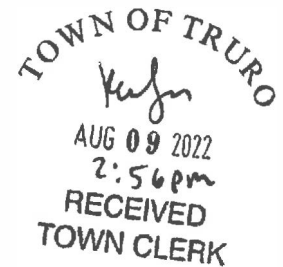


LOCAL COMPREHENSIVE PLAN COMMITTEE
Minutes May 4, 2022



Attending: Chris Clark – Chair, Sue Areson – Vice Chair, Ellery Althaus, Claudia Tuckey, Steve Sollog – members; Barbara Carboni – Town Planner & Land Use Counsel; Sharon Rooney Consultant; Darrin Tangeman – Town Manager; Kelly Clark – Assistant Town Manager

Absent: Eric Jansen, Mara Glatzel

Barbara Carboni read meeting information
Steve Sollog chaired meeting

Approval of Minutes of April 11, 2022

- Amend – Election of vice chair postponed to after Town Elections May 10, 2022
- Moved as amended – Sue Areson; Second Ellery Althaus
- Aye: Steve Sollog, Ellery Althaus, Sue Areson, Claudia Tuckey, Chris Clark

Minutes for Today – Ellery Althaus

Planner Update:

- April 19- joint meeting of Boards & Committees involved in developing the Town Wide Survey – Economic Development Committee, Housing Authority, LCPC, Walsh Property Community Planning Committee
 - o Review draft report on survey results developed by Sharon Rooney including demographics of respondents and responses to questions
 - o Good discussion on how the committees can work together on their various projects in a coordinated way including outreach and avoiding survey fatigue
 - o Sharon Rooney –
 - Responding to requests for some changes to PowerPoint, should be available shortly
 - Was agreement to wait to post survey results until Summary type document can be prepared – why survey created etc. Chris Clarke & Paul Wisotsky – co-chair of WPCPC working on that document
 - Survey results, raw data, to be sent to committee chairs to review as soon as personal information is removed
 - Plan is to have Summary Document and results posted on town website after Town Meeting
 - Question of whether families with school age children were underrepresented in survey results

GIS Mapping: Sharon Rooney –

Showed Commercial Property map prepared for Carol Ridley & Economic Development Committee

- Shows both undeveloped & developed commercial land in Truro
- Includes square footage of heated space in each district

Tighe & Bond developed GIS map of Truro and this is one of the layers that will be available. The map will be part of the LCPC.

Stakeholder Events – Sharon Rooney & Barbara Carboni

Presentation of draft schedule of stakeholder events

- Steps to go from idea to actual events
- Visioning Events
 - Resources to use in visioning work
 - Maps, data, resource maps
 - Past vision statement
 - Photos, request for more photos
 - BC – Does this group want to spend some time formulating some questions for the event
- Summer
 - “Pop Up Events”
 - Postcards – way to get input on specific questions, follow up
- Fall
 - Focus Groups/Interviews on specific topics
 - T & B preparing summary info on specific areas to generate further discussion
- DRAFT Schedule
 - Stakeholder/public workshops June 6-17
 - School Events June 6-17
 - Pop Up Events – July 4-Aug 26
 - Focus Groups – September/October
- Questions
 - In person/virtual/both
 - Who to facilitate T & B, LCPC, other committees?
 - Combine stakeholders & public?
 - What platform to use Bang the Table, Town Website?
 - Staffing?
 - Scheduling?
 - Material?



Discussion

- Working Truro residents pretty unavailable until later in September
- Should do at least 1 focus group in the summer to capture part time residents
- Pop Up Events – specific suggestions in last meetings minutes
 - Need volunteers
 - What helps get people there
 - Food, childcare
- Both online and in person but NOT hybrid
- Not realistic to have large scale visioning event before the fall – focus on pop ups & postcards
- Many seniors more likely to look at something in print not online
 - COA newsletter & other info
 - Material to Outreach Coordinator, Meals on Wheels
- Decision to focus on postcards focused on developing community vision statement as initial means of outreach and connect with existing events – Farmer’s Market, School, COA etc.
 - Kelly Clark – postcard questions easy to text out and get text back
 - Sir Speedy has capacity to mail on behalf of town –
- Discussion of potential postcard questions. Chris, Barbara & Sharon will develop drafts to go out to committee to bring feedback for final version at next meeting

Dates for Potential Virtual Event – Tentative Date: Thursday June 23 – 6:30 pm

Next Meeting Tuesday May 24, 10 am finalize cards

Thank you from Steve Sollog

Thank you to Steve from board members

Vote to adjourn

Motion Sue Areson, second Chris Clark

Aye: Steve Sollog, Ellery Althaus, Sue Areson, Claudia Tuckey, Chris Clark

Respectfully Submitted

Anne Greenbaum

