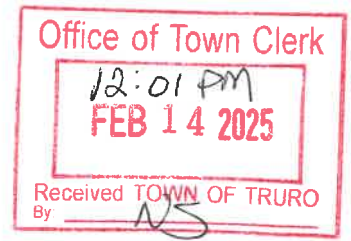




TOWN OF TRURO BOARD OF HEALTH

P.O. Box 2030
Truro MA 02666-0630



Board of Health Meeting Minutes: December 3, 2024

This was a hybrid meeting held in person at Truro Town Hall in the Select Board chambers and via Zoom. **Board members present:** **In person:** Chair Tracey Rose, Vice Chair Jason Silva, Board Members, Helen Grimm, Brian Koll, and Tim Rose; **Remote:** Alternate member John Dundas; **Also Present in person:** Health Agent Emily Beebe, Assistant Health Agent Courtney Warren; **Also Present virtually:** Select Board member Susan Girard-Irwin.

The meeting was called to order at 4:31 pm by the Chair, who described the remote meeting procedures and the process for public participation.

Public Comment: There was no public comment.

Proposed Change in Solid Waste Fees: DPW Director Jarrod Cabral's update has been postponed until the 12/17/2024 meeting.

Change of Manager: Sandbars Inn, 570 Shore Road – Jonah Cutter

The previous manager of the Sandbars Inn, Todd Souza, is no longer with the company; Jonah Cutter will be the on-site manager, and Brittney Harris the off-site manager. Mr. Cutter was previously a maintenance tech for Vacasa and he now lives on-site at the Sandbars Inn to handle any maintenance and/or emergency incidents promptly. All other issues will be addressed by Ms. Harris, who has 10 years of experience in hotels and hospitality and has moved to the area for this job. Chair Tracey Rose confirmed that both new managers understood the requirements of being a manager. Board member Jason Silva noted that having both an on-site and off-site manager will be a big improvement. The Agent confirmed that both managers were aware of past issues on the site including noise and lack of supervision of guests. Both Ms. Harris and Mr. Cutter vowed to be more available and accessible than previous management as they both understood that this was a major issue previously. Chair Tracey Rose stressed the importance of Mr. Cutter and Ms. Harris keeping in contact with the Health Department. **Motion:** Board member Brian Koll moved to approve the Change of Manager request; **Second:** Board member Jason Silva; **Vote:** 5-0-0, the motion carried.

Appeal of the Health Agent's Decision: 1 Amity Lane, Anna Selver-Kassell

The Agent stated that during the cesspool upgrade process on this property, it was discovered that the existing well serving the dwelling was not on the owner's property but instead was in the road layout. This was addressed in an approval letter in March that spells out the triggers to move the well. One of those triggers was if improvements were made to the existing structure, so when a building permit application came in for this dwelling it was flagged as needing the well moved. The homeowner is appealing the decision to require the well to be moved. Chair Tracey Rose asked for clarification on the

number of bedrooms as the field card states one bedroom and the design plan shows three bedrooms. The owner, Anna Selver-Kassell, stated that there is only 1 bedroom and that there are no plans to expand the bedroom count. The Agent explained that it is one bedroom but that the minimum size required by Title 5 is three bedrooms. The homeowner stated that they were planning to remodel the kitchen, change some windows, and put on a new roof and didn't understand why they were being asked to move the well. The Chair reminded her that the triggers for moving the well were stipulated in the approval for their septic system. The Agent opined that since plumbing was shifting and not just new shingles, the project would trigger the well move. The homeowner noted that they do have an easement for the well and that they are responsible for its maintenance. The Board discussed various options and Board Member Helen Grimm suggested clarifying the trigger to a change of the footprint or significant addition to the structure. The Agent agreed with that idea because the homeowner does have control of the well located in the fee of the road. She opined that because it is a private road the well could remain, with additional triggers for the future. **Motion:** Board member Tim Rose moved to uphold the appellant's request to not relocate the well at this time with the condition that #2 of the triggers for moving of the well be addition of rooms or an expanded footprint. All other triggers remain as written. **Second:** Board Member Brian Koll **Vote:** 5-0-0; the motion carried.

Minutes: October 1, 2024. **Motion:** Board member Helen Grimm moved to approve the minutes from the October 1, 2024 meeting as presented.; **Second:** Board Member Tim Rose; **Vote:** 5-0; the motion carried.

Report of the Chair: The Chair reminded the Board that reorganization of the Board will happen in January and encouraged members to think about taking on a leadership role.

Report of the Agent:

The Agent informed the Board that she will be writing a letter on behalf of the Board in support of TRI, the organization that helps qualifying citizens with septic upgrades and other home improvements.

She noted that a new employee, Nora Bates, has filled the part-time office assistant position.

The Town will be submitting an official request to the Town of Provincetown for a water allotment for development at Walsh property.

She also reported that Truro staff has been meeting to develop a water communication plan.

Motion: Board member Tim Rose moved to adjourn the meeting; **Second:** Board Member Helen Grimm; **Vote:** 5-0-0, the motion carried.

The meeting was adjourned at 5:41 PM.

Respectfully submitted by Nora Bates

