



January 22, 2025

Dear Parent or Guardian:

A General Override for Community Sustainability Programs, which includes the Childcare Voucher Program was approved by Truro citizens at 2023 Annual Town Meeting and the 2023 Annual Town Election Ballot, making the Childcare Voucher Program a permanent part of the town budget. The voucher program is designed to provide financial assistance in the form of direct-to-provider vouchers for birth through 4-year-old children of Truro residents, Town of Truro employees, and employees and business owners employed for more than 20 hours per week by a business with a physical location in the town of Truro. Voucher amounts will be up to a maximum of \$7,500 for each eligible child.

A Program Overview, an Application Form and a Checklist of Required Documents are enclosed. The application form includes questions to obtain basic information for families and verification of eligibility. Additionally, there are questions that are helpful to understand the families served by this program. This program is not needs-based and responses to these questions will not be used to determine eligibility and/or funding allocations, but they may serve as a tool to assess the success of the program.

Please note that additional documents or information may be requested by the Childcare Voucher Program Administrator as needed. One application form and associated documents should be completed and submitted for each eligible child. The deadline to register to receive funding for the second half-year of the program (March 1, 2025- August 31, 2025) is **February 28, 2025**. If you were registered for the first half-year of the program, you do not need to resubmit the application form and required documents.

**Applications and required documents must be completed fully and returned to:**

Truro Town Hall  
Attention: Childcare Voucher Program  
P.O. Box 2030  
Truro, MA 02666

Or may be scanned and emailed to [ChildcareVouchers@truro-ma.gov](mailto:ChildcareVouchers@truro-ma.gov) with the subject line "Childcare Voucher Program."

Or may be deposited in the Town of Truro Dropbox outside of Town Hall (24 Town Hall Road, Truro) in an envelope clearly labeled "Childcare Voucher Program."

All applicants will receive notification once the deadline has closed. If you have questions about the program, please contact [ChildcareVouchers@truro-ma.gov](mailto:ChildcareVouchers@truro-ma.gov).

The Town of Truro is proud to offer this program and looks forward to receiving your application.

*\*To qualify as a Town of Truro employee, the parent or legal guardian of the child must be a permanent employee of the Town of Truro or Truro Central School.  
(1099 Contractors are not eligible)*