

Select Board Meeting Minutes

June 11, 2024, Meeting (Hybrid via Zoom)

Via Zoom Platform

Select Board Members Present: Susan Areson-Vice Chair, Stephanie Rein-Member, Nancy Medoff-Member, Susan Girard-Irwin-Member, Robert Weinstein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager (remote); Kelly Clark-Assistant Town Manager; Jarrod Cabral-DPW Director; Emily Beebe-Health and Conservation Agent; Karen Ruymann (Truro Voter); Joan Holt (Truro Voter); Dennis O'Brien (Truro Resident); Steve Sollog (Truro Resident); Michael Forgione (Truro Voter), Deborah Rivlin (Truro Voter); Alex Limpaecher (Applicant to Serve); Tim Silva (Truro Voter and Pamet Harbor Commission Chair); David Crocker (Applicant to Serve); James Sloman (Applicant to Serve); John Donahue (Applicant to Serve); Dan Smith (Truro Resident and Chair of the Shellfish Advisory Committee); Fred Gaechter (Chair of the Truro Conservation Trust); Mark Robinson (Executive Director of The Compact Agreement with Woods Hole Group); Mitch Buck (Senior Coastal Engineer and Project Manager at the Woods Hole Group);

Vice Chair Areson called the meeting to order at 5:00 pm and read aloud the information for the public to access the meeting by telephone and participate. Vice Chair Areson introduced the Members present and read aloud the rules regarding Public Comment.

PUBLIC COMMENT

Vice Chair Areson recognized the following individuals who made public comments: Member Rein, Ms. Ruymann, Ms. Holt, Mr. O'Brien, Mr. Sollog, Mr. Forgione, and Ms. Rivlin.

PUBLIC HEARING

None

INTRODUCTION TO NEW EMPLOYEES

None

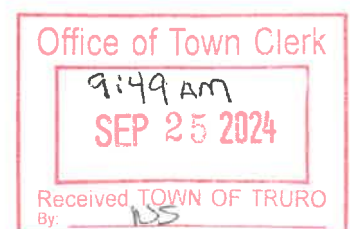
BOARD/COMMITTEE/COMMISSION APPOINTMENTS

A. Climate Action Committee (Full Member Seat): Alex Limpaecher

Vice Chair Areson and the Members interviewed Mr. Limpaecher who expressed interest in this role.

Member Weinstein made a motion to appoint Alex Limpaecher to the Climate Action Committee for a 3-year term expiring June 30, 2027.

Member Rein seconded the motion.



Roll Call Vote:

Member Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye

Vice Chair Areson – Aye

So voted, 5-0-0, motion carries.

B. Pamet Harbor Commission (3 Full-Member Seats, 1 Alternate): David Crocker, John Donahue, Timothy Silva, James Sloman

Vice Chair Areson provided background information regarding the previous interviews of these applicants by the previous Select Board and the justification as to why this agenda item was not on the Consent Agenda. Members unanimously agreed to move forward with a discussion with the applicants as they had previously been interviewed. Pamet Harbor Commission Chair Silva was present and asked for a deferment on this vote as the Pamet Harbor Commission will hold a meeting next week to discuss the applicants' interest in each role.

Vice Chair Areson recognized Mr. Crocker who came forward and offered to be appointed to a 2-year term so that the Select Board may decide the additional appointments this evening. Pamet Harbor Commission Chair Silva then offered to accept the 2-year appointment. Members were agreeable to this offer.

Vice Chair Areson made a motion to appoint James Sloman to the Pamet Harbor Commission as an Alternate for a 1-year term expiring June 30, 2025.

Member Weinstein seconded the motion.

Roll Call Vote:

Member Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye

Vice Chair Areson – Aye

So voted, 5-0-0, motion carries.

Vice Chair Areson made a motion to appoint John Donahue to the Pamet Harbor Commission as a Full Member for a 3-year term expiring June 30, 2026.

Member Rein seconded the motion.

