

Select Board Meeting Minutes

October 8, 2024 Meeting

Via Zoom Platform (Hybrid)

Select Board Members Present: Susan Areson-Chair (via Zoom), Robert Weinstein-Vice Chair; Nancy Medoff-Clerk; Stephanie Rein-Member; Susan Girard-Irwin-Member¹

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; Barbara Carboni (Town Planner/Land Use Counsel); Katie Halvorsen (Housing Coordinator); Tricia Ford (Truro Library Director); Anne Greenbaum (Truro Resident); Kait Blehm (Chair of Truro Library Trustees); Ellen English (Truro Resident); Christopher Rocca (Truro Resident); Elisabeth Verde (Town Clerk)

Chair Areson opened the meeting at 5:03 pm and read aloud the information for members of the public to attend the meeting.

EXECUTIVE SESSION MINUTES REPORT

None

PUBLIC COMMENT

Chair Areson read aloud the rules for the public to follow when making public comments.

Chair Areson recognized the following individuals who made public comments: Jarrod Cabral, Truro DPW Director, who reported that the contractor, Cape Cod Builders Inc., hired to do the renovation project on Walsh Cottage 13 at 25 South Highland claimed to have found mold and framing deficiencies and demoed the entire cottage without consulting with the town or the construction consultants from Weston and Sampson. They are working on getting a remedy for the situation in writing, communicating the situation to the state, evaluating the repercussions, and evaluating the current building permit; Anne Greenbaum who requested a report on the Out of School Time Programs that includes the number of kids served in the program last year, during the summer program, and that are currently enrolled.

PUBLIC HEARINGS

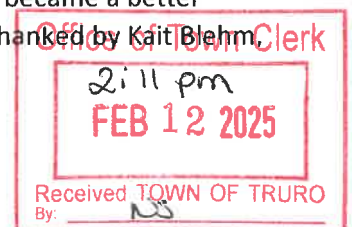
None

INTRODUCTION TO NEW EMPLOYEES

A. Recognition of Service of Library Director Tricia Ford

Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman congratulated Tricia Ford on her twelve years of service to the community and listed many of her accomplishments, including launching the library's Facebook page, YouTube channel, TikTok account, and organizing popular programming for the town. She created the first "seed library," the "library of things," and made more e-materials available. She found much success, even despite the closure during the pandemic, and earned the library various awards and recognitions. Tricia Ford commented that it was her career goal to become a library director, and she became a better director and person by interacting with kids, elderly, and those in need. She was thanked by Kait Blehm.



Chair of Library Trustees, and the Select Board members noted her major accomplishments and obstacles she was able to overcome.

B. Katie Halvorsen, Housing Coordinator

Presenter: Barbara Carboni, Town Planner and Land Use Counsel

Barbara Carboni reviewed the creation of the position of Housing Coordinator and introduced Katie Halvorsen. Katie Halvorsen has worked as a housing professional for seventeen years at the Housing Assistance Corporation on Cape Cod. She has worked with individuals from all over the Cape, including homeless individuals and families, housed people, and renters (young and old). She is well educated in housing instability and knows the obstacles that are faced to create affordable development. She has reviewed Truro's housing plan and knows there is a lot of work ahead. Chair Areson asked her what her priorities are and what she plans to tackle first. Katie Halvorsen answered that she will prioritize workforce housing and the Walsh property, though everything is important. Vice Chair Weinstein emphasized that she should review the zoning bylaws since those impact housing difficulties.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

A. Nomination of Alternate Member to Cape Cod National Seashore Advisory Commission

Presenter: Susan Areson, Chair

Chair Areson reported that the single applicant for this position, Helen Addison, had withdrawn her application. They will continue to search for an alternate member. Meetings will be held quarterly in the new year and membership is open to people who live full time in Truro.

B. Interview and Possible Appointment to the Community Preservation Committee: Ellen English; Karen Ruymann

Presenter: Susan Areson, Chair

Chair Areson stated that the candidate Karen Ruymann was unable to join the meeting and that the Select Board will have a discussion and hold a vote after K. Ruymann is interviewed.

