

**Truro Community Preservation Committee
Minutes of Meeting
Friday July 14, 2023
Cobb Library, 2:00 p.m.**

Present: Co-chair Mary Rose, Co-chair Jim Summers, Betty Gallo, Susan Girard-Irwin, Anne Greenbaum, Lindsey White

Also attending: Apryl Shenk

Absentees: Bonnie Brown-Bonse

Co-chair Jim Summers called the meeting to order 2:15 p.m.

Minutes of 6/9/2023

Anne Greenbaum moved to approve the minutes of June 9, 2023. Susan Girard-Irwin seconded, and the motion carried 6-0.

Second Agenda Item

Jim Summers spoke on the current situation involving the hire of a CPC Coordinator, namely Apryl Shenk and discussion followed the current processes being reviewed. These include advertising the position and being hired through Town Hall as a part time employee directly associated with the CPC, instead of being an outside independent contractor. Legal details are being investigated as to how the situation will eventually move forward. Discussion implied it may or may not need to go before the select board. Jim made a point to apologize on record that this had become such a process. Further inquiries will be made to Trudi regarding moving forward and what the town is requiring.

Extension of Contracts

Co-chair Jim Summers explained the one-year extension from the date of signing on the contract for town records, motion made and seconded, all in favor.

Next extension was for the housing consultant extension of one-year from date of signing.

Motion to extend, seconded, all in favor.

Contract Status update

All monitors went through current activities and made note of completion statuses and updated inventory for FY23-24.

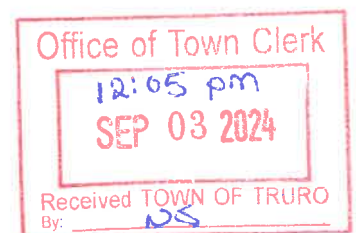
Expiring Terms

Discussions on who is current, who may be expiring, who has expired etc. Identified who needs to move forward within the specific town boards in order to be re-established for the CPC. Some confusion as to dates specific to certain individuals due to temp seating. All being investigated by individuals in question.

Grant Promotion

Round table discussion regarding how to promote and advertise. Possible web site updates, Flyers...

Need to know and review by September.



Open Event tentatively scheduled for September 14, 2023, 5:00pm at the Truro Public Library

Monitors

FY 2024 Monitors

Congregational Cemetery Restoration - Mary Rose & White

Historic Self-Guided Tour - Diane & Bonnie

3 Jerome Smith Way, Provincetown Jim Summers

Historic Cemetery Field Guide – Betty Gallo

Cobb Archive Library Gutters - Anne Greenbaum

Edgewood Farm Barn Roof Preservation – Mary Rose & Lindsey White

Bunker Cottage Chimney - Mary Rose & Lindsey White

Housing Consultant/Technical Assistant – Mary Rose

Affordable Housing Trust - Mary Rose

Displays at Highland House Museum - Ann Greenbaum & Betty Gallo

Next meeting to finalize information and submission of monitors **Project Report** is set for October 11, 2023, at 4:00pm, Cobb Library.

The Proposed Project Report Forms

Anne Greenbaum and Susan Girard-Irwin had proposed a monitoring form for keeping track of projects. Mary Rose presented an Excel version of the form that would make the payments and balances accessible. The Committee had a clear preference for the Excel format. For certain detailed projects there will be a need for attachments. The form was accepted and will be used for reporting.

Timeline Updates

Ann Greenbaum discussed the full CPC timeline, including who, what, and when is involved with each segment of time. Certain segments involving deadlines were detailed for understanding.

Final discussion involved the CDP Housing Institute and whether the granted activities took place, waiting on evidence from them. Until provided no approval of funds will be dispersed.

Next Meeting

The next meeting was scheduled for Thursday, August 24, 2023, at 4 p.m. at the Cobb Library.

Adjournment

Mary Rose moved to adjourn, seconded, and the motion carried 6-0.

The meeting was adjourned at 3:29p.m.

Respectfully submitted,

Jim Summers & Mary Rose,
Co-Chairs – Truro CPC