Roll Call Vote:

Member Weinstein - Aye

Member Rein – Aye

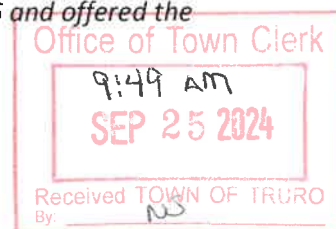
Member Medoff – Aye

Member Girard-Irwin – Aye

Vice Chair Areson – Aye

So voted, 5-0-0, motion carries.

**Note: After the previous vote, Vice Chair Areson withdrew her motion to appoint John Donahue to the Pamet Harbor Commission as a Full Member for a 3-year term expiring June 30, 2026 and offered the new motion listed below.*



Vice Chair Areson made a motion to appoint John Donahue to the Pamet Harbor Commission as a Full Member for a 3-year term expiring June 30, 2027.

Member Rein seconded the motion.

Roll Call Vote:

Member Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye

Vice Chair Areson – Aye

So voted, 5-0-0, motion carries.

**Note: After the previous vote, Member Weinstein asked Vice Chair Areson to acknowledge that she had a relationship with Mr. Crocker and that acknowledgement be entered into the record. Member Weinstein also thanked and noted Mr. Silva for his community service. Vice Chair Areson thanked Member Weinstein and noted that she had previously submitted disclosure forms. Vice Chair Areson also stated that she had been told that there was no conflict of interest.*

Vice Chair Areson made a motion to appoint Tim Silva to the Pamet Harbor Commission as a Full Member for a 2-year term expiring June 30, 2026.

Member Weinstein seconded the motion.

Roll Call Vote:

Member Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye

Vice Chair Areson – Aye

So voted, 5-0-0, motion carries.

Vice Chair Areson made a motion to appoint David Crocker to the Pamet Harbor Commission as a Full Member for a 3-year term expiring June 30, 2027.

Member Rein seconded the motion.

Roll Call Vote:

Member Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

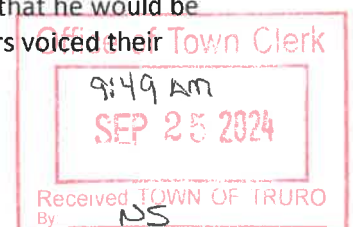
Member Girard-Irwin – Aye

Vice Chair Areson – Aye

So voted, 5-0-0, motion carries.

C. Shellfish Advisory Committee (1 Full-Member, 2 Alternates): Steven Mundree and James Sloman

Vice Chair Areson provided background information on this agenda item and the options for the Members to consider for these appointments as Chris Clark had submitted his paperwork after the deadline. Vice Chair Areson recognized Shellfish Advisory Committee Chair Smith who said that he felt very good about the committee. Chair Smith noted that the committee was scheduled to have a meeting this week where the members could discuss their preference, and he said that he would be comfortable if the Select Board wanted to move forward this evening. The Members voiced their



support to let the Shellfish Advisory Committee meet this week and discuss and the Select Board voiced their support to allow the Shellfish Advisory Committee to meet and provide their recommendations to Assistant Town Manager Clark after the meeting.

STAFF/COMMITTEE UPDATES

A. Public Works Update on Staffing Levels, Beach Access Conditions, Pamet River Project Status and Capital Improvement Projects
Presenter: Jarrod Cabral, DPW Director

DPW Director Cabral gave an update on DPW staffing and the schedule for the Transfer Station. DPW Director also provided updates on beach access for Cold Storage Beach, Noons' Landing, Great Hollow Beach, and Longnook Beach. DPW Director Cabral also gave the Members an update on the Pamet River's Restoration Project and the solicitation of bids for CIPs.

DPW Director Cabral and the Members discussed: the potential of storage areas under the stairs at Great Hollow Beach, the new steps' configuration, a vacancy for a DPW truck driver approaching 14 months, the status of the East Harbor culvert and the lack of response from the MassDOT and the Department of the Interior.

No members of the public had any questions or comments for DPW Director Cabral.

TABLED ITEMS

None

SELECT BOARD ACTION

A. Election of Select Board Officers
Presenter: Sue Areson, Vice Chair

Member Girard-Irwin made a motion to appoint Susan Areson as Chair of the Select Board.

Member Medoff seconded the motion.

Roll Call Vote:

Member Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye

Vice Chair Areson – Aye

So voted, 5-0-0, motion carries.

