



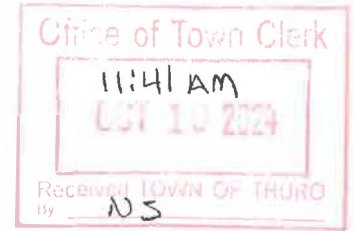
# TOWN OF TRURO

## PLANNING BOARD

### Meeting Minutes

July 10, 2024 – 5:00 pm

### REMOTE PLANNING BOARD MEETING



**Members Present (Quorum):** Rich Roberts (Chair); Anne Greenbaum (Vice Chair); Jack Riemer (Clerk) Ellery Althaus; Paul Kiernan; Virginia Frazier

**Members Absent:** Caitlin Townsend

**Other Participants:** Town Planner/Land Use Counsel Barbara Carboni; Select Board Liaison Robert Weinstein; Select Board Member Nancy Medoff; Jennifer Pierce (Truro Chamber of Commerce)

Remote meeting convened at 5:00 pm, Wednesday, July 10, 2024, by Chair Roberts who announced that this was a remote public meeting aired live on Truro TV Channel 8 and was being recorded. Town Planner/Land Use Counsel Carboni provided information as to how the public may call into the meeting or provide written comment.

Chair Roberts announced that Vice Chair Greenbaum will join the meeting in progress, and he was not informed if Member Townsend would join the meeting.

Members introduced themselves to the public.

### **Public Comment Period**

Public comment, for items not on the agenda, was opened by Chair Roberts and there were none.

### **Planner Report**

Town Planner/Land Use Counsel Carboni reported the Cape Cod Commission will review Truro's Local Comprehensive Plan (LCP) at its meeting on August 22, 2024, rather than its July meeting. Town Planner/Land Use Counsel Carboni noted that a vote by the Cape Cod Commission will take place at the August meeting.

### **Chair Report**

Chair Roberts stated that he will provide his comments during the discussion of the Planning Board's prioritization of work for the next year.

### **Minutes**

Chair Roberts led the review of the minutes of May 22, 2024 for edits, comments or corrections, and there were none.

**Member Frazier made a motion to approve the minutes of May 22, 2024 as written.  
Member Kiernan seconded the motion.**

**Roll Call Vote:**

**Vice Chair Greenbaum – Aye**

**Member Althaus - Aye**

**Member Frazier – Aye**

**Member Riemer - Aye**

**Member Kiernan – Aye**

**Chair Roberts - Aye**

**So voted, 6-0-0, motion carries.**



Chair Roberts led the review of the minutes of June 5, 2024 for edits, comments or corrections, and there were none. Member Riemer announced that he would abstain from voting as he was not present at the meeting.

**Member Frazier made a motion to approve the minutes of June 5, 2024, as written.**

**Member Kiernan seconded the motion.**

**Roll Call Vote:**

**Vice Chair Greenbaum - Aye**

**Member Althaus - Aye**

**Member Frazier – Aye**

**Member Kiernan – Aye**

**Member Riemer – Abstained**

**Chair Roberts - Aye**

**So voted, 5-0-1, motion carries.**

#### **Temporary Sign Permit Applications**

**Jennifer Pierce – Truro Chamber of Commerce/Truro Treasures**, requesting one (1) sign, 3' x 8', to be located at the intersection of 6 and 6A. The sign will be installed on September 1<sup>st</sup> and removed September 25<sup>th</sup>.

Chair Roberts recognized Mr. Riemer who announced that he was recusing himself from this matter.

Chair Roberts recognized Ms. Pierce who presented the Truro Chamber of Commerce/Truro Treasures' application. Members had no questions or comments on this matter.

**Vice Chair Greenbaum made a motion to approve the application submitted by the Truro Chamber of Commerce/Truro Treasures.**

**Member Frazier seconded the motion.**

**Roll Call Vote:**

**Vice Chair Greenbaum - Aye**

**Member Althaus - Aye**

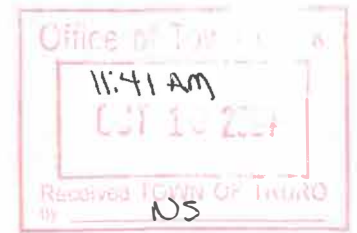
**Member Frazier – Aye**

**Member Kiernan – Aye**

**Member Riemer - Recused**

**Chair Roberts - Aye**

**So voted, 5-0-1, motion carries.**



### **Board Discussion/ Action**

Chair Roberts led the discussion on the plans and format for the public forum on the Sign Code to be held on August 7, 2024.