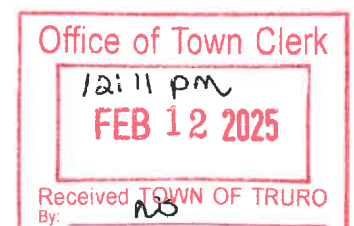
Ellen English (Truro Resident):

Ellen English has been on the board of the Truro Historical Society and received a mini grant from the CPC to create informational panels about historic locations in Truro. She has a history in grant writing for non-profits and state agencies, working as an independent grant writer. She is organized, gets jobs done, and is able to meet the time commitment needed to be an active member of the CPC. Select Board members noted her experience being on the receiving end of a grant and her skills in writing applications would be an asset to assist applicants with future CPC grants.

C. Interview and Possible Appointment to the Charter Review Committee: Christopher Rocca

Presenter: Susan Areson, Chair

Christopher Rocca (Truro Resident):



Christopher Rocca has experience working with documents similar to the Truro Charter. He was a leader in tech organizations in Boston where he managed large scale projects. Since moving to Truro he joined the local HOA and reviews project proposals and has worked to create a consistent process. He read the minutes of the committee going back to 2015, watched videos of recent meetings, and read the charter. He has also viewed meetings in other towns to see how they compare to those in Truro.

Clerk Medoff made a motion to appointment Christopher Rocca to the Charter Review Committee for a three-year term set to expire June 30, 2027.

Vice Chair Weinstein seconded the motion.

Roll Call Vote:

Member Rein - Aye

Clerk Medoff – Aye

Member Girard-Irwin - Aye

Chair Areson – Aye

Vice Chair Weinstein – Aye

So voted, 5-0-0, motion carries.

STAFF/ COMMITTEE UPDATES

A. Records Preservation Update

Presenter: Elisabeth Verde, Town Clerk

Town Clerk Verde reported that she and her team identified historic files to send with their vendor to be preserved. The files were taken to the vendor's single facility in North Carolina, and this first installment should be completed next month. The first files to be preserved were evaluation lists from 1921-1923 in large soft cover books. The existing pages will be bound into hard cover books when they come back and will be available in a digital format. She must keep originals of some files if they are in a condition to do so. The next installment will consist of vital documents once the fragile ones (birth certificates, death certificates) are complete.

SELECT BOARD ACTION

A. Review and Possible Approval of Curb Cut for 109 Castle Road

Presenter: Jarrod Cabral, DPW Director

DPW Director Cabral reviewed the application included in the packet for the curb cut. Vice Chair Weinstein asked if there is any anticipation of future construction, but there is currently no application for the property except for the curb cut.

Vice Chair Weinstein made a motion to approve the curb cut application for 109 Castle Road and to authorize the chair to sign it electronically.

Clerk Medoff seconded the motion.

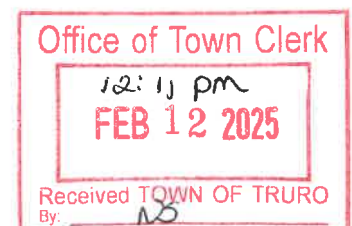
Roll Call Vote:

Member Rein - Aye

Clerk Medoff – Aye

Member Girard-Irwin - Aye

Chair Areson – Aye



Vice Chair Weinstein – Aye
So voted, 5-0-0, motion carries.

