medium, live music. I have been exposed (and very grateful for it) to live music since I was a child and something I continue to seek out. This would certainly influence my potential role in the committee.

Signature

Bruce Ployer

Date

10/23/2024



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Susan Areson, Select Board Chair

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Interview and Possible Nomination of (1) Voting Alternate Member to the Cape Cod National Seashore Advisory Commission: Jack Farley, Michael Fee, Kevin Grunwald and Denise McWilliams

**EXPLANATION:** The National Park Service invited the Board to nominate two individuals for consideration in appointing one voting member and one voting alternate member to the Cape Cod National Seashore Advisory Commission. Chair Susan Areson serves as the voting member. The Select Board must nominate another member to serve as the alternate voting member to the CCNS Advisory Commission. Four candidates have submitted their applications to serve; Kevin Grunwald, Jack Farley, Michael Fee and Denise McWilliams. Mr. Grunwald and Mr. Farley were interviewed at the November 12 Select Board meeting. The remaining two applicants will be interviewed today.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Truro will not have full representation on the Commission.

**SUGGESTED ACTION:** *Motion to nominate XXX to the Cape Cod National Seashore Advisory Commission as an alternate voting member, with a term to last two years.*

**ATTACHMENTS:**

1. Application to Serve-Michael Fee
2. Application to Serve-Denise McWilliams
3. Previously Interviewed: Application to Serve- Jack Farley
4. Previously Interviewed: Application to Serve- Kevin Grunwald
5. Letter Regarding CCNS Advisory Commission Appointment Nominations (January 2023)

# Application to Serve on a Board or Committee

## Applicant Information

Last Name	<input type="text" value="FEE"/>
First Name	<input type="text" value="MICHAEL"/>
Middle Initial	<input type="text" value="C"/>
Email Address	<input type="text" value="[REDACTED]"/>
Phone Number	<input type="text" value="[REDACTED]"/>
Address (Street)	<input type="text" value="15 Francis Farm Road, PO Box 2011"/>
Address (City)	<input type="text" value="Truro"/>
Address (State)	<input type="text" value="MA"/>
Address (Zip Code)	<input type="text" value="02666"/>
Mailing Address (Please indicate box number and zip code)	<input type="text" value="PO Box 2011, Truro, MA 02666"/>

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

ROD MANCINI  
ADMINISTRATOR  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

The relationship between national parks and their host communities is complex, often misunderstood, and of critical importance to both. I have worked collaboratively with CCNS on Highland Center leasing negotiations, and feel that I have both the skill set and temperament to become a positive contributor to the Advisory Commission.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Does the SB believe that Highland Center presents any viable options to address its goals of housing creation and/or water quality protection?

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at present.

### Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Please see attached resume.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Please see attached resume.

Note: Date of birth provided upon request.

Signature

Michael C. Fee


Date

10/16/2024



# MICHAEL C. FEE

15 Francis Farm Road  
P.O. Box 2011, Truro, MA 02666



## EDUCATION

Boston College Law School, Newton, MA  
Juris Doctor, *cum laude* (1988)  
Uniform Commercial Code Reporter Digest, Executive Editor (1986-88)  
Boston College National Moot Court Team (1987)

Harvard University, Cambridge, MA  
Bachelor of Arts (1982)

Boston College High School, Boston, MA  
Graduate (1978)

## EXPERIENCE

Pierce & Mandell, P.C., Boston, MA  
Shareholder (2007-2022) (retired May 2022)  
Represented and advised clients in all phases of business and real estate law, contracts, transactions, commercial litigation and arbitration. Highly versed in the substantive law of condominiums, construction, corporations, employment, health care, land use, leasing, licensing, municipalities, probate and zoning. Fully experienced in all aspects of dispute resolution before state, federal, and appellate courts, municipal and administrative boards, and arbitration panels.

Fee, Rosse & Lanz, P.C., Sudbury and Watertown, MA  
Founder and Managing Director (1996-2007)

Hinckley, Allen & Snyder, LLP, Boston, MA  
Senior Litigation Associate (1991-1995)

Goulston & Storrs, P.C., Boston, MA  
Associate (1989-1990)

Fine & Ambrogne, Boston, MA  
Summer and Junior Associate (1987-1989)

## BAR ADMISSIONS

Admitted to practice in Massachusetts, United States District Court for the District of Massachusetts, United States Court of Appeals for the First Circuit (1988),  
United States District Court for the District of Northern California (2005)  
Supreme Court of the United States (2001)

## PROFESSIONAL

Martindale-Hubbell Peer Review Rated AV Preeminent  
Massachusetts "Super Lawyer" (2004-2022)  
Boston Bar Association, Council Member (2016-2019)  
Boston Bar Association, Co-Chair Real Estate Section (2013-2015)  
Mass. Bar Association, Property Law Section Council (2000-2010) (Chair, 2002-2004)  
Mass. Bar Association, House of Delegates (2002-2006)  
Mass. Bar Association, Post-Goodrich Task Force (2005-2006)  
Mass. Bar Association, Executive Management Board/Finance Committee (2005)  
Mass. Bar Foundation, IOLTA Grant Advisory Committee (2004-2012)  
Mass. Bar Association, Patriot Act Task Force (2001-2002)  
Massachusetts Lawyers Weekly, Board of Editors (1999-2001)  
Member of Boston, Massachusetts, and Real Estate Bar Associations (1988-2022)

## COMMUNITY

Member, Narrowland Music, Inc. Board of Directors (2024-present)  
Member, Local Journalism Project, Inc. Board of Directors (2023-present)  
Member, Truro Finance Committee (2023-present)  
Member, Truro Human Services Committee (2023-present)  
Chair, WOMR Program Committee (2020-present)  
Member, Payomet Performing Arts Center, Inc. Board of Directors (2018-2022)  
Member, Truro Open Space Committee (2017-2019)  
Moderator, Town of Sudbury (2014-2017)  
Member, Care Group/Parmenter Board of Directors (Mt. Auburn Hospital) (2016-2017)  
Member, Sudbury Valley Trustees Land Protection Committee (2013-2014)  
Member, Parmenter Community Health Care Board of Directors (2012-2016)  
Member, Parmenter Foundation Board of Directors (2013-2016)  
Commissioner, Sudbury Water District (2012-2017) (Chair, 2013-2017)  
Sudbury Planning Board (2001-2013) (Chair, 2003-2013)  
Chair, Sudbury Housing Trust (2006-2011)  
Co-Chair, Sudbury Ponds & Waterways Committee (2005-2008)  
Sudbury Community Housing Committee (2002-2005)  
Commissioner, Watertown Conservation Commission (1991-1992)

# Application to Serve on a Board or Committee

## Applicant Information

Last Name	McWilliams
First Name	Denise
Middle Initial	
Email Address	
Phone Number	
Address (Street)	3 Nelson Drive
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 296

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

BOARD OF SELECTMEN 2019-2020  
 47 STATE STREET, SUITE 200  
 TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For? Cape Cod National Seashore Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I am a frequent user of the CCNS and am very interested in preserving its beauty.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

I am also interested in the Conservation Commission

## Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

As you will see from my resume, I have extensive experience forming, participating and running various committees and teams.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Please see attached

Signature

Denise McWilliams

Date

11/04/2024

# DENISE MCWILLIAMS

3 Nelson Drive, Truro 02666-0296

## PROFESSIONAL EXPERIENCE

DOGEREL TRAINING, Truro MA

### *Principal*

Positive reinforcement-based dog training

NEW ENGLAND INNOCENCE PROJECT, Boston, MA

### *Executive Director*

2013 - 2017

- Created necessary infrastructure for transition from pro bono project to independent organization;
- Oversaw case selection, litigation, and legislative initiatives;
- Liaised with *pro bono* attorneys representing cases of actual innocence at the trial and appellate levels;
- Co-counseled cases of actual innocence at post-conviction evidentiary hearings;
- Crafted legislative campaign to reform forensic science oversight in the Commonwealth.

AIDS ACTION COMMITTEE OF MASSACHUSETTS, INC., Boston, MA

2004-2013

### *General Counsel* 2008 - 2013

- Ensured compliance with applicable statutes, regulations and contractual obligations;
- Represented agency in litigation;
- Represented agency in national coalition advocating for the needs of those living with HIV;
- Supervised legal department providing direct services to agency clients.