The Members and Town Planner/Land Use Counsel Carboni discussed the following highlighted topics: best way to ask questions and receive public responses; the advertising process to garner interest for this public forum; news and announcements on the Planning Board website, the Select Board page, the Town of Truro homepage and Facebook page as well as other Truro social media sites and groups; the focus of the public forum is on temporary signs to include location and type (business, graduating seniors, political, non-profit, events, and cultural); saturation of signs and limited number of temporary signs in a specific location; size limit (and dimensions) for temporary signs; public concerns about temporary signs; the potential of a “grandfather clause” for events such as Truro Treasures; the question of enforcement of the Bylaw is a policy question for the Select Board regarding the Sign Code; and a copy of the draft public forum announcement will be provided to the Members and Town Planner/Land Use Counsel Carboni reminded the Members that Members must not “reply all” their comments to Vice Chair Greenbaum as this would constitute a deliberation which is not allowed.

Chair Roberts led the discussion on the prioritization of work for next year to include which Member would take the lead on a specific topic, a timeline for each topic, and potential next steps.

1. Climate Change and Coastal Erosion
  - a. This item may not lead to an immediate Zoning Bylaw.
  - b. Health and Conservation Agent Emily Beebe will attend the Planning Board meeting on July 24, 2024, at 4 pm, to discuss this topic.
  - c. The addition of Low-Lying Roads, Building Height, etc.
  - d. Member Riemer will take the lead on reviewing the Cape Cod Climate Action Plan from the Cape Cod Commission prior to the meeting on July 24, 2024 with Health and Conservation Agent Beebe.
  - e. An invitation will be sent to the Climate Action Committee to attend the upcoming meeting on July 24, 2024.
  - f. Chair Roberts, Member Riemer, and Member Kiernan will work on Climate Action and Coastal Erosion.
2. Lot Clearing
  - a. Chair Roberts will take the lead with assistance from Member Frazier.
3. Lot Coverage
  - a. Vice Chair Greenbaum will take the lead with assistance from Member Althaus.
4. The Sign Code
  - a. Vice Chair Greenbaum will take the lead.
5. Communication Structures
  - a. Chair Roberts will take the lead.

Chair Roberts then led the discussion on the second-tier topics which were important to the Members:

1. Stormwater Bylaw
  - a. Member Riemer will take the lead.

## 2. Street Inventory

- a. Chair Roberts and Member Kiernan have a scheduled meeting with DPW Director Cabral this Friday to discuss and will report back to the Members.

Chair Roberts, the Members, and Town Planner/Land Use Counsel Carboni then discussed briefly the following highlighted topics: Development Agreement; a Development Agreement must be adopted and to be eligible the LCP must be certified by the Cape Cod Commission (currently underway); an update on the review of the Development Agreement with Town Counsel – will refer to Town Manager Tangeman for an update; the preparation of information regarding the Development Agreement by the Members to present to the Select Board to move the process along;

Chair Roberts announced that the items discussed tonight will move forward and asked if Members had additional comments or questions. Member Riemer suggested that Inclusionary Zoning and Condominium Conversion Review be given to the Zoning Task Force as those items would impact Truro housing efforts. Town Planner/Land Use Counsel Carboni opined that these would be items addressed by the Zoning Task Force.

Vice Chair Greenbaum stated that she had applied to serve on the Zoning Task Force, but she was unsure if she would pursue it further. Vice Chair Greenbaum will know more in several weeks.

Chair Roberts announced that the next meeting will be Wednesday, July 24, 2024 at 4:00 pm. (*Note: please note that this is a special time.*)

**Member Althaus made a motion to adjourn the meeting at 5:58 pm.**

**Member Frazier seconded the motion.**

**Roll Call Vote:**

**Vice Chair Greenbaum – Aye**

**Member Althaus - Aye**

**Member Frazier – Aye**

**Member Riemer - Aye**

**Member Kiernan - Aye**

**Chair Roberts - Aye**

**So voted, 5-0-0, motion carries.**

Respectfully submitted,



Alexander O. Powers

Board/Committee/Commission Support Staff

