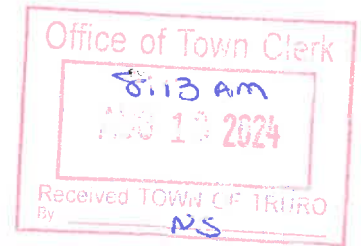


Part-Time Resident Advisory Committee

2024-06-26 Meeting Minutes

Via Zoom [Video recording of meeting is here:

<https://reflect-trurotv.cablecast.tv/CablecastPublicSite/show/7218?site=1> ]



Meeting commenced at 16:00

A quorum of 4 of 7 committee members was present as follows:

Committee Members:

Phineas Baxandall

Robert Elwood

Stephen Duncombe

Ken Field (minutes taker)

Committee Members not present:

Lisa Peets

Kathleen Higgins

Linda Brady

Town Staff present:

Darrin Tangeman, Town Manager

Nancy Medoff, Select Board Member

Susan Areson, Select Board Chair & Committee Liaison

Others present:

Regan McCarthy

Eileen Breslin

GP

Zoom User

I. Public Comment

A. (None)

II. Agenda Items

A. Election of Officers

Robert Elwood moved that Stephen Duncombe & Phineas Baxandall be named Co-Chairs. Ken Field seconded. Discussion: Some concern was voiced that those Committee members not able to be present not feel disenfranchised regarding officer selection.

Robert Elwood - aye

Ken Field - aye

Stephen Duncombe - aye

Phineas Baxandall - aye

Phineas Baxandall & Stephen Duncombe were elected Co-Chairs

Stephen Duncombe moved that Ken Field be named Clerk. Phineas Baxandall seconded.

Robert Elwood - aye

Stephen Duncombe - aye

Phineas Baxandall - aya

Ken Field - aye

Ken Field was elected Clerk, pending possible revisiting at next meeting

## B. Review of Charge

Town Manager read the Committee Charge. Summary: The Committee's role is to represent part-time residents' concerns and to make recommendations to the Select Board. The committee, composed of seven part-time residents appointed by the Select Board, will meet quarterly.

## C. Part-Time Resident Annual Meeting (PTRAM) Discussion

### 1. Town Moderator available?

If Paul W is not avail, Sue Areson could suggest someone else.

### 2. When? Summer is best for most part-timers. Maybe Zoom or hybrid?

### 3. Open forum - listening session? Maybe in August? Introductory session.

### 4. Preference for in-person, maybe hybrid.

### 5. Open to all, or just part-timers?

Open to all. Moderator could focus on feedback from part-timers. But anyone can speak in Public Comment, due to open meeting law. Certain agenda items could be limited to part-timers.

### 6. What is goal of meeting?

a) Listen to part-timers, hear concerns

b) Provide feedback to SB & Administration

c) Listening session

d) Close gap with part-timers - give an opportunity for input

e) Not trying to convince anyone of anything - just state your own concerns.

### 7. Have voting, tax, other info available.

### 8. Location: Hybrid must be Community Center or Select Board Chambers. Town Manager recommends Community Center

### 9. Date options

August 14 or 28? Prefer Aug 14 (but Phineas might not be able to make that date)

Evening, maybe 7pm

Town Manager will check re. availability of Community Center and appropriate staff for those dates.

### 10. Regan McCarthy, of the NGO Truro Part-Time Resident Taxpayers Association (TPRTA) expressed support for the Committee and offered several specific areas of interest:

a) Committee Co-Chairs were invited to the TPRTA annual meeting on July 6, 9:30am via Zoom

b) The Committee will be availed of the results of a recent TPRTA survey

c) TPRTA can notify their membership about the Part-Time Resident Annual Meeting

## D. Selection of Future Committee Meeting Date

July 17th at 4pm was tentatively chosen as the next Committee meeting date, subject to Committee member availability, via Zoom

The meeting will be limited to 90 minutes.

## E. Next Committee Meeting Agenda Items

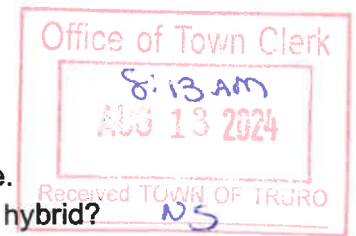
1. Determine specific nature of public meeting

2. Set additional Committee meeting dates

3. Determine opportunities to let people know about this Committee & our activities

## F. Action Items:

1. Phineas will draft something in Truro Talks, introducing the Committee & seeking feedback from part-time residents - deadline is 3rd week of preceding month.



2. Town Manager will check re. availability of Community Center and appropriate staff for PTRAM dates.
3. Town Manager will set up meeting with Co-Chairs to prepare agenda for next Committee Meeting.
4. Town Manager will explore setting up Google Form for collecting comments & input from part-time residents, and will provide a QR code to this Form to the Committee.
5. Town Manager will send Ken AI Companion report from this Committee meeting

III. Reports

Town Manager referred to Town Reports related to Committee Charge.

IV. Adjournment

Ken Field moved that we adjourn. Stephen Duncombe seconded.

Robert Elwood - aye

Phineas Baxandall - aye

Ken Field - aye

Stephen Duncombe - aye

Meeting was adjourned at 17:15

