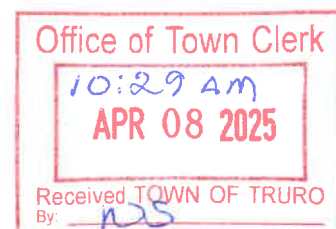


# Truro Recreation Advisory Committee Meeting Minutes

 **Date:** June 4, 2024

 **Location:** TCS Media Center

 **Time:** 3:30 pm



## 1. Call to Order

- The meeting was called to order by Beth Cook.
- **Present:** Chelsea Loughran, Beth Cook, Christine McGee, Drew Locke, Peter Morris
- **Town Staff:** Damien Clements, Austin Smith.
- **Absent:** Lindsey White
- **Public Comment:** No public comments were made.

## 2. Approval of Minutes

- Minutes from the **March 25th meeting** were not available for review.
- Approval was **postponed** to a future meeting.

## 3. Election for CPC Liaison

- The committee **postponed** the election for the Rec Commission liaison to the Community Preservation Committee (CPC).
- Lindsay's term appears to be expiring, and the committee lacks a full five-member quorum.
- This agenda item will be revisited at a later date.

## 4. Director's Report (Presented by Damien Clements)

- **Hiring Updates:**
  - Still seeking a replacement for **Robin** with OSTP.
  - The **Beach Office** is accepting applications, but no sales clerks have been hired yet.
  - **Lifeguard recruitment** remains difficult.
  - Summer recreation staffing is at **10 members**, but some employees have conflicting availability due to vacations or sports.
  - Non-residents from **Wellfleet** and **off-Cape** are waitlisted while staff availability is determined.
  - Expected daily attendance: **55-60 kids**.
- **OSTP & Postseason Planning:**
  - OSTP is **fully staffed** for Truro Central School (TCS) residents.
  - Wellfleet students, if verified as year-round residents, may also join postseason programming.
- **Swim Lessons:**
  - There is **still space available** for swim lessons, which was unexpected.
  - Some usual attendees are enrolled in **summer school**, reducing participation.
  - The collaboration with **Wellfleet Rec** has been positive, and the program structure is being evaluated for next year.
- **Financial Aid & Registration Process:**
  - Families seeking financial assistance for swim lessons can work with **Dexter Keiser Fund** or other local aid programs.
  - The **current sign-up process is complex**, requiring a two-step system with Wellfleet Rec and Truro Rec.
  - Improvements to **clarify instructions** for future registrations are being considered.

## 5. Staffing & Scheduling Challenges

- Discussion on the use of **scheduling software** to track employee availability and optimize coverage.
- Recruiting **independent contractors** to provide flexibility.
- **OSTP staff vacations** and rotation planning discussed.

## 6. Community Engagement & Feedback

- A **community engagement survey** is being developed to gather input from families.
- Feedback regarding OSTP's structure, **including extended hours** and activities, was discussed.
- Consideration of implementing a **Google Form with a QR code** at sign-out for real-time parent feedback.

## 7. Walsh Property & Recreation Space Discussion

- **Brian Boyle** from the Truro Energy Committee reached out regarding potential **indoor recreation space** at the **Walsh property**.
- The concept would include **multi-use fields, meeting space, and an indoor facility**.
- Discussion about separating **rec space from housing discussions** to advance planning.

## 8. Field Maintenance Concerns

- Issues with **DPW maintenance of Baker's Field** and other recreation spaces.
- Equipment and debris left **untouched for years**.
- Staff shortages and budgeting limitations have impacted regular upkeep.

## 9. Adjournment

- The meeting was adjourned with a motion by **Chelsea Loughran**, seconded by **Drew Locke**.
- Next meeting: **TBD**.

