

Truro Climate Action Committee **Meeting Minutes: October 1, 2020**

Attendees: Bob Higgins Steele, Carol Harris, Fred Gaechter

Topic	Action/Decision	Assigned to
1. Assign notetaker	Assigned	Carol
2. Review & approve 9/17 meeting minutes	Approved	Carol to sign and submit
3. Public Comment	None	N/A
4. Review and update Task List	Completed; see separate Task List	All
5. Review Select Board presentation	Changes noted; will finalize over the next two weeks.	Carol/all
6. Planning Board work session	Agreed to meet 10/14.	Carol to ask for input on agenda.
7. Communications/Outreach/Education plan	Carol to draft and ask for input	Carol/All
8. Discuss recruiting new members	Continue to ask folks to consider joining	All
9. Set holiday week meeting dates	Follow up via email	Carol/All
10. Updates from CAC members	Fred has applied for membership in the Cape Cod Climate Initiative	N/A
11. Set agenda for next meeting & adjourned	Send draft agenda out for review	Carol/All

Minutes by Carol Harris, Respectfully submitted by Bob Higgins-Steele 10/21/2020

Re/H