Member Rein made a motion to appoint Robert Weinstein as Vice Chair of the Select Board.

Chair Areson seconded the motion.

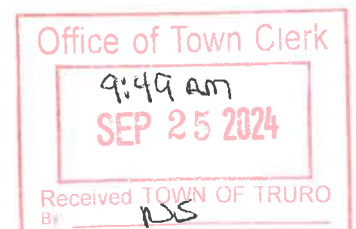
Roll Call Vote:

Member Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye



Chair Areson – Aye
So voted, 5-0-0, motion carries.

Member Rein made a motion to appoint Nancy Medoff as Clerk of the Select Board.
Member Girard-Irwin seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

B. Discussion on Special Town Election Ballot Questions
Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman led the discussion on the four ballot questions which were formulated from the motions which passed at the 2024 Annual Town Meeting. The Town will hold a Special Town Election on Thursday, June 27, 2024.

DPW Director Cabral presented Question 1 regarding the HVAC system at Truro Central School and Question 2 regarding the costs of engineering and related services for a new Department of Public Works Facility at the Town Hall Hill site (excluding the 340 Route 6 site). Vice Chair Weinstein voiced his objection to certain words specifically used in Question 2.

Chair Areson recognized Ms. Holt who commented on Question 1.

Chair Areson then recognized Member Medoff who requested that Town Counsel be added to a future agenda and that the final word on the vote taken at the recent Town Meeting about the 340 Route 6 site. Chair Areson added that this should be added to a future agenda and there were no objections.

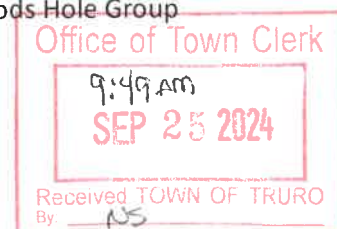
Assistant Town Manager Clark presented Question 3 with a slide deck (included in tonight's meeting agenda) for the justification of a \$113,158 override for the purpose of hiring a human resources coordinator.

DPW Director Cabral presented Question 4 regarding the restoration and drainage improvements at Mill Pond Road.

Town Manager Tangeman announced that there would be a Town Manager Coffee on June 20, 2024, at 8:30 am at the Community Center and on Zoom to answer any questions regarding the upcoming Special Town Election.

Member Medoff noted that early voting is at Town Hall on Tuesday (6/18/24) from 12pm-4pm, Thursday (6/20/24) from 12pm-4pm, and Friday (6/21/24) from 12pm-4pm.

C. Review and Possible Approval of Conservation Restriction for 17 Depot Road
Presenter: Mark Robinson, Executive Director of The Compact Agreement with Woods Hole Group



Chair Areson recognized Truro Conservation Trust Chair Gaechter who provided background information on this agenda item.

Truro Conservation Trust Chair Gaechter then introduced Mr. Robinson who participated remotely. Vice Chair Weinstein noted that the letter for the Select Board's signatures needed to be updated to reflect the current membership of the board. Mr. Robinson noted that he had already sent an updated letter to the Town staff.

Member Rein made a motion to approve the Conservation Restriction for 17 Depot Road.

Member Girard-Irwin seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

D. Review and Possible Approval of Entering into a Contract Agreement with Woods Hole Group

Presenter: Jarrod Cabral, DPW Director

DPW Director Cabral reviewed the contract proposal to address the breach at Pamet Harbor's north jetty (south end of Corn Hill Beach) and noted that Mr. Buck (Woods Hole Group) was in attendance and could answer any technical questions.

The Members and Mr. Buck discussed the following topics: the disconnect between studies, permitting, and Mother Nature; under what water conditions and/or season studies be conducted; the aspects of robust computer modelling; and the integration of past history as part of the analysis of today's current situation.

Chair Areson made a motion to authorize the Town Manager to sign the Woods Hole Group contract proposal and related contract documents to begin the Pamet Harbor inlet jetty and sediment study.

