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**Truro Council on Aging Board
Meeting Minutes
October 4, 2022, 9:00 am**

In attendance: Dan Schreiner, Sue Girard-Irwin, Apryl Shenk, Kat Black, Carol Bishop, Jim Brown, Damion Clements and Darrin Tangeman, Town Manager. Guest: Deborah Smulian

Meeting was called to order at 9:02 am.

Sue made a motion to approve the minutes of the September meeting. Apryl seconded the motion. Unanimous approval.

Town Manager Darrin Tangeman

Mr. Tangeman gave a report on the reorganization of Town departments. He said that last year, during a number of storm events, there was an increased emphasis on Truro's most vulnerable population. There were requests for warming stations and an increase in demand for information. Since the resignation of the previous COA director, they have evaluated how to manage the COA and the Recreation/ Beach offices more efficiently. They looked at models across the Cape and found that creating a Community Service department to manage both recreation and aging services was common and effective. Creating two assistant directors, one for recreation/ beach and one for COA, would allow for a focus on programming and resources. In addition, a much-needed shared communications/ marketing position could be created, with a net neutral budget. The new plan for the COA and Recreation/ Beach to share a director allows for cross over of duties, which wasn't possible when the departments were separate. Negotiation with the union has made for a new efficiency.

The other issue that has been addressed is that Recreation/ Beach is busier in the summer, whereas the COA is busier in the winter.

Since the time of the reorganization, the shared administrative assistant has resigned, and that position has been posted.

Screening interviews have taken place for the two assistant director positions. The next level of interviews should take place in a week or so.

Director's Report (available by request)

Damion talked about helping to get the word out about the planned focus group meetings. He listed the programs that are currently taking place at the COA. He mentioned that meals are mostly take out, not many are opting for a sit-down meal. He is still looking for someone to teach an introductory pickle ball class.

The Truro Police Department Senior Dinner may be scheduled at the Community Center, tentatively in March 2023. The Senior of the Year presentation would be scheduled at the same time.

Outreach Report (available by request).

Health and Wellness Fair

This event will likely need to wait until an assistant director is hired.

Newsletter

Content is due by October 14 for November/ December issue. Sue will submit information about the focus groups.

Focus Groups

Cards have been being passed out inviting members to attend the focus groups. Sue mentioned that the structure can be informal. She will have a list of suggested topics of conversation. Sue will attend all four focus groups. Other board members will attend as they are able to. Damion offered to pick up refreshments at Stop and Shop.

Email addresses

All board members agreed to allow their email addresses to be listed for contact by community members. Damion will look into getting us a Town email to make it easier for the public to contact us.

Barbecue

Sue was contacted about the barbecue we had considered planning for the fall. Damion will reach out to this individual and let him know that we are hoping to plan one for next year.

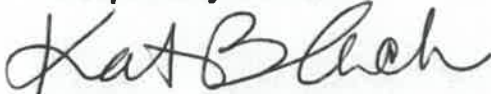
Friends of the Truro COA

Jim stated that the only new thing the Friends are doing is a trash pickup for a homebound senior. This is through Elton.

Moment of silence was held for Susan Howe who lost her life tragically on September 30th.

Next meeting will be November 8, 2022. Meeting adjourned at 10:02 am.

Respectfully submitted,



Katherine Black