AIDS ACTION COMMITTEE OF MASSACHUSETTS, INC. (*Continued*)

### *Director, Public Policy and Legal Affairs, 2004 - 2008*

- Revamped policy department into an effective unit by building relationships between organization, elected officials and their constituents through education and engagement;
- Created successful communication strategy including public speaking, press relations and messaging strategy to enhance public acceptance of the agency's mission; and,
- Designed and implemented strategy resulting in passage of major legislation.

DENISE MCWILLIAMS ATTORNEY-AT-LAW, Cambridge, MA

1982-1986

1997 - 2004

- Principal in general litigation practice with emphasis on criminal defense and discrimination

**PROFESSIONAL EXPERIENCE***(Continued)*

BOSTON AIDS CONSORTIUM, Boston, MA

1995 - 1997

***Executive Director***

- Managed transition from university program to free- standing non-profit; established Board of Directors; developed plan for service delivery.
- Re-organized agency, implemented policies and best practices; recruited, trained and mentored staff;
- Provided leadership and professional staff support to Planning Council, consisting of 30+ stakeholders responsible for the allocation of federal funding;
- Participated in national coalitions advocating for policies responsive to those living with HIV>

JUSTICE RESOURCE INSTITUTE, Boston, MA

1993 - 1995

***Director, Health Law Institute***

- Created legal program (Health Law Institute) for multi-service agency providing services to street youth, people living with HIV and those of the LGBTQ communities;
- Represented agency clients in criminal and civil proceedings;
- Supervised legal clinics for homeless youths;
- Managed policy advocacy at the legislature and executive levels to improve opportunities for represented populations.

GAY AND LESBIAN ADVOCATES AND DEFENDERS, Boston, MA

1986 - 1992

***Director, AIDS Law Project***

- Represented people living with AIDS in precedent-setting litigation throughout Massachusetts;
- Advocated for policies responsive to the needs of the LGBT communities affected by the AIDS epidemic with elected officials and policy makers;
- Implemented comprehensive communication strategy to educate the public about the legal rights of those living with HIV;
- Supervised *pro bono* legal panel, law students and paralegals representing people living with HIV;

SOUTHEASTERN MASS LEGAL ASSISTANCE, Fall River, MA

1979-1982

***Staff Attorney***

Litigation specialist representing people with housing complaints

**EDUCATION & PROFESSIONAL DEVELOPMENT**

NORTHEASTERN UNIVERSITY LAW SCHOOL, Boston, MA  
*Juris Doctor*, 1979

UNIVERSITY OF MASSACHUSETTS, Boston, MA  
*Bachelor of Arts*, 1974

JOHN PAUL JONES GROUP, St. Petersburg FLA  
*Certificate in Mediation*, 2001

KAREN PRYOR ACADEMY  
*Certified Training Partner*, 2019

**PROFESSIONAL MEMBERSHIPS AND VOLUNTEER EXPERIENCE****INNOCENCE NETWORK**

Executive Committee Member of coalition of international innocence organizations 2015-2017

MASSACHUSETTS BAR ASSOCIATION 2013-2017

Member – Animal Law Committee  
Criminal Justice Committee

**CAMBRIDGE COMMUNITY TELEVISION**

Board Member 2008-2017

Board Chair 2015-2017

MASSACHUSETTS SOCIETY FOR PREVENTION OF CRUELTY TO ANIMALS 2012 – 2020

*Volunteer*-Provide recreation, socialization and training to shelter animals

INTERNATIONAL FUND FOR ANIMAL WELFARE (IFAW) 2017-2020

Marine Mammal Rescue Team-Assist in monitoring, recovery and release of  
marine mammals

# Application to Serve on a Board or Committee

Agenda Item: 4D3

## Applicant Information

Last Name

Farley

First Name

John (Jack)

Middle Initial

F

Email Address

Phone Number

Address (Street)

2 Bluefin Lane

Address (City)

North Truro

Address (State)

MA

Address (Zip Code)

02652

Mailing Address (Please indicate box number and zip code)

Box 567

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

## Board/ Committee Information

What Board/ Committee Are You Applying For?

Cape Cod National Advisory Commission (Alt)

Briefly Describe Why You Wish to Serve on This Board or Committee:

I have been a taxpayer in Truro for 50 years and a resident for 16 years. I would like to get involved with town government and feel this commission would be a perfect fit for me. I believe in the town and would like to ensure that Truro continues to have a voice in protecting its interests in maintaining the fragile environment, as well as, preserving Truro's access to these pristine lands.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

No



Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time.

## Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Throughout my professional career, I have served and have been the chair of many committees, boards, and charitable organizations both in my past residence and in the Truro and Provincetown area. Furthermore, in my role as Truro lifeguard trainer and supervisor, I have worked closely with Cape Cod National Seashore's district lifeguard supervisor.

- Co-Chair of the Great Hollow Beach Extension Project with Ann Courtney to create open, conservation space and to expand public access to the beach at Great Hollow.
- Vice President of the Saint Vincent de Paul Society of Saint Peter's Church in Provincetown to provide housing, food, and oil assistance to those in need in the community.
- Co-Chair of the Provincetown Knights of Columbus Thanksgiving food drive to supply food to the pantries in Truro and Provincetown.
- Chair of the Knights of Columbus's Scholarship Committee to give aid to local students to continue their education.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Over a thirty-two year period, I have had a wide and varied history working in education, working with Cape Cod National Seashore, and working in the Town of Truro from multiple perspectives i.e. maintenance, lifeguarding and as a district supervisor.

- U.S. Department of the Interior Cape Cod National Seashore District Lifeguard Supervisor (18 seasons)
- Town of Truro Recreation and Beach Department lifeguard trainer and supervisor (12 years)
- Adjunct and part time professor at Cape Cod Community College, Assumption College, Dean College, and the University of Massachusetts Amherst.
- College Board Educational Testing AP United States History reader/grader and table leader (12 years)

Signature

John Farley

Date

11/04/2024

# Application to Serve on a Board or Committee

Agenda Item: 4D4

## Applicant Information

Last Name	Grunwald
First Name	Kevin
Middle Initial	
Email Address	
Phone Number	
Address (Street)	1 Longnook Dr.
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 259

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

ROUTE 33 BOX 259  
ADMINISTRATIVE OFFICE  
TOWN OF TRURO

## Board/ Committee Information

What Board/ Committee Are You Applying For? CCNS Advisory

Briefly Describe Why You Wish to Serve on This Board or Committee:

As approximately 80% of our town includes the National Seashore, I think our relationship with them is critical to our mutual success.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☐ Yes ☒ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

### Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Wide experience working on a variety of committees. My work on the Cape Cod Commission aligns well with the goals of the National Seashore.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Former volunteer providing marine mammal rescue through the International Fund for Animal Welfare.

Signature

Kevin Grunwald

Date

10/08/2024



IN REPLY REFER TO:

## United States Department of the Interior

NATIONAL PARK SERVICE  
Cape Cod National Seashore  
99 Marconi Site Road  
Wellfleet, MA 02667

January 23, 2023

Kristen Reed, Chair  
Select Board of Truro  
24 Town Hall Road  
P.O. Box 2030  
Truro, MA 02666

Dear Ms. Reed,

The Cape Cod National Seashore Advisory Commission (Commission) was originally authorized in 1961 as a part of Public Law 87-126, Cape Cod National Seashore's enabling legislation, and began operation in 1966. The Commission was last authorized for a ten-year period by Public Law 111-11 in 2009 and expired on September 26, 2018. Recently, the Commission has been reestablished as part of the Consolidated Appropriations Act signed by President Biden on December 29, 2022, until September 26, 2029. Pursuant to the Cape Cod National Seashore enabling legislation, the Secretary of the Interior appoints one member from nominations submitted by the Board of Selectmen of Truro, MA.

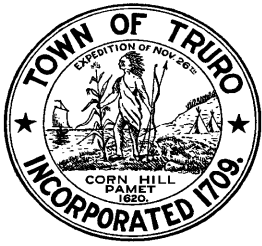
Accordingly, I invite you to nominate, within 30 days of the date of this letter, two individuals for consideration in appointing one voting member and one voting alternate member to the Commission. All appointments are for two-year terms. For each nomination, please include a resume with home and business addresses, telephone numbers, and date of birth. Please indicate which individual you are nominating as the voting member and alternate member respectively.

Nominations should be submitted to Superintendent, Cape Cod National Seashore, 99 Marconi Site Road, Wellfleet, MA 02667. We will forward all nominations to the Department of the Interior once we have received a complete package with all requested information. The Secretary of the Interior will make the final decision on appointments to the Commission and will send the appointment letter directly to each appointee.

