

Open Space Committee Working Session  
Town of Truro  
Minutes  
Remote Meeting of 10-24-2024

Present: Shari Stahl, chair; Tom Bow; Laura English; John Marksbury; Barbara Carboni, Town Planner and Land Use Counsel; Sue Areson, Select Board liaison

1. There being a quorum present, the Chair opened the meeting at 1:07 p.m.
2. General discussion included: unresolved question about need for state input owing to the unusual situation due to the consultant leaving the job before completion of the document and subsequent work by the members of the committee to complete the document in its present state; formatting of photos, charts and tables is being handled by a graphic designer; and adoption of completion timelines as circulated by the Chair.
3. Committee agreed Carboni should contact state office to ask if they would be willing to do an initial review before Select Board approval and how long such a review would take. Timeline projects Select Board submission in March 2025.
4. Committee reviewed substantive questions raised by Marksbury and other substantive questions raised at the work session with action items for follow up where needed. Upon motion duly made and seconded, work session extended to 2:45 p.m. to complete review of full document.
5. Work Session was further continued to complete review of the entire report and was adjourned, upon motion duly made by English and seconded by Marksbury, at 3:17pm
6. Carboni and Areson will be meeting with Town Manager and Assistant Town Manager before the next regular OSC meeting to seek prioritization of her time to finalize the Open Space and Rec Plan.
7. Agenda for the regular meeting postponed until for the Committee's next regular meeting. Stahl will circulate possible dates.

**Action Steps**

1. By committee consensus to replace wording of History of the Community, **page 24**, Marksbury to reach out to Truro Historical Society and Truro Historical Commission for assistance.
2. **Page 31**, Carboni to revise description Seasonal Population to take note of creation of a town committee to advise the Selection Board on concerns of part-time resident taxpayers. This is in addition to the non-profit membership organization Truro Part-time Resident Taxpayers Association which seeks to inform seasonal residents on town issues and encourage them to engage in civic matters.
3. **Pages 38 and 39**, Carboni to revise Affordable Housing Accomplishments in consultation with Assistant Town Manager.
4. **Pages 39 and 41**, Existing Limits to Growth needs revisions concerning the impact of land use for solar energy production.
5. **Page 50**, agreed to add the word "updated" preceding Water Resource Management Plan in third sentence, first paragraph ending "for the Pamet Lens".
6. **Page 52**, under Wastewater Management, Carboni will confer with Emily Beebe, Board of Health, on revised language to recognize progress that has been made since initiative to replace

remaining cesspools with systems meeting current regulations began in 2020 and was completed prior to deadline of December 31, 2023.

7. **Page 53**, Carboni to consult with Emily Beebe to rewrite the subsection to be retitled "208 Plan" Cape Cod Area Wide Water Quality Management Plan
8. **Page 57**, retitle first bullet point under Flood Hazard Areas to Federal Emergency Management Agency (FEMA) to establish identity of the acronym FEMA. Carboni to confer with Emily Beebe to preface this section about what the mapping and zones mean in terms of areas incurring highest and lowest risk of flooding before listing the zones in Truro and their meaning.
9. **Pages 63**, amend the second sentence, last paragraph which begins with "The harbor is dredged annually" to "Dredging of the harbor and channel is conducted on a rotating annual basis with the harbor done one year and the channel the following. Dredge spoils are used to ...storm and tidal breaks".
10. **Page 64**, delete the first paragraph under Rare Species.
11. **Page 66**, John to consult with the Truro Historical Society to provide a better description of the Historical Museum.
12. **Page 68**, move the description under Snow's Cemetery to appear under Old North Cemetery above.
13. **Page 82**, should a link be provided for the CPA projects data base? On page 32 there is a link under the Public Transportation section: <https://capecodrta.org/>. Carboni suggested seeing how LCP handled links.
14. **Page 86**, Snow's Field photo is missing.
15. **Page 86**, Under Special Conservation and Recreation Areas rewrite the last sentence above the Table to read: "The Table below provides details on some of the larger conservation and recreation areas owned by the town, the Cape Cod National Seashore and the private, non-profit conservation organization, the Truro Conservation Trust".
16. **Page 87**, under Municipal Land, there should be a sub-heading for Ocean and Bay Beaches and the section rewritten beginning with "There are six oceanside beaches..." and ending with table of beaches on page 88. Carboni will ask the Director of Community Services to review and rewrite as needed.
17. **Pages 88 and 89**, Carboni will correct ORV section. Table on pg 88 is incorrect.
18. **Page 89, 90 and 91**, Carboni will review the section Recent Land Acquisitions in consultation with Emily Beebe as it relates to public water supply protection.
19. **Page 91**, under the heading Cape Cod National Seashore Land rewrite the second sentence in the first paragraph after "stewardship of Truro's open space and recreation resources" by inserting "working closely with the Truro Conservation Department and other groups such as the Cape Cod Commission and Center for Coastal Studies. Some of these efforts, accomplishments and findings are listed below: " Delete reference to habitat and species protection.
20. **Page 94**, Carboni will rewrite section describing the private campgrounds, including the different camping options available and number of camping sites.
21. **Page 94**, under the subheading Truro Conservation Trust amend the sixth sub-bullet item as follows: "The Compact of Cape Cod Conservation Trusts Inc. has provided expert technical assistance throughout its history. It continues to give assistance and guidance to the TCT as it pursues its goal of land conservation with the collective knowledge of its Board of Trustees. With the dwindling number of vacant parcels in town perhaps it would be beneficial if the town and TCT collaborated on the identification of vacant land as having a high priority for preservation."

