

**Truro Board of Selectmen Meeting  
Truro Town Hall  
Tuesday, October 24, 2017**

**Members Present:** Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

**Present:** Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark

Chair Paul Wisotzky called the meeting to order at 5:00 p.m.

**PUBLIC COMMENT**

Gregg Russo expressed his desire to see more lights in Truro Center during the holiday season.

**BOARD OF SELECTMEN ACTION**

***Housing Production Plan***

Housing Authority Chair Carl Brotman, Vice-chair Kevin Grunwald, Highland Affordable Housing representative Adrian Cyr and Housing Specialist Leedara Zola presented the Housing Production Plan, the blueprint for action to meet Affordable Housing needs. There will be a follow-up meeting for the public at the end of November, Mr. Brotman said. Leedara Zola showed PowerPoint slides to explain the plan and the process of getting it approved. Slides featured statistics on the aging population, seasonal and year-round home construction, projected trends, definition of *Affordable*, Truro's goals, the current inventory, and action items for production. The Housing group answered questions from the Selectmen which included: finding available land, data on year-round housing, working with the Planning Board, incentives for developers to create Affordable units, and distinguishing between rental and ownership opportunities. Jay Coburn offered insights into Affordable housing available in Eastham. Carl Brotman said that the Housing Authority is interested in Town Hall Hill as a potential site for Affordable structures. The Selectmen decided that they were ready to endorse the plan.

Jay Coburn moved to adopt the Truro Housing Production Plan. Janet Worthington seconded, and the motion carried 5-0.

***Joint Filing with Truro Conservation Trust for CPC Grant***

Truro Conservation Trust President Fred Gaechter asked that the Town apply jointly with the Trust for a Community Preservation grant for \$250,000 for the purchase of 2 Kill Devil Rd. (Map 42, Parcel 303). The purchase would enable the extension of Great Hollow Beach by 267 feet. Mr. Gaechter said the Town would own the property, and the Trust would hold the conservation restriction. He spoke on the importance of collaborative efforts among Town boards. Paul Wisotzky asked about last year's matching grant for the same property and about future maintenance of the lot. Mr. Gaechter said the Trust would maintain any benches or picnic tables that would be placed there. He also said the parking lot has the capacity to meet an expansion. Jay Coburn expressed reservations about using money that could be spent on Affordable Housing. Mr. Gaechter said the Conservation Trust has a policy of not competing with viable Community Housing applications that are before the CPC. He said the Trust considered the recreation component for the beach worth the effort. Maureen Burgess and Jan Worthington expressed support for the Conservation Trust's application. Fred Gaechter said there is also a state grant available for conservation land.

Maureen Burgess moved to authorize a joint filing of a Community Preservation grant application by the Town and the Truro Conservation Trust for the purchase of 2 Kill Devil Rd. to extend the Town beach at Great Hollow. Janet Worthington seconded, and the motion carried 4-1.

***Board of Selectmen Budget Message***

Chair Paul Wisotzky and the Board reviewed the Budget Message.

Robert Weinstein moved to approve the Budget Message for Fiscal Year 2019. Janet Worthington seconded, and the motion carried 5-1.

***Policies Revised by Town Counsel***

Town Manager Rae Ann Palmer reported on Town Counsel's review of three Selectmen's Policies.

***Policy #19 — Sexual Harassment Policy***

Town Administrator references were replaced with Town Manager and all contact information was updated for filing complaints.

***Policy #25 — Drug Free Workplace Policy***

Compliance information regarding Federal requirements was added. Irrespective of Massachusetts legislation, marijuana is still classified as a controlled substance.

***Policy #26 — Equal Opportunity Policy Statement***

Added to the list of statuses protected by the policy were: pregnancy, gender identity, parental status, family medical history or genetic information, political affiliation and military service.

Robert Weinstein moved to accept the proposed revisions for Policies #19, #25 and #26. Maureen Burgess seconded, and the motion carried 5-0.

***Discussion of Process to Appoint Part Time Resident Advisory Committee Applicants***

Paul Wisotzky said one of the applicants couldn't be here for an interview with the Selectmen. This made him question the timing of the interviews. He said he will send the applicants the meeting schedule and let them decide when to come for the interview.

***Budget Task Force Procedure and Schedule***

Rae Ann Palmer had researched costs for videotaping Budget Task Force meetings. She was also working on the planned schedule for the meetings. Selectmen discussed what meetings should be videotaped. There was a variety of opinion, but Janet Worthington advocated for all meetings being taped for transparency and better public awareness.

Janet Worthington moved to videotape the Budget Task Force meetings for FY19. Maureen Burgess seconded, and the motion carried 3-2.

Maureen Burgess moved to approve the schedule for the Budget Task Force meetings. Janet Worthington seconded, and the motion carried 5-0.

**CONSENT AGENDA**

A. Review/Approve and Authorize Signature: Joint application with the Truro Housing Authority for funds for the Affordable Housing Trust

B. Review and Approve the One Day Alcohol License for Highland Affordable Housing, October 27<sup>th</sup>, and Approval of ABCC Charity Wine License Application

C. Renewal of Temporary Borrowing Note for Jetty Repairs, Landfill Capping, and Fire Engine

Jay Coburn moved to approve the Consent Agenda as presented. Robert Weinstein seconded, and the motion carried 5-0.

#### **SELECTMEN REPORTS AND TOWN MANAGER REPORT**

Robert Weinstein, Paul Wisotzky and Maureen Burgess praised the Housing Institute, which they have been attending at Wellfleet's Preservation Hall. Paul Wisotzky acknowledged the ceremonial signing of the Cloverleaf Property deed, held last week. He also announced the Highland Affordable Housing's special recognition for Carl Brotman, which will be held Friday, October 27, 2017 at the Community Center. Janet Worthington expressed interest in holding collaborative workshops with other boards. Rae Ann Palmer reviewed ideas for a joint meeting with the Provincetown Board of Selectmen, a work session to be held on November 21, 2017 at 6 p.m.

#### **NEXT MEETING AGENDA**


Rae Ann Palmer reviewed agenda items for the Tuesday, November 14, 2017 meeting: an appointment of a representative to the Cape Cod Seashore Advisory Board, policies reviewed by Town Counsel, the remaining list of Selectmen's Policies to be reviewed, and licenses.


#### **ADJOURNMENT**


Jay Coburn moved to adjourn. Robert Weinstein seconded, and the motion carried 5-0. The meeting was adjourned at 6:25 p.m.


Respectfully submitted,


  
Mary Rogers, Secretary

  
Paul Wisotzky, Chair

  
Maureen Burgess Vice-chair

  
Jay Coburn

  
Janet Worthington

  
Robert Weinstein, Clerk

**Public Records Material of 10/24/17**

1. Housing Production Plan
2. Application for CPA funds for Great Hollow Beach lot
3. Draft Budget Message
4. Policies reviewed by Town Counsel
5. Budget Task Force Schedule
6. Joint application with the Truro Housing Authority for funds for the Affordable Housing Trust.
7. Application for One Day Alcohol License for Highland Affordable Housing, October 27<sup>th</sup>, and Approval of ABCC Charity Wine License Application
8. Renewal of Temporary Borrowing Note for Jetty Repairs, Landfill Capping, and Fire Engine