Vice Chair Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye

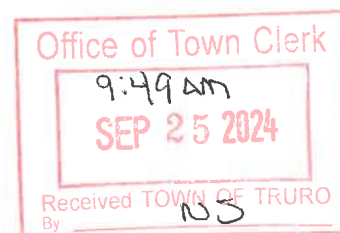
Chair Areson – Aye

So voted, 5-0-0, motion carries.

E. Review and Possible Approval of Entering into a Contract Agreement with Cape Cod Builders, Inc.

Presenter: Jarrod Cabral, DPW Director

DPW Director Cabral provided an update on this agenda item and noted that plans are posted on the Town's website.



The Members and DPW Director Cabral discussed the following: the Walsh Cottage; the significant increase in cost escalation from when initially discussed; the square footage of the Walsh Cottage of 900 square feet when the renovation is completed.

Chair Areson recognized Mr. Forgione who commented on this topic.

Member Rein made a motion to authorize the Town Manager to sign the Cape Cod Builders Inc. Contract and related contract documents for the 25 South Highland housing project.
Vice Chair Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

Member Girard-Irwin – Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

Note: Once the previous vote was taken, Vice Chair Weinstein asked DPW Director Cabral for a projected start date and DPW Director Cabral replied that once documents were signed the project would take 210 days.

F. Review and Possible Approval to Sign Grant Documents for the Community Compact Cabinet's Municipal Fiber Grant Program
Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman provided background information regarding this agenda item.

Member Rein made a motion to approve the Commonwealth of Massachusetts Contract to receive \$250,000 in grant monies and authorize the Chair to sign electronically and authorize the Town Manager as a signatory for subsequent documents related to the grant.
Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye

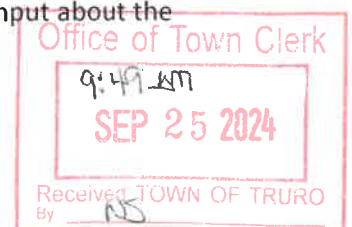
Member Girard-Irwin – Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

G. Discussion on Goals & Objectives Process Planning
Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman provided background information regarding this agenda item as well as an update on the current status of the Goals & Objectives. Town Manager Tangeman suggested a Work Session next week and a public hearing at the June 25, 2024, Select Board meeting to discuss SMART (specific, measurable, attainable, relevant, and timely, or time-based) goals. The goal is to identify a maximum of 10 objectives at the work session. The public is encouraged to provide input about the



FY2025 Goals & Objectives via email to the Members. The Members unanimously agreed to meet on June 18, 2024, at 1 pm, for the Work Session.

No motion was made, or vote was taken.

H. Discussion on Procedures for Responding to Public Comment

Presenter: Sue Areson, Chair

Chair Areson led the discussion to determine how to respond to a public comment in a timely manner and the possible need for an established methodology to respond to the public.

Members briefly discussed the following: public statements versus actionable items for the Members; to acknowledge that a public comment was made but not actionable; and the possible use of "best practices" on this topic from other Cape Cod towns. Chair Areson noted that this discussion should be continued at a future meeting due to the late hour.

I. Review and Approve Select Board Liaison List

Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman led the discussion of this agenda item with input from the Members as to their preferences for individual assignments.

Members agreed on their assignments, so no motion was made and no vote was taken.

CONSENT AGENDA

A. Review/Approve and Authorize Signature:

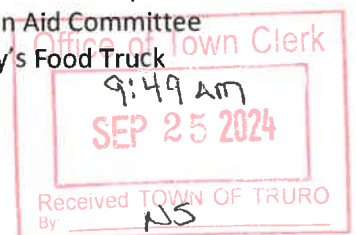
1. Special Town Election Warrant (and Approval to Post) and Designation of Police Officers for the Special Town Election on June 27, 2024
2. Deed Restriction 32 Shore Rd, Truro (The Resources Inc.)
3. Entertainment Licenses for Truro Concert Committee Summer Concerts

B. Review and Approve Town Manager Reappointment: Cape Cod and Islands Water Protection Fund Management Board, Darrin Tangeman

C. Review and Approve Staff Reappointments: Cape Cod Municipal Health Group-Darrin Tangeman, Town Manager, Cape Cod Municipal Health Group Alternate Representative-Kelly Sullivan Clark, Assistant Town Manager, Keep of the Lockup-Jamie Calise, Police Chief