If you have any questions about the appointment process or other matters related to the park, please contact me at 508-957-0701 or email at [Leslie\\_Reynolds@nps.gov](mailto:Leslie_Reynolds@nps.gov)

Sincerely,

Leslie Reynolds  
Acting Superintendent



# TOWN OF TRURO

## Select Board Agenda Item

**BOARD/COMMITTEE/COMMISSION:** Energy Committee

**REQUESTOR:** Brian Boyle and Bob Higgins-Steele, Co-Chairs Energy Committee

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** National Electric Vehicle Infrastructure (NEVI) location update

**EXPLANATION:** The NEVI program is a federally funded program allocating \$5.4 billion to building EV charger infrastructure across the country. The funds will be allocated at the state level. NEVI has a rolling application schedule. Two state vendors for the project have advised the Energy Committee to apply as soon as possible. A NEVI fast charge will provide 4 charging plugs that could charge an EV to a full charge in 20-30 minutes. It also offers a small retail market for Truro's excess electricity.

Installations must be located within one mile of designated corridors called Alternative Fuel Corridors, typically along main highways. Approved installations cannot be more than 50 miles away from each other.

The Energy Committee would also ask for a reconsideration of 7 Standish Way as the best site for the NEVI fast charge. DPW Director Cabral has voiced concerns over the leach field at that location, however the Eversource 3 phase lines to 7 Standish Way (provided in attachments) show that the leach field may not be an issue.

More information on the MassDOT DEVI Plan can be found at [www.mass.gov/massdot-nevi-plan](http://www.mass.gov/massdot-nevi-plan)

**FINANCIAL SOURCE (IF APPLICABLE):** Grants between 80%-100% of costs

**IMPACT IF NOT APPROVED:** Truro will continue to have 1 charging station (2 plugs) which offer slow charging. With the increase in EVs, this would be a missed opportunity to offer more EV charging locations to visitors and residents alike.

**SUGGESTED ACTION:** Discussion

**ATTACHMENTS:**

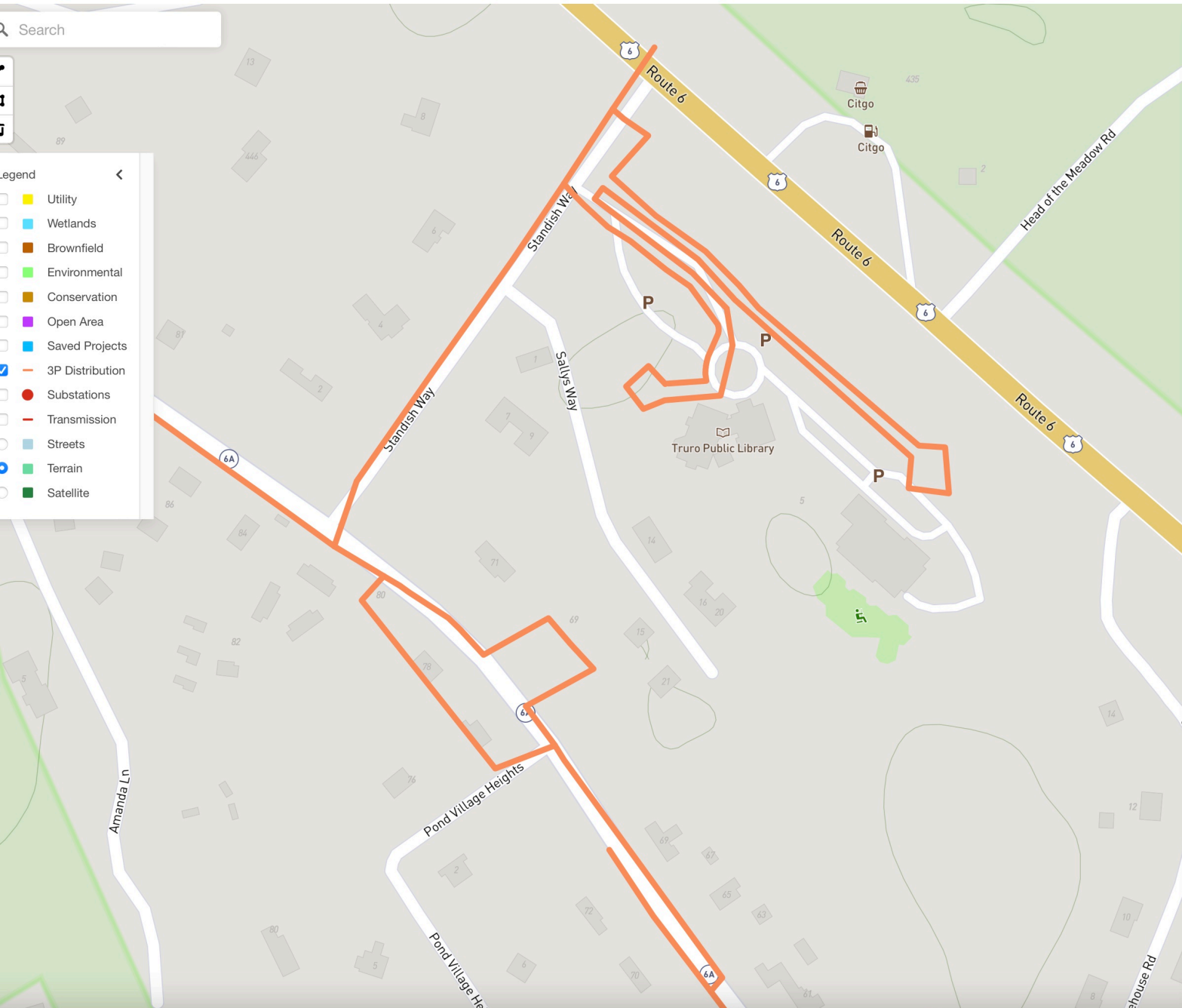
1. Eversource 3 phase lines to 7 Standish Way from Eversource's Gridtwin software



Search

Legend

- ☐ Utility
- ☐ Wetlands
- ☐ Brownfield
- ☐ Environmental
- ☐ Conservation
- ☐ Open Area
- ☐ Saved Projects
- ☒ 3P Distribution
- ☐ Substations
- ☐ Transmission
- ☐ Streets
- ☐ Terrain
- ☐ Satellite



Search Save Feeder

### Utility Territory

All

### Min Capacity

0.500 MW

### Max Capacity

10.000 MW

### Min Parcel Size

1 Acre

### Max Parcel Size

50 Acres

### Available Line Hosting Capacity MW-AC

1.000 MW

### Available Substation Capacity MW-AC

1.000 MW

### Max Distance from 3P Feeder (meters)

1000 meters

### Max Distance from Substation (meters)

3500 meters

### Max Elevation Slope

10 degrees

### Max Interconnect Cost (USD)

\$ 500,000

### Under System or Group Study?

All Yes No

### FERC Jurisdictional Feeder?

All Yes No

Filter Sites

Save as Report



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Department of Public Works

**REQUESTOR:** Jarrod J. Cabral, DPW Director

**REQUESTED MEETING DATE:** November 19<sup>th</sup>, 2024

**ITEM:** Longnook Beach access update and discussion

**EXPLANATION:** The Town contracted with the Woods Hole Group to evaluate the beach access located at Longnook. The Town requested three alternatives to regrade the access, and to provide a more accessible stable slope. Mitch Buck, Woods Hole Group Senior Coastal Engineer/ Project Manager will present the alternatives and invite questions from the Select Board.

### Background

The Town of Truro consulted with the Center for Coastal Studies and the Woods Hole Group regarding safety measures and access due to coastal erosion at Longnook Beach, Truro. The Center for Coastal Studies conducted Unoccupied Aerial System (UAS or drone) surveys, which will yield high-resolution and high-accuracy data. The Woods Hole Group reviewed and analyzed the data collected by the Center for Coastal Studies, performed a wetland delineation, conducted a land survey to determine property bounds, and will present three design alternatives for consideration for repairing access at Longnook Beach. There will then be permit level design plans for the chosen alternative to support a Notice of Intent (NOI), which will be submitted to and reviewed by Emily Beebe, Health Agent, and the Conservation Commission. Based on visual inspections by town staff and the Center for Coastal Studies, conditions are severe and concerning enough for the beach to remain closed without any human intervention, which will require the Woods Hole Group's analysis and recommendations, or major natural environmental changes.