TABLED ITEMS

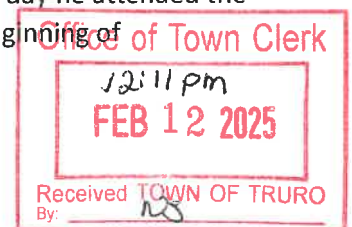
None

SELECT BOARD REPORTS/COMMENTS

Clerk Medoff reported that last week she attended the joint meeting with Provincetown where she gained an understanding of their relationship in regards to water, its history, and how they can move forward with the terms of the IMA to make it more current with current needs of the community. She stated it was a positive meeting with lots of discussion. The Joint Working Group is working hard to find new sources of water and have been timely and appropriate with any updates. She knows that within the public there are varying levels of understanding of this topic and believes it would be helpful to make sure people are getting answers with accurate information. Thus, she proposed a listening session around water, so the public can ask questions and officials can respond with accurate information putting everyone in a position of knowledge. On October 17, 2024, there is an information session by the Climate Action Committee on the topic of wastewater management. The public can also get more information by going to the Provincetown website or the Truro Board of Health website and looking under Water Resources, which will provide a link to the Joint Water Resource Group and a lot of good information. This Thursday there is a hybrid Water and Sewer Board meeting at the Provincetown Community Center, and she will attend as the representative from the Select Board. The agenda includes an item to discuss the IMA. On October 1, 2024, she attended as the liaison to the Human Services Committee meeting and reported that their funding requests are open and due before Friday November 8, 2024. Her office hours are Thursday 9:00-11:00 a.m. at Town Hall. She will also attend the Cape and Island Municipal Leaders breakfast in Wellfleet.

Member Girard-Irwin reported that on September 26 she attended the Open Space Committee as a past member to provide background and history on the Open Space and Recreation Plan. She also attended the School Committee meeting on October 3. She also provided a reminder that CPC grant applications for the next cycle are due at the beginning of November. She plans to attend the Wellness Fair with the COA on October 17 and stated that there is a link to a state-wide survey on assessing senior needs, separate from the initiative of the town. For future meetings, she stated she will attend a COA Board meeting at 8am and a CPC meeting which she will attend as a liaison. She held Select Board hours this past Sunday at the Transfer Station and will hold future hours on October 16 at the Community Center from 12:30 to 1:30 pm, and October 25 at the Transfer Station from 10:00 to 11:00 am.

Vice Chair Weinstein also attended the joint meeting with Provincetown, where they were given information on the breakdown of water use and how many people are customers who pay into the Provincetown system. The system is all self-funded by people who hold accounts. He also thanked Joan Holt (Truro Resident) for questions on the implications of climate change and sea level rise, which could increase the chance of saltwater intrusion into the aquifer, and was disappointed officials were unable to address questions since they were asked at the end of the meeting. The previous day he attended the Energy Committee meeting where they held important discussions regarding the beginning of

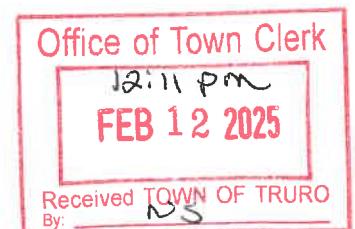


electrification (buildings, vehicles, personal vehicles). The National Electrical Vehicle Interface (NEVI) is in the process of going along Route 6 to see where they can install fast charge terminals, which can be on town owned or private property that is a mile from an on-ramp onto the highway. This is an opportunity for the town to make suggestions about where stations can be. He later suggested inviting representatives from NEVI to a meeting. They also discussed Solar Simplified, a program in which qualified users can join and get deductions on monthly electric bills. The town could benefit from these discounts (up to 20%). He believes it is a policy question, but people made suggestions about how much should be charged monetarily for level 2 chargers and fast charging stations in the town, recognizing there are opportunities to increase revenue in the town. It was suggested the cost should be 30 cents per Kilowatt hour and if customers were to leave their vehicle idling while they do other activities, it could be 60 cents per kilowatt hour. He hopes the Board will address that as well as have a discussion about solar umbrellas that could be incorporated into DPW plan.

Member Rein began by promoting the third part of the Outer Cape Water Source multi-part presentation which will focus on wastewater. She said she also attended the joint Provincetown and Truro water meeting and has realized there is a lot of work ahead. She also reported that the Ad Hoc Walsh Committee will meet on October 21, 12:30-2:30 pm in a remote meeting and they will figure out the structure of the board and set a meeting schedule that will consist of hybrid meetings. The Climate Action Committee will meet October 23, 10:00 am-12:00 pm at Town Hall. She also wanted to express condolences for the passing of Susan Jackett. Finally, she proposed adding the issue of the town seal committee onto a future agenda.

Chair Areson also expressed condolences to Tony Jackett, the husband of Susan Jackett, and stated that the wake will be on Friday 4:00-6:00 pm with services being held on Saturday morning at Nickerson in Wellfleet. She watched the Joint Water meeting and noted the discussion about attempting to negotiate use of the Air Force Base wells for more than just an emergency basis, though the federal government considers the taking of water to be mining, which creates a big hurdle. The National Seashore Advisory Commission focused on erosion, specifically discussing the rebuilding of the Marconi stairs as an example. She also noted that Truro-specific issues include the Pamet River restoration, since it falls within Seashore territory, and Longnook, for which a coastal geologist made recommendations. Their next meeting is in January, and they will plot out topics for quarterly meetings. Cape Light Compact wants to do a presentation and requested November 19. The Climate Change Collaborative is also holding a free conference in Hyannis on October 24. As the liaison to the Part Time Resident Advisory Committee, she stated they proposed a presentation on October 22. The Rental Assistance Program also informed her that their contract expires November 1 and are looking for guidance. Town Manager Tangeman responded that the Town is actively engaged in this. There is a Housing Authority meeting on Thursday, and she noted that at town meeting, voters allocated 60% of CPC money towards housing. Assistant Town Manager Clark said that the bylaw does not mean those funds automatically go into the Affordable Housing Trust, and believes that they must submit an application, but she will research that answer. Member Girard-Irwin stated that she believes it would go to the Truro Housing Trust so they must submit application.

TOWN MANAGER REPORT



Town Manager Tangeman reported that they sent out 700 mail-in ballots to residents. He also said there is a Walsh meeting on October 21, at which they will work on a formal board set up, will discuss their charge, and will present a draft timeline with a list of tasks that need to be achieved. He provided an update for the recruitment of a new library director, and reported that Maggie Hanelt, the current Assistant Library Director, is serving as the Interim Director of Library. He thanked the Library Trustees for their help in the process and noted the success of the professional brochure on the position that detailed all the things the library and town offer. A decision will be made in the next day or so. He also provided an update about other positions that are open: they will be holding interviews for the CPC Coordinator; they have identified a candidate for the Office Assistant 2 Health Department position; they are narrowing the search for the Climate Action Coordinator, and noted that they will use free cash to fund the first year of the position and maybe next year until the solar program is in place to fund it in perpetuity. He noted the topic will be put on a future agenda to discuss confusion over the whether the credits being sold to Brewster will be funding the Climate Action Coordinator position. The town is also recruiting two firefighter/paramedic positions and an assistant transfer station attendant.

CONSENT AGENDA

Chair Areson said she sent along minor edits to the minutes the previous day.

Member Rein moved to approve the Consent Agenda with the minor edits.

Clerk Medoff seconded the motion.

Roll Call Vote:

Member Rein - Aye

Clerk Medoff – Aye

Member Girard-Irwin – Abstain

Chair Areson – Aye

Vice Chair Weinstein – Aye

So voted, 4-0-1 motion carries.

Town Manager Tangeman then reviewed the agenda for the next Select Board meeting on October 17, 2024.

Town Manager Tangeman said that they should use a work session to review the budget next Tuesday and discuss the findings on Walsh Cottage.

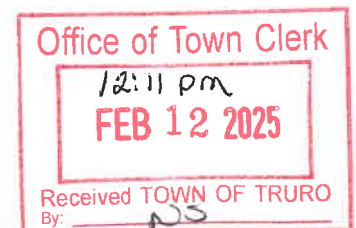
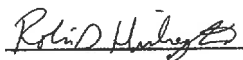
Town Manager Tangeman also noted there are multiple reports to be presented on October 22, 2024. A meeting for the Town Manager evaluation was planned for October 29, 2024, at 3:00 pm.

Chair Areson made a motion to adjourn at 7:55 pm.

Clerk Medoff seconded the motion.

By unanimous consent, the meeting was adjourned.

Respectfully submitted,



Robin D. Huibregtse
Board Support/CPC Coordinator


Susan Areson, Chair

Robert Weinstein, Vice Chair

Nancy Medoff, Clerk



Stephanie Rein, Member



Susan Girard-Irwin, Member

Public Records Material Attachments

United States Department of the Interior Letter

Application to Serve - H. Addison

Application to Serve - E. English

Application to Serve - K. Ruymann

Application to Serve - C. Rocca

Curb Cut Application for 109 Castle Road

Select Board Meeting Minutes: June 25, 2024, Regular Minutes (to be approved)

