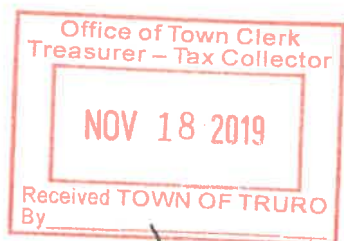


**Truro Climate Change Action Committee**  
**October 22, 2019 Meeting Minutes & Action Items**  
**Truro Public Library**

**Attendees:** Carol Harris, Bob Higgins-Steele, Joanne Hollander, Michael Holt, Fred Gaechter

Topic	Assigned to	Description	Status
Minutes Assignment	All Members	On rotation, Fred took the Meeting Minutes	Fred Gaechter to prepare.
Minutes Approval	All Members	The Minutes of the October 8, 2019 meeting were unanimously approved	Completed
Public Comment	All Members	There were no Public Comments at this meeting.	Completed
Information Sharing/Storage for CAC	Bob Higgins-Steele, Carol Harris	The Committee agreed to the need for a policy and procedure for the common sharing and storage of CAC files and records.	Action Item: Carol to consult with Town staff regarding the best method, e.g., Dropbox, to achieve this goal.
Briefing on Net Zero Conference	Conference Participants	Carol, Michael, and Fred, provided their thoughts on what they took away from the Conference.	Completed
Review and Vote on Wellfleet's Energy Committee's Grant Request	All Members	The Committee unanimously agreed that the CAC is not prepared, at this time, to partner with Wellfleet on the current proposed Grant application	Action Item: Carol will: 1. Inform the Wellfleet Committee on this decision and, 2. Communicate with the Town Manager of our Select Board liaison regarding this decision.
Identify Activities that are "in" or "out" of the Committee's scope or work	All Members	Appropriate activities were boarded for further discussion at the next meeting along with previously boarded topics.	Continuing
Develop Definitions for prioritizing Committee activities	All Members	Preliminary priorities were boarded for further discussion at the next meeting	Continuing



Charging Stations in Truro	All Members	Town staff's study of potential charging stations sites in Truro was discussed.	Action Item: Fred will communicate the Committee's offer to participate in this effort to appropriate Town personnel.
Greenhouse Gas Inventory at Cape Cod Commission (CCC)	All Members	Recent reports that the CCC is developing a Cape-wide inventory of Greenhouse Gas measurements was discussed as a potential data source for the Committee	Action Item: Bob will contact the CCC to determine the status of the project and its use by Truro.
Energy Committee Liaison	Bob Higgins-Steele	The purpose and timing of liaisons with the Truro Energy Committee was discussed. It was agreed that the CAC needs more time to ensure that a joint meeting would be mutually productive.	Action Item: Bob will continue to discuss the potential for a joint meeting with the Energy Committee, of which he is a member.

Carlyle 11/16/19