**FINANCIAL SOURCE (IF APPLICABLE):** Funding of the selected alternative will need to be identified.

**IMPACT IF NOT APPROVED:** N/A

**SUGGESTED ACTION:** Discussion on next steps.

**ATTACHMENTS:** NONE





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Lili Flanders, Climate Action Committee Chair

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Presentation and Possible Vote to Enter Into an Agreement with Solar Simplified

**EXPLANATION:** Lili Flanders, Chair of the Climate Action Committee, comes before the Board with an agreement with Solar Simplified. This agreement helps Eversource customers (qualification based on income) save money on their utility bills. An attached flyer helps explain the program. Both the Energy and Climate Action Committees see this as a good, low risk introduction to community solar, which will hopefully open the way for town-owned community solar in the future.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Town will not enter into an agreement with Solar Simplified.

**SUGGESTED ACTION:** *Motion to approve entering into an agreement with Solar Simplified and authorize the Town Manager to sign.*

**ATTACHMENTS:**

1. Municipality Services Agreement
2. Solar Simplified Flyer

**MUNICIPALITY SERVICES AGREEMENT**

This Marketing Services Agreement (“Agreement”) is between Solar Simplified, LLC (“Company”) and the \_\_\_\_\_ (“Municipality”), each individually referred to as Party and jointly as Parties.

**Term:** This Agreement shall commence on \_\_\_\_\_ (“Effective Date”) and continue for an initial term of twelve (12) months, which initial term shall automatically be extended for a period of twelve (12) months unless terminated by either Party. The Agreement may be terminated by either Party for any reason with a 30-day notice. Company may pause its performance of Services with 24-hour notice for compliance or regulatory reasons.

**Services.** Company will solicit Municipality residents and businesses to participate in Community Solar Program(s) (“Program”). During the Term of this Agreement, Municipality shall grant to Solar Simplified a license to use any necessary branding (including but not limited to names, logos, and letterhead) and any other intellectual property necessary for Solar Simplified to perform the Services, including, specifically, for marketing purposes. This license will terminate upon the termination or expiration of this Agreement. The Parties shall seek to issue, where appropriate, joint press release statements or other such public announcements concerning Solar Projects. During the Term of this Agreement, Company shall be the preferred marketing agent retained by the Municipality in connection with marketing community solar services and products.

**Payment.** Company shall pay Municipality a one-time acquisition fee of \$50 per enrolled community solar Customer. Payment shall be made on the month following receipt of payment for Customer(s)’ first community solar credits invoice. Termination of the Agreement for any reason does not absolve Company from making payments (if any are due) for Services provided in accordance with this Agreement. Upon termination of this Agreement for any reason, Customers for which Municipality received payment shall remain those of Company, and Municipality or any agent of the Municipality agrees not to solicit these Customers for other community solar Projects in the future without Company’s consent.

**Intellectual Property.** All intellectual property rights, including copyrights, patents, patent disclosures, and inventions (whether patentable or not), trademarks, service marks, trade secrets, know-how, and other confidential information, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, derivative works, and all other rights (collectively, “Intellectual Property Rights”) in and to all documents, work product, and other materials that are prepared by or on behalf of Company in the course of performing the Services (collectively, the “Deliverables”) shall be owned by Company.

**Compliance with Laws, Permits, and License Requirements.** Company shall comply with all federal, state, and local laws applicable to performance of Services and shall procure at its expense all licenses, certifications, and all permits necessary for the fulfillment of its obligations under this Agreement.

**Entire Agreement.** This Agreement is an integrated agreement and contains the entire agreement regarding matters herein between the Parties. No representations, warranties or promises have been made or relied upon by any Party hereto other than as set forth herein. Any changes, modifications, or additions to this Agreement shall be made by mutual consent in writing in the form of a supplemental Agreement signed by both Parties and attached hereto.

**No Third-Party Beneficiaries.** Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

**Limitation of Liability.** IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID OR PAYABLE PURSUANT TO AGREEMENT.

**Indemnification.** To the fullest extent permitted by law, Company or Municipality ("Indemnitor") shall indemnify, defend, and hold harmless the other Party(ies), its affiliates, and their respective members, shareholders, partners, directors, officers, agents, employees, contractors and subcontractors (each, an "Indemnitee", and collectively, "Indemnitees") from and against all claims, damages, losses, liabilities and expenses (including court costs and reasonable attorneys' fees) to the extent caused by, arising out of, or resulting from (a) the fault, negligent acts or omissions in connection with performance of its obligations under this Agreement, whether active or passive, or any breach of this Agreement, of or by the Indemnitor or its agents, (b) the violation by Indemnitor of any law or regulation governing its performance of this Agreement, (c) Indemnitor's failure to pay any taxes for which it is responsible under this Agreement or by law, (d) bodily injury or death of a third party, or loss of or damage to a third party's property, to the extent caused by the negligent acts or omissions or willful misconduct of Indemnitor, its employees, contractors, subcontractors, agents, or representatives, (e) bodily injury to or death of any employee of Indemnitor or an affiliate of such Indemnitor, (f) any liability or obligation owing to any of Indemnitor's employees, agents, contractors and subcontractors arising out of or attributable to acts or omissions of such Indemnitor, including any claims by an employee of Indemnitor for salaries and/or benefits. Notwithstanding the foregoing, no indemnification shall be provided to any Indemnitee for fraudulent or illegal acts or acts of gross negligence or willful misconduct by such Indemnitee.

**Governing Law:** This Agreement will be construed in accordance with and enforced under the laws of the State of Massachusetts, United States of America, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Massachusetts.

IN WITNESS WHEREOF, the Parties hereto have affixed their signatures as of the day and date first written above.

Municipality:

Company:

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_



SOLAR SIMPLIFIED®

Solar Simplified Community Solar program helps Eversource customers save money on their utility bills while supporting locally-generated clean energy!

We want to share this special offer with you so you can save money on your energy costs too!

## SAVE UP TO 20% ON YOUR ELECTRIC BILL!

- There are no annual membership or enrollment fees to participate
- You save up to 20% on your electric bill
- You can participate whether you rent or own your home
- You do not install panels on your property or switch energy providers

## QUALIFY BASED ON INCOME-ELIGIBILITY FOR GUARANTEED SAVINGS ON YOUR UTILITY BILLS!

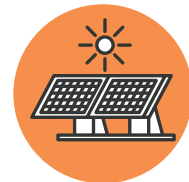
### BENEFITS OF COMMUNITY SOLAR



Save money on your utility bills every month.  
**No panels required!**



Whether you **rent or own**, live in a house or an apartment, you are welcome to join!



Support **locally-generated clean energy** & reduce your carbon footprint

If your household qualifies for Income-based assistance, and you want to learn about how joining Solar Simplified can help you save on your energy bills, go to **[www.SolarSimplified.com/enroll](http://www.SolarSimplified.com/enroll)** or call **(888) 420-9831** to enroll.

USE CODE **EVERSOURCE1** WHEN YOU ENROLL



## GETTING STARTED WITH COMMUNITY SOLAR

### AM I ELIGIBLE FOR MASSACHUSETTS COMMUNITY SOLAR?

You are eligible for the Low and Moderate Income savings (up to 20%), if you are participating in a government assistance program. You can provide any of the following documents (must be dated within last 12 months) to prove that your household meets your local community's LMI guidelines:

- **Low-Income Home Energy Assistance Program (LIHEAP) Award Letter**
- **Utility bill with HEAP participation noted on it**
- **Supplemental Nutrition Assistance Program (SNAP) Award Letter**
- **Massachusetts Housing Weatherization Assistance Program (MHWAP) Award Letter**
- **US Department of Housing and Urban Development (HUD) Award Letter**

Everyone else qualifies for savings up to 10% on their electric bills; must have an active Eversource account.

### HOW DOES COMMUNITY SOLAR WORK?

When you join Solar Simplified, you will be subscribed to a nearby solar farm that produces solar energy on your behalf. By joining Community Solar through Solar Simplified, you support locally-generated clean energy, help offset the pollution your household makes, and save money on your energy bills at the same time!

When enrolling in Community Solar, **you are not switching energy providers**. Each month, you will receive solar credits directly on your utility bill. This credit will appear as a negative amount and help reduce your utility bill payments.

### WHAT WILL I SEE ON MY UTILITY BILL?

Eversource currently only supports dual billing. You will see the solar credits directly on your utility bill, which reduces the amount you owe to the utility. Then, you will receive a bill from Solar Simplified for the applied solar credits, where you will see your Community Solar savings.

