

# Economic Development Meeting – January 18<sup>th</sup>, 2022

Members Present: Robert Panessiti, Chair; Nancy Medoff; Kristen Roberts; Chris LaMarco

Others: Kristin Reed, Select Board liaison; Darrin Tangeman, Town Manager; Barbara Carboni, Truro Town Planner; Carole Ridley, Ridley and Associates.

The meeting was called to order at 1:03 pm.

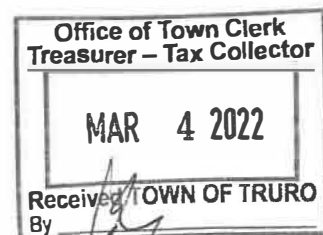
The minutes for the meeting of January 6<sup>th</sup> were presented for consideration. A motion was made by Kristen Roberts and seconded by Chris LaMarco to approve the minutes. The motion carried 4-0.

A discussion was held about the questions for the upcoming business development roundtable meetings. The questions, presented by Carole Ridley, were discussed individually to ensure that they would be open ended, not lead participants to certain answers and be as inclusive as possible.

The timeline of each meeting was clarified so each meeting would be run in the same fashion. Nancy suggested the Carole send out a one-page agenda in advance of the first meeting so all members could be consistent in their participation. A discussion was held about which 2 committee members will participate in each meeting, based on availability and relevance to their respective fields. The following attendance was determined.

- Meeting 1-Kristen Roberts and Bob Panessiti
- Meeting 2-Kristen Roberts and Chris LaMarco
- Meeting 3-Nancy Medoff and Kristen Roberts
- Meeting 4-Bob Panessiti and Chris LaMarco
- Meeting 5-Chris LaMarco and Nancy Medoff

Nancy inquired about how the invitations were being sent out. Barbara explained that a press release had been sent out as well as posted on the Town of Truro website and they had already had a few RSVPs. Darren Tangeman asked that all RSVPs go to Noelle Scoullar, as the press release indicated, and that "EDC Invitation" be in subject line of the email to keep things organized. He also suggested a shared document that can't be edited so that members could see who is participating.



Nancy asked about acquiring email addresses for all DBA's and current businesses, which currently the town does not have. It was determined that the Truro Chamber will send out the press release using its list, though it is incomplete, and that the town hall staff will work to attain the rest of the email addresses so as to reach the largest number of potential participants.

Bob informed the committee that the EDC needs to submit material for Truro's Annual Report. A motion was made by Kristen Roberts and seconded by Chris LaMarco for Nancy Medoff and Bob Panessiti to present this material at the next meeting of the EDC.

A motion to adjourn was made by Kristen Roberts and seconded by Nancy Medoff. The motion passed 4-0.

Minutes respectfully submitted by,

Kristen Roberts, Clerk

