

TOWN OF TRURO  
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Truro Council on Aging Board  
Meeting Minutes  
March 8, 2022 9:00 am

In Attendance: Dan Schreiner, Sue Girard-Irwin, Myles MacKay, Apryl Shenk, Kat Black, Carol Bishop, Catherine Staff (Friends of the Truro COA), Damion Clements

Dan called the meeting to order at 9:02 am.

New member Carol Bishop was welcomed. Each member gave a brief check in.

#### MINUTES

Sue made a motion to approve the February 2022 minutes, Kat seconded, minutes unanimously approved.

#### BY-LAWS

The proposed revisions: changing the Board to 7 members from 9, noting the quorum as 4, and deleting the treasurer's position. Kat moved to approve the revisions to By-Laws regarding the number of members (7) and the number of the quorum (4). Sue seconded the motion, unanimously approved. Sue moved to approve the removal of the treasurer position from the By-Laws, Kat seconded, unanimously approved. Kat will look into how to upload these into the web page. Damion reported that the COA Board has their own page attached to the Truro COA web page.

#### MISSION AND VISION STATEMENT

Kat read the Truro COA's mission statement. Sue brought up that our Board might want to have its own mission statement. She proposed to set up a work group to come up with a mission statement to present to the Board. Myles offered to be part of the work group. Sue asked Damion if it was permissible to meet outside the Board meeting in a work group. He said he would get back to Sue on that.

#### BOARD WORK

Dan offered to reach out to other Outer Cape COA's to see how we can collaborate with them and learn from them. Carol offered to look into what activities are going on at the Truro COA currently with an eye to what activities could be added to the program. Kat offered to prepare a submission from the Board to the COA newsletter. Damion will let her know when the deadline is for the May/June issue.

#### NOMINATING COMMITTEE

Dan appointed the following members to serve on the nominating committee: Sue, Myles and Apryl. Discussion was held about the role of the nominating committee. Kat mentioned that it is usual for the vice-chair to be nominated for the chair position, if that individual is willing. Dan is acting chair, and he agreed that he is willing to be nominated. Kat said she was willing to be nominated as secretary. She has been acting secretary since we reconvened in November 2021. Sue, Myles and Apryl will

present a slate of officers next month to include a vice-chair, and to be voted on at the annual meeting in July.

#### **ACTING DIRECTOR'S REPORT**

- Damion let us know that the AARP tax aide program is in full swing, every other Tuesday.
- The tax aide committee is accepting applications for the Elderly and Disabled Fund, due by March 31, 2022.
- Damion reviewed the various programs that are offered currently at the COA, including a new needlework class.
- The new bus is finally in, but it has a recall to be dealt with. The bus hasn't really been needed due to the Covid policy of one rider per trip. Not sure when that will change.
- They are working on getting more elders into the Alert Truro program and coordinating with the Elders of Special Concern list and the Reassurance list that the Police Department uses to make daily calls to elders who live alone.
- They are still looking into whether to have a Senior of the Year award this year. There have not been any nominations yet.
- The Town is still considering additions to the job description for the Transportation and Program coordinator position.
- The COA director position is on the back burner. The Town is focusing on getting ready for Annual Town Meeting. There is no date as yet for the meeting.

#### **ELTON'S REPORT**

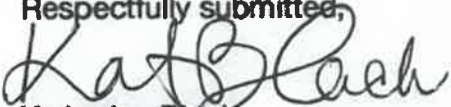
Elton submitted his Outreach report to the Board. The report is available by request.

#### **NEW BUSINESS**

There was no new business.

Meeting was adjourned at 10:00 am.

Respectfully submitted,

  
Katherine Black

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