Once solar credits have been applied to your utility bill, you will see a new line called "Off-Site Gen kWh" in the Usage Summary of your Eversource bill. This line will always show a negative kWh amount that reduces what you owe your utility company. See example below.

#### Sample Eversource bill - This is not an actual bill

Your Solar Credits from Solar Simplified

##### Usage Summary

Off-Site Gen kWh

-753 kWh

Eversource electric rate 7.926 cents \* -753 kWh = -\$59.68

Your Eversource Bill is reduced by \$59.68

#### Sample Solar Simplified bill - This is not an actual bill

Solar Credits Applied to your Eversource Bill

##### Bill Summary

Credits Applied

753 kWh

Credits Value

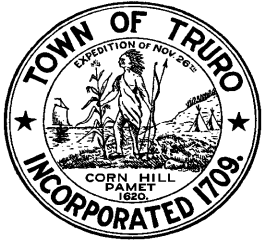
\$59.68

Total Owed

\$47.74

What you owe after your 20% discount

You Saved \$11.94 in this example



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Select Board

**REQUESTOR:** Sue Girard-Irwin

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Discussion on addressing concerns regarding the conduct of the Select Board liaison to the Ad Hoc Building Committee for the Future Public Works Facility and discussion on the role and boundaries of the liaison to this committee.

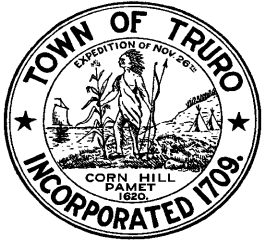
**EXPLANATION:** The Select Board has received multiple complaints about the liaison's conduct on the committee. The ad hoc committee on Friday, Nov. 15, voted unanimously to request a new liaison.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The concerns raised by the ad hoc committee and some members of the public will not be addressed.

**SUGGESTED ACTION:** Motion to appoint (NAME) as the Select Board liaison to the Ad Hoc Building Committee for the Future Public Works Facility.

**ATTACHMENTS:** None



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Select Board

**REQUESTOR:** Nancy Medoff, Select Board Clerk

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Discussion on Select Board Meeting Length

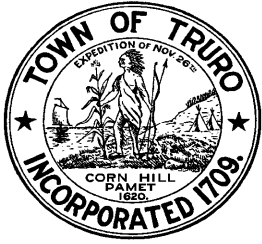
**EXPLANATION:** Select Board meetings are consistently three hours in length and run late into the evening. Every member of our Board has expressed an interest in finding a way to shorten our meetings and I'm requesting a work session or agenda discussion to brainstorm how we can work together to optimize our time spent during these meetings. Ideally, we can shorten the meeting length and create new ways to achieve our intended purpose. This suggestion goes beyond a meetings "policy" and provides an opportunity for creativity and new ideas around traditional meeting norms.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Meetings will continue to run three hours or longer, decisions will continue to be made when Board members are fatigued and not at their best, Select Board comments will continue to be cut short in the interest of time and we will continue to run the risk of burnout.

**SUGGESTED ACTION:** Schedule a work session or agenda discussion around brainstorming how we can work together to optimize our time spent during these meetings. Ideally, we can shorten the meeting length and create new ways to achieve our intended purpose. Each Board member will bring at least one idea to the discussion on how to shorten meeting length.

**ATTACHMENTS:** NONE



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Kelly Clark, Assistant Town Manager

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Discussion and Possible Appointments of Select Board Members to the Budget Task Force

**EXPLANATION:** The Truro Charter 7-1-2 requires the establishment of the Budget Task Force each year. In recent years, the Select Board has elected to post Select Board meetings for each of the Budget Task Force meetings, and to encourage all members to attend if possible. If the Board would like to assign two specific members to serve on the Budget Task Force for the FY2025 budget process, a vote could be taken this evening. Staff will continue to post meetings of the Select Board and the Finance Committee in case either body has a quorum of members regardless of whether two members are formally appointed to serve.

*(d) A Budget Task Force shall be formed on or before December 15 of each year. The Budget Task Force shall consist of two (2) members of the Finance Committee, two (2) members of the Select Board, (1) member of the School Committee, (1) member of the School Administration, the Town Accountant and the Town Manager. It shall be the charge of the Budget Task Force to review with department heads individual budgets. (Q6/2015, Q3/2016, Q4/2019, QS/2023)*

Last year (FY2025 Budget Process), the Chair and Vice-Chair served as the designated members.

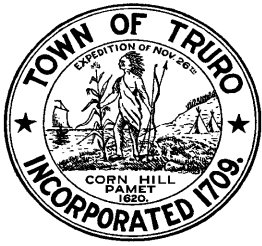
**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Specific Select Board members will not be appointed to serve on the Budget Task Force and all members will continue to try to attend.

**SUGGESTED ACTION:** *MOTION TO appoint {SELECT BOARD MEMBER NAME} and {SELECT BOARD MEMBER NAME} to be the designated members of the Budget Task Force.  
OR Take no action.*

**ATTACHMENTS:** NONE





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Administration

**REQUESTOR:** Noelle Scoullar, Executive Assistant

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Possible Approval of Truro Center for the Arts Application for Entertainment License and Application for One Day Pouring License

**EXPLANATION:** MGL Chapter 140 §181 provides local authority to license performance events. Entertainment Application for review and approval is below:

- Fundraiser for Truro Center for the Arts, at 10 Meetinghouse Road, Thursday, December 12, 2024, from 6:00pm-9:00pm, DJ amplified music.

In addition to the Entertainment Application, Truro Center for the Arts has also submitted a One Day Pouring License Application. Application for review and approval is below:

- Fundraiser for Truro Center for the Arts, at 10 Meetinghouse Road, Thursday, December 12, 2024, from 6:00pm-9:00pm, All Alcohol

eTips certification and liquor liability insurance have been provided.

Both the Entertainment Application and the One Day Pouring Application have been reviewed by the Chief of Police and approved.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** Truro Center for the Arts will not be permitted to hold their fundraiser, have entertainment or pour alcohol at the event.

**SUGGESTED ACTION:** *Motion to approve the Entertainment License and the One Day Pouring License for Truro Center for the Arts for December 12, 2024, and to Authorize the Chair to sign electronically.*

**ATTACHMENTS:**

1. Application for an Entertainment License
2. Application for a One Day Pouring License



# TOWN OF TRURO

## Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505  
Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

## Application for an Entertainment License

☐ Annual ☒ Weekday ☐ Saturday ☐ \*Sunday  
☐ Seasonal ☐ Seven-Day

\*Please complete the Commonwealth's  
Public Entertainment on Sunday  
Application

The undersigned hereby applies for a license in accordance with the provisions of  
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

### BUSINESS/ORGANIZATION INFORMATION

TRURO CENTER FOR THE ARTS  
Name of Applicant Business/Organization Name  
PO BOX 756, TRURO, MA, 02666  
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box) ☒ Yes ☐ No  
If yes, proof of Non-profit status must accompany this application

Marisa Praniello  
Contact Person [REDACTED] Phone Number [REDACTED] Email [REDACTED]

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name Mailing Address  
Phone Number Email Address

### EVENT INFORMATION

Thursday, December 12, 2024 Fundraiser  
Day (s)/Date (s) of Event for License to be issued Purpose of Event (example: fundraiser)

Hours of Event (from - to) 6pm - 9pm

10 Meetinghouse Road, Truro Event is: ☒ Indoor ☐ Outdoor Event  
Location (Must provide facility name, if any, street number and name) (Please check applicable box)

Truro Center for the Arts [REDACTED]  
Property Owner Name and Address Phone number

Seating Capacity: \_\_\_\_\_ Occupancy Number: \_\_\_\_\_

Approximate number of people attending 50

\_\_\_\_\_  
Name of Caterer (if applicable)  
Truro Application for Entertainment License

*If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508*

Will an admission fee be collected? ☒ Yes ☐ No

Will there be a One Day Alcohol License ☒ Yes ☐ No If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? ☒ Yes ☐ No

### ENTERTAINMENT INFORMATION

**Type of Entertainment:** Please check the appropriate boxes.

**Dancing:** ☒ By Patron ☐ By Entertainers ☐ No Dancing

**Music:** ☒ Recorded ☐ Juke Box ☐ Live ☐ No Music

Number of Musicians & Instruments (Type) DJ

Amplified System: ☒ Yes ☐ No

**Shows:** ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show  
☒ No Show

**Other:** ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) \_\_\_\_\_

### Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

*Michael Diadillo*  
Signature

11/4/24  
Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

### Office Use Only

### APPROVAL

License No. \_\_\_\_\_

Select Board Chair \_\_\_\_\_ Meeting Date \_\_\_\_\_

Police Department *Jamie Calise* Date *November 8, 2024*

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: \_\_\_\_\_



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

## Licensing Department

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: [ntudor@truro-ma.gov](mailto:ntudor@truro-ma.gov) or [nscoullar@truro-ma.gov](mailto:nscoullar@truro-ma.gov)