22. **Page 99**, under the Section Summary of Resource Protection Needs the survey information indicting priority is incomplete. Carboni will revisit this section.
23. **Page 99**, Carboni will confer with DPW director for rewriting the Section Summary of Community and Recreation Needs as it pertains to Snow's Field continuing use following recent developments on siting of new DPW facility nearby.
24. **Page 109-114**, Barbara will look closely at Chapter 7 to see what is needed per the state grant guidelines and what can be pruned. For example, the Survey information can be put in the Appendices and focus Chapter on what needs highlighting to demonstrate what the town finds currently lacking but needed.
25. **Page 113**, in the third sentence under the heading Town of Truro Analysis Stahl pointed out importance of retaining this reference to town parcels that might be suitable for workforce housing as identified by the Planning Board, which addresses the Select Board mandate to prioritize affordable housing needs. Below "Truro Dunescape" delete the following reference to Snow's Field and subsequent speculation about discovery of an alternate site.
26. **Page 117**, change formatting of 2023 Open Space and Recreation Goals to upper and lower case from all CAPS.
27. **Page 120**, eliminate enumeration of Cape Cod Commission Regional Planning Goals and simply stating our goals are consistent with these goals.
28. **Page 122**, check formatting to ensure the printed table does not break up headings as shown in the electronic copy.
29. **Page 122**, there was discussion about the Table itself and its origination. Was the Table's structure but not its content taken from the previous Open Space Plan or from the state grant guidelines? Carboni will check on this. Stahl will ask SGI and Nick Norman if they provided the Table action and responsibility information.
30. **Appendix**, Carboni will give the committee a set of the appendices before the next meeting and complete her assignments on updating the document.

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Open Space Committee  
Town of Truro  
Minutes  
Remote Meeting of 9-26-2024

Present: Shari Stahl, chair; Tom Bow; Laura English; John Marksbury; Barbara Carboni, Town Planner and Land Use Counsel  
Public: Susan Girard-Irwin

1. There being a quorum present, meeting called to order by Chair at 2:01pm.
2. Upon motion duly made and seconded, VOTED unanimously to approve committee minutes of June 20 and August 22.
3. A working copy of the OSRP having been distributed by Barbara Carboni prior to the meeting, there was a lengthy discussion about the process for incorporating Committee member comments and proof-reading edits to the draft. Planning Department Assistant Liz Sturdy will incorporate edits. Substantive comments would be dealt with at a special working session of the committee. Comments considered substantive might include references to work described as underway but since completed, such as cesspool violations or planning initiatives since adopted by the town such as the LCP.
4. Agreed that each committee member will submit comments to Barbara Carboni prior to the working session, allowing time for Barbara to collate the comments and remove duplicates.
5. Section 10 devoted to comment letters will remain incomplete until the Committee has approved a clean document and any substantive changes are adopted at the working session. Thereafter, once the final draft is approved, letters to relevant boards will be requested.
6. Tom Bow and John Marksbury will send Barbara Carboni a suggested rewording involving a description of the Truro Conservation Trust in Section 5, under the "Non-profit and Private Parcels" subsection.
7. Property inventory reconnaissance will be undertaken this year to comply with committee charge. Next meeting will discuss prioritizing the work according to the different categories of town-owned land and developing an inspection form, perhaps borrowed from the TCT.
8. John reported on receiving some community interest in the town adopting a scenic roads bylaw. He would like the committee to adopt this as a priority. It would require collaborating with the Planning Board to follow the state general law mandate on scenic roads.
9. Noted that applications for CPA funds are due in November.
10. Tom Bow gave a brief update on TCT activities.
11. NEXT MEETINGS: Thursday, October 24, 1 pm working session; 2 pm regular session.
12. Meeting Adjourned 3:03 pm.

Respectfully submitted,  
John Marksbury