D. Review and Approve Board, Committee, and Commission Reappointments: Mary Ellen Kimball-Beach Advisory Committee; Annie Ditacchio-Board of Assessors; Helen Grimm-Board of Health; Brian Koll-Board of Health; Steve Corcoran-Cable and Internet Advisory Committee; Christopher Roberts-Cable and Internet Advisory Committee; Brian Boyle-Charter Review Committee; Fred Fehlau-Charter Review Committee; Deborah Smulian-Council on Aging Board; Michael Holt-Concert Committee; Charlo Maurer-Concert Committee; Robert White-Conservation Commission; Bonnie Brown-Bonse-Community Preservation Committee; Ann Taggart-Cultural Council; Lynn Williamson-Cultural Council; Hannah King-Commission on Disabilities; Brian Boyle-Energy Committee; Harry Irwin-Energy Committee; Matthew Kiefer-Historical Commission; Jim Summers-Historical Commission; Patricia Wheeler-Human Services; Kathleen Higgins-Part Time Resident Advisory Committee; Lisa Peets-Part Time Resident Advisory Committee; Christine McGee-Recreation Advisory Committee; Barbara Wood-Taxation Aid Committee

E. Review and Approve 2024 Seasonal Business Licenses: Hawker Peddler License Joey's Food Truck



F. Review and Approve Select Board Meeting Minutes: March 12, 2024

Vice Chair Weinstein made a motion to approve the Consent Agenda as printed in the packet.

Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Rein – Aye

Member Medoff – Aye with the exception of the minutes as Member Medoff was not a Member.

Member Girard-Irwin – Aye with the exception of the minutes as Member Girard-Irwin was not a Member.

Chair Areson – Aye

So voted, 5-0-0, motion carries.

SELECT BOARD REPORTS/COMMENTS

Vice Chair Weinstein commented on his objection to the National Seashore's new signage adjacent to his property as it looks like Route 28. Vice Chair Weinstein acknowledged the new National Seashore's superintendent responsiveness to his concerns and Vice Chair Weinstein expressed hope that some of the signage would be removed.

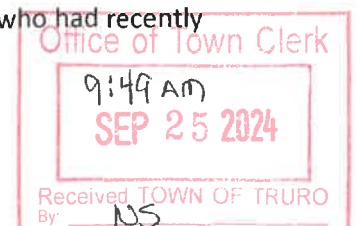
Member Rein stated that the Recreation Advisory Committee met last week to adjourn and then convene as the Friends of the Recreation so it can raise funds and offset the costs of recreational programs. This summer will be the first summer that swimming lessons will be offered to Truro residents in partnership with the Wellfleet Recreation Department. The cost has not been finalized but information will be forthcoming. Member Rein welcomed Member Medoff and Member Girard-Irwin to the Select Board.

Member Medoff thanked everyone in the community for their support. Last week, Member Medoff and Member Girard-Irwin met with members of the Town staff to learn their roles, priorities, and responsibilities. In mid-July, Member Medoff and Member Girard-Irwin will visit the Water Treatment and Wastewater Treatment Facility and Member Medoff invited the other Members to join them. Member Medoff announced that she will tentatively hold office hours on Friday, June 14, 2024, from 9am-11am. Member Medoff announced that she will do a ride along with the Truro Police Department and was looking forward to it.

Member Girard-Irwin thanked everyone who voted and looked forward to looking at how the Members could engage with the community. Member Girard-Irwin thanked Town Manager Tangeman and Assistant Town Manager Clark for organizing the orientation for the new Members with the Town staff. Member Girard-Irwin reiterated her support for the hiring of a human resources coordinator.

Chair Areson said that she had nothing to report that could not wait and then recognized Vice Chair Weinstein who publicly welcomed and congratulated the new Members. Vice Chair Weinstein noted that he had called each of them immediately after the election to congratulate them. Vice Chair Weinstein also noted that the Ad Hoc DPW Building Committee meetings are interesting and that the public can view the meetings.

Chair Areson announced her condolences to the husband and family of Jane Peters who had recently passed away.