## Application for a One Day Pouring License

MGL Chapter 138, Section 14 Special Licenses

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

### BUSINESS/ORGANIZATION INFORMATION

Name of Applicant Truro Center for the Arts Business/Organization Name Truro Center for the Arts

Mailing Address of Business/Organization PO BOX 756, Truro, MA, 02666

Non-profit or For-profit Entity ☒ Yes ☐ No  
If yes, proof of Non-Profit Status **must accompany this application**

Contact Person marisa picanello Phone Number [REDACTED] Email [REDACTED]

### INDIVIDUAL APPLICANT INFORMATION

Individual's Name \_\_\_\_\_ Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

### EVENT INFORMATION

Date(s) of Event for License to be issued Thursday, December 12, 2024 Purpose of Event (example: fundraiser, etc.) fundraiser

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to) 6pm - 9pm

Event Location (Must provide facility name, if any, street number and name) 10 Meetinghouse Road

Property Owner Name and Address Truro Center for the Arts Phone number [REDACTED]

Name of Caterer (if applicable) \_\_\_\_\_ Approximate number of people attending 50

Is the event open to the general public ☒ Yes ☐ No





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/04/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	HART INSURANCE AGENCY, INC. 243 MAIN STREET PO BOX 700 BUZZARDS BAY, MA 025320700	CONTACT NAME:	Erica H. O'Connor	
		PHONE (A/C, No, Ext):	FAX (A/C, No):	
		E-MAIL ADDRESS:	eoconnor@hartinsuranceagency.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #	
		INSURER A:	SCOTTSDALE INSURANCE CO	41297
		INSURER B:	HOSPITALITY MUTUAL	00005
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
-----------	---------------------	------------------

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			06/16/2024	06/16/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	LIQUOR LIABILITY			07/13/2024	07/13/2025	OCCURRENCE 250,000 AGGREGATE 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVENT DATE: 12/12/2024  
10 Meetinghouse Road

CERTIFICATE HOLDER	CANCELLATION
Town of Truro P O Box 2012 Truro, MA 026662012	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2015 ACORD CORPORATION. All rights reserved.



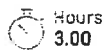
## CERTIFICATE OF COMPLETION

This certifies that

**Laura Chause**

is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
**3.00**



Completion Date  
**06/26/2023**



Expiration Date  
**06/25/2026**



Certificate #  
**ON-000029126506**

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE



# Congratulations!

You have successfully completed the ServSafe® Training and Certificate Program. This is your official ServSafe Alcohol Certificate Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Executive Vice President, National Restaurant Association Solutions

  
National Restaurant Association

## ServSafe Alcohol® CERTIFICATE

ID # 16452821

CARD # 22289409



MARISA PICARIELLO

NAME

6/23/2022

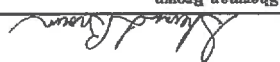
DATE OF EXAMINATION

Card expires three years from the date of examination. Local laws apply.

©2017 National Restaurant Association Educational Foundation (NRAEF). All rights reserved. ServSafe® and the arc design are trademarks of the National Restaurant Association. 17110801 v.1711

Executive Vice President, National Restaurant Association Solutions

Sherman Brown



This certificate confirms completion of the ServSafe Alcohol® responsible alcohol service program.

In Alaska you must laminate your card for it to be valid.

**NOTE:** You can access your score and certification information anytime at [ServSafe.com](http://ServSafe.com).

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at [ServiceCenter@restaurant.org](mailto:ServiceCenter@restaurant.org) or 800.765.2122, ext. 6703.

NATIONAL  
RESTAURANT  
ASSOCIATION

233 South Wacker Drive  
Suite 3600  
Chicago, IL 60606-6383  
1-800-SERVSAFE  
312.713.1010 in the Chicago area  
[ServSafe.com](http://ServSafe.com)

©2017 National Restaurant Association Educational Foundation (NRAEF). All rights reserved. ServSafe® and the arc design are trademarks of the NRAEF National Restaurant Association and the arc design are trademarks of the National Restaurant Association. 17110801 v.1711





# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Licensing Department

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Approval of the 2025 Annual Alcohol Licenses

**EXPLANATION:** The 2025 annual alcoholic beverage license approval is before you as the Local Licensing Authority per Mass General Law (MGL 138 § 12, 15, 19B and 19E). Truro currently has (5)\* licenses:

1. Pamet Valley Package-off premise, all alcohol retail
2. Montano's Restaurant-on premise, all alcohol pouring\*
3. Truro Vineyards of Cape Cod Farmer Winery
4. Truro Vineyards of Cape Cod Farmer Distillery
5. Salty Market Farmstand Inc., all alcohol retail

All Liquor Liability copies of Certificate of Insurance and Certificates of Inspection as required by the Alcoholic Beverages Control Commission will be in compliance with the Town (pouring license only requirement) before issuance of the 2025 annual licenses as of December 31st.

\*Montano's Restaurant is pending a *new* Change of Manager, Anna White is currently the approved manager, the ownership/ officers are responsible for the operations of the premises while they hire a new manager.

On November 12<sup>th</sup> the Select Board held a public hearing on a request from Salty Market Farmstand Inc., for a new annual alcohol pouring license and in addition approved the application for 2025. The Salty Market Farmstand Inc., 2025 pouring license application has been sent to the ABCC. Salty's 2025 Application will be sent with the remaining 2025 applications.

**IMPACT IF NOT APPROVED:** The Annual Alcohol License holders will not be issued an alcohol license for 2025.

**SUGGESTED ACTION:** *MOTION TO approve and electronically sign the 2025 annual alcohol licenses for issuance and applications for submittal to the Alcohol Beverages Control Commission for Truro Vineyards of Cape Cod, Montano's Restaurant, and Pamet Valley Package, and Salty Market Farmstand upon completion of all required documents submitted to the Town.*

**ATTACHMENTS:**

1. 2025 Annual Alcohol ABCC Applications-signed by business owners
2. Chief of Police Approval Memo
3. 2024 Annual alcohol licenses

THE COMMONWEALTH OF MASSACHUSETTS  
ALCOHOLIC BEVERAGES CONTROL COMMISSION

95 Fourth Street, Suite 3

Chelsea, MA 02150-2358

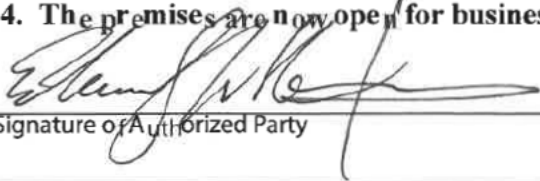
Retail License Renewal

Renewal For (Year) 2025

License Number		Municipality	TRURO
License Name	FRANKIE'S HOSPITALITY INC	License Class	Annual
DBA	Montano's Restaurant	License Type	On-Premises: Restaurant
Premises Address	481 Rte 6 Truro, MA 02657	License Category	All Alcohol
Manager Name			

I hereby certify and under penalties of perjury that:

- 1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
- 2. The renewed license is of the same class, type and category as listed above;
- 3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
- 4. The premises are now open for business (if not, explain below).

  
Signature of Authorized Party

11.11.24  
Date

Edward Medeiros  
Printed Name of Signer

  
Email Address

Please complete and return this form to the Local Licensing Authority.

