



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

February 25, 2025

To: Select Board
Department Heads
Chairs of Boards, Committees, and Commissions
Town Moderator
Finance Committee

From: Kelly S. Clark, Assistant Town Manager

Re: AMENDED Annual Municipal Calendar for 2025 ATM and Fiscal Year 2026 Budget Preparation

The Select Board has consented to the following amended Municipal Calendar for the 2025 Annual Town Meeting and the Fiscal 2026 Budget Preparation. The calendar provides you with the upcoming deadlines for meetings, budget and CIP requirements, Annual Town Report requirements, Town Meeting and Elections. The 2025 Annual Town Meeting will be held on Saturday, May 3, 2025 .

Oct. 22, 2024	Finalize Select Board Budget Message
Oct. 25, 2024	Budget guidance and templates sent to Department Heads/Committee Chairs
Nov. 1, 2024	CPC deadline for application for possible funding at the 2025 ATM
Nov. 15, 2024	All budgets and CIP requests must be turned in to the Town Manager and the Town Accountant by noon.
Dec. 3, 2024	Preliminary Draft Budget submitted to Budget Task Force
Jan. 28, 2025	Select Board vote to open the Warrant for the 2025 Annual Town Meeting, effective January 29, 2025.
Jan. 31, 2025	Annual Town Meeting Warrant Opens

*Dates subject to change based upon Annual Town Meeting Date and Annual Town Election Dates

Jan. 31, 2025	All Annual Town Reports must be submitted electronically to Noelle Scoullar (nscoullar@truro-ma.gov), and/or Nicole Tudor (ntudor@truro-ma.gov)
Feb. 11, 2025	Select Board provides Budget Task Force recommendations on FY2026 Town and School Budgets, CIP to Finance Committee
Mar. 3, 2025	Annual Town Meeting Warrant Closes/Last day for Petitioned and Committee Articles at 4:00 pm
Mar. 11, 2025	FY2026 “final” Budget and CIP and draft Warrant presented to Select Board for review and approval
Mar. 24, 2025	Deadline to Obtain Nomination Papers for the Annual Town Election
Mar. 25, 2025	Last Day for Finance Committee to submit letter to voters on FY2026 Budget/CIP for inclusion in the Town Meeting Warrant
Mar. 25, 2025	Final Select Board review and approval of warrant and last day for the Select Board letter to voters on FY2026 Budget/CIP, etc., for inclusion in the Town Meeting Warrant
Mar. 25, 2025	Last Day to Submit Signed Nomination Papers to Board of Registrars
April 8, 2025	Last day for Select Board to vote to place question on Annual Town Election Ballot; Last day Nomination Papers are “officially filed” with Town Clerk
April 10, 2025	At 5:00 p.m, last date and time to file objections to nomination papers and/or withdraw from nomination
April 11, 2025	Warrant to the Printer
April 19, 2025	Last Day to Post Warrant
TBD	Pre-Town Meeting/Budget Hearing Candidates Night for Annual Town Meeting Hybrid at 5:30 PM
April 23, 2025	Last Day to Register to Vote for Annual Town Meeting
May 3, 2025	Annual Town Meeting
May 3, 2025	Last Day to Register to Vote for Annual Town Election
May 13, 2025	Annual Town Election, 7:00 am – 8:00 pm Truro Community Center
June 24, 2025	FY2026 Select Board Goals and Objective Hearing with Town Moderator

Calendar is subject to change. Please visit www.truro-ma.gov or email Noelle Scoullar (nscoullar@truro-ma.gov), and/or Nicole Tudor (ntudor@truro-ma.gov) to confirm dates and deadlines.

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