TOWN MANAGER REPORT

Town Manager Tangeman announced that the Beach Office opened on June 8, 2024 and beach stickers will be required as of June 15, 2024. In honor of the federal holiday, Juneteenth, Town offices will be closed on June 19, 2024. The election will be held on June 27, 2024. Town Manager Coffee will be held on Thursday, June 20, 2024, and Town Manager Tangeman will be available to answer any questions about the election.

Town Manager Tangeman reviewed the agenda for the next Select Board meeting on June 25, 2024. The Select Board work session will be held on June 18, 2024, from 1pm-3pm.

Chair Areson noted that Member Medoff needed to be sworn in as a replacement for previous Member John Dundas as a member of the Provincetown Water & Sewer Board.

Chair Areson reviewed the process for Members to submit items to be added to an upcoming Select Board meeting agenda and the deadline for the Chair, the Town Manager, and the Assistant Town Manager to put the agenda together.

Member Rein made a motion to adjourn at 8:21 pm.

Chair Areson seconded the motion.

By unanimous consent, the meeting was adjourned.

Respectfully submitted,



Alexander O. Powers

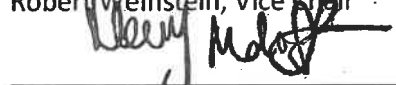
Board/Committee/Commission Support Staff



Susan Areson, Chair



Robert Weinstein, Vice Chair



Nancy Medoff, Clerk



Stephanie Rein, Member



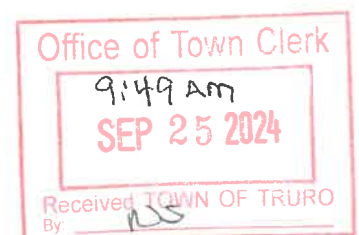
Susan Girard-Irwin, Member

Public Records Material Attachments

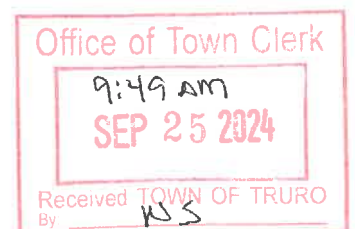
Legal Notice

Application to Serve-Alex Limpaecher

Application to Serve-David Crocker



Application to Serve-John Donahue
Application to Serve-Tim Silva
Application to Serve-James Sloman
Application to Serve-Steven Mundree
Application to Serve-James Sloman
2024 Special Town Election Warrant for Posting
Letter to Select Board
Conservation Restriction
Woods Hole Group Contract Proposal
Cape Cod Builders Inc. Contract
Award Letter
Commonwealth of Massachusetts Contract
FY2024 Select Board Goals & Objectives Progress Report
Current (FY24) Liaison Assignments
Select Board Liaison Policy (Policy Memorandum #34)
Special Town Election of June 27, 2024 Warrant
Police Detail for Election Day
The Resources Inc. Christy Donovan, Housing Rehab Program Coordinator Letter and Deed Restriction
Application for Entertainment License
Cape Cod Municipal Health Group Website: <https://ccmhg.com/>
Application to Serve-Mary Ellen Kimball
Application to Serve-Annie Ditacchio
Application to Serve-Helen Grimm
Application to Serve-Brian Koll
Application to Serve-Steve Corcoran
Application to Serve-Christopher Roberts
Application to Serve-Brian Boyle
Application to Serve-Fred Fehlau
Application to Serve-Deborah Smulian
Application to Serve-Michael Holt
Application to Serve-Charlo Maurer
Application to Serve-Robert White
Application to Serve-Bonnie Brown-Bonse
Application to Serve-Ann Taggart
Application to Serve-Lynn Williamson
Application to Serve-Hannah King
Application to Serve-Brian Boyle
Application to Serve-Harry Irwin
Application to Serve-Matthew Kiefer
Application to Serve-Jim Summers
Application to Serve-Patricia Wheeler
Application to Serve-Kathleen Higgins
Application to Serve-Lisa Peets
Application to Serve-Christine McGee



Application to Serve-Barbara Wood

Mobile Food Service Application: Taco Town LLC/Joey's Food Truck

Public Comment for Public Record from Joan Holt* (will be attached by Town staff-Noelle)