Additional Information / Corrections



Jean M. Lorizio, Esq.  
Commission Chairman

**Commonwealth Of Massachusetts**  
**Alcoholic Beverages Control Commission**  
**95 Fourth Street, Suite 3**  
**Chelsea, MA 02150-2358**

**2025**  
**Retail License Renewal**

License Number: [REDACTED] Municipality: TRURO  
License Name : FRANKIE'S HOSPITALITY INC License Class: Annual  
DBA : Montano'S Restaurant License Type: Restaurant  
Premise Address: 481 Rte 6 Truro, MA 02657 License Category: All Alcoholic Beverages  
Manager: ~~Jacob O'Donnell~~ Anna A. White

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

  
Signature

Edward G. Medeiros  
Printed Name

November, 11.11.24  
President / Owner  
Title

**Please complete and return this form to the Local Licensing Authority.**

Additional Information:





Jean M. Lorizio, Esq.  
Commission Chairman

**Commonwealth Of Massachusetts**  
**Alcoholic Beverages Control Commission**  
**95 Fourth Street, Suite 3**  
**Chelsea, MA 02150-2358**

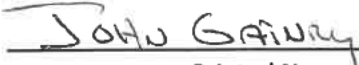
**2025**  
**Retail License Renewal**

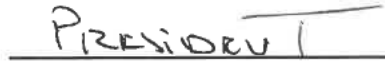
License Number: [REDACTED] Municipality: TRURO  
License Name : Pamet Valley Package Inc License Class: Annual  
DBA : Pamet Valley Package Inc License Type: Package Store  
Premise Address: 172 Route 6 Truro, MA 02666 License Category: All Alcoholic Beverages  
Manager: John Gainey

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Printed Name

November, 11/5/24  
  
\_\_\_\_\_  
Title

**Please complete and return this form to the Local Licensing Authority.**

Additional Information:







Jean M. Lorizio, Esq.  
Commission Chairman


**Commonwealth Of Massachusetts  
Alcoholic Beverages Control Commission  
95 Fourth Street, Suite 3  
Chelsea, MA 02150-2358**

**2025  
Retail License Renewal**

License Number: [REDACTED] Municipality: TRURO  
License Name : Truro Vineyards Of Cape Cod LLC License Class: Annual  
DBA : Truro Vineyards Of Cape Cod License Type: Farmer Winery Pouring Permit  
Premise Address: 11 Shore Road Truro, MA 02652 License Category: Wines Only  
Manager: Kristen Roberts

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Printed Name

November, , 2024  
  
\_\_\_\_\_  
Title

**Please complete and return this form to the Local Licensing Authority.**

Additional Information:





Jean M. Lorizio, Esq.  
Commission Chairman

**Commonwealth Of Massachusetts**  
**Alcoholic Beverages Control Commission**  
**95 Fourth Street, Suite 3**  
**Chelsea, MA 02150-2358**


**2025**  
**Retail License Renewal**

License Number: [REDACTED] Municipality: TRURO  
License Name : Truro Vineyards Of Cape Cod LLC License Class: Annual  
DBA : Truro Vineyards License Type: Farmer Distillery Pouring Permit  
Premise Address: 11 Shore Rd Truro, MA 02666 License Category: Distilled Spirits Only  
Manager: Kristen Roberts

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

  
\_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Printed Name

November, 12<sup>th</sup>, 2024  
  
\_\_\_\_\_  
Title

**Please complete and return this form to the Local Licensing Authority.**

Additional Information:







Jean M. Lorizio, Esq.  
Commission Chairman

**Commonwealth Of Massachusetts**  
**Alcoholic Beverages Control Commission**  
**95 Fourth Street, Suite 3**  
**Chelsea, MA 02150-2358**

**2025**  
**Retail License Renewal**

License Number: [REDACTED] Municipality: TRURO  
License Name : Salty Market Farmstand Inc. License Class: Annual  
DBA : Salty Market Farmstand License Type: Package Store  
Premise Address: 2 Highland Road Truro, MA 02652 License Category: All Alcoholic Beverages  
Manager: Liam Luttrell Rowland

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).



Signature

Liam Luttrell Rowland

Printed Name

November, Nov, 1st

chef/owner

Title

**Please complete and return this form to the Local Licensing Authority.**

Additional Information:



THE COMMONWEALTH OF MASSACHUSETTS  
ALCOHOLIC BEVERAGES CONTROL COMMISSION

95 Fourth Street, Suite 3  
Chelsea, MA 02150-2358

**Retail License Renewal**

Renewal For (Year)

License Number	<input type="text"/>	Municipality	<input type="text" value="Truro"/>
License Name	<input type="text" value="Salty Market Farmstand Inc"/>	License Class	<input type="text" value="Annual"/>
DBA	<input type="text" value="Salty Market Farmstand"/>	License Type	<input type="text" value="On-Premises: Restaurant"/>
Premises Address	<input type="text" value="2 Highland Rd"/>	License Category	<input type="text" value="All Alcohol"/>
Manager Name	<input type="text" value="Liam Rowland"/>		

**I hereby certify and under penalties of perjury that:**

- 1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;**
- 2. The renewed license is of the same class, type and category as listed above;**
- 3. The licensee has complied with all laws of the Commonwealth relating to taxes; and**
- 4. The premises are now open for business (if not, explain below).**

  
\_\_\_\_\_  
Signature of Authorized Party

Nov, 1st  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Signer

\_\_\_\_\_  
Email Address

Please complete and return this form to the Local Licensing Authority.

Additional Information / Corrections



# TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

## Licensing Department

Tel: 508-349-7004, Extensions: 110 & 124 Fax: 508-349-5505

## MEMO

**To:** Chief Jaime Calise, Truro Police Department  
**From:** Nicole Tudor, Executive Assistant  
**Date:** November 5, 2024  
**Re:** 2025 Annual Liquor License Renewals for Review

Below please find 5 Annual Truro alcohol licensees seeking renewal of their 2025 alcohol licenses. Please advise on any concerns or comments on these renewals for the Select Board approval at a future meeting. Thank you.

### 2025 *Current* Annual Alcohol License Renewal Applicants:

1. Frankie's Hospitality Inc., dba **Montano's Restaurant**, 481 Route 6, Ed Medeiros, Owner. License # [REDACTED] (ABCC) Class: Annual Type of License: Restaurant Category: All Alcohol (*Pending New Manager*)

Approved/No Issues or Violations ☒

Reason for Denial ☐

Comments: \_\_\_\_\_

2. **Pamet Valley Package, Inc.**, 172 Route 6, John Gainey, Manager  
 License # [REDACTED] (ABCC) Class: Annual Type of License: Package Store Category: All Alcohol

Approved/No Issues or Violations ☒

Reason for Denial ☐

Comments: \_\_\_\_\_

3. Salty Market Farmstand, Inc., dba **Salty Market Farmstand**, 2 Highland Rd, Liam Rowland, Manager, License # [REDACTED] (ABCC) Class: Annual Type of License: Package Store Category: All Alcohol (*Public Hearing-November 12<sup>th</sup>, for Annual Alcohol Pouring License*)

Approved/No Issues or Violations ☒

Reasons for Denial ☐

Comments: \_\_\_\_\_

4. **Truro Vineyards of Cape Cod, LLC.** dba Truro Vineyards of Cape Cod, 11 Shore Rd, Kristen Roberts, Manager License # [REDACTED] (ABCC) Class: Annual Type of License: Farmer Winery Pouring Permit Category: Wines Only

Approved/No Issues or Violations ☒

Reasons for Denial ☐

Comments: \_\_\_\_\_

5. **Truro Vineyards of Cape Cod, LLC.**, dba Truro Vineyards, 11 Shore Rd, Kristen Roberts, Manager License # [REDACTED] (ABCC) Class: Annual Type of License: Farmer Distillery Pouring Permit Category: All Alcohol

Approved/No Issues or Violations ☒

Reasons for Denial ☐

Comments: \_\_\_\_\_

#### POLICE DEPARTMENT APPROVAL

Date: November 6, 2024

Signature: Jamie Calise  
Chief of Police

**2024 LICENSE  
ALCOHOLIC BEVERAGES**

**THE LICENSING BOARD OF  
THE TOWN OF TRURO  
MASSACHUSETTS  
HEREBY GRANTS A**

**LIQUOR LICENSE  
of the following description:**

**FARMER-DISTILLERY POURING PERMIT**

---

**To Be Consumed on the Premises**

---

To Truro Vineyards of Cape Cod LLC, dba South Hollow Spirits, David J. Roberts, Manager

On the following described premises

Two story wood building, four entrances and exits, total square feet 1963, and a small sampling area (30x30) outdoor area, located at 11 Shore Road, Truro.

These areas, approximately 1963 sq. ft, which can only be used for the sale and pouring of rum produced by the farmer distillery, or produced for the farmer distillery, and sold under the farmer distillery brand name. This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires December 31, 2024, unless earlier suspended, cancelled, or revoked. In testimony whereof, the undersigned have hereunto affixed their official signatures this 5th day of December 2023.

