

Select Board Meeting Minutes

March 19, 2024, Meeting (Hybrid)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, Stephanie Rein-Member, Robert Weinstein-Member

Select Board Members Absent: John Dundas-Clerk

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; Jarrod Cabral-DPW Director; Executive Assistant Nicole Tudor; Executive Assistant Noelle Scoullar; Town Moderator Paul Wisotzky; Mara Glatzel (Truro Resident); William Bibeau (Applicant for Appointment to the Part-Time Resident Advisory Committee); Lisa Peets (Applicant for Appointment to the Part-Time Resident Advisory Committee); Kevin Grunwald (Town Voter); Elizabeth Wiley Chapman (Truro Resident); Jack Riemer (Truro Voter); Robert Higgins-Steele (Lead Petitioner on Petitioned-Article); Planning Board Vice Chair Anne Greenbaum; Finance Committee Chair Bob Panessiti

Chair Reed called the meeting to order at 5:36 pm and read the information for the public to access the meeting by telephone and participate. Chair Reed introduced the Members and Town staff present.

Chair Reed noted that since Member Dundas was not present, all matters voted upon this evening by the present Members, will be added to the next meeting's agenda to record Member Dundas' vote.

PUBLIC COMMENT

Prior to recognizing any individual for public comment, Chair Reed read aloud the ground rules regarding public comment. Chair Reed noted that she had attended several of the City of Cambridge's City Council meetings and the challenges the City of Cambridge has faced in order to strike a balance to give every resident who appears at a meeting the opportunity to be heard during the meeting's Public Comment period. Chair Reed added that any resident who exceeds the 3-minute time limit may submit a written public comment so the Members may see it.

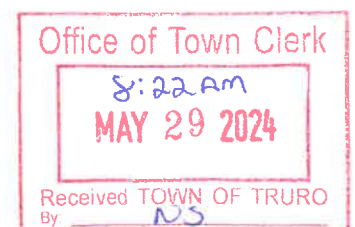
Chair Reed asked if any member of the public wished to provide public comment and Chair Reed recognized the following individuals: Member Rein, Town Manager Tangeman, and Ms. Glatzel.

PUBLIC HEARINGS

None

INTRODUCTION TO NEW EMPLOYEES

None



BOARD COMMITTEE/COMMISSION APPOINTMENTS

A. Interview and Possible Appointment of Candidate to the Climate Action Committee-Mark Gebhardt

Assistant Town Manager Clark noted that Mr. Gebhardt was unavailable this evening and requested that his subsequent interview occur at a later meeting. There was no opposition to the request.

B. Interview and Possible Appointment of Candidate to the Part-Time Resident Advisory Committee-William Bibeau, David Leviatin, and Lisa Peets

Chair Reed provided background information and noted that Mr. Bibeau and Ms. Peets were the two candidates for consideration.

Chair Reed and the Members interviewed Mr. Bibeau with the Board's standardized question format and the Members had the opportunity to ask additional questions were once the standardized questions were answered.

Chair Reed and the Members interviewed Ms. Peets with the Board's standardized question format and the Members had the opportunity to ask additional questions were once the standardized questions were answered.

Member Weinstein made a motion to appoint Lisa Peets to the Part-Time Resident Advisory Committee for a one-year term expiring June 30, 2024.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 4-0-0, motion carries.

STAFF/COMMITTEE UPDATES

A. Other Staff Announcements (Announcements only; no votes by the Board)

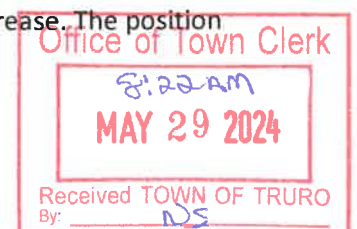
Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman announced that the Town staff had recommended the drafting of an article, and by eminent domain and appropriate sufficient funds, to acquire Truro Motor Inn, located at 286 Route 6, for the purpose to develop affordable housing. The draft article will be presented to the Select Board at the next meeting.

B. Update and Possible Vote on Housing Coordinator Position

Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman provided background information and reviewed the justification for the position. The proposed position will be paid by the collection of rental registration fees. Town Manager Tangeman stated that there would be no request for a free cash transfer or a tax increase. The position will report to Town Planner/Land Use Counsel Barbara Carboni.



Chair Reed opened this portion of the meeting for public comment and she recognized the following individuals who commented on this topic: Mr. Grunwald, Ms. Wiley Chapman, and Mr. Riemer.

Town Manager Tangeman asked Executive Assistant Scoullar and Executive Assistant Tudor to review the current process to assist citizens with the short-term rental registration process and briefly reviewed their regular assigned duties.

Members then briefly discussed the need for the Housing Coordinator position.

Chair Reed made a motion to approve the Housing Coordinator position.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 4-0-0, motion carries.

TABLED ITEMS

None

SELECT BOARD ACTION

A. Discussion and Possible Vote on Town Meeting Warrant Article or Motion Consolidations

Presenter: Darrin Tangeman, Town Manager

Chair Reed recognized Town Moderator Wisotzky who summarized his role at Town Meeting, the planning of the Town meeting with Town staff, the bundling of items by the Select Board but which can be separated by a motion on the floor during Town Meeting, and the use of the Consent Agenda. Town Moderator Wisotzky announced his Town Meeting Talks.

Chair Reed, the Members, Town Manager Tangeman and Assistant Town Manager Clark discussed the Warrant articles in detail utilizing the Agenda Item: 7A1 as included in tonight's agenda packet.

Chair Reed made a motion to direct Town staff to prepare Warrant articles and motions as determined at tonight's meeting by the Select Board.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

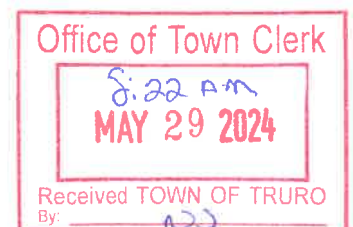
Member Rein - Aye

Chair Reed – Aye

So voted, 4-0-0, motion carries.

B. Discussion and Possible Vote on Annual Town Meeting Warrant Articles

Presenter: Darrin Tangeman, Town Manager



Chair Reed recognized Mr. Higgins-Steele who presented his citizen-petitioned article and DPW Director Cabral provided additional comments on this citizen-petitioned article. Town Manager Tangeman and Assistant Town Manager Clark noted that this citizen-petitioned article was determined to be in legal form by the Town Counsel. The citizen-petitioned article was copied from the Town of Bourne's article.

Chair Reed made a motion to accept Bob Higgins-Steele's citizen-petitioned article as a Select Board article and to collaborate with him to add potential amended changes.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 4-0-0, motion carries.

Chair Reed made a motion to vote to recommend all the CPC articles as printed in the Warrant.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 4-0-0, motion carries.

Note: Prior to the following vote, Chair Reed announced again that there will be an agenda item for the next meeting to record Member Dundas' vote on all matters voted on by the Members this evening as Member Dundas was not present this evening.

Chair Reed made a motion to recommend all of the articles mentioned by Vice Chair Areson minus the free cash articles.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 4-0-0, motion carries.

C. Discussion and Possible Vote on Curb Cut Fee

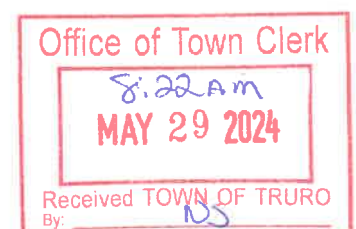
Presenter: Darrin Tangeman, Town Manager, and Jarrod Cabral, DPW Director

Chair Reed recognized DPW Director Cabral who recommended a \$150 fee for curb cut applications.

Chair Reed made a motion to set the fee for curb cuts at \$150 for curb cut applications effective immediately.

Member Weinstein seconded the motion.

Roll Call Vote:



Vice Chair Areson – Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye
So voted, 4-0-0, motion carries.

D. Nomination of Member to Cape Cod National Seashore Advisory Commission
Presenter: Darrin Tangeman

Chair Reed and the Members briefly discussed the Cape Cod National Seashore Advisory Commission's denial of Member Weinstein's addition to the commission as well as the commission's not disclosing why.

Member Weinstein made a motion to nominate Stephanie Rein to the Cape Cod National Seashore Advisory Commission as an alternate voting member with a term to last two years.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye
So voted, 4-0-0, motion carries.

CONSENT AGENDA

A. Review/Approve and Authorize Signature: Revised Municipal Ad Hoc Revenue Committee Charge
Member Rein requested that all dates included in the Revised Ad Hoc Revenue Committee Charge be removed and there was no opposition to the request.

Chair Reed made a motion to approve the Revised Municipal Ad Hoc Revenue Committee Charge, authorize the electronic signatures with the action of removing all dates from the charge and directive.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye
So voted, 4-0-0, motion carries.

B. Review and Approve Appointment Renewals: None

C. Review and Approve 2024 Seasonal Business Licenses: Transient Vendor-North of Highland Camping Area, Common Victualer-Captain's Choice

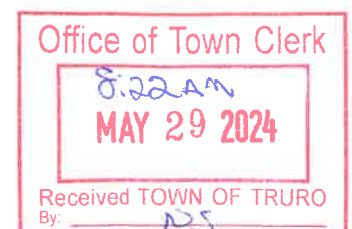
D. Review and Approve Select Board Meeting Minutes: None

Chair Reed made a motion to approve the Consent Agenda as printed in the packet.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye
Member Weinstein - Aye



Member Rein - Aye

Chair Reed – Aye

So voted, 4-0-0, motion carries.

SELECT BOARD REPORTS/COMMENTS

Member Rein had no reports or comments this evening.

Member Weinstein commented on the Division III hockey game at the Fleet Center where Nauset unfortunately lost 1-0 to Marblehead. Member Weinstein congratulated Nauset for their season and thanked the local community members who traveled to the game for their support and attendance.

Vice Chair Areson reported that she attended the recent School Committee meeting and there was a positive report regarding the School Improvement Program and Plan. She also noted that former ZBA Chair Buddy Perkel has been ill and she wished him well.

Chair Reed yielded her time to comment to Planning Board Vice Chair Greenbaum who provided a brief update regarding the joint Select Board/Planning Board articles and the public forum that was recently held. Chair Reed then yielded her time to comment to Finance Committee Chair Panessiti who noted that the Finance Committee will discuss the budget articles and recommendations regarding budget articles at upcoming Finance Committee meetings. Finance Committee Chair Panessiti encouraged the public to listen to the meetings and be informed.

Chair Reed thanked everyone who has pulled papers for vacant positions and asked Town Manager Tangeman and Assistant Town Manager Kelly Clark if there were positions that needed advertising because no one had pulled papers for those positions. Town Manager Tangeman will provide that list at the next meeting.

TOWN MANAGER REPORT

Town Manager Tangeman announced that there were no nominees yet for the Fred Todd Community Service Award and he reviewed the agenda for the next Select Board meeting on March 26, 2024.

Chair Reed and the Members agreed to a 2 pm start time for the meeting on March 26, 2024.

Chair Reed made a motion to adjourn at 8:18 pm.

Vice Chair Areson seconded the motion.

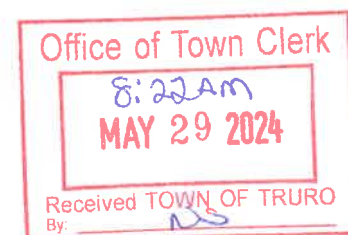
By unanimous consent, the meeting was adjourned.

Respectfully submitted,



Alexander O. Powers

Board/Committee/Commission Support Staff



Kristen Reed

Kristen Reed, Chair

Susan Areson

Susan Areson, Vice Chair

John D. Dumas

John Dumas, Clerk

Stephanie Rein

Stephanie Rein, Member

Robert Weinstein

Robert Weinstein, Member

Public Records Material Attachments

Legal Notice

Application to Serve-Mark Gebhardt

Application to Serve-William Bibeau

Application to Serve-David Leviatin

Application to Serve-Lisa Peets

Housing Coordinator Job Description and Position Justification

Housing Coordinator Time to Task Analysis

Article List

Articles for 2024 Annual Town Meeting Warrant

Citizen-Petitioned Article: Vote to Establish a Climate Resiliency and Infrastructure Stabilization Fund
and to Transfer \$50,000 of Free Cash

Building Permit Fees

Electrical Permit Fees

Plumbing & Gas Permit Fees

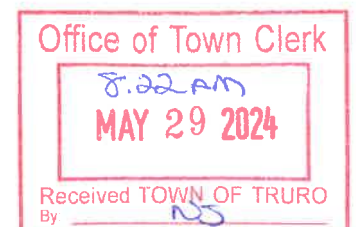
Letter Regarding CCNS Advisory Commission Appointment Nominations (January 2023)

Municipal Revenue Ad Hoc Task Force Charge (current)

Draft Revised Municipal Revenue Ad Hoc Task Force Charge (redlined)

Seasonal Application-North of Highland Camping Area

Seasonal Application-Captain's Choice



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