The hours during which alcoholic beverages may be sold are from:

Monday-Saturday:

11 am – 8 pm

Sunday: 12pm - 8pm

*Susan C...*  
*John X. ...*  
*[Signature]*  
*David J. R.*

Licensing Board, Town of Truro

ABCC# [REDACTED]



**2024 LICENSE  
ALCOHOLIC BEVERAGES**

**THE LICENSING BOARD OF  
THE TOWN OF TRURO  
MASSACHUSETTS  
HEREBY GRANTS A**

**LIQUOR LICENSE  
of the following description:**

**FARMER-WINERY POURING PERMIT**

---

**To Be Consumed on the Premises**

To Truro Vineyards of Cape Cod LLC, David J. Roberts, Manager

On the following described premises

A farm winery located at 11 Shore Road with both an indoor and outdoor tasting area (weather dependent), located within an 1858 sq. ft. retail area, a 450 sq. ft. outdoor patio and a 3200 sq. ft. Tasting Pavilion area. Indoor tasting room has four entrances and exits.

These areas, approximately 5500 sq. ft, which can only be used for the sale and pouring of wine produced by the farmer winery, or produced for the farmer winery, and sold under the farmer winery brand name. This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires December 31, 2024, unless earlier suspended, cancelled, or revoked. In testimony whereof, the undersigned have hereunto affixed their official signatures this 5th day of December, 2023.

The hours during which alcoholic beverages may be sold are from:

Monday-Saturday:

11 am – 8 pm

Sunday: 12 pm – 8 pm

ABCC # [REDACTED]

  
  
  
  
Licensing Board, Town of



© 1988 CDS 4433  
All Rights Reserved

# LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The TOWN of TRURO

MASSACHUSETTS

HEREBY GRANTS A

## RETAIL PACKAGE GOODS STORE

License to Expose, Keep for Sale, and to Sell

**All Kinds of Alcoholic Beverages**

**Not To Be Drunk On the Premises**

To SALTY MARKET FARMSTAND INC  
LIAM LUTTRELL ROWLAND, MANAGER

on the following described premises

Located at 2 Highland Rd. 2 1/2 story building with 1 salesroom for groceries, 1 small  
open room for liquor and back room for prep area for deli. 1 entrance and exit in front of  
building and 2 doors in rear for receiving. Basement for storage, 1/3 size of store.

This license is granted and accepted upon the express condition that the  
licensee shall, in all respects, conform to all the provisions of the Liquor Control  
Act, Chapter 138 of the General Laws, as amended, and any rules or regulations  
made thereunder by the licensing authorities. This license expires December 31st  
2024..., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their  
official signatures this 5th day of December 2023.

The Hours during which Alcoholic  
Beverages may be sold are

From

Monday thru Saturday 8:00am - 11:00pm

Sunday sales from 10:00am until 11:00pm

ABCC LICENSE #



*Sharon Ann*  
*John X. Smith*  
*Michael*  
*Scott J. R.*

LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



# LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The Town.....of.....Truro.....

MASSACHUSETTS

HEREBY GRANTS A

## RETAIL PACKAGE GOODS STORE

License to Expose, Keep for Sale, and to Sell

**All Kinds of Alcoholic Beverages**

**Not To Be Drunk On the Premises**

To Pamet Valley Package Store, Inc.  
John Gaaney, Manager

on the following described premises

1 1/2 story building with basement, 1st floor has four rooms, 2nd floor  
has 1 room. Basement has 4 rooms for storage. Located at 172 Route 6.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires December 31st, 2024 , unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their  
official signatures this.....5TH.....day of December.....20.23..

The Hours during which Alcoholic  
Beverages may be sold are

From.....

Monday-Saturday:

8:00AM-11:00PM

Sundays: 10:00AM-11:00PM

ABCCLicense# [REDACTED]

*[Handwritten signatures]*

LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



01000 0005 0001  
AL HIGH ENHANCING

# LICENSE ALCOHOLIC BEVERAGES

THE LICENSING BOARD OF

The Town of Truro

MASSACHUSETTS

HEREBY GRANTS A

## COMMON VICTUALER

License to Expose, Keep for Sale, and to Sell

All Kinds of Alcoholic Beverages

To Be Drunk On the Premises

To Frankie's Hospitality Inc., dba Montano's Restaurant  
Anna A White, Manager

on the following described premises

1-1/2 story building with two cellars, 1st floor has three  
rooms, restaurant and bar (lounge). Cellars are for storage.

This license is granted and accepted upon the express condition that the licensee shall, in all respects, conform to all the provisions of the Liquor Control Act, Chapter 138 of the General Laws, as amended, and any rules or regulations made thereunder by the licensing authorities. This license expires December 31st, 2024., unless earlier suspended, cancelled or revoked.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures this 9th day of January 2024.

The Hours during which Alcoholic Beverages may be sold are

From Monday-Saturday

10:00am-9:00pm

Sunday

10:00am-9:00pm

ABCC License # [REDACTED]

*[Handwritten signatures]*

LICENSING BOARD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



# TOWN OF TRURO

## Select Board Agenda Item

**DEPARTMENT:** Licensing Department

**REQUESTOR:** Nicole Tudor, Executive Assistant

**REQUESTED MEETING DATE:** November 19, 2024

**ITEM:** Approval of the 2025 Alcohol Beverages Control Commission Annual Renewal Certification

**EXPLANATION:** In addition to the annual licenses, the Select Board, in its capacity as the Local Licensing Authority, must approve and sign the renewal certification. Five alcohol licenses renewed their 2025 license applications: Truro Vineyards (2), Montano's restaurant, Pamet Valley Package store, and Salty Market Farmstand.

This form is a part of the 2025 ABCC annual renewal package and certifies that the annual alcohol license holders listed will be occupied as of January 1, 2025.

**FINANCIAL SOURCE (IF APPLICABLE):** N/A

**IMPACT IF NOT APPROVED:** The Annual Alcohol License holders will not be issued an alcohol license for 2025 as per the ABCC requirements for renewals.

**SUGGESTED ACTION:** *MOTION TO approve and originally sign the 2025 Annual Alcohol Beverages Control Commission Renewal Certification.*

**ATTACHMENTS:**

1. Annual Alcohol Beverages Control Commission Renewal Certification 2025

## RETAIL LIQUOR LICENSE RENEWAL APPLICATION GUIDELINES

Without exception, all annual alcoholic beverages **licensees** are required to renew their alcoholic beverages license by **November 30th** of each year.

All retail license renewal applications must be signed by an authorized corporate officer, individual or partner and filed with the Local Licensing Authority between November 1st and November 30th. Licensees who are in the process of transferring their licenses are required to file the renewal application until the transfer has occurred and they are no longer the licensee of record.

Licensees are responsible for correcting any differences between their files and the ABCC license file on the renewal application in red ink. An LLA Certification Form / Form 43 verifying these changes have been ABCC approved must be attached to the license renewal application in order to change the official ABCC license file. Please mail those corrections along with the renewal packet to the ABCC.

All on-premises M.G.L. c. 138, §12 licensees must provide proof of the required liquor liability insurance and a copy of the required Fire Safety Inspection Certificate to the Local Licensing Authorities. Please **do not** forward the Fire Safety Certificates, Insurance Certificates, or License Certificates to the ABCC. You should keep these forms for your records.

---

Please **mail** the completed below form, all completed renewal certificate forms, and any corrective forms to the ABCC no later than February 3rd with no staples included.

ABCC  
c/o Licensing Department  
95 Fourth Street, Suite 3  
Chelsea, MA 02150

---

Any renewal application not signed and filed by November 30th will be treated as a **NEW** License.

If a renewal application becomes a new license for failure to meet the November 30th signing deadline, it will be subject to all the procedures set forth under Chapter 138, §15A.

Any questions regarding the above guidelines should be directed to  
Sean Walsh at ext. 749 or Ryan Melville at ext 718.

*Ralph Sacramone, Executive Director*

## RENEWAL CERTIFICATION 2025

CITY/TOWN:

A. LICENSEES WHO FAILED TO RENEW FOR 2025:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

B. LICENSEES DISAPPROVED BY THE CITY/TOWN FOR 2025:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

We hereby certify that the premises described in 2025 renewal applications for the above mentioned municipality are now occupied, used, or controlled by the licensee and will be on January 1, 2025. The renewal applications have been approved by the Local Licensing Authorities and forwarded to the ABCC.

The Local Licensing Authorities

A. LICENSEES WHO FAILED TO RENEW FOR 2025:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

B. LICENSEES DISAPPROVED BY THE CITY/TOWN FOR 2